

## Board Minutes

### Regular Meeting

Thursday, April 11, 2024

Camrosa Board Room

5:00 P.M.

**Call to Order** The meeting was convened at 5:00 P.M.

**Present:** Eugene F. West, President  
Andrew F. Nelson, Vice-President  
Jeffrey C. Brown, Director (via teleconference)  
Timothy H. Hoag, Director  
Terry L. Foreman, Director

**Staff:** Norman Huff, General Manager  
Tamara Sexton, Deputy General Manager/Finance (via teleconference)  
Jozi Zabarsky, Customer Service Manager  
Joe Willingham, Joe Willingham, IT & Special Projects Manager  
Art Aseo, Engineering & Capital Projects Manager  
Kevin Wahl, Superintendent of Operations  
Mike Phelps, Water Quality and Environmental Compliance Supervisor  
Terry Curson, District Engineer  
Donnie Alexander, Customer Service Rep/Admin Assistant  
Stella Pimentel, Sr. Customer Service Rep/Specialist  
Natalie Roberts, Water Loss Control Coordinator  
Seth Shapiro, Legal Counsel

**Guest:** Ann Bui, Black & Veatch (via teleconference)  
Alan McDonald, AllConnected  
Dominik Azam, AllConnected (via teleconference)  
Zach Wetzell, AllConnected (via teleconference)  
Bryan Arellanes, AllConnected (via teleconference)

### **Public Comments**

None

### **Consent Agenda**

1. **Approve Minutes of the Special Meeting of March 18, 2024**

The Board approved the Minutes of the Special Meeting of March 18, 2024.

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**2. Approve Minutes of the Regular Meeting of March 21, 2024**

The Board approved the Minutes of the Regular Meeting of March 21, 2024.

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**3. Approve Vendor Payments**

A summary of accounts payable in the amount of \$1,197,668.46 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,197,668.46.

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**4. Forklift for Lynnwood Well Site**

The Board authorized the General Manager to:

- 1) Appropriate \$45,000.00 to establish a Forklift fixed asset; and
- 2) Issue a purchase order to Papé Material Handling in an amount not to exceed \$42,765.51, for the purchase of a Hyster® H50XT Forklift.

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**Primary Agenda**

**5. Cybersecurity Briefing**

AllConnected provided a presentation to the Board on the District's Cybersecurity Posture. The Board requested the District's Cyber Security Policies be brought back to the Board for review.

**No action necessary; for information only.**

**6. Fiscal Year 2023-24 End of Year Projections**

The Board received a briefing from staff on the Fiscal Year (FY) 2023-24 End of Year Projections.

**No action necessary; for information only.**

**7. Review of District Investment Policy**

The Board adopted Resolution 24-05 Adopting a District Investment Policy.

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**8. Set Proposition 218 Rate Hearing**

The Board took the following actions:

- 1) Accepted the Comprehensive Rate Study; and
- 2) Set a public hearing date of June 6, 2024, to consider adopting the proposed rate adjustments.

**Motion:** Foreman **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**9. Benefits Ad-Hoc Committee Report**

The Board received a report from the Benefits Ad-hoc Committee and provided direction to Staff to take the next step in the process to receive the buyout amount from CalPERS.

**No action necessary; for discussion only.**

**Comments by General Manager**

- None

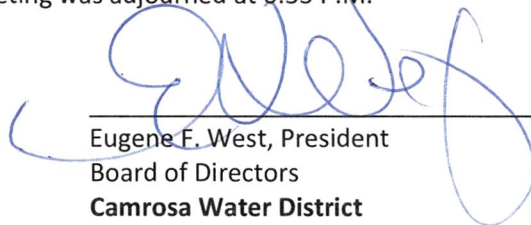
**Comments by Directors**

- Director Foreman provided an update to the Board regarding Metropolitan’s proposed rate increases and likely increases to property taxes.
- Director Nelson reported attending the VCSD meeting at which the General Manager at Calleguas gave a presentation on independence from State water.
- President West expressed his disappointment that Woodard and Curan did not provide an update as instructed and requested staff to place on the next Board meeting agenda an item to consider the termination of the agreement.

**Adjournment**

There being no further business, the meeting was adjourned at 6:53 P.M.

  
\_\_\_\_\_  
Norman Huff, Secretary  
Board of Directors  
**Camrosa Water District**

  
\_\_\_\_\_  
Eugene F. West, President  
Board of Directors  
**Camrosa Water District** (ATTEST)