

## Board Minutes

### Regular Meeting

Thursday, June 6, 2024

Camrosa Board Room

5:00 P.M.

**Call to Order** The meeting was convened at 5:00 P.M.

**Present:** Eugene F. West, President  
Andrew F. Nelson, Vice-President  
Jeffrey C. Brown, Director (via teleconference)  
Timothy H. Hoag, Director  
Terry L. Foreman, Director

**Staff:** Norman Huff, General Manager  
Tamara Sexton, Deputy General Manager/Finance (via teleconference)  
Jozi Zabarsky, Customer Service Manager  
Art Aseo, Engineering & Capital Projects Manager  
Kevin Wahl, Superintendent of Operations  
Terry Curson, District Engineer  
Seth Shapiro, Legal Counsel

**Guest:** Mark Afshar, resident  
Caroline Urbas, resident  
Alberto Morales, Black & Veatch (via teleconference)  
Jim Murchie, Leisure Village (via teleconference)  
Carol Dietz, Leisure Village (via teleconference)

### **Public Comments**

None

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of May 23, 2024**

The Board approved the Minutes of the Regular Meeting of May 23, 2024.

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$623,906.56 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$623,906.56.

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

## Primary Agenda

### 3. Public Hearing to Consider Changes to Water and Wastewater Rates

The Board took the following actions:

- 1) Convened a public hearing at 5:12 P.M. to accept public testimony regarding the adoption of proposed changes to existing rates; and

General Manager Huff gave a brief presentation summarizing the rate-setting process. Resident Mark Afshar made a public comment regarding the sewer rate structure.

- 2) Closed the public hearing at 5:15 P.M. to discuss testimony taken.

### 4. Schedule of Rates

The Board adopted Ordinance No. 42-24 of the Board adopting a "Schedule of Rates for Water and Wastewater Services."

**Motion:** Hoag **Second:** Foreman

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### 5. Ordinance 43, Miscellaneous Fees and Charges

The Board took the following actions:

- 1) Opened a public hearing at 5:18 P.M. to receive comments on the draft Ordinance 43-24;

No public comments were received.

- 2) Closed the public hearing at 5:18 P.M.; and

- 3) Adopted Ordinance 43-24.

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### 6. Ordinance 40, Rules and Regulations Governing the Provisions of Water and Wastewater Service

The Board took the following actions:

- 1) Opened a public hearing at 5:21 P.M. to receive comment on the draft Ordinance 40-24;

No public comments were received.

- 2) Closed the public hearing at 5:21 P.M.; and

- 3) Adopted Ordinance 40-24.

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### 7. Draft Fiscal Year 2024-25 District Operating Budget

The Board received a briefing and a copy of the proposed Draft Fiscal Year (FY) 2024-25 Operating Budget.

**No action necessary; for information only.**

**8. Consolidation of the District's General Election**

The Board adopted a resolution Requesting Consolidation of the General District Election, Scheduled for November 5, 2024, with Other Elections Called to be Held on the Same Day and in the Same Territory.

**Motion:** Hoag **Second:** Foreman

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**9. Pleasant Valley County Water District CWRP Recycled Water Agreement**

The Board authorized the General Manager to enter into an agreement with Pleasant Valley County Water District (PVCWD) extending the term to June 6, 2025, and adding one-year automatic renewal terms and 60-day termination clauses for delivery of Camrosa Water Reclamation Facility (CWRP) recycled water that would otherwise be discharged into the creek and/or the Salinity Management Pipeline (SMP).

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**10. Pleasant Valley County Water District CamSan Recycled Water Agreement**

The Board approved and authorized the General Manager to enter into an *Amendment to the Agreement for Recycled Water Service*.

**Motion:** Foreman **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**Comments by General Manager**

- None

**Comments by Directors**

- Director Nelson discussed the protest letter submitted by Leisure Village and reported from the ad hoc meeting on salaries and promotions.
- Director Brown requested staff provide a list of accomplishments over the past 20 years at the 6/7/24 special meeting.
- Director Hoag updated the Board on the recent Sierra Club – CEQA judicial decision.

**CLOSED SESSION:** The Board entered into closed session at 5:57 P.M. to confidentially discuss legal matters as authorized by Government code 54956.9(d).

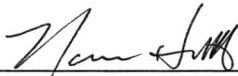
**11. Closed Session – Legal Matters**

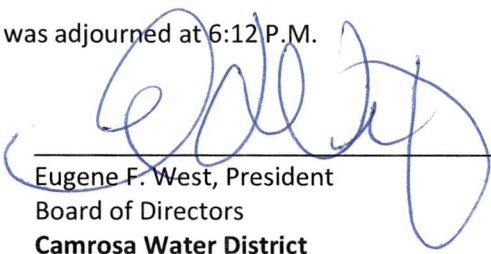
No reportable action was taken in closed session.

**The Board returned to open session at 6:12 P.M.**

**Adjournment**

There being no further business, the meeting was adjourned at 6:12 P.M.

  
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Norman Huff, Secretary  
Board of Directors  
Camrosa Water District

  
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Eugene F. West, President  
Board of Directors  
Camrosa Water District (ATTEST)