

Board Minutes

Regular Meeting

Thursday, April 25, 2024

Camrosa Board Room

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President
Timothy H. Hoag, Director
Terry L. Foreman, Director

Absent: Jeffrey C. Brown, Director

Staff: Norman Huff, General Manager
Tamara Sexton, Deputy General Manager/Finance
Jozi Zabarsky, Customer Service Manager
Joe Willingham, Joe Willingham, IT & Special Projects Manager
Art Aseo, Engineering & Capital Projects Manager
Kevin Wahl, Superintendent of Operations
Mike Phelps, Water Quality and Environmental Compliance Supervisor
Terry Curson, District Engineer
Natalie Roberts, Water Loss Control Coordinator
Seth Shapiro, Legal Counsel

Guest: Eliza Jane Whitman, Woodard & Curran
Xavier Irias, Woodard & Curran
Stephanie Hubli, Woodard & Curran
Max Storm, Woodard & Curran (via teleconference)

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of April 11, 2024

The Board approved the Minutes of the Regular Meeting of April 11, 2024.

Motion: Hoag **Second:** Foreman
Motion carried unanimously.

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$651,466.01 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$651,466.01.

Motion: Hoag **Second:** Foreman
Motion carried unanimously.

Primary Agenda

3. Water Resource Supply Project Update Presentation

The Board received an updated summary presentation by Woodard and Curran for water resource supply project planning.

No action necessary; for information only.

4. Woodard and Curran Water Resource Supply Project Agreement *(cancelled)*

5. Ordinance 40-24 Rules and Regulations Governing the Provision of Water and Wastewater Service

The Board set a public hearing date for June 6, 2024, to consider adoption of Ordinance 40-24 Rules and Regulations Governing the Provision of Water and Wastewater Service.

Motion: Nelson **Second:** Hoag

Motion carried unanimously.

6. Schedule of Rates for Water and Wastewater Services

The Board set a public hearing date for June 6, 2024, to consider adoption of Ordinance 42-24, Schedule of Rates for Water and Wastewater Services.

Motion: Hoag **Second:** Foreman

Motion carried unanimously.

7. Miscellaneous Fees and Charges

The Board set a public hearing date for June 6, 2024, to consider adoption of Ordinance 43-24, Schedule of Miscellaneous Fees and Charges.

Motion: Nelson **Second:** Hoag

Motion carried unanimously.

8. Water Loss Program Update *(deferred)*

9. Customer and Administrative Services Quarterly Report *(deferred)*

10. Water Quality Quarterly Report *(deferred)*

11. Local Production Update *(deferred)*

12. Capital Improvement Projects Status Update *(deferred)*

13. Fiscal Year 2024-25 Draft Budget

The Board received a briefing from staff on the proposed Fiscal Year (FY) 2024-25 Operating Budget.

No action necessary; for information only.

14. Resolution of Intention to Terminate CalPERS Contract *(deferred)*

15. Woodcreek Well Rehabilitation Project

The Board took the following actions:

- 1) Appropriated additional funding in the amount of \$185,000.00 for the Woodcreek Well Rehabilitation from the potable capital replacement fund; and
- 2) Authorized the General Manager to issue a change order to General Pump Company, Inc., in the amount of \$167,614.00, for a screened insert.

Motion: Nelson **Second:** Hoag
Motion carried unanimously.

16. Heritage Park – Monitoring Well Installation

The Board took the following actions:

- 1) Appropriated additional funding in the amount of \$85,000.00 from the potable capital improvement fund to the Heritage Park monitoring well; and
- 2) Authorized the General Manager to award a change order in the amount, not to exceed, \$85,000.00 to South Valley Companies (SVC), Inc., for increased depth drilling and development of a new monitoring well.

Motion: Foreman **Second:** Hoag
Motion carried unanimously.

Comments by General Manager

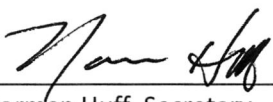
- Reported presenting at The Grove HOA
- Informed the Board that rate study information is on the District website and a May bill insert is in progress.
- Informed the Board that the May 9, 2024, board meeting will be moved to May 13, 2024 due to ACWA Conference conflicts.
- Requested the Board hold workshops with staff to outline priorities and expectations. Staff was directed to provide potential dates and locations for the workshop.

Comments by Directors

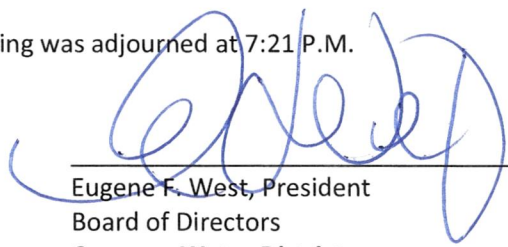
- President West requested staff hold another community forum to assist customers in using the rate calculator.
- Director Nelson reported attending the recent Leisure Village meeting discussing the proposed wastewater increase. He also attended the recent Calleguas and AWA meetings.

Adjournment

There being no further business, the meeting was adjourned at 7:21 P.M.



 Norman Huff, Secretary
 Board of Directors
 Camrosa Water District


 _____ (ATTEST)
 Eugene F. West, President
 Board of Directors
 Camrosa Water District