

Board Minutes

Regular Meeting

Thursday, May 23, 2024

Camrosa Board Room

5:00 P.M.

Call to Order The meeting was convened at 5:03 P.M.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President (via teleconference)
Jeffrey C. Brown, Director (via teleconference)
Timothy H. Hoag, Director
Terry L. Foreman, Director

Staff: Norman Huff, General Manager
Tamara Sexton, Deputy General Manager/Finance (via teleconference)
Jozi Zabarsky, Customer Service Manager
Art Aseo, Engineering & Capital Projects Manager
Kevin Wahl, Superintendent of Operations
Terry Curson, District Engineer
Seth Shapiro, Legal Counsel

Guest: Jim Murchie, Leisure Village

Public Comments

None

Consent Agenda

1. Approve Minutes of the Special Meeting of May 13, 2024

The Board approved the Minutes of the Special Meeting of May 13, 2024.

Motion: Hoag **Second:** Foreman

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$1,065,090.71 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,065,090.71.

Motion: Hoag **Second:** Foreman

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Primary Agenda

3. Resolution of Intention to Terminate CalPERS Contract

The Board adopted Resolution 24-10 Intention to Terminate the Contract Between the Board of Administration California Public Employees' Retirement System and The Board of Directors Camrosa Water District.

Motion: Foreman **Second:** Hoag

Rollcall: Nelson-No; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

4. Certificate of Achievement for Excellence in Financial Reporting

The Board received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the District's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2023.

No action necessary; for information only.

5. Establish Appropriation Limit for Fiscal Year 2024-25

The Board adopted a Resolution Establishing the Annual Appropriation Limit for Fiscal Year 2024-25.

Motion: Hoag **Second:** Foreman

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

6. Fiscal Year 2024-25 Draft Budget - Update

The Board received a briefing from staff on updates to the draft Fiscal Year (FY) 2024-25 Operating Budget.

No action necessary; for information only.

7. Pleasant Valley Well No. 2, Specification No. PW 20-01

The Board of Directors took the following actions:

- 1) Appropriated additional funding in the amount of \$85,580.00 for the Pleasant Valley Well No. 2 from Potable Water Mitigation Fees; and
- 2) Authorized the General Manager to issue a change order to United Field Services (UFS) in the amount of \$30,580.00.

Motion: Nelson **Second:** Hoag

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

8. Certificate of Acceptance of Deed – Shea Homes (The Grove), Tract 5976

The Board authorized the General Manager to sign and accept the "Certificate of Acceptance of Deed" for a non-exclusive easement for access to the District's Data Collection Unit (DCU) Antenna site as shown on the legal description and exhibits.

Motion: Hoag **Second:** Foreman

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

9. Updates to the District's Salary and Classification Schedule for Employees

The Board tabled this item and formed an ad hoc committee including Directors Nelson and Foremen to review this item and bring back recommendations to the Board.

Motion: Brown **Second:** Hoag

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Comments by General Manager

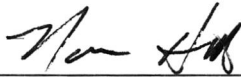
- Reported the Legal RFP is due 5/24/24, followed by application reviews and interview.
- Reported the Water Supply draft report was sent to the ad hoc committee and the storage technical memo is due next week.
- Provided an update on PV and CamSan and will bring proposed PV amended agreement back to the Board.
- Provided an update on the SWRCB's requirements regarding lead service lines inventory and sampling.
- Reported receiving 3 Prop 218 protest letters.

Comments by Directors

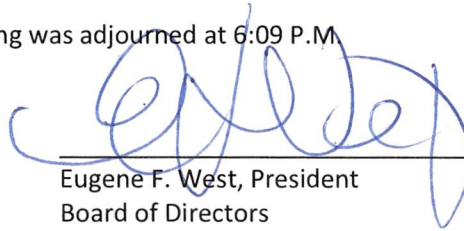
- Director Hoag raised concerns about AB 3073 regarding testing for fentanyl and other illicit substances in wastewater.

Adjournment

There being no further business, the meeting was adjourned at 6:09 P.M.



Norman Huff, Secretary
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)