

Board Minutes

Regular Meeting

Thursday, October 28, 2021

Camrosa Board Room

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M. as a web-based teleconference.

Present: Eugene F. West, President (via teleconference)
Terry L. Foreman, Vice-President (via teleconference)
Al E. Fox, Director (via teleconference)
Jeffrey C. Brown, Director (via teleconference)
Timothy H. Hoag, Director (via teleconference)

Staff: Tony Stafford, General Manager (via teleconference)
Ian Prichard, Assistant General Manager (via teleconference)
Tamara Sexton, Finance Manager (via teleconference)
Jozi Zabarsky, Customer Service Manager (via teleconference)
Sandra Llamas, Senior Accountant (via teleconference)
Greg Jones, Legal Counsel (via teleconference)

Guest: Nitin Patel, Principal, CliftonLarsonAllen, LLP (via teleconference)
Tiffany Fung, Manager, CliftonLarsonAllen, LLP (via teleconference)

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of October 14, 2021

The Board approved the Minutes of the Regular Meeting of October 14, 2021.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$1,284,621.83 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,284,621.83.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

3. Biosolids Removal at CWRF

The Board authorized the General Manager to enter into a five-year agreement with Liberty Composting, Inc.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Primary Agenda

4. Fiscal Year Ended 2020-21 Annual Comprehensive Financial Report

The Board received the Final Fiscal Year (FY) Ended 2020-21 Annual Comprehensive Financial Report (ACFR) and accepted the FY 2020-21 ACFR as presented.

Motion: Hoag **Second:** Brown

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

5. Fiscal Year 2021-22 1st Quarter Budget Status Report

The Board received a report from staff regarding the Fiscal Year (FY) 2021-22 first quarter budget report and reserves.

No action necessary; for information only.

6. Quitclaim: Camino Ruiz, RPD 201

The Board authorized the General Manager to sign and accept the Quitclaim Deed to Camino Ruiz, LLC, for the easement of an abandoned pipeline as part of RPD 201.

Motion: Brown **Second:** Foreman

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

7. Drought Conditions

The Board received an update on current drought conditions.

No action necessary; for information only.

Closed Session: The Board entered a closed session at 5:58 P.M. to confidentially discuss litigation matters as authorized by Government code 54956.9.

8. Closed Session Conference with Legal Counsel – Pending Litigation

The Board conferred with and received advice from counsel regarding pending litigation.

No action was taken in closed session.

The Board returned to open session at 6:14 P.M.

Primary Agenda (Cont.)

9. Attorney Retainer

The Board authorized the General Manager to enter into an agreement to retain the services of White Brenner LLP as Special Counsel.

Motion: Brown **Second:** Foreman

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Comments by General Manager

- Next special meeting will likely be set for 11/10/21 at 5:00 P.M.

Comments by Directors

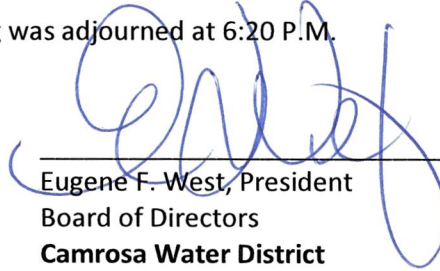
- Director Foreman electronically circulated information related to climate change.

Adjournment

There being no further business, the meeting was adjourned at 6:20 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)