

## Board Agenda

### Regular Meeting

**Thursday, September 12, 2024**

Camrosa Board Room

7385 Santa Rosa Rd. • Camarillo, CA 93012

**5:00 P.M.**

NOTE: As authorized by California Government Code section 54953(b), two members of the Board of Directors will be participating in this meeting via Zoom video conferencing. The following video conference locations are accessible to the public:

- 4640 East Front Blvd. East Bethel, MN 55092
- 6804 Calle Tania Camarillo, CA 93012

### Call to Order

### Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Public comment on an item appearing on the agenda may be made prior to the Board's consideration of that item. Persons wishing to address the Board should fill out a white comment card and submit it to the Board President prior to the meeting. All comments are subject to a 5-minute time limit.

### Consent Agenda

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Primary Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

1. **Approve Minutes of the Regular Meeting of August 8, 2024**
2. **Approve Minutes of the Special Meeting of August 22, 2024**
3. **\*\*Approve Vendor Payments**

**Objective:** Approve the payments as presented by Staff.

**Action Required:** Approve accounts payable in the amount of \$3,589,127.32.

## Primary Agenda

### 4. Employee Spotlight

**Objective:** Spotlight a Camrosa employee.

**Action Required:** No action is necessary; for discussion only.

### 5. \*\*Deferred Compensation Retirement Plans Enhancements

**Objective:** Enhance the current recordkeeping and employee access platforms for both the Camrosa 457 deferred Compensation and 401 Profit Share Plans.

**Action Required:** Authorize the General Manager to convert the current 457 Deferred Compensation and 401 Profit Share Plans to the Lincoln Alliance Recordkeeping Platform.

### 6. Stakeholder Outreach

**Objective:** Discuss Stakeholder Outreach.

**Action Required:** No action is necessary; for discussion only.

### 7. \*\*Transfer of Unclaimed Funds

**Objective:** Transfer unclaimed funds to the General Fund.

**Action Required:** Adopt a resolution of the Board authorizing the transfer of unclaimed funds, in the amount of \$620.70, to the District's General Fund.

### 8. \*\*Design for Rehabilitation of Sewer Lift Station No. 4 at Via Cantilena

**Objective:** Rehabilitation of Sewer Lift Station No. 4 to improve system reliability and efficiency.

**Action Required:** Authorize the General Manager to award a contract and issue a purchase order to Michael K. Nunley & Associates, Inc. (MKN), in the amount of \$165,910.00, for engineering services for the design of the Rehabilitation of Sewer Lift Station No. 4 at Via Cantilena.

### 9. \*\*Modification to Ordinance 39, Conflict of Interest Code

**Objective:** Revise Ordinance 39, Camrosa's Conflict of Interest Code.

**Action Required:** Set a public hearing date of September 26, 2024, to formally accept public input and adopt Ordinance 39-24.

### 10. \*\*Board Compensation Policy

**Objective:** Discuss Board Compensation Policy.

**Action Required:** No action required; for discussion only.

## Comments by General Manager; Comments by Directors.

## Closed Session Agenda

Discussions of Closed Session Agenda items are closed to the public. The President will announce when the Board is going into closed session.

11. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1)):  
NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357

## Open Session

### **12. Announcement of reportable action taken during Closed Session**

## Adjournment

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation to participate in a meeting should direct such request to Donnie Alexander at (805) 482-8514 at least 48 hours before the meeting, if possible.

**September 12, 2024**

**Board of  
Directors  
Agenda Packet**

## **Board Minutes**

### **Regular Meeting**

**Thursday, August 8, 2024**

**Camrosa Board Room**

**5:00 p.m.**

**Call to Order** The meeting was convened at 5:01 p.m.

**Present:** Eugene F. West, President  
Andrew F. Nelson, Vice-President  
Jeffrey C. Brown, Director  
Timothy H. Hoag, Director  
Terry L. Foreman, Director

**Staff:** Norman Huff, General Manager  
Tamara Sexton, Deputy General Manager/Finance (via teleconference)  
Jozi Zabarsky, Customer Service Manager  
Kevin Wahl, Director of Operations  
Art Aseo, Engineering & Capital Projects Manager  
Keith Lemieux, Legal Counsel

**Guest:** Veranica Piszczek, Resident  
Barbara Brenner, Special Legal Counsel

### **Public Comments**

Veranica Piszczek addressed the Board regarding a water waste complaint.

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of July 25, 2024**

**2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$406,342.86 was provided for Board information and approval.

**3. Annual Disclosure of Director/Employee Reimbursement**

The Board accepted the Annual Disclosure Report of Director/Employee Reimbursements for FY2023-24.

**4. Access License Agreement – Southern California Edison Company**

The Board authorized the General Manager to execute a 5-year License Agreement with SCE.

**Motion to approve the Consent Agenda:** Nelson. **Second:** Brown.

**Motion carried unanimously.**

## Primary Agenda

### 5. Recognizing the Hathaway Law Firm for 60 Years of Dedicated Service

The Board adopted Resolution 24-18 Recognizing the Hathaway Law Firm for 60 Years of Dedicated Service.

**Motion:** Hoag. **Second:** Brown.

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### 6. Fiscal Year 2023-24 4<sup>th</sup> Quarter Budget Status Report (Preliminary)

The Board received a report from staff regarding the Fiscal Year (FY) 2023-24 4<sup>th</sup> Quarter budget report and reserves.

**No action was necessary, for information only.**

### 7. Benefits Ad-hoc Committee Report

The Board received a report from the Benefits Ad-hoc Committee on the progress of exploring retirement benefit options and discussed the CalPERS termination valuation (“buy-out”) communication.

**No action was necessary, for discussion only.**

## Comments by General Manager

- Announced the Master Plan Workshop will be held at the District office on August 22, 2024.

## Comments by Directors

- Director Nelson commented on the Edison contract. He also provided a report on his participation at the recent CASA Conference.
- Director Hoag shared information on ultrasonic algae control and clarified his position on the 3.1% inflationary adjustment approved at the last Board meeting.

**Closed Session** The Board entered into Closed Session at 6:09 p.m. to confidentially discuss legal matters as authorized by Government Code 54956.9.

### 8. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1)): NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.

### 9. CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION (Gov. Code, §54956.9(b)): One case

### 10. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Gov. Code, §54956.9(c)(d)(4)): One case

**Open Session** The Board reconvened Open Session at 7:25 p.m.

### 11. Announcement of reportable action taken during Closed Session

The Board met in Closed Session to discuss the item identified as anticipated litigation. After a discussion with District Counsel, the Board unanimously directed District Counsel to initiate a legal action against William Dundas. No further action was taken.

**Adjournment**

There being no further business, the meeting was adjourned at 7:26 p.m.

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Norman Huff, Secretary  
Board of Directors  
**Camrosa Water District**

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Eugene F. West, President  
Board of Directors  
**Camrosa Water District** (ATTEST)

## Board Minutes

### Special Meeting

Friday, August 22, 2024

Camrosa Board Room

9:00 a.m.

**Call to Order** The meeting was convened at 9:00 a.m.

Present: Eugene F. West, President  
Andrew F. Nelson, Vice-President  
Jeffrey C. Brown, Director  
Timothy H. Hoag, Director  
Terry L. Foreman, Director

Staff: Norman Huff, General Manager  
Tamara Sexton, Deputy General Manager/Finance (via teleconference)  
Kevin Wahl, Director of Operations  
Terry Curson, District Engineer

### Public Comments

None

### Primary Agenda

#### 1. Board Workshop

The Board discussed strategies, near-term and long-term goals, and objectives for the Camrosa Water District.

**No action was necessary, for discussion only.**

### Comments by General Manager

None

### Comments by Directors

None

### Adjournment

There being no further business, the meeting was adjourned at 3:20 p.m.

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Norman Huff, Secretary  
Board of Directors  
Camrosa Water District

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Eugene F. West, President  
Board of Directors  
Camrosa Water District

(ATTEST)



# Board Memorandum

September 12, 2024

**To:** General Manager  
**From:** Sandra Llamas, Sr. Accountant  
**Subject:** Approve Vendor Payments

**Objective:** Approve the payments as presented by Staff.

**Action Required:** Approve accounts payable in the amount of \$3,589,127.32.

**Discussion:** A summary of accounts payable is provided for Board information and approval.

Payroll PR ME, 8-1, 8-2, ME	\$ 228,534.21
Accounts Payable 08/01/2024-09/04/2024	\$ <u>3,360,593.11</u>
Total Disbursements	\$ <u>3,589,127.32</u>

<b>DISBURSEMENT APPROVAL</b>	
_____ BOARD MEMBER	_____ DATE
_____ BOARD MEMBER	_____ DATE
_____ BOARD MEMBER	_____ DATE

\_\_\_\_\_  
Norman Huff, General Manager

## Camrosa Water District

Accounts Payable Period:

08/01/2024-09/04/2024

Expense	Account Description	Amount
10302	Escrow Account-Cushman	
11100	AR Other	118.42
11700	Meter Inventory	
11900	Prepaid Insurance	72,280.84
11905	Prepaid Maintenance Ag	
13000	Land	
13400	Construction in Progress	230,224.25
20053	Current LTD Bond 2016	
21800	Unclaimed Monies	90.00
20400	Contractor's Retention	28,626.25
20250	Non-Potable Water Purchases	1,167,757.00
23001	Refunds Payable	13,801.12
50110	Payroll FLSA Overtime-Retro	
50010	Water Purchases & SMP	814,507.02
50020	Pumping Power	259,400.37
50100	Federal Tax 941 1 <sup>st</sup> QTR	
50012	CamSan Reclaimed Water	71,087.79
50135	PERS Required UAL	
50200	Utilities	11,307.81
50210	Communications	5,376.39
50220	Outside Contracts	377,209.90
50230	Professional Services	35,929.89
50240	Pipeline Repairs	52,497.04
50250	Small Tool & Equipment	4,960.06
50260	Materials & Supplies	87,201.28
50270	Repair Parts & Equip Maint	67,374.51
50280	Legal Services	16,723.20
50290	Dues & Subscriptions	1,290.00
50300	Conference & Travel	4,469.11
50310	Safety & Training	3,589.33
50330	Board Expenses	
50340	Bad Debt	
50350	Fees & Charges	31,983.70
50360	Insurance Expense	885.17
50500	Misc Expense	
50600	Fixed Assets	1,902.66
50700	Interest Expense	
<b>TOTAL</b>		<b>\$3,360,593.11</b>

Month of : July-24

**CAL-Card Monthly Summary**

Date Purchased	Statement Date	Vendor Name	Purchase Total	Item Description	Staff
07/21/24	07/22/24	Amazon	\$132.66	Umbrellas for field service techs	JS
07/17/24	07/22/24	Amazon	\$139.41	Headset for meetings (Chris)	JS
07/16/24	07/22/24	Amazon	\$863.55	Office equipment (desk, chair, monitors)	JS
07/15/24	07/22/24	Amazon	\$191.25	Pressure reducing valve rebuild kit (RMWTP)	JS
07/11/24	07/22/24	Amazon	\$195.86	Pressure reducing valve rebuild kit	JS
07/01/24	07/22/24	Grainger	\$349.88	Paper towels and cups O&M	JS
06/28/24	07/22/24	Grainger	\$156.96	Pressure Relief vales (RMWTP)	JS
06/28/24	07/22/24	The Hose-Man	\$77.48	Flex hose for Woodcreek lube line	JS
06/25/24	07/22/24	Paypal (AWWA)	\$387.00	CCWUC education luncheon tickets (O&M)	JS
07/16/24	07/22/24	Vons	\$5.35	Bag of ice to ship samples	GM
07/16/24	07/22/24	Home Depot	\$17.47	wood, screws, and funnel	GM
07/16/24	07/22/24	UPS	\$335.72	Shipped UCMR samples to BSK.	GM
07/12/24	07/22/24	Hach company	\$181.91	apa std 2 alkalinity 500 mg/L	GM
07/09/24	07/22/24	Carolina Biological Supply	\$185.72	Pietri dishes	GM
07/09/24	07/22/24	Ace Hardware	\$22.90	tubing, bleach, funnel, cable ties	GM
07/09/24	07/22/24	Amazon	\$9.64	tubing	GM
07/09/24	07/22/24	Amazon	\$37.77	Pump	GM
07/08/24	07/22/24	Hach	\$181.38	Alkalinity Standard	GM
07/01/24	07/22/24	The Kroft LBC	\$26.65	Personal Purchase-will reimburse	GM
07/15/24	07/22/24	Ace Hardware	\$11.11	Personal Purchase-will reimburse	GM
07/21/24	07/22/24	Lunas Shop	\$80.66	Personal Purchase-will reimburse	GM
07/02/24	07/22/24	Ace Hardware	\$5.11	Fasteners	GM
07/02/24	07/22/24	The Home Depot	\$15.88	plumbing adaptors, vinyl tubing	GM
07/03/24	07/22/24	Vons	\$19.27	ice, liquid bleach	GM
07/01/24	07/22/24	Ups Store	\$163.65	Shipped samples to BSK	GM
06/28/24	07/22/24	Home Depot	\$16.61	wood for mounting the Hydroclam	GM
06/28/24	07/22/24	B and B Hardware	\$4.44	Fasteners	GM
06/27/24	07/22/24	Home Depot	\$47.36	Parts for the Hydroclam	GM
06/27/24	07/22/24	Harbor Freight Tools	\$153.68	Ultra Sonic Cleaner	GM
06/26/24	07/22/24	Harbor Freight Tools	\$17.14	T Handle hex Keys	GM
06/25/24	07/22/24	Vons	\$23.28	Gatorade for heatwave	GM
07/22/24	06/24/24	Valvoline Instant Oil Change	\$147.55	Oil change for work truck unit #43	JK
07/10/24	07/22/24	Thompson Bldng Material	\$165.70	Concrete Mix for leak repair	JN
06/28/24	07/22/24	Home Depot	\$267.05	Battery Charging Station	JN
07/17/24	07/19/24	The Home Depot	\$93.87	Hardware for Woodcreek Well	BB
07/19/24	07/22/24	AICPA	\$350.00	Membership Renewal	SLL
07/01/24	06/27/24	Thompson Building	\$174.65	Concrete for yorba linda	CC
07/04/24	07/02/24	Autozone	\$73.72	Supplies unit 6	CC
07/10/24	07/08/24	The home depot	\$189.20	Tools unit 6	CC
07/16/24	07/15/24	VC metals	\$278.00	metal for mike s	CC
07/18/24	07/16/24	The home depot	\$76.97	Supplies unit 6	CC
06/28/24	07/22/24	HARBOR FREIGHT TOOLS	\$165.23	Tools/ Supplies - Vehicle #40	MS
07/02/24	07/22/24	The UPS Store	\$19.78	Sending in D3 Certification application	KH
07/19/24	07/22/24	Southwest Airlines	\$293.96	ACWA Leadership Forum flight	NH
07/11/24	07/12/24	Notary Pro	\$68.00	Notarize Notice of Completion	NH
07/12/24	07/22/24	Valero (CIRCLE K )	\$85.51	Propane for forklift	RV
06/26/24	07/22/24	Spectrum Internet	\$1,249.00	Spectrum Internet	JW
06/28/24	07/22/24	Amazon.com	\$63.08	Cable ties and 19" Rack Mount Screws	JW
06/30/24	07/22/24	Network Solutions	\$37.99	ASRGS.COM domain registration annual renewal	JW
07/01/24	07/22/24	Thinking2.com	\$160.00	CAMROSA.COM and ASRGS.COM Web Hosting	JW
07/01/24	07/22/24	Network Solutions	\$19.97	ASRGS.COM monthly forwarding	JW
07/03/24	07/22/24	DNSMadeEasy	\$2,100.00	Annual Renewal of external DNS Pointing	JW
07/11/24	07/22/24	Calfire.com	\$99.00	online IVR - Delinquent Call Out (Monthly Service Fee)	JW
07/12/24	07/22/24	AllCable	\$98.33	Multimode Fiber Patch Cables	JW
07/19/24	07/22/24	Spectrum Cable News	\$114.99	Cable News Service	JW
07/22/24	07/22/24	Zoom	\$298.90	teleconferencing for Board & staff meetings	TS
07/08/24	07/22/24	Establos	\$360.00	Safety Lunch	DA
07/09/24	07/22/24	Vons	\$18.32	Safety Lunch	DA
07/09/24	07/22/24	Bread Basket	\$89.00	Safety Lunch	DA
07/17/24	07/22/24	AWA	\$66.00	7/18 WaterWise Meeting	DA
07/17/24	07/22/24	AWA	\$33.00	7/18 WaterWise Meeting	DA
07/20/24	07/22/24	Amazon Marketplace	\$942.73	Eco-Flo Delta 2 Battery with Extension Battery	MP
			\$12,256.25		

Month of : August-24

**CAL-Card Monthly Summary**

Date Purchased	Statement Date	Vendor Name	Purchase Total	Item Description	Staff
08/21/24	08/22/24	Amazon	\$67.56	Replacement water filter (office)	JS
08/15/24	08/22/24	Amazon	\$104.55	Phone cases	JS
08/08/24	08/22/24	Amazon	\$124.38	Trash cans	JS
08/06/24	08/22/24	Autozone	\$309.76	Battery Unit 23	JS
08/06/24	08/22/24	Amazon	\$192.94	Headset for office	JS
08/06/24	08/22/24	Smart and Final	\$329.99	Kitchen Supplies	JS
08/05/24	08/22/24	Valvoline	\$89.77	Oil Change Unit 45	JS
07/31/24	08/22/24	Amazon	\$154.44	Ergonomic office equipment	JS
07/31/24	08/22/24	The Warf	\$182.10	Boots for Chris P.	JS
07/21/24	08/22/24	Home Depot	\$535.18	Tools - M18 Kit	JS
07/22/24	08/22/24	Amazon	\$35.70	Day Planners	JS
07/22/24	08/22/24	CA-NV	\$225.00	AWT05 Cert renewal	JS
08/21/24	08/22/24	Troemner LLC	\$322.74	Standard weights Recalibration	GM
08/19/24	08/22/24	Nelac Institute	\$95.00	Internal Audit training	GM
08/14/24	08/22/24	Vons	\$19.27	Ice for samples	GM
08/08/24	08/22/24	CWEA	\$239.00	Membership Renewal	GM
08/06/24	08/22/24	Coronado Café	\$23.32	Tri-state seminar Lunch	GM
08/05/24	08/22/24	Silverton Casino	\$26.59	Tri-state seminar Dinner	GM
07/29/24	08/22/24	Napa Auto Parts	\$48.24	Coolant for the ford rangers	GM
07/24/24	08/22/24	UPS	\$51.39	Shipped weights to Tromner	GM
08/16/24	08/22/24	Auto Zone	\$308.18	Battery for the F550 (Unit #3)	JN
08/05/24	08/22/24	InvoiceCloud	\$2.75	test pmt #7227 processing fee	JZ
08/05/24	08/22/24	InvoiceCloud	\$14.08	test pmt #7227	JZ
08/20/24	08/22/24	Tycon Systems Inc	\$404.86	Solar panel kit for Heritage Park monitoring well	BB
08/08/24	08/22/24	Harbor Freight	\$16.07	Wheels for backgate at GAC	BB
08/03/24	08/22/24	Staples	\$17.47	Notepads	LL
07/29/24	08/22/24	Coastal Pipco	\$78.18	2" brass caps Teff tape	CC
07/31/24	08/22/24	Neals	\$11.25	OT leak mariposa	CC
07/31/24	08/22/24	Burger Barn	\$93.36	OT leak mariposa	CC
08/13/24	08/22/24	Industrial Bolt	\$52.64	all thread round mountain	CC
08/14/24	08/22/24	B&B hardware	\$38.93	U bolts for diversion	CC
08/14/24	08/22/24	Home Depot	\$192.86	Tools unit 6	CC
08/21/24	08/22/24	Red Wings Boots	\$299.72	Safety Work boots	CC
08/09/24	08/22/24	The Home Depot	\$25.71	Ant and bug termite killer spray	JC
08/09/24	08/22/24	The Home Depot	\$73.80	Hardware for Diversion debris screen wood boards	JC
07/23/24	08/22/24	Valvoline Oil Change	\$169.08	Oil change and Tire rotation for Truck #38	JC
08/16/24	08/22/24	Ace Hardware	\$57.61	Storage box and extractor screws	MS
07/30/24	08/22/24	Ace Hardware	\$8.57	Spray paint	MS
07/29/24	08/22/24	AirGas	\$84.30	CO2 tank	MS
07/23/24	08/22/24	CP Irrigation	\$34.09	Hose fittings	MS
07/25/24	08/22/24	76 - Rocket 688	\$45.99	Car wash for Chris Patacsil truck 34	KH
07/23/24	08/22/24	Autozone	\$234.17	New battery for Truck 36	KH
07/22/24	08/22/24	The Home Depot	\$499.84	Salt for Penny well	KH
08/21/24	08/22/24	AWWA	\$321.00	Membership	NH
08/20/24	08/22/24	Rolling Pin	\$23.38	Benefits Ad hoc meeting	NH
08/08/24	08/22/24	Queensboro	\$104.82	Logo Shirts - Uniforms	NH
08/07/24	08/22/24	Queensboro	\$484.45	Logo Shirts - Uniforms	NH
07/30/24	08/22/24	Vons	\$11.98	Benefits Ad hoc meeting	NH
07/23/24	08/22/24	Las Posas Car Wash	\$36.99	Car Wash	NH
07/23/24	08/22/24	The Home Depot	\$25.53	Supplies for lab	CL
07/31/24	08/22/24	The Home Depot	\$15.96	Surge Protector for lab	CL
08/02/24	08/22/24	Vons	\$6.42	Ice for shipping samples	CL
08/05/24	08/22/24	UPS	\$205.92	Shipped Samples to BSK	CL
08/08/24	08/22/24	CWEA	\$30.00	IC Webinar	CL
08/16/24	08/22/24	Red Wing Shoe Store, Oxna	\$183.39	Pair of steel-toed shoes for work	AA
07/22/24	08/22/24	Oil Changers	\$79.18	Truck #41 Oil Change	RV
08/15/24	08/22/24	Home Depot	\$299.94	Metering Tools Unit #22	RV
08/09/24	08/22/24	Surfside Prints	\$994.66	Camrosa Hats	CP
07/25/24	08/22/24	Spectrum Internet	\$1,249.00	Spectrum Internet	JW
07/29/24	08/22/24	Network Solutions	\$19.97	ASRGS.COM monthly forwarding	JW
07/30/24	08/22/24	Newegg	\$1,436.92	New Nuc Workstations for Stella and Sorin, 2 Monitors for Sorin, Keybd & Mouse for Sorin	JW
07/30/24	08/22/24	Newegg	\$255.25	New Nuc Workstations for Stella and Sorin, 2 Monitors for Sorin, Keybd & Mouse for Sorin	JW
07/30/24	08/22/24	Newegg	\$203.76	New Nuc Workstations for Stella and Sorin, 2 Monitors for Sorin, Keybd & Mouse for Sorin	JW
07/30/24	08/22/24	Newegg	\$32.16	New Nuc Workstations for Stella and Sorin, 2 Monitors for Sorin, Keybd & Mouse for Sorin	JW
08/01/24	08/22/24	Thinking2.com	\$160.00	CAMROSA.COM and ASRGS.COM Web Hosting	JW
08/11/24	08/22/24	Callfire.com	\$99.00	online IVR - Delinquent Call Out (Monthly Service Fee)	JW
08/18/24	08/22/24	Amazon.com	\$144.83	AC/DC Inverters for Res1A, Res2B, Res4A + shipping	JW
08/21/24	08/22/24	Amazon.com	-\$137.34	Credit on Return of AC/DC Inverters	JW
08/22/24	08/22/24	Zoom	\$298.90	teleconferencing for Board & staff meetings	TS
08/22/24	08/22/24	GFOA	\$150.00	job advertisement	TS
08/22/24	08/22/24	Yourmembership (GovtJobs)	\$229.00	job advertisement	TS
08/22/24	08/22/24	CSMFO	\$275.00	job advertisement	TS
07/23/24	08/22/24	AWA	\$645.00	CCWUC Ed Luncheon (15 EEs)	DA
08/07/24	08/22/24	Backgrounds Online	\$33.50	Background Check (CP)	DA
08/08/24	08/22/24	Staples	\$1,000.00	Office Supplies	DA
08/07/24	08/22/24	Vons	\$58.84	Beverages for Staff Lunch	DA
08/09/24	08/22/24	Staples	\$27.86	Office Supplies	DA
08/12/24	08/22/24	USPS	\$4.98	Mail Resos to Hathaway Law Firm	DA
08/13/24	08/22/24	Ralphs	\$15.02	Ice for Safety Lunch	DA
08/13/24	08/22/24	Toppers Pizza	\$594.33	8/2024 Safety Lunch	DA
08/13/24	08/22/24	Bread Basket	\$88.50	8/2024 Safety Lunch	DA
08/21/24	08/22/24	FedEx Office	\$625.48	Print Drawings for Dewatering Press	DA
08/19/24	08/22/24	CWEA	\$50.00	Online Data Integrity Class Required for Lab	MP
08/08/24	08/22/24	Coronado Café Las Vegas	\$27.65	Dinner	MP
08/08/24	08/22/24	Broken Yolk Café	\$50.05	Breakfast for 2	MP
08/05/24	08/22/24	Mi Casa Las Vegas	\$42.76	Dinner	MP
			\$16,444.47		

# Expense Approval Report

By Vendor Name

Camrosa Water District, CA

Payable Dates 8/1/2024 - 9/4/2024 Post Dates 8/1/2024 - 9/4/2024

Payment Num	Post Date	Vendor Name	Payable Number	Description (Item)	Account Name	Purchase C	Amount
137	08/20/2024	CAMROSA WATER DISTRICT	2004	Reimb for EFT Pymt to Bndy Gwtr inv 102-02	Prof services		397.50

**TOTAL VENDOR PAYMENTS-GSA** **\$ 397.50**

**Vendor: \*CAM\* - DEPOSIT ONLY-CAMROSA WTR**

3451	08/08/2024	DEPOSIT ONLY-CAMROSA WTR	8-8-24-AP2	Transfer to Disbursements Account	Transfer to disbursements-hol		1550000
3452	08/08/2024	DEPOSIT ONLY-CAMROSA WTR	8-8-24-PR	Transfer to Disbursements Account	Transfer to disbursements-hol		356500
3453	08/08/2024	DEPOSIT ONLY-CAMROSA WTR	8-8-24-AP	Transfer to Disbursements Account	Transfer to disbursements-hol		704000
<b>Vendor *CAM* - DEPOSIT ONLY-CAMROSA WTR Total:</b>							<b>2610500</b>

61070	08/08/2024	AARON LUNEY	00004419	Deposit Refund Act 4419 - 1867 Harvest Ln	Refunds payable		28.49
61130	08/28/2024	ACLARA TECHNOLOGIES	443249036	SERIES 3451 MTUS	Construction in progress	FY24-0155-	188,223.75
1447	08/28/2024	ACWA JOINT POWERS INS	2024-2024 (Inv57)	Property Insurance	Prepaid insurance		72,280.84
61071	08/12/2024	AG RX INC.	103610	Weed Abatement	Outsd contracts	FY25-0035	2,953.59

**Vendor: AIR05 - AIRGAS USA, LLC.**

61072	08/09/2024	AIRGAS USA, LLC.	5510012755	Materials & Aupplies - CO2 Tank Rental	Materials & supplies		34.90
61072	08/09/2024	AIRGAS USA, LLC.	9152326310	Materials & Suplies - CO2 for Conejo GAC	Materials & supplies		50.00
61131	08/20/2024	AIRGAS USA, LLC.	9152801658	Materials & Supplies - CO2 for Conejo GAC	Materials & supplies		3,016.04
<b>Vendor AIR05 - AIRGAS USA, LLC. Total:</b>							<b>3,100.94</b>

**Vendor: ALL14 - ALLCONNECTED INC**

61073	08/12/2024	ALLCONNECTED INC	43947	Smart Connect and Aux IT Support	Outsd contracts	FY24-0003-	16,531.75
61128	08/15/2024	ALLCONNECTED INC	108743	Monthly CISv5 Hosting	Construction in progress	FY25-0041	2,317.80
61128	08/15/2024	ALLCONNECTED INC	108744	Managed IT Services with All Connected Inc.	Outsd contracts	FY25-0014	13,914.25
61128	08/15/2024	ALLCONNECTED INC	43956	Managed IT Services with All Connected Inc.	Outsd contracts	FY25-0014	2,221.76
61128	08/15/2024	ALLCONNECTED INC	43964	Cisco VPN Replacement	Fixed Assets-Internal	FY25-0004	1,902.66
61132	09/03/2024	ALLCONNECTED INC	43985	Managed IT Services with All Connected Inc.	Outsd contracts	FY25-0014	9,824.01
61132	08/28/2024	ALLCONNECTED INC	43986	Managed IT Services with All Connected Inc.	Outsd contracts	FY25-0014	3,360.00
<b>Vendor ALL14 - ALLCONNECTED INC Total:</b>							<b>50,072.23</b>

1448	08/20/2024	ANDREW NELSON	CASA-TrvlReimb7-30-24	Travel Reimbursement-CASA Conference 7-30 th 8- Conf. & travel			1,882.35
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**Vendor: AWA01 - AWA**

61074	08/14/2024	AWA	06-15494	AWA/CCWUC Training 1-31-24	Conf. & travel		40.00
61133	09/04/2024	AWA	06-15849	CCWUC Ed Program Grade 4 Sponsor	Safety & train		500.00
61134	09/04/2024	AWA	06-15844	Senatorial Sponsor for Reagan Library Reception	Conf. & travel		1,000.00
<b>Vendor AWA01 - AWA Total:</b>							<b>1,540.00</b>

61135	09/03/2024	B & R TOOL & SUPPLY CO.	1901004485	Small Tools and Equipment-Hand Tools	Small tools & equipment		854.71
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**Vendor: BON01 - BONDY GROUNDWATER CONSULTING, INC.**

1437	08/14/2024	BONDY GROUNDWATER CONSULTING, INC.	103-02	PV Modeling Project Management	Prof services	FY25-0003	265.00
1449	09/04/2024	BONDY GROUNDWATER CONSULTING, INC.	103-03	PV Modeling Project Management	Prof services	FY25-0003	3,047.50
<b>Vendor BON01 - BONDY GROUNDWATER CONSULTING, INC. Total:</b>							<b>3,312.50</b>

61075	08/12/2024	BOUTWELL*FAY LLP	39189	Legal Services	Legal services		35.00
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61076	08/08/2024	BRADLEY L COMBEST	00002080	Deposit Refund Act 2080 - 5420 Camino Deville	Refunds payable		14.70
<b>Vendor: BSK01 - BSK ASSOCIATES</b>							
61077	08/12/2024	BSK ASSOCIATES	AH19405	Outside Lab Work for UCMR5	Outsd contracts		2,275.00
61136	09/04/2024	BSK ASSOCIATES	AH50388	GAC Analysis	Outsd contracts		2,650.00
<b>Vendor BSK01 - BSK ASSOCIATES Total:</b>							<b>4,925.00</b>
<b>Vendor: CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT</b>							
1438	08/09/2024	CALLEGUAS MUNICIPAL WATER DISTRICT	072724	Water Purchase Potable	Water purchases-Potable		708,033.08
1438	08/09/2024	CALLEGUAS MUNICIPAL WATER DISTRICT	072724	Water Purchase-N-P	Water purchases-N-P		80,598.30
1438	08/09/2024	CALLEGUAS MUNICIPAL WATER DISTRICT	072724	Water Purchase	CWD-Fixed Charges-Potable		71,087.79
1438	08/09/2024	CALLEGUAS MUNICIPAL WATER DISTRICT	072724	Water Purchase	CWD-Fixed Charges-Non-P		8,092.21
1438	08/09/2024	CALLEGUAS MUNICIPAL WATER DISTRICT	SMP-076524	SMP CMWD - SMP Pipeline Fee	SMP CWD-RMWTP		16,568.32
1438	08/09/2024	CALLEGUAS MUNICIPAL WATER DISTRICT	SMP-076524	SMP CMWD - SMP Pipeline Fee	SMP CMWD		1,215.11
<b>Vendor CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT Total:</b>							<b>885,594.81</b>
61137	08/28/2024	Cannon Corporation	89414	Repair Sewer Collection Hotspots - Engineering	Construction in progress	FY24-0180	20,729.93
61078	08/13/2024	CENTRAL COAST TANK TESTING,INC.	1184	Fuel Tank Inspection-August 2024	Outsd contracts		981.75
61079	08/09/2024	CENTRAL COMMUNICATIONS	000033-418-111	After Hours Call Center	Communications		515.20
<b>Vendor: CEN03 - Central Courier LLC</b>							
61080	08/09/2024	Central Courier LLC	55215	Courier Service Period 8/1/24 th 8/31/24	Outsd contracts		368.08
61138	09/04/2024	Central Courier LLC	55349	Courier Service - Period 9-01-24 th 9-30-24	Outsd contracts		368.08
<b>Vendor CEN03 - Central Courier LLC Total:</b>							<b>736.16</b>
<b>Vendor: CTO00 - CITY OF THOUSAND OAKS</b>							
61081	08/13/2024	CITY OF THOUSAND OAKS	701-8012024	Sewer Service Charges-Tract 5142-Thousand Oaks	Outsd contracts		635.04
61139	08/28/2024	CITY OF THOUSAND OAKS	19315	Purchase of Conejo Creek Water	Accrued non-potable water		1,167,757.00
<b>Vendor CTO00 - CITY OF THOUSAND OAKS Total:</b>							<b>1,168,392.04</b>
61082	08/08/2024	CODY HERRICK	00003894	Closed Account Overpayment Refund-6101 Upland Refunds payable			208.06
61140	08/28/2024	CONSOR NORTH AMERICA, INC.	W232492CA.00-8	Design Services for Iron/MN Removal	Construction in progress	FY24-0084	3,573.50
61083	08/13/2024	CORELOGIC INFORMATION SOLUTIONS, INC	30731569	Ventura County Parcel Online	Outsd contracts		163.91
<b>Vendor: CUL02 - CULLIGAN OF VENTURA COUNTY</b>							
61084	08/09/2024	CULLIGAN OF VENTURA COUNTY	1885246	Water Softener-Lynnwood Well	Materials & supplies		176.00
61084	08/09/2024	CULLIGAN OF VENTURA COUNTY	1885372	Material & Supplies - Water Softener - Office	Materials & supplies		77.91
61084	08/09/2024	CULLIGAN OF VENTURA COUNTY	1885980	Water Softener - Penny Well	Materials & supplies		6.00
61084	08/09/2024	CULLIGAN OF VENTURA COUNTY	1886692	Water Softener - Penny Well	Materials & supplies		6.00
<b>Vendor CUL02 - CULLIGAN OF VENTURA COUNTY Total:</b>							<b>265.91</b>
61085	08/09/2024	DANIELS TIRE SERVICE, INC	250136947	Tire Repair Unit#37	Repair parts & equipment		197.23
61141	08/30/2024	DAVMAR AIR	12207	Air Compressor Maintenance	Outsd contracts	FY25-0053	2,389.78
61142	08/30/2024	DIENER'S ELECTRIC, INC	36233	CWRF Valve Actuator Wiring 2	Construction in progress	FY25-0054	4,301.79
61086	08/08/2024	DUSTIN L SHAW	00001195-2	Closed Account Overpayment Refund-844 Vista Arr Refunds payable			22.10
<b>Vendor: EJJ01 - E.J. HARRISON &amp; SONS INC</b>							
61087	08/13/2024	E.J. HARRISON & SONS INC	754	Trash Removal-Main Office	Outsd contracts		409.51
61143	08/28/2024	E.J. HARRISON & SONS INC	2919	Trash Removal - CWRF	Outsd contracts		559.17
<b>Vendor EJJ01 - E.J. HARRISON &amp; SONS INC Total:</b>							<b>968.68</b>
61088	08/09/2024	Enhanced Landscape Development, Inc	17728	Landscaping-August 2024	Outsd contracts		1,928.01
1439	08/13/2024	ENTERPRISE FLEET SERV INC	123859-080324	Vehicle Lease-August 2024	Outsd contracts		10,551.60

**Vendor: FAM01 - FAMCON PIPE & SUPPLY, INC**

61089	08/13/2024	FAMCON PIPE & SUPPLY, INC	S100133708-002	Leak Repair - 11240 E Las Posas	Pipeline repairs	FY25-0037	1,598.03
61089	08/13/2024	FAMCON PIPE & SUPPLY, INC	S100133727-001	Leak Repair - 11240 E Las Posas	Pipeline repairs	FY25-0037	1,769.63
61144	08/29/2024	FAMCON PIPE & SUPPLY, INC	S100133727-003	12" Repair Couplings	Repair parts & equipment	FY25-0056	2,574.00
61144	08/20/2024	FAMCON PIPE & SUPPLY, INC	S100134716-001	Repair Coupler for RMWTP	Repair Parts & Equipment-RM'		464.50
61144	08/28/2024	FAMCON PIPE & SUPPLY, INC	S100135328-002	G3 Boxes and Bolt Kits	Materials & supplies		975.06
61144	08/29/2024	FAMCON PIPE & SUPPLY, INC	S100135421-002	Leak Repair - CWRP valve	Pipeline repairs	FY25-0055	4,032.28
61144	09/03/2024	FAMCON PIPE & SUPPLY, INC	S100135703-001	Rapair Parts and Equipment - Balve Boxes	Repair parts & equipment		447.23
61144	08/28/2024	FAMCON PIPE & SUPPLY, INC	S100135731-001	Repair Parts & Equipment - 4" Valve	Repair parts & equipment		831.19

**Vendor FAM01 - FAMCON PIPE & SUPPLY, INC Total: 12,691.92**

61145	08/30/2024	FOREVER YOUNG RANCH LLC	00005797	Closed Account Overpayment Refund-Act 5797-10	Refunds payable		6,650.30
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**Vendor: FRO01 - Frontier Communications**

61090	08/09/2024	Frontier Communications	August 2024	VOIP - Land Lines	Communications		716.40
61146	08/28/2024	Frontier Communications	AUG24	VOIP - Land Lines	Communications		717.28

**Vendor FRO01 - Frontier Communications Total: 1,433.68**

**Vendor: FRU01 - FRUIT GROWERS LAB. INC.**

61091	08/13/2024	FRUIT GROWERS LAB. INC.	410737A	CWRP Analysis	Outsd contracts		195.00
61091	08/12/2024	FRUIT GROWERS LAB. INC.	411838A	Round Mountain Outside Lab Work	Outside Contracts		41.00
61091	08/12/2024	FRUIT GROWERS LAB. INC.	412002A	Copper and Lead Study Outside Lab Work	Outsd contracts		833.00
61091	08/12/2024	FRUIT GROWERS LAB. INC.	412069A	Copper and Lead Study Outside Lab Work	Outsd contracts		257.00
61091	08/08/2024	FRUIT GROWERS LAB. INC.	412199A	GAC Plant Outside Lab Work	Outsd contracts		39.00
61147	09/04/2024	FRUIT GROWERS LAB. INC.	412200A	RMWTP Analysis	Outside Contracts		41.00
61147	09/04/2024	FRUIT GROWERS LAB. INC.	412537A	Gac Plant Analysis	Outsd contracts		39.00
61147	09/04/2024	FRUIT GROWERS LAB. INC.	412538A	RMWTP Analysis	Outside Contracts		41.00
61147	09/04/2024	FRUIT GROWERS LAB. INC.	412539A	RMWTP Analysis	Outside Contracts		41.00
61147	09/04/2024	FRUIT GROWERS LAB. INC.	412540A	GAC Plant Analysis	Outsd contracts		181.00
61147	09/04/2024	FRUIT GROWERS LAB. INC.	412541A	GAC Analysis	Outsd contracts		357.00
61147	09/04/2024	FRUIT GROWERS LAB. INC.	412804A	Cooper Lead Sampling	Outsd contracts		41.00
61147	09/04/2024	FRUIT GROWERS LAB. INC.	412969A	GAC Analysis	Outsd contracts		39.00
61147	09/04/2024	FRUIT GROWERS LAB. INC.	412970A	Distribution THM and HAAS	Outsd contracts		958.00
61147	09/04/2024	FRUIT GROWERS LAB. INC.	413416A	GAC Plant Analysis	Outsd contracts		39.00

**Vendor FRU01 - FRUIT GROWERS LAB. INC. Total: 3,142.00**

61148	09/04/2024	GANNETT MEDIA CORP	0006592619	2024 Unclaimed Funds	Outsd contracts		372.12
61149	08/20/2024	GEOSCIENCE SUPPORT SERVICES INC.	CWD-02-22-04	New University Well Geohydrological Services	Construction in progress	FY24-0176	8,924.50
61150	08/30/2024	GRAELIN MYERS	00000928	Deposit Refund Act 928- 6337 Corte Lucinda	Refunds payable		8.47
61151	09/04/2024	HACH COMPANY	14150863	AS 950 Compressor	Repair parts & equipment	FY25-0007	3,494.21
1450	08/21/2024	HealthEquity	8z4euwr	CDHSP Admin Fees	Fees & charges		2.95
61092	08/07/2024	HERC RENTALS INC.	34718679-001	Pump Rental - Pond 2	Outsd contracts	FY24-0292	3,959.96

**Vendor: IDE01 - IDEXX LABORATORIES, INC**

61093	08/08/2024	IDEXX LABORATORIES, INC	3157515217	Materials for Main Laboratory	Materials & supplies		384.15
61152	09/03/2024	IDEXX LABORATORIES, INC	3157996221	IDEXX Testing Materials	Materials & supplies	FY25-0032	2,441.84
61152	09/04/2024	IDEXX LABORATORIES, INC	3159333152	IDEXX materials	Materials & supplies	FY25-0059	2,898.97

**Vendor IDE01 - IDEXX LABORATORIES, INC Total: 5,724.96**

**Vendor: INF00 - INFOSEND, INC.**

61153	08/30/2024	INFOSEND, INC.	269186	Monthly Printing & Mailing August 2024 Statement	Outsd contracts		6,108.17
61153	08/30/2024	INFOSEND, INC.	269447	Update Bill to Reflect New Info Invoice Cloud	Outsd contracts		300.00

**Vendor INF00 - INFOSEND, INC. Total: 6,408.17**

61094	08/14/2024	INTERA INCORPORATED	07-24-31	Pleasant Valley Basin Modeling	Prof services	FY24-0016	13,530.00
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61154	08/30/2024	JACKLYN FINROCK	00006958	Deposit Refund Act 6958- 5234 Paseo Ricoso	Refunds payable	16.53
61155	08/30/2024	JACQUELINE D PERRIN	00003421	Deposit Refund Act 3421- 5122 Laurel Park Dr	Refunds payable	89.27
61156	09/03/2024	Janitek Cleaning Solutions-Allstate Cleaning, Inc.	53971A	Cleaning Service- September 2024	Outsd contracts	1,897.10
61127	08/15/2024	JOHN COX	Claim081524	Claim:Reimbursement for Fence Damage	Insurance	885.17
1451	08/29/2024	JUDE KIESEWETTER	2024 TuitionReimbursem	Tuition Reimbursement -Jude Kiesewetter	Safety & train	223.00
61095	08/08/2024	JULIE GRENON	00006882-2	Overpayment Refund -Act 6882 -12774 La Culebra	Refunds payable	1,981.46
61096	08/07/2024	LAFCO	2024-2025	LAFCO Dues	Fees & charges	30,378.00
61157	08/28/2024	LINDE GAS & EQUIPMENT INC	44728571	Acetylene Gas Cylinders	Materials & supplies	93.26
61158	08/30/2024	LIZETTE HALCOMB	00004507	Deposit Refund Act 4507 - 5346 Ashwood Ct	Refunds payable	99.22
61159	08/20/2024	LOWTHORP RICHARDS, LLP	120638	Legal Services	Legal services	4,074.00
61097	08/09/2024	LYDIA N DANIS	00005878	Overpayment Refund-11355 Highridge Ct	Refunds payable	481.40
61098	08/08/2024	LYNDA RAINEY	00007319	Deposit Refund Act 7319 - 4529 Calle Argolla	Refunds payable	62.04
61160	08/28/2024	McMASTER-CARR SUPPLY CO	32315224	Repair Parts and Equipment - Conduit	Repair Parts & Equipment-RM'	526.01
61099	08/12/2024	MCR TECHNOLOGIES, INC.	42823	Level Transducer Pond Tank	Repair parts & equipment FY24-0219	5,435.98
61161	08/30/2024	MICHAEL ANTRIM	00000269-2	Overpayment Refund Act 269 - 312 Appletree Ave	Refunds payable	1,098.89
1454	08/29/2024	MICHAEL PHELPS	8-07-24TRVLREIMB	Travel Reimbursement 8-5-24 th 8-07-24	Conf. & travel	423.44
61100	08/08/2024	MICHELLE CARROLL	00001088	Deposit Refund Act 1088 - 6004 Paseo Encantada	Refunds payable	11.97
61101	08/13/2024	NORTHSTAR CHEMICAL	287869	Chemicals (Amonia) - Conejo GAC	Materials & supplies	4,049.74
61102	08/14/2024	Occupational Health Centers of California, A Mer	0824711oa	New Hire Physicals (SD & CS)	Outsd contracts	932.80
<b>Vendor: OLI01 - OLIN CORP-CHLOR ALKALI</b>						
61162	08/28/2024	OLIN CORP-CHLOR ALKALI	900455957	CHEMICALS-HYPOCHLORITE -CWRF & RMWTP	Materials & Supplies-RMWTP	3,598.50
61162	08/28/2024	OLIN CORP-CHLOR ALKALI	900455957	CHEMICALS-HYPOCHLORITE -CWRF & RMWTP	Materials & supplies	7,216.21
<b>Vendor OLI01 - OLIN CORP-CHLOR ALKALI Total:</b>						<b>10,814.71</b>
1455	08/21/2024	PUBLIC EMPLOYEES	100000017645083	GASB 68 Report FY24-25 Classic & PEPRA	Fees & charges	700.00
<b>Vendor: PUR01 - PURETEC INDUSTRIAL WATER</b>						
61103	08/13/2024	PURETEC INDUSTRIAL WATER	2194220	Chemicals - RMWTP	Materials & Supplies-RMWTP	18,059.23
61103	08/13/2024	PURETEC INDUSTRIAL WATER	2194221	RMWTP Chemicals	Materials & Supplies-RMWTP	18,108.73
61103	08/13/2024	PURETEC INDUSTRIAL WATER	2197422	Deionized Water Service	Materials & supplies	90.42
61103	08/14/2024	PURETEC INDUSTRIAL WATER	2199011	Deionized Water Service	Materials & supplies	129.23
61103	08/14/2024	PURETEC INDUSTRIAL WATER	2199012	Deionized Water Service	Materials & supplies	116.49
<b>Vendor PUR01 - PURETEC INDUSTRIAL WATER Total:</b>						<b>36,504.10</b>
<b>Vendor: ROY03 - ROYAL INDUSTRIAL SOLUTIONS</b>						
61104	08/09/2024	ROYAL INDUSTRIAL SOLUTIONS	9009-1049425	Repair Parts - Pond MCC	Repair parts & equipment	528.67
61163	08/20/2024	ROYAL INDUSTRIAL SOLUTIONS	9009-1048433	VFD Repair - RMWTP Skid	Repair Parts & Equipment-RM' FY25-0039	6,329.90
61163	09/04/2024	ROYAL INDUSTRIAL SOLUTIONS	9009-1049595	Replacement Drive - Pond Pump 1	Repair parts & equipment FY25-0062	8,865.29
61163	08/29/2024	ROYAL INDUSTRIAL SOLUTIONS	9009-1050025	VFD Repair - Diversion bar screen	Repair parts & equipment FY25-0057	2,001.92
<b>Vendor ROY03 - ROYAL INDUSTRIAL SOLUTIONS Total:</b>						<b>17,725.78</b>
61105	08/12/2024	RP Barricade, Inc	64914	Raise Valve Stackings - Manholes Traffic Control	Outsd contracts FY25-0036	2,425.00
61164	08/30/2024	RT LAWRENCE CORPORATION	49142	Lockbox Monthly Charges-July 2024	Outsd contracts	781.63
61165	09/03/2024	RYAN CHAN	00001919-2	RePrint -Deposit Refund Act 1919 - 66 Baroda Dr	Refunds payable	107.43
61106	08/09/2024	SALINAS & SONS ROOTER INC	00-17103	Bathroom Repairs	Outsd contracts	630.60



**Vendor: SAM01 - SAM HILL & SONS, INC.**

61107	08/14/2024	SAM HILL & SONS, INC.	5031	Leak Repair - 452 Mariposa Drive	Pipeline repairs	FY25-0038	15,612.65
61166	09/04/2024	SAM HILL & SONS, INC.	5038	Leak Repair - 11240 E. Las Posas Rd.	Pipeline repairs	FY25-0046	16,198.08
61166	08/28/2024	SAM HILL & SONS, INC.	5040	Valve and manhole covers raising	Outsd contracts	FY24-0182-	152,520.00
61166	09/04/2024	SAM HILL & SONS, INC.	5051	Leak Repair - 6" Non Potable Valve	Pipeline repairs	FY25-0063	11,751.02

**Vendor SAM01 - SAM HILL & SONS, INC. Total:** 196,081.75

61108	08/14/2024	Santa Paula Materials, Inc.	23843	Rock and Sand	Pipeline repairs	FY25-0040	1,090.39
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**Vendor: SCF01 - SC Fuels**

61109	08/09/2024	SC Fuels	2692238IN	Material & Supplies - FUEL	Materials & supplies		1,558.03
61109	08/09/2024	SC Fuels	2698024IN	Material & Supplies - FUEL	Materials & supplies		1,651.61
61167	08/20/2024	SC Fuels	2703755IN	Material & Supplies - FUEL	Materials & supplies		1,655.84
61167	08/28/2024	SC Fuels	2707712IN	Material & Supplies - FUEL	Materials & supplies		1,526.38
61167	09/03/2024	SC Fuels	2712789IN	Material & Supplies - FUEL	Materials & supplies		1,466.80

**Vendor SCF01 - SC Fuels Total:** 7,858.66

**Vendor: SMT01 - SM TIRE, INC.**

61110	08/09/2024	SM TIRE, INC.	256507	Repair Parts - 938 Loader Tire Repair RR	Repair parts & equipment		726.05
61110	08/09/2024	SM TIRE, INC.	256587	Repair Parts - 938 Loader Tire Repair RF	Repair parts & equipment		384.00
61168	09/03/2024	SM TIRE, INC.	256899	Repair Parts - 938 Loader Tire Repair RF	Repair parts & equipment		523.68

**Vendor SMT01 - SM TIRE, INC. Total:** 1,633.73

61169	08/29/2024	SOUTH VALLEY COMPANIES INC	10789-Retention Rlse	Retention Payment Project-PW23-02-Heritage Park	Contractor's retention		28,626.25
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**Vendor: SCE01 - SOUTHERN CALIF. EDISON**

1440	08/07/2024	SOUTHERN CALIF. EDISON	AUG2024	Current Monthly Usage Charges	Pumping power Potable		74,939.34
1440	08/07/2024	SOUTHERN CALIF. EDISON	AUG2024	Current Monthly Usage Charges	Pumping Power-RMWTP		30,957.85
1440	08/07/2024	SOUTHERN CALIF. EDISON	AUG2024	Current Monthly Usage Charges	Pumping power N-P		153,503.18
1440	08/07/2024	SOUTHERN CALIF. EDISON	AUG2024	Current Monthly Usage Charges	Utilities		11,272.72

**Vendor SCE01 - SOUTHERN CALIF. EDISON Total:** 270,673.09

**Vendor: SCG01 - SOUTHERN CALIFORNIA GAS**

1441	08/14/2024	SOUTHERN CALIFORNIA GAS	August2024	Usage Charges-July 2024-Act 123-787-1794-1	Utilities		14.79
1441	08/14/2024	SOUTHERN CALIFORNIA GAS	August2024-A	Usage Charges-July 2024-Act 170-013-9900-9	Utilities		6.22

**Vendor SCG01 - SOUTHERN CALIFORNIA GAS Total:** 21.01

**Vendor: SPA01 - SPARKLETTS**

61111	08/09/2024	SPARKLETTS	4667386-080424	Distilled Bottled Water	Outsd contracts		64.45
61170	09/04/2024	SPARKLETTS	4667386-090124	Distilled Bottled Water	Outsd contracts		64.95

**Vendor SPA01 - SPARKLETTS Total:** 129.40

**Vendor: STA05 - STATE WATER RESOURCES CONTROL BOARD**

61067	08/02/2024	STATE WATER RESOURCES CONTROL BOARD	T2Cert-Graham Moland	Certification Renewal T2 - Graham D Moland	Dues & subscrip		60.00
61112	08/13/2024	STATE WATER RESOURCES CONTROL BOARD	T3 Exam-MarkS	T3 Re-Exam-Mark Sepulveda	Dues & subscrip		70.00
61113	08/13/2024	STATE WATER RESOURCES CONTROL BOARD	T3 Exam-KyleH	T3 Exam-Kyle Henschel	Dues & subscrip		100.00

**Vendor STA05 - STATE WATER RESOURCES CONTROL BOARD Total:** 230.00

61171	08/30/2024	SUMMER SANCHEZ CLARK	00002520	Deposit Refund Act 2520 - 6091 Arabian Pl	Refunds payable		44.21
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61114	08/13/2024	SYNAGRO TECHNOLOGIES, INC.	50220	Sludge Removal	Outsd contracts	FY25-0010	13,906.60
61172	09/03/2024	T&T TRUCK & CRANE SERVICE	169205	Diversion Sand Removal	Outsd contracts	FY25-0061	1,160.50
61115	08/09/2024	TANNIS L MCLAUGHLIN	55992	Unclaimed Funds Re-Issue (account 6449-103449)	Unclaimed monies		90.00
61173	09/03/2024	THE CAPRICORN GROUP	6234	Materials & Supplies-Kitchen, Bathroom, Janitorial	Materials & supplies		998.00

**Vendor: THE09 - Thermo Electron North America LLC**

61116	08/12/2024	Thermo Electron North America LLC	84998130	Ion Chromatograph Consumables	Materials & supplies		342.95
61116	08/13/2024	Thermo Electron North America LLC	85153490	Lab Supplies	Materials & supplies		158.95
61116	08/12/2024	Thermo Electron North America LLC	85320571	Lab Materials and Supplies	Materials & supplies		342.95
61116	08/12/2024	Thermo Electron North America LLC	85466234	Ion Chromatograph Parts	Repair parts & equipment	FY25-0006	1,930.95
61116	08/12/2024	Thermo Electron North America LLC	85590692	Ion Chromatograph Parts	Repair parts & equipment	FY25-0006	1,670.00
61174	09/04/2024	Thermo Electron North America LLC	85661357	Lab Supplies	Materials & supplies		344.95

**Vendor THE09 - Thermo Electron North America LLC Total:** 4,790.75

61117	08/08/2024	THOMAS A PETROU	00005317	Deposit Refund Act 5317 - 13248 Nightsky Dr	Refunds payable		2,040.55
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**Vendor: THO09 - THOMAS SCIENTIFIC**

61118	08/12/2024	THOMAS SCIENTIFIC	3357837	Supplies for the Lab	Materials & supplies		171.38
61118	08/13/2024	THOMAS SCIENTIFIC	3358940	Lab Supplies	Materials & supplies		112.83
61118	08/08/2024	THOMAS SCIENTIFIC	3364771	Materials for the Main Lab	Materials & supplies		263.95
61118	08/13/2024	THOMAS SCIENTIFIC	3371207	Lab Supplies	Materials & supplies		98.05
61118	08/13/2024	THOMAS SCIENTIFIC	3372219	Lab Supplies	Materials & supplies		54.74

**Vendor THO09 - THOMAS SCIENTIFIC Total:** 700.95

61119	08/08/2024	TORO ENTERPRISES	000000008	FH#13 Deposit Refund	Refunds payable		796.50
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61175	08/28/2024	TRAVIS AGRICULTURAL, INC	24511-F	LSLI Sampling & Verification	Outsd contracts	FY25-0021	29,470.00
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**Vendor: USB02 - U.S. BANK CORPORATE**

1442	08/07/2024	U.S. BANK CORPORATE	24-Jul	Credit Card Purchases	Credit Card Payment		12,256.25
1456	09/04/2024	U.S. BANK CORPORATE	24-Aug	Credit Card Purchases	Credit Card Payment		16,444.47

**Vendor USB02 - U.S. BANK CORPORATE Total:** 28,700.72

**Vendor: UND01 - UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC**

61120	08/09/2024	UNDERGROUND SERVICE ALERT OF SOUTHERN (24-250181		Dig Alert Tickets - Monthly Charges	Outsd contracts		127.61
61120	08/09/2024	UNDERGROUND SERVICE ALERT OF SOUTHERN (720240214		Dig Alert Tickets - Monthly Charges	Outsd contracts		511.35
61176	09/03/2024	UNDERGROUND SERVICE ALERT OF SOUTHERN (24-250555		Monthly Charges-Dig Alert Tickets	Outsd contracts		127.61
61176	09/03/2024	UNDERGROUND SERVICE ALERT OF SOUTHERN (820240217		Monthly Charges-Dig Alert Tickets	Outsd contracts		344.85

**Vendor UND01 - UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC Total:** 1,111.42

**Vendor: UNI08 - UNIFIRST CORPORATION**

61121	08/09/2024	UNIFIRST CORPORATION	2210120797	Office Cleaning Supplies-Towe-Mat Services	Outsd contracts		87.46
61121	08/09/2024	UNIFIRST CORPORATION	2210120801	Uniform Cleaning Service	Outsd contracts		145.93
61121	08/13/2024	UNIFIRST CORPORATION	2210122724	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts		91.42
61121	08/13/2024	UNIFIRST CORPORATION	2210122726	Uniform Cleaning Service	Outsd contracts		159.28
61177	08/28/2024	UNIFIRST CORPORATION	2210124582	Office Cleaning Supplies - Towe-Mat Service	Outsd contracts		91.42
61177	08/28/2024	UNIFIRST CORPORATION	2210124584	Uniform Cleaning Service	Outsd contracts		162.81
61177	08/28/2024	UNIFIRST CORPORATION	2210126458	Office Cleaning Supplies - Towe-Mat Service	Outsd contracts		91.42
61177	09/03/2024	UNIFIRST CORPORATION	2210128034	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts		91.42
61177	09/03/2024	UNIFIRST CORPORATION	2210128037	Uniform Cleaning Service	Outsd contracts		159.66

**Vendor UNI08 - UNIFIRST CORPORATION Total:** 1,080.82

61178	09/04/2024	UNION MATERIALS TESTING, INC	653	Materials Testing for Solids Dewatering Press	Construction in progress	FY24-0286	1,527.50
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**Vendor: USA01 - USA BLUE BOOK**

61122	08/13/2024	USA BLUE BOOK	IN00448563	Lab Supplies	Materials & supplies		100.73
61122	08/09/2024	USA BLUE BOOK	INV00446506	Well Level Sounder	Repair parts & equipment		197.84
61122	08/09/2024	USA BLUE BOOK	INV00447086	Pump Tubes	Repair parts & equipment		172.82
61122	08/13/2024	USA BLUE BOOK	INV00447837	Lab Supplies	Materials & supplies		720.44
61180	09/03/2024	USA BLUE BOOK	INV00446958	Heritage Park Level Transducers	Materials & supplies	FY25-0031	6,983.61
61180	08/28/2024	USA BLUE BOOK	INV00461488	Materials & Supplies - M4 Tubes	Materials & supplies		704.81
61180	09/03/2024	USA BLUE BOOK	INV00466266	Repair Parts and Equipment-Level Transmitter	Repair parts & equipment		902.70

						<b>Vendor USA01 - USA BLUE BOOK Total:</b>	<b>9,782.95</b>
<b>Vendor: VEN11 - VCSDA</b>							
61181	08/28/2024	VCSDA	2024-2025 Dues	VCSDA Annual Dues	Dues & subscrip		150.00
61181	08/20/2024	VCSDA	81524	8-06-24 VCSDA Meeting Dues	Conf. & travel		50.00
						<b>Vendor VEN11 - VCSDA Total:</b>	<b>200.00</b>
<b>Vendor: VEN21 - VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT</b>							
61066	08/01/2024	VENTURA COUNTY AIR POLLUTION CONTROL DI	-Permit PV Well#2	PV Well No. 2 Stanby Generator Permit Fee	Fees & charges		450.00
61068	08/06/2024	VENTURA COUNTY AIR POLLUTION CONTROL DI	ConstrPermit-PV Well2	Authority ConstructionPermit-PVWell2	Fees & charges		450.00
						<b>Vendor VEN21 - VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT Total:</b>	<b>900.00</b>
61182	09/03/2024	VERIZON WIRELESS	9972076824	CELL PHONES	Communications		3,427.51
<b>Vendor: WWG01 - W W GRAINGER, INC.</b>							
61123	08/09/2024	W W GRAINGER, INC.	9202797784	Repair Part - Woodcreek Well	Repair parts & equipment		738.20
61123	08/09/2024	W W GRAINGER, INC.	9203565180	Repair Parts - Backflows	Repair parts & equipment		424.06
61123	08/09/2024	W W GRAINGER, INC.	9205655286	Repair Parts - RMWTP	Repair Parts & Equipment-RM'		71.00
61123	08/09/2024	W W GRAINGER, INC.	9206935364	Materials & Supplies - Tote Signs	Materials & Supplies-RMWTP		630.56
61123	08/13/2024	W W GRAINGER, INC.	9211159240	Repair Parts and Equipment-Submersible Pump	Repair parts & equipment		405.28
61123	08/13/2024	W W GRAINGER, INC.	9211578795	Compressed Air Lubricator	Repair Parts & Equipment-RM'		353.33
61183	08/28/2024	W W GRAINGER, INC.	9220847405	Materials & Supplies - Lifting Straps	Materials & Supplies-RMWTP		658.14
61183	08/28/2024	W W GRAINGER, INC.	9220847413	Repair Parts and Equipment-Chain Hoist	Repair parts & equipment		477.66
61183	08/28/2024	W W GRAINGER, INC.	9222780596	Repair Parts and Equipment-Heritage Park Radio Ec	Repair parts & equipment		495.13
61183	09/03/2024	W W GRAINGER, INC.	9230290059	Materials & Supplies - Kitchen Supplies	Materials & supplies		256.38
61183	09/03/2024	W W GRAINGER, INC.	9230290067	Small Tools and Equipment - Fish Tape	Small tools & equipment		286.58
						<b>Vendor WWG01 - W W GRAINGER, INC. Total:</b>	<b>4,796.32</b>
<b>Vendor: WAL04 - WALTON MOTORS &amp; CONTROLS, INC</b>							
61124	08/09/2024	WALTON MOTORS & CONTROLS, INC	83648	150 HP Motor Repair	Repair parts & equipment	FY25-0029	9,896.46
61124	08/12/2024	WALTON MOTORS & CONTROLS, INC	83651	Motor and Pump repair Yucca PS	Repair parts & equipment	FY24-0271-	8,966.51
61184	08/30/2024	WALTON MOTORS & CONTROLS, INC	83700	Motor Repair - RMWTP CIP 20HP	Repair Parts & Equipment-RM'	FY25-0045	2,811.96
						<b>Vendor WAL04 - WALTON MOTORS &amp; CONTROLS, INC Total:</b>	<b>21,674.93</b>
61185	08/20/2024	West Coast Air Conditioning	5141655	Outside Contracts - A/C Maintenance	Outsd contracts		376.04
61186	08/20/2024	WHITE BRENNER LLP	50653	OPV FCGMA Legal Services	Legal services		12,614.20
<b>Vendor: WOO04 - WOODARD &amp; CURRAN, INC.</b>							
61187	08/28/2024	WOODARD & CURRAN, INC.	236729	Contract Services	Prof services	FY23-0008-	7,642.50
61187	09/04/2024	WOODARD & CURRAN, INC.	238255	Contract Services	Prof services	FY23-0008-	6,890.00
61187	08/30/2024	WOODARD & CURRAN, INC.	238259	Modifications to Task 3	Prof services	FY23-0150-	4,050.00
						<b>Vendor WOO04 - WOODARD &amp; CURRAN, INC. Total:</b>	<b>18,582.50</b>
61125	08/08/2024	YVONNE BEAUREGARD	00003044-2	Deposit Refund Act 3044 - 5729 Mulberry Ridge	Refunds payable		39.53
61188	08/20/2024	ZEBRON, INC	53080	Manhole Rehabilitation	Outsd contracts	FY25-0011	66,900.00
<b>Vendor: ZWO01 - ZWORLD GIS, LLC</b>							
61126	08/14/2024	ZWORLD GIS, LLC	2024-0184	GIS Support Services	Outsd contracts	FY25-0025	4,500.00
61189	09/04/2024	ZWORLD GIS, LLC	2024-0206	GIS Support Services	Outsd contracts	FY25-0025	4,500.00
						<b>Vendor ZWO01 - ZWORLD GIS, LLC Total:</b>	<b>9,000.00</b>

**TOTAL VENDOR PAYMENTS-CAMROSA**

**\$ 3,360,593.11**

**Vendor: ASC01 - ACWA/JPIA**

1433	08/02/2024	ACWA/JPIA	7-24PR ME	Health, Dental Vision Premium	Medical, Dental, Vision ins.	56,203.94
1445	09/03/2024	ACWA/JPIA	CM0000525	Health, Dental Vision Premium	Medical, Dental, Vision ins.	50,215.22
<b>Vendor ASC01 - ACWA/JPIA Total:</b>						<b>106,419.16</b>

**Vendor: PER05 - CAL PERS 457 PLAN**

DFT0005473	08/08/2024	CAL PERS 457 PLAN	INV0015117	Deferred Compensation	Deferred comp - ee paid	3,533.15
DFT0005493	08/22/2024	CAL PERS 457 PLAN	INV0015166	Deferred Compensation	Deferred comp - ee paid	3,691.67
<b>Vendor PER05 - CAL PERS 457 PLAN Total:</b>						<b>7,224.82</b>

DFT0005490	08/22/2024	COLONIAL SUPPLEMENTAL INS	INV0015163	Colonial Benefits	Colonial benefits	106.7
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**Vendor: EDD01 - EMPLOYMENT DEVELOP. DEPT.**

DFT0005489	08/08/2024	EMPLOYMENT DEVELOP. DEPT.	INV0015136	Payroll-SIT	P/R-sit	6,627.94
DFT0005511	08/22/2024	EMPLOYMENT DEVELOP. DEPT.	INV0015193	Payroll-SIT	P/R-sit	6,401.63
DFT0005514	08/22/2024	EMPLOYMENT DEVELOP. DEPT.	INV0015199	Payroll-SIT	P/R-sit	19.64
<b>Vendor EDD01 - EMPLOYMENT DEVELOP. DEPT. Total:</b>						<b>13,049.21</b>

**Vendor: GRE01 - Empower Annuity Ins Co of America**

DFT0005475	08/08/2024	Empower Annuity Ins Co of America	INV0015119	Deferred Comp 457	Deferred comp - ee paid	150.00
DFT0005495	08/22/2024	Empower Annuity Ins Co of America	INV0015168	Deferred Comp 457	Deferred comp - ee paid	150.00
<b>Vendor GRE01 - Empower Annuity Ins Co of America Total:</b>						<b>300.00</b>

**Vendor: HEA02 - HealthEquity**

DFT0005478	08/08/2024	HealthEquity	INV0015123	HSA-Employee Contribution	HSA Contributions Payable	148.08
DFT0005479	08/08/2024	HealthEquity	INV0015124	HSA Contributions	HSA Contributions Payable	50.00
DFT0005499	08/22/2024	HealthEquity	INV0015174	HSA-Employee Contribution	HSA Contributions Payable	148.08
DFT0005500	08/22/2024	HealthEquity	INV0015175	HSA Contributions	HSA Contributions Payable	50.00
<b>Vendor HEA02 - HealthEquity Total:</b>						<b>396.16</b>

**Vendor: LNL01 - LINCOLN FINANCIAL GROUP**

1435	08/08/2024	LINCOLN FINANCIAL GROUP	INV0015120	Deferred Compensation	Deferred comp - ee paid	2,849.07
1443	08/22/2024	LINCOLN FINANCIAL GROUP	INV0015169	Deferred Compensation	Deferred comp - ee paid	2,849.07
<b>Vendor LNL01 - LINCOLN FINANCIAL GROUP Total:</b>						<b>5,698.14</b>

**Vendor: RFS01 - LINCOLN FINANCIAL GROUP**

1436	08/08/2024	LINCOLN FINANCIAL GROUP	INV0015133	Profit Share Contribution	Profit share contributions	3431.16
1444	08/22/2024	LINCOLN FINANCIAL GROUP	INV0015188	Profit Share Contribution	Profit share contributions	3479.47
<b>Vendor RFS01 - LINCOLN FINANCIAL GROUP Total:</b>						<b>6910.63</b>

**Vendor: PER01 - PUBLIC EMPLOYEES**

DFT0005476	08/08/2024	PUBLIC EMPLOYEES	INV0015121	PERS Retirement	P/R-state ret.	22,871.21
DFT0005497	08/22/2024	PUBLIC EMPLOYEES	INV0015172	PERS Retirement	P/R-state ret.	22,718.87
<b>Vendor PER01 - PUBLIC EMPLOYEES Total:</b>						<b>45,590.08</b>

DFT0005501	08/22/2024	SYMETRA LIFE INS CO.	INV0015176	Life Insurance	Life ins.	305.50
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**Vendor: UNI10 - UNITED STATES TREASURY**

DFT0005487	08/08/2024	UNITED STATES TREASURY	INV0015134	FIT	P/R-fit	15,670.72
DFT0005488	08/08/2024	UNITED STATES TREASURY	INV0015135	Payroll- Medicare Tax	P/R - ee medicare	3,979.74
DFT0005509	08/22/2024	UNITED STATES TREASURY	INV0015191	FIT	P/R-fit	15,116.59
DFT0005510	08/22/2024	UNITED STATES TREASURY	INV0015192	Payroll- Medicare Tax	P/R - ee medicare	3,910.02
DFT0005512	08/22/2024	UNITED STATES TREASURY	INV0015197	Payroll-Social Security Tax	P/R - ee social security	545.60
DFT0005513	08/22/2024	UNITED STATES TREASURY	INV0015198	Payroll- Medicare Tax	P/R - ee medicare	150.80
<b>Vendor UNI10 - UNITED STATES TREASURY Total:</b>						<b>39,373.47</b>

**Vendor: UWA01 - UNITED WAY OF VENTURA CO.**

61069	08/08/2024	UNITED WAY OF VENTURA CO.	INV0015116	Charity-United Way	P/R-charity	20.00
61129	08/22/2024	UNITED WAY OF VENTURA CO.	INV0015162	Charity-United Way	P/R-charity	20.00
<b>Vendor UWA01 - UNITED WAY OF VENTURA CO. Total:</b>						<u>40.00</u>

**Vendor: UNU01 - UNUM LIFE INSURANCE**

1434	08/02/2024	UNUM LIFE INSURANCE	7-24 PR ME	Ltd & Std premiums	Long/Short term dis. human re	1,464.74
1446	09/03/2024	UNUM LIFE INSURANCE	8-24 PR ME	Ltd & Std premiums	Long/Short term dis. human re	1,655.60
<b>Vendor UNU01 - UNUM LIFE INSURANCE Total:</b>						<u>3,120.34</u>

**TOTAL PAYROLL VENDOR PAYMENTS-CAMROSA**

**\$ 228,534.21**

## Board Memorandum

September 12, 2024

**To:** Board of Directors

**From:** Jozi Zabarsky, Customer Service Manager

**Subject:** Employee Spotlight

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**Objective:** Spotlight a Camrosa employee.

**Action Required:** No action is necessary; for discussion only.

**Discussion:** The primary goals of the District's Strategic Plan are Water Supply Independence, Infrastructure Integrity, Prudent Financial Management, Public Trust, and Service Excellence Through Organization Development. In fulfilling the District's commitment to that Plan, management staff would like to spotlight one of its employees whose commitment, dedication, and hard work helps the District advance towards those goals.

## Board Memorandum

September 12, 2024

**To:** General Manager

**From:** Tamara Sexton, Deputy General Manager/Finance

**Subject:** **Deferred Compensation Retirement Plans Enhancements**

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**Objective:** Enhance the current recordkeeping and employee access platforms for both the Camrosa 457 deferred Compensation and 401 Profit Share Plans.

**Action Required:** Authorize the General Manager to convert the current 457 Deferred Compensation and 401 Profit Share Plans to the Lincoln Alliance Recordkeeping Platform.

**Discussion:** In early 2024, staff met with the 457(b) and 401(a) service representatives to explore alternatives to the current recordkeeping platforms. The goal of the project was to search for alternatives in the marketplace that would provide a better benefit to the plan participants as well as staff. The marketplace search resulted in three competitive proposals to consolidate the two recordkeeping platforms: Nationwide, Voya, and the current vendor, Lincoln Financial Group. The enhancements offered by these three vendors include:

- **Automation:** a non-paper environment that reduces administration time and increases efficiency as well as online enrollment and deferral changes.
- **Fiduciary Responsibility:** fiduciary coverage on the investment options, participants' access to a professionally selected investment lineup, as well as a default investment alternative.
- **Modernized Platform:** Easy to run reports and a participant mobile application to view and transact that includes increased cyber security and financial wellness tools.
- **Pricing:** Lower recordkeeping and investment expenses costs. The three proposals were close in pricing. Staff factored in the long and positive experience with the current vendor, Lincoln Financial, and the fact that the current Account Management and Plan Document team will remain in place after the product conversion.

Staff believes that moving to a single, modern product with the current vendor, Lincoln Financial, is in the District and employees' best interest.

# Why Lincoln retirement plans

Proposal  
prepared by  
Lincoln for:

Camrosa Water  
District

David Fernando Almeida

Lincoln Financial Advisors  
Corporation

300 E Esplanade Dr Ste 1950

Oxnard, CA 93036-1212

8059735917

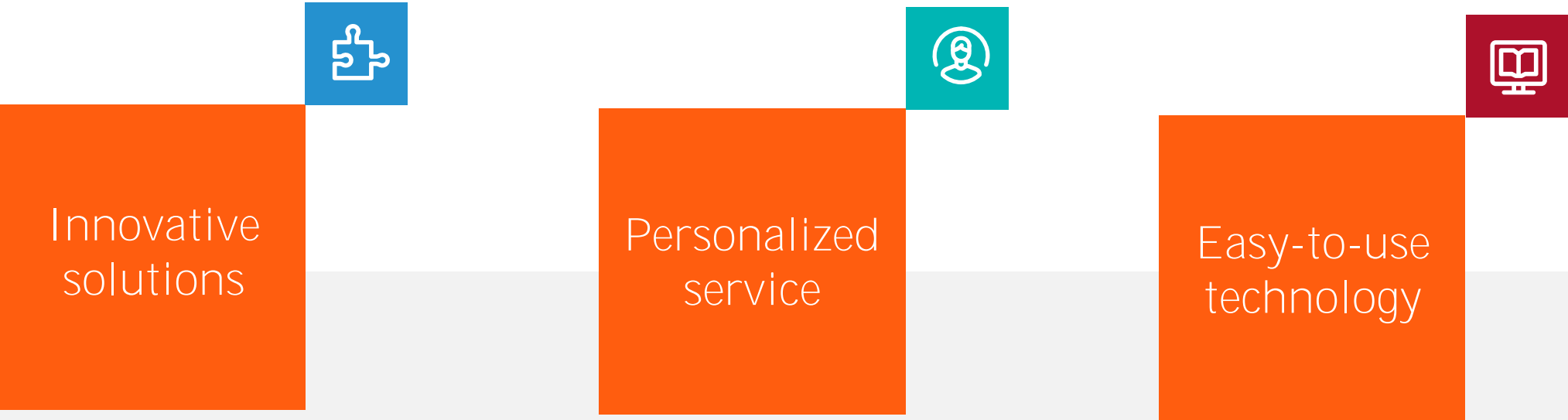


# Lincoln can help make retirement plans easy

Helping employees plan ahead. Recruiting and keeping top talent. Optimizing business earnings and time spent. Balancing cost with value.

Whatever your motivation for offering a retirement benefit, you can rely on Lincoln to deliver a plan that makes a difference in your day-to-day and in your employees' futures.

Here's how our people, resources and expertise help you reach the retirement results you want:



# Benefits and services that deliver value

## Pricing advantage for innovative solutions

These investment strategies and services can provide discounts if chosen for your plan. Your pricing summary displays the details about your specific proposed options.

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### **Fiduciary services**

Lincoln recognizes the dedication and sense of responsibility you feel for your organization and your employees. As a plan sponsor, you may already realize that your responsibilities extend to the legal realm, where laws governing retirement plans have specific provisions focused on plan fiduciary duties.

That's why we offer you access to services and support for navigating and managing your fiduciary role, helping you act in employees' best interest while easing the risk that comes with creating an investment strategy or selecting an investment lineup.

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# Mapping strategy and pricing

This summary is valid for 90 days from the proposal issue date.

Your plan details	
Total plan assets	\$3,066,099
Participants with a balance	31
Annual contributions	\$139,908

<sup>1</sup>Pricing quote is based on plan valuation data provided. If actual plan characteristics vary from the assumptions at the time of plan establishment, the pricing will be adjusted accordingly. An additional \$15 per participant charge may apply for plans with less than a \$10,000 average account balance.

\*Fees for 3(21) fiduciary lineup services are included in the pricing illustration under recordkeeping and servicing. See advisory services agreement for details.

<sup>§</sup>Pricing quote is based on fund mapping strategy. Initial Lincoln Stable Value allocation: 12%

<sup>||</sup> Full-service plans: For loan administration, if applicable, there is a \$75 loan initiation fee, \$25 annual loan maintenance fee, \$40 distribution processing fee, \$25 in-service withdrawal fee, and a \$500 QDRO processing fee.

Revenue earned on the investments in the program, which will vary based on the actual investment allocation, will offset the required revenue amount due to Lincoln.

## Your plan pricing<sup>1</sup>

	Fund to fund* <sup>†§  </sup>
<b>Asset-based fees:</b>	
Recordkeeping and servicing	0.27%
<b>Total required revenue</b>	<b>0.27%</b>
Average fund expense	0.21%
On-site education days – Year 1	2

Proposal for: Camrosa Water District

Date issued: 08/08/2024



# Flexibility, choice, guidance, protection

## Providing value for money spent

Here's what you need to know about the proposed options noted in your pricing summary.

Innovative  
solutions

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A 3(21) investment fiduciary is a co-fiduciary on your plan, collaborating with you on your investment strategy and providing guidance on the plan's investment menu. The investment lineup chosen for your plan delivers ERISA 3(21) fiduciary support from Morningstar Investment Management LLC. Along with offering your participants a diversified fund lineup, Morningstar provides a customized Investment Policy Statement, ongoing investment monitoring and reporting through quarterly watch lists, and a rigorous investment selection process with documents describing methodology for your reference and fiduciary files.

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In a fund-to-fund strategy, participants' investments are mapped from the lineup you offer in your current plan to comparable funds — like for like — in your Lincoln lineup.

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# A dedicated support system

Helping make your job easier

Personalized service



## The right contact for all your needs

- Single, dedicated account contact
- Implementation partner
- Retirement consultant (RC)

## Handling the many tasks associated with running your plan

- Administration, recordkeeping, oversight
- Compliance and plan design services
- Continuous link between payroll and other plan data — integration with premier partners



Proactive plan design from day 1



Single point of accountability



overall satisfaction among plan sponsors<sup>1</sup>



overall satisfaction with the implementation partners<sup>2</sup>

Zero handoffs or pooled resources each time you call — and as the plan grows or goals change, your support evolves, too.

<sup>1</sup>Lincoln Financial Group, “Retirement Plan Customer Satisfaction Survey,” 4Q 2021.

<sup>2</sup>Lincoln Financial Group, “Retirement Plan Services Post-Implementation Survey Scores,” January through December 2021.



Personalized  
service

# Hands-on expertise and oversight

## Achieving retirement plan success together

The people dedicated to your plan take the time to understand your goals, work through your challenges and find solutions that encourage the best possible outcomes for your company and your employees.

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Your dedicated  
account manager

Your account manager serves as your single point of contact for administrative services requests and day-to-day plan operation. Lincoln's experienced team of account managers work in close partnership with your financial professional to deliver an outstanding customer service experience.

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Plan administration  
and compliance  
services from seasoned  
professionals

Lincoln's experienced team of retirement plan specialists provide a broad variety of plan services, including comprehensive plan design consulting, document maintenance, plan reporting, and recordkeeping and transaction processing.

---



# Knowledge, awareness and assistance

Inspiring smart saving behavior

Personalized service



## Support when and how participants need it

Retirement consultants (RCs) provide in-person or virtual hands-on educational support in group and one-on-one meetings to help participants:

- Enroll in the plan
- Review an account or asset allocations
- Discuss contribution strategy and questions
- Answer account questions

## Customized education program

A blend of communications and resources deliver the essential information employees need to make informed decisions and quickly take action on their terms — from enrollment through retirement.

- Mobile apps
- Print and email communication campaigns
- Comprehensive online tools



## Participant communication awards

2023

*Pensions & Investments (P&I) Eddy Award for Excellence in Employee Communications<sup>1</sup>*

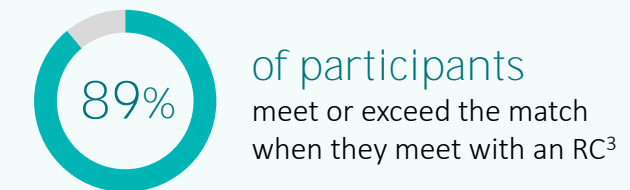
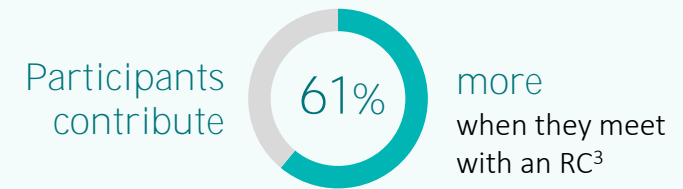
2022

*Plan Sponsor Council of America (PSCA) Signature Award for Excellence<sup>2</sup>*

<sup>1</sup><https://www.pionline.com/special-report-eddy-awards/2023-eddy-award-winners>

<sup>2</sup><https://www.psc.org/industry-intel/signature-awards>

<sup>3</sup>Lincoln Financial Group plan data, 2Q 2022.





# Intuitive, customized tools

Delivering measurable data and results

Easy-to-use technology



Winner of the 2023 DALBAR Web Communications Seal

## Employer website

Helps you measure plan health, track employee progress and improve results.

- Key performance indicators (KPIs)
- Real-time plan analytics
- Benchmarking



Web-engaged users have a **56% higher deferral rate** than non-web users.<sup>1</sup>

## Employee website

Helps motivate them to take action to be retirement ready.

- Simplified voluntary and automatic enrollment and escalation experience
- Real income numbers
- Quick contribution increases
- Comprehensive account details



**26% higher deferral rates** among Lincoln *WellnessPATH*<sup>®</sup> users<sup>2</sup>

## Holistic financial wellness tool

Provides resources and insight into short- and long-term financial goals for a complete financial health picture.

- Actionable content, like gamified tools and checklists
- 1:1 support
- Personalized, interactive tools, like budgeting and account aggregation

<sup>1</sup>Lincoln Financial Book of Business, 4Q 2022 web data. <sup>2</sup>Data from Lincoln *WellnessPATH* plans launched from September 2018 through December 2022.



# A partner you can feel good about

Inspiring confidence in the choices you make for your retirement plan and your employees

Strength,  
expertise,  
purpose

We are a *Fortune 500* company.

We've been around since **1905**, with more than **60 years** in the retirement industry.

We have **\$92.9B** in retirement plan assets.<sup>1</sup>

We help make it possible for **1.6M+** employees across **22,000+** plans<sup>1</sup> to retire with dignity, on their terms.

We hold ourselves to the **highest ethical and regulatory standards** and are **100% transparent** about our financial performance and leadership.

The Lincoln National Life Insurance Company (Fort Wayne, IN) and Lincoln Life & Annuity Company of New York (Syracuse, NY) ratings<sup>2</sup>

A.M. Best: **A (3rd highest of 16)** Fitch: **A+ (5th highest of 19)**  
Moody's: **A1 (5th highest of 21)** S&P: **A+ (5th highest of 21)**

A track  
record of  
action

**Mansfield Rule**  
Boosting Diversity  
In Leadership



MEMBER OF  
**Dow Jones Sustainability Indices**  
In Collaboration with RobecoSAM



**DEI** DISABILITY  
EQUALITY  
INDEX  
Best Place To Work For Disability Inclusion



**ETHISPHERE**  
WORLD'S MOST  
**ETHICAL COMPANIES**  
**2022 - 2023**

**Forbes 2022**  
**THE BEST EMPLOYERS FOR WOMEN**  
POWERED BY STATISTA



<sup>1</sup>Lincoln Financial Book of Business, 1Q 2023. <sup>2</sup>These ratings apply only to the claims-paying ability of the issuing insurance company as of May 9, 2023. They do not apply to the safety or investment performance of any variable products or funds. The ratings do not imply approval of the variable products or their performance. All ratings are subject to revision or withdrawal at any time by the rating agencies. The ratings are not recommendations to buy, sell or hold our securities. While ratings can be objective indicators of an insurance company's financial strength and can provide a relative measure to help select among insurance companies, they are not guarantees of the future financial strength and/or claims paying ability of a company. For more information on ratings, including rating agency outlooks, see [LincolnFinancial.com/investor](https://www.lincolnfinancial.com/investor).

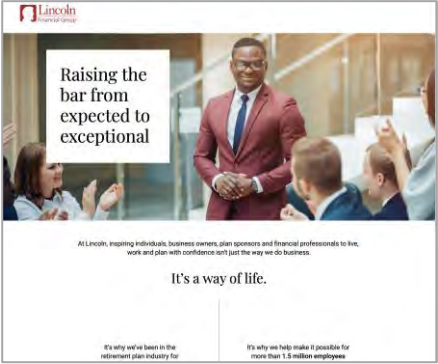
# An inclusive approach

Delivering more choice for you and results for your employees



# More than a retirement plan

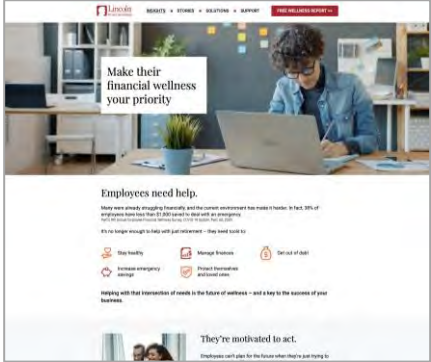
Making a proven impact



We raise the bar from expected to exceptional



We make retirement plans easy



We help you prioritize employees' financial wellness





This is why people like  
working with us.

**We hope you'll be one of them.**

# Disclosures

Mutual funds in the *Lincoln Alliance*® program are sold by prospectus. An investor should consider carefully the investment objectives, risks, and charges and expenses of the investment company before investing. The prospectus and, if available, the summary prospectus contain this and other important information and should be read carefully before investing or sending money. Investment values will fluctuate with changes in market conditions so that, upon withdrawal, your investment may be worth more or less than the amount originally invested. Prospectuses for any of the mutual funds in the *Lincoln Alliance*® program are available at 800-234-3500.

The *Lincoln Alliance*® program includes certain services provided by Lincoln Financial Advisors Corp. (LFA), a broker-dealer (member FINRA, SIPC) and retail and financial planning affiliate of Lincoln Financial Group, 1301 S. Harrison St., Fort Wayne, IN 46802. Unaffiliated broker-dealers also may provide services to customers. Account values are subject to fluctuation, including loss of principal.

Lincoln Financial Group® affiliates, their distributors, and their respective employees, representatives, and/or insurance agents do not provide tax, accounting, or legal advice. Please consult an independent professional as to any tax, accounting, or legal statements made herein.

There is no additional tax-deferral benefit for an annuity contract purchased in an IRA or other tax-qualified plan.

Choosing and periodically reviewing a plan's investment lineup is a fiduciary act. Lincoln is not proposing any particular lineup and is not acting as a fiduciary.

The Lincoln Stable Value Account is a fixed annuity contract issued by The Lincoln National Life Insurance Company, Fort Wayne, IN 46802 on Form 28866-SV 01/01, 28866-SV20 05/04, 28866-SV90 05/04, AN 700 01/12, or AR 700 10/09. **Guarantees for the Lincoln Stable Value Account are subject to the claims-paying ability of the issuer.**

The Lincoln NY Stable Value Account is a group fixed annuity contract issued by Lincoln Life & Annuity Company of New York, Syracuse, NY 13202 on Form AN 700NY 01/14 or AR 700NY 10/09. **Guarantees for the Lincoln NY Stable Value Account are subject to the claims-paying ability of the issuer.**

This material is provided by The Lincoln National Life Insurance Company, Fort Wayne, IN, and, in New York, Lincoln Life & Annuity Company of New York, Syracuse, NY, and their applicable affiliates (collectively referred to as "Lincoln"). This material is intended for general use with the public. Lincoln does not provide investment advice, and this material is not intended to provide investment advice. Lincoln has financial interests that are served by the sale of Lincoln programs, products, and services.

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Morningstar Investment Management LLC's investment lineups are subject to change. The investment options within a lineup do involve risk and will not always be profitable. Morningstar Investment Management does not guarantee that negative returns can or will be avoided in the lineups. An investment made in an investment option may differ substantially from its historical performance and, as a result, your plan participant may incur a loss. Past performance is no guarantee of future results.

The Morningstar Insight Series is not an investment option. It is a series of fund lineups chosen by Morningstar Investment Management LLC from the universe of investment options available in the *Lincoln Alliance*® program. Morningstar Investment Management LLC is a registered investment adviser and subsidiary of Morningstar, Inc. Neither Morningstar Investment Management nor Morningstar, Inc. is affiliated with the Lincoln Financial Group. The Morningstar name and logo are registered marks of Morningstar, Inc. Morningstar Investment Management LLC, 22 W. Washington Street, Chicago, IL 60602.

Morningstar Investment Management LLC is a leading independent provider of asset allocation, manager selection, and portfolio construction services. Morningstar Investment Management LLC is a registered investment adviser and subsidiary of Morningstar, Inc. Morningstar Investment Management and its affiliates are not an affiliate of Lincoln Financial Group.

Selection of a third party fiduciary is subject to fiduciary requirements under Section 404(a) of the Employee Retirement Income Security Act of 1974, as amended (ERISA). This brochure is meant to provide a plan sponsor with information regarding fiduciary services offered by Morningstar Investment Management LLC, but it is not intended to be and should not be construed as a recommendation by Lincoln. Plan sponsors should carefully evaluate any third party fiduciary prior to hiring the fiduciary. If the plan sponsor determines to appoint Morningstar Investment Management LLC as a 3(21) or 3(38) fiduciary, the plan sponsor is required to monitor Morningstar Investment Management LLC to assure that it is handling the plan's investments prudently and in accordance with the appointment.

Not a deposit
Not FDIC-insured
May go down in value
Not insured by any federal government agency
Not guaranteed by any bank or savings association

Lincoln Financial Group is the marketing name for Lincoln National Corporation and its affiliates.

Affiliates are separately responsible for their own financial and contractual obligations.

[LincolnFinancial.com](http://LincolnFinancial.com)





# Program Highlights and Fee Summary

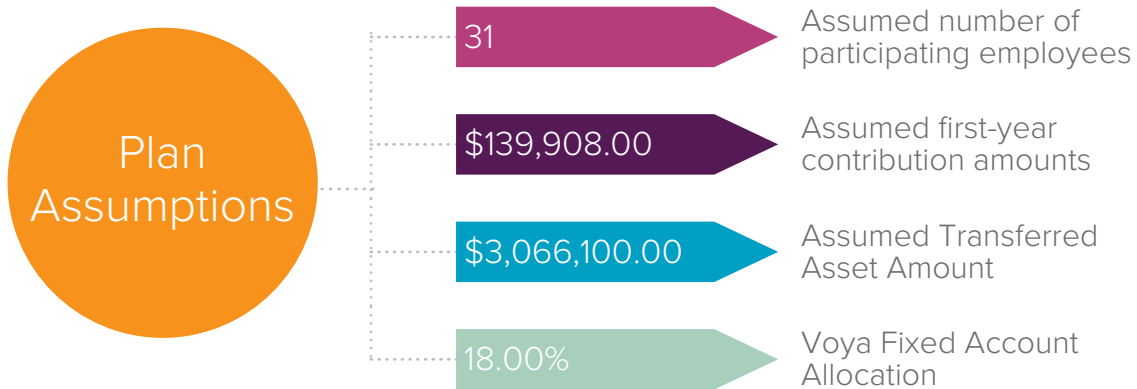
Thank you for your interest in Voya Financial® as the provider for your retirement plan.

With a vision to be America's Retirement Company, we don't just innovate. We innovate with a purpose. We are redefining what it means to be a leading financial services company and work to make a secure financial future possible – one person, one family and one institution at a time.

# Program Highlights and Fee Summary

Voya Framework  
Designed for Camrosa Water District

We are pleased to present you with the following proposal, which will remain in effect until September 25, 2024.



Voya assumes use of one of our standard electronic methods of transmitting deposits and allocation instructions. We also assume all plan assets will transfer to the program simultaneously on date of conversion from your current provider.

Our fee quote is based upon certain assumptions about your plan shown above. If the actual transferred asset amount and/or number of participating employees varies 10% or greater from the assumptions above, we reserve the right to adjust the recordkeeping fees and/or Fixed Account credited rate in accordance with our administrative practice within 180 calendar days following the date of the initial transferred asset contribution.

Your pricing detailed above is based on an aggregation of your 2 plan(s).

Voya must be the exclusive provider for the plan. All future contributions to the plan must be directed to Voya and contract exchanges/intra-plan transfers to legacy vendors must be prohibited.

This document generally includes all fees associated with Voya's scope of services. Items not in scope may be subject to ad-hoc fees such as an internal conversion or payments to an auditor. Ad-hoc fees will be communicated prior to any work performed.

Voya's underwriting process requires a client to complete a minimum twelve (12) month period in their current Voya contract prior to converting to another product or plan.

## Your Service Team

Justin Camisa	Vice President – Government Sales Director	Voya Financial	(303) 717-5922	justin.camisa @voya.com
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# Recordkeeping Fees & Fund Revenue Requirement

Type	Amount
Plan Services Installation Charge	\$0.00
Annual Case Fee	\$0.00
Annual Per-Participant Fee	\$0.00
Asset Based Fee (Variable)	0.30%

The Plan Sponsor Installation Charge is to be paid separately at plan installation.

Plan recordkeeping fees are determined by plan characteristics, such as case sizes, average participant balance, fund menu selected, and compensation paid to sales representatives.

Asset Based Fees are assessed against all core assets in the plan with the exception (as applicable) of the Voya Fixed Account, self-directed brokerage accounts and employer stock. This fee may be adjusted based on your case characteristics and optional plan services.

#### Fund Management Fees

Fund management fees and other fund operating expenses will apply. These fees depend on the investment option chosen. Please refer to the individual Fund prospectuses or Fund Fact Sheets for fund fee information. A portion of that fee may be paid to Voya as a form of revenue sharing. Please see the information booklet for additional information.

VRIAC reserves the right to increase the installation and recordkeeping charge(s) if the actual characteristics vary materially from the original plan assumptions reflected herein. We also reserve the right to deduct the charge(s) from participant accounts in the event they are not paid by the plan sponsor.

You may consider allocating these charges differently between multiple plans.

## Standard Recordkeeping Services

- Online enrollments
- Participant website, Voya Retire mobile app and toll-free telephone service for enrollment, account inquiries, allocation changes, fund transfers and loan initiation
- Customer Service Representatives to handle participant toll-free phone inquiries
- Payroll processing - electronic format
- Financial education and counseling for terminated or retiring employees by qualified Transition Counselors
- Sponsor Website for Plan & participant level access
- Daily valuation of participant accounts
- Daily reconciliation of plan and participant activity
- Weekly, bi-weekly, semi-monthly or monthly contribution / loan repayment processing
- Reallocation of forfeitures
- Processing of rollovers and termination distributions
- Notification to Plan Sponsor and calculation of minimum distribution amount for participants subject to minimum distribution requirements
- Hours worked vesting calculations based on plan year or elapsed time from date of hire
- Quarterly sponsor statements of activity via the Sponsor Website
- Participant quarterly statements, website and Voya Retire mobile app available in English and Spanish
- Calculation, processing and disbursement of final distribution payments



## Standard Recordkeeping Services continued

- Online Administrative Procedures Manual
- Preparation of standard audit package, which includes 1 hour of consulting services for assistance with gathering data and researching questions
- Regulatory updates for plan documents utilizing our Pre-Approved Plan
- Online general purpose Loans and Distributions (excluding Hardships)
- Eligibility tracking (optional service - dependant upon eligibility requirements)
- Semi-annual Actual Deferral/Contribution Percentage (ADP/ACP) tests including consultative services (ERISA Plans Only)
- Uniform Qualified Non-Elective / Matching Contribution (QNEC/QMAC) calculation and allocation at year-end if requested and permitted by plan (ERISA Plans Only)
- One 415 limitation test per plan year (ERISA Plans Only)
- One Top Heavy test per plan year
- 402(g) reporting
- Determining Highly Compensated Employees, provided the plan is using 415 compensation for testing purposes
- Complete draft of IRS Form 5500 on a cash basis (ERISA Plans Only)
- Paperless or paper loans, withdrawals and distributions utilizing Distributions with EASE (DWE)
- Automated Rehire Tracking

Other Optional Services (conditions may apply):

- Online Beneficiary Maintenance
- Online general purpose loans and distributions
- Hardship suspension reinstatement
- Contribution Rate Change
- Contribution Rate Escalator
- Automatic Enrollment
- Automatic increase

## Additional Services

Type	Amount
Managed Accounts	Plan Sponsor Participant Investment Advisory Services Agreements
Logo on Statements and Confirms (criteria apply)	Included in pricing

## Compensation Paid to Financial Advisor

Type	Amount
Percent of First Year Contributions	0.00%
Percent of Transferred Assets	0.00%
Asset-Based Compensation	0.00%

Your sales representative has provided us with the above information about the compensation structure that has been agreed upon by you and your sales representative. This compensation structure is reflected in the recording keeping fees. If applicable, Asset Based Compensation is paid monthly. The amount paid is calculated by taking the applicable annual rate divided by 12 multiplied by the contract's value at the close of business on the last business day of the month. The payment of compensation on converted assets will be based on the asset value at the date in which the assets are applied to the new plan. In addition, case surrenders may result in a chargeback of commissions paid for the acquisition and servicing of the plan for certain compensation, certain case characteristics and whether a surrender charge is applicable. The payment of Advisor compensation is determined by the applicable basis point charge and the total dollar amount of a plan's assets held by Voya on the last business day of the month.

## Voya Fixed Account

**Declared interest Rate\*: 3.75%**

**Guaranteed Minimum Interest Rate: 1.00%**

You may have selected a fixed account option under the Program. A fixed account is an investment option offered through the Program that is subject to guaranteed minimum interest rates. Voya's claims-paying ability should be taken into consideration in evaluating interest rate guarantees provided under the Contract. These rate guarantees do not apply to the investment return or principal value of the fund investment options.

The fixed account option provides stability of principal and credits interest on all amounts allocated to this option. The fixed account option consists of a Guaranteed Minimum Interest Rate (the "GMIR") that is set for the life of the Contract. The GMIR is stated in the Contract. Each calendar year (1/1 to 12/31), Voya will also set a one-year minimum guaranteed floor rate which will apply to all amounts held in the fixed account option during that calendar year.

During the year, Voya will credit interest to the fixed account option at a "current credited interest rate". The current credited interest rate may change but is guaranteed not to be below either the minimum guaranteed floor rate or the GMIR.

The GMIR applicable to the Contract and the current credited interest rate (which we may change at any time, subject to certain restrictions) will be provided to plan participants at enrollment.

All interest rates applicable to the fixed account option are expressed as an annual effective yield. Interest is credited on a daily basis. Once credited, the interest becomes a part of the principal. This means that participant accounts earn compound interest. Taking the effect of compounding into consideration, the interest credited each day yields the current credited interest rate. Any changes in the current interest rate will apply to all amounts in the fixed account option.

You have elected the Put provision for the fixed account option. You will receive an endorsement to your contract detailing the option selected.

### **Voya Fixed Account:**

The current credited interest rate is a portfolio rate which is based on plan-specific characteristics, plan-specific elections and other factors including expected yields on all investments backing this Fixed Account. If those plan-specific characteristics or elections change, we may make corresponding adjustments to the current interest rate, subject to the guarantees described above. There may be restrictions on surrenders and transfers associated with the Fixed Account and in certain states and for certain types of plans a Market Value Adjustment (“MVA”) may apply on surrenders under the Contract.

**Voya Fixed Account B:**

The current credited rate will be based on both the New Money Rate and the Portfolio Rate and will transition over time to be fully based on Portfolio Rates. The New Money Rate is the interest rate established by Voya from time to time and is based on expected yields on newly acquired investments. A Portfolio Rate is an interest rate established by Voya from time to time and is based on expected yields on all investments backing Fixed Account B. When determining credited rates, Voya will take into account, among other things, the risks and costs assumed by Voya under the Contract and anticipated cash flows.

There may be restrictions on surrenders and transfers associated with the Fixed Account B and in certain states and for certain types of plans a Market Value Adjustment (“MVA”) may apply on surrenders under the Contract.

\*Based on the previously stated assumptions for your plan, this is the declared interest rate for your contract as of the date in which this proposal was created. This rate includes the effect of any additional services and features selected by the plan sponsor, including but not limited to the amount of compensation paid to your sales representative. This rate is subject to change at any time, subject to certain restrictions.

A group fixed annuity is an insurance contract designed for investing for retirement purposes. The guarantee of the fixed account is based on the claims-paying ability of the issuing insurance company. Although it is possible to have guaranteed income with a fixed annuity, there is no assurance that this income will keep up with inflation. Early withdrawals, if taken prior to age 59½ will be subject to the IRS 10% premature distribution penalty tax, unless an exception applies. Amounts distributed will be taxed as ordinary income in the year it is distributed. An annuity does not provide any additional tax deferral benefit; tax deferral is provided by the plan. Annuities may be subject to additional fees and expenses to which other tax-qualified funding vehicles may not be subject. However, an annuity does offer other features and benefits, such as guaranteed income payments and death benefits, which may be valuable to your participants.

## Optional Services (fees subject to change)

We offer a breadth of optional plan services that extend beyond the traditional retirement plan offerings. With the expanded service options below, you’ll have the added flexibility you need to help you manage your retirement plan and focus on attracting, rewarding and retaining talent.

Service	Fee
Additional copies of existing sponsor reports	\$100 per copy
Multiple file submission for vesting computation (applicable for plans with vesting based on 1,000 hours of service and hours are not included with each payroll file)	\$200 per hour
Non-elective / Matching Contribution (QNEC/QMAC) if requested in writing by plan sponsor (ERISA Plans Only)	\$200 per hour

## Optional Services (fees subject to change) continued

Service	Fee
Non-regulatory Plan Amendments (for users of our Pre-Approved documents only)	\$200 per hour
Participant initiated wire, overnight mail, stop payment	\$50 per occurrence
Participant level calculation / allocation of Qualified Non-elective / Matching Contribution (QNEC/QMAC) if requested in writing by plan sponsor. Participant level allocation of Qualified.(ERISA Plans Only)	\$200 per hour
Processing of fee deductions for non-VRIAC fee (i.e. auditor)	\$25 per transaction
Processing of in-service withdrawals, hardship distributions, terminations and Required Minimum Distributions	\$50 one-time charge per disbursement (not applicable for installment payments and 90 day permissible withdrawals under Automatic Enrollment)
ADP/ACP Tests in excess of two per year (ERISA Plans Only)	\$1,000 per test
Qualified Domestic Relations Order (QDRO)	\$250 per occurrence
Voya's fully integrated Health Savings Account (HSA)	Starting at \$2.50 per participant with a \$100 monthly minimum
Reformatting of data not in our standard format	\$200 per hour
Self Directed Brokerage Account	\$500 per plan year, plus \$50 per participant

## Optional Services (fees subject to change) continued

Service	Fee
Voya Institutional Trust - VITC	\$750 (\$1,000 if Employer Stock) Included in price
Blended Rate Accounting (may not be available to all plans)	\$1,000 initial set-up fee, plus \$1,000 annually per outside carrier
Consulting services, audit support and special assistance	\$200 per hour
Employer Contribution Calculation (pro rata or integrated only)	\$250 per occurrence
Excess deferral or excess contributions	\$50 per distribution or processing adjustment
Loan Initiation Fee	\$100 one-time charge per loan
Loan Administration Fee	\$25 annually per loan
<b>Unitized Company Stock Administration * - Fee(s) to be paid by Plan Sponsor and are subject to change</b>	
Employer Stock Installation Fee	\$1000
Employer Stock Annual Fee	\$5,000 (in addition to annual Voya Institutional Trust Company fee)
Asset Based/Administrative Fee on company stock assets	First \$50 million: 0.020%
Asset Based/Administrative Fee on company stock assets	Next \$200 million: 0.015%

# Optional Services (fees subject to change) continued

Service	Fee
Asset Based/Administrative Fee on company stock assets	\$250 million+: 0.010%
*Additional fees may apply based on your specific request (Not applicable to Tax Exempt Plans)	

# Acknowledgement, approval and authorized signatures

I have received and reviewed a Voya Framework Proposal, Plan Sponsor Information Booklet, Fund Fact Sheets, mutual fund prospectuses, collective investment trust disclosures (if applicable), and the Voya Framework Fund Summary Information, which describe the actual or estimated charges, fees, discounts, penalties or adjustments currently in effect and which may be applied in connection with the purchase, holding, exchange or termination of the Program. I acknowledge that the assumptions on which the Program charges are based are accurate and that the fee quote contained in this document supersedes any prior quotes. I understand additional fees may apply to other options selected in connection with my Program that may not be disclosed in this document.

Voya and its affiliates are not responsible for any description of the terms of the Program other than the written disclosure material provided by Voya and its affiliates. Any modifications to the written material must be approved by an officer of the Company.

Your sales representative is appointed with Voya. I understand his/her contractual sales agreement with Voya may limit his/her ability to recommend products from other insurers.

Voya is not responsible for the selection or supervision of service providers or fiduciaries to the plan (e.g., Investment Advisors, Recordkeepers, or Third Party Administrators). Where a sales representative of Voya is also a service provider to the Plan or undertakes a fiduciary role, he or she is not acting on behalf of Voya when providing those services or when acting in any fiduciary capacity.

As a sponsor of a tax qualified plan I am aware that current tax laws provide for deferral of taxation of earnings on plan account balances. I understand that our Plan will be utilizing a Program that is designed to provide features and benefits that may be of value to the Plan, but does not provide for any additional deferral of taxation beyond that provided by the Plan itself.

Voya will recognize only the signature(s) of the Trustee(s)/Named Fiduciary(ies) signing below to authorize fund allocation changes and disbursements. I will notify Voya in writing if any successor or replacement of these individuals occurs in which case Voya will cease to recognize the authority of the replaced individual(s) and will accept the authority of the successor individual(s). As a Trustee/Named Fiduciary, I certify that I have read, understand and agree to the information described herein, and that I am authorized to sign this proposal on behalf of the Plan. My instructions are consistent with the terms of the Plan and I agree to the selections made herein.

**Please Print/Type**

**Signature**

\_\_\_\_\_  
Trustee/Named Fiduciary/Plan Sponsor

\_\_\_\_\_  
Trustee/Named Fiduciary/Plan Sponsor

\_\_\_\_\_  
Trustee/Named Fiduciary/Plan Sponsor

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Trustee/Named Fiduciary/Plan Sponsor

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Trustee/Named Fiduciary/Plan Sponsor

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Date



Voya Framework  
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None/0/000/0/466FBG/T14EH/243P  
Expires: 09/25/2024  
Submitted Date: 06/27/2024  
BG: 2  
177341 3044917.C.S-1 ©2018 Voya Services Company. All rights reserved. CN2556166\_1124

PLAN | INVEST | PROTECT

Voya.com







# It's the right time for the right partner

**Retirement Solutions customized proposal**

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Camrosa Water District 401(a)

Dave Almeida

March 25th, 2024



# Right time, right partner

Thank you for considering Nationwide® as your workplace retirement plan provider. We go above and beyond to do the right thing at the right time so participants get better experiences, and you get a better partner.



## BETTER PARTICIPANT EXPERIENCES

Award-winning<sup>1</sup> service for extended hours, financial planning guidance at no added cost, intuitive digital tools and motivators



## ADMINISTRATIVE SIMPLICITY

Dedicated relationship manager, robust, self-service plan health reporting, advanced cyber security & fraud defenses



## VALUES THAT TRANSLATE TO SERVICE

Strong & stable industry leader committed to driving meaningful outcomes and helping Americans prepare for & live in retirement



## INVESTMENT OPTIONS & PRICING

Investment options to fit all types of goals, competitive, flexible pricing



<sup>1</sup>DALBAR Plan Participant Service Award for the 9th consecutive year (2014 – 2022).





Nationwide®

# Better Participant Experiences



# We provide a full-service experience for your participants

**Our award-winning, flexible support model meets your participants where they are, which is why we've seen:**

**179% INCREASE**

in online requests for financial consultation<sup>1</sup>

**36% INCREASE**

in direct calls for financial planning<sup>1</sup>



## Solutions Center

### 200 Licensed Representatives

- Help with simple account questions such as password, loan status and balances

### Available Six Days a Week

- Monday to Friday: 8 a.m.-11 p.m. ET
- Saturday: 9 a.m.-6 p.m. ET

### Award-Winning Experiences

- 2022 DALBAR Plan Participant Service Award Winner



DALBAR Plan Participant Service Award Winner, 9th consecutive year



## Retirement Resource Group<sup>®</sup>

### 40 Internal Retirement Specialists and Personal Retirement Counselors

- Internal Retirement Specialists provide guidance, including enrollment, asset allocation, financial wellness and investment education
- Personal Retirement Counselors provide comprehensive financial planning at no additional cost and with no account balance minimums
- Virtual meeting access for all



<sup>1</sup>Nationwide: 2022 year-end results.

# A consultative approach to financial planning

Nationwide's **Retirement Resource Group**® provides one-on-one consultations for every aspect of financial planning your participants need.



Investment recommendations based on a participant's specific profile, needs and goals



Advice on saving for retirement using tools and personalized calculators



Help with asset management to strengthen the power of investments



Transaction processing and assistance with all other investment portfolio needs



# Investment solutions to cater to most types of investors

Plan participants have varying degrees of knowledge and interest in investment management. Nationwide's holistic investment solutions provide options for both "hands-off" and "hands-on" investors — with no additional fees to you as the plan sponsor.

## Participant Investment Management

HANDS-OFF

HANDS-ON

### Professionally managed accounts<sup>1</sup>

- Independent advisory firm with discretionary authority to actively manage a participant's account
- Based on a participant's profile, time horizon and risk tolerance

### Asset allocation models/target date funds<sup>2</sup>

- Includes the new Income America™ 5ForLife Funds, which offer an in-plan income guarantee solution
- Asset mix determined by current life situation or target date at which the investor plans to begin withdrawing money

### Core menu

- Financial professional works with the plan sponsor to help designate the plan's core investment options
- Designated funds usually cover basic asset classes

### Fund Window

- Allows participants to select funds outside the plan's core fund menu

### Self-directed brokerage account<sup>3</sup>

- With a self-directed brokerage account, participants can access and invest in virtually any publicly traded mutual fund, exchange-traded fund (ETF), bond or stock.

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# Personalized planning tools help employees take action

My Retirement Goals helps assess participants' readiness and presents personalized actions to consider to better prepare for their retirement.

## It considers:



Planned retirement date



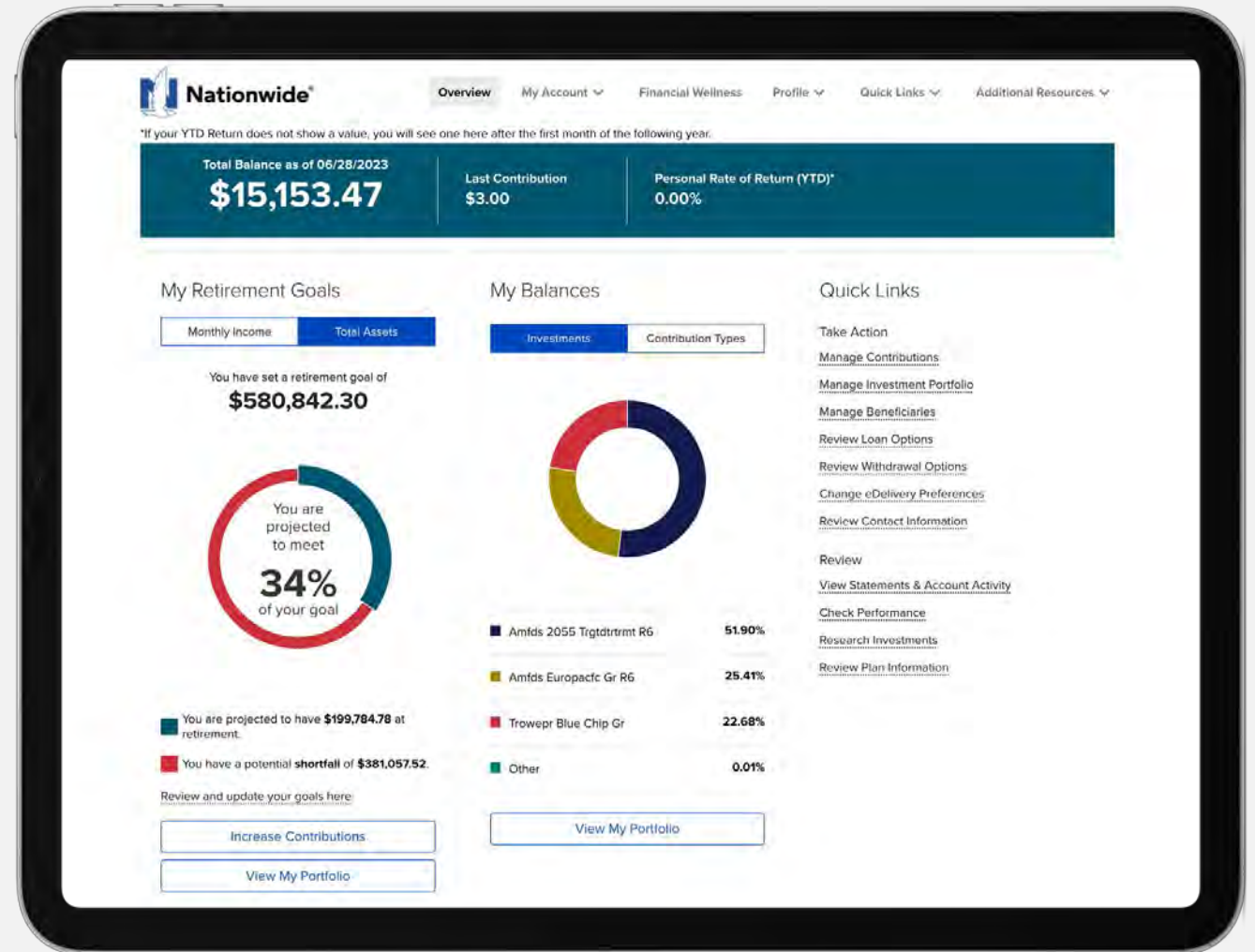
How much one is saving



Resources for retirement income



Their long-term investment strategy

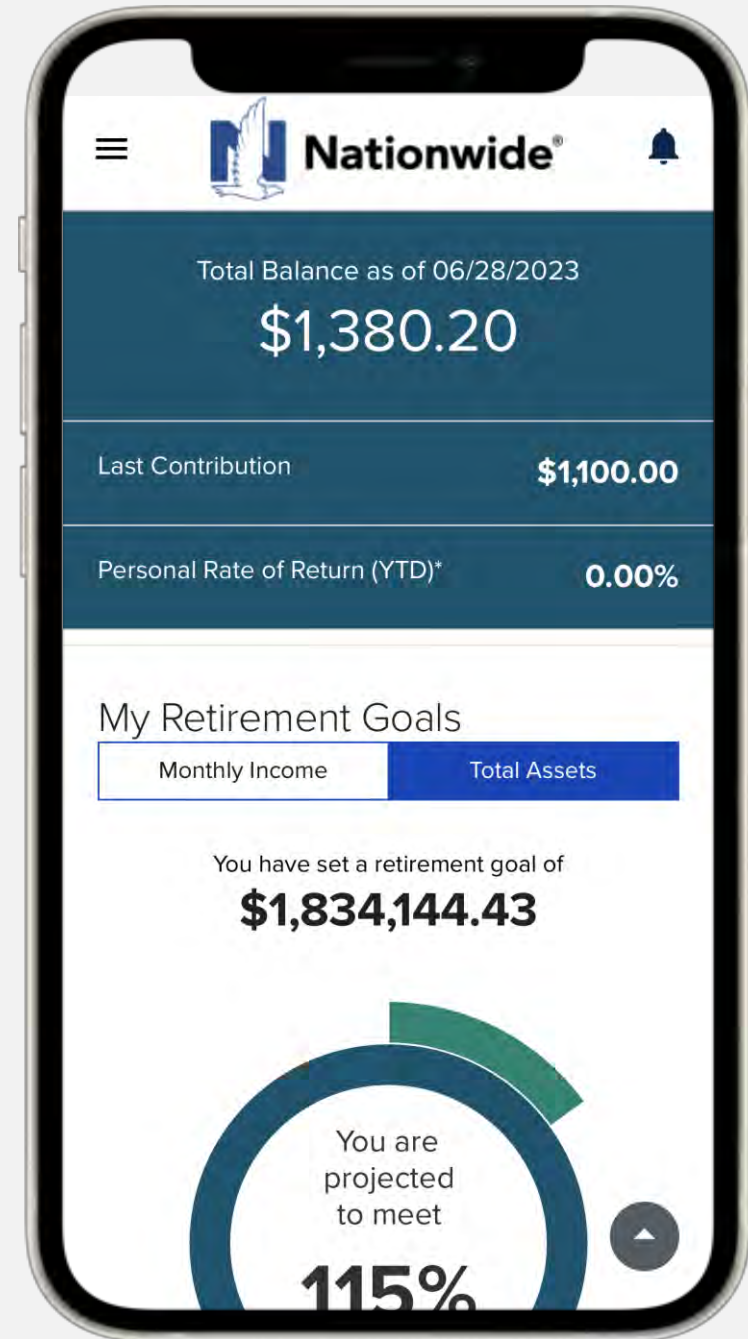


# A digital experience for intuitive account management

## Fully transactional mobile app

It's easier than ever for your participants to manage their retirement account:

- Access via biometric authentication
- View up-to-date account summary
- Change future contributions
- Exchange and rebalance funds
- Update contact information







# Administrative Simplicity



# Our service model is built around you

Because we do this every day, we know how to provide streamlined support to you and your staff with confidence and commitment.

We attract, hire and maintain an experienced, knowledgeable staff to serve you best.

## A dedicated point of contact

With Nationwide®, you have a personal, primary contact who serves as your case manager backed by a team of professionals, allowing us to provide depth and consistency as we service your plan.

## Certified support by the individuals who service your plan

Your service team includes hundreds of associates, many highly credentialed, having completed designations from ASPPA, LOMA, and other industry entities.



1

Knowing you and your needs

2

Making it simple for you

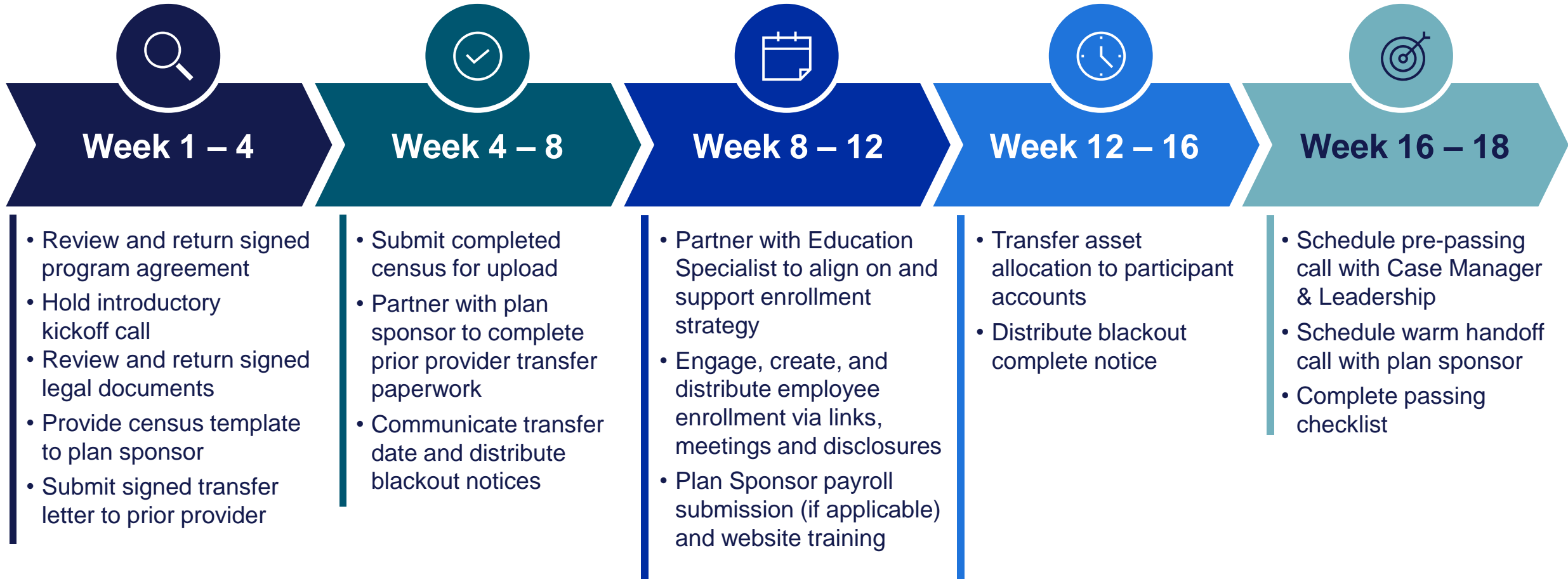
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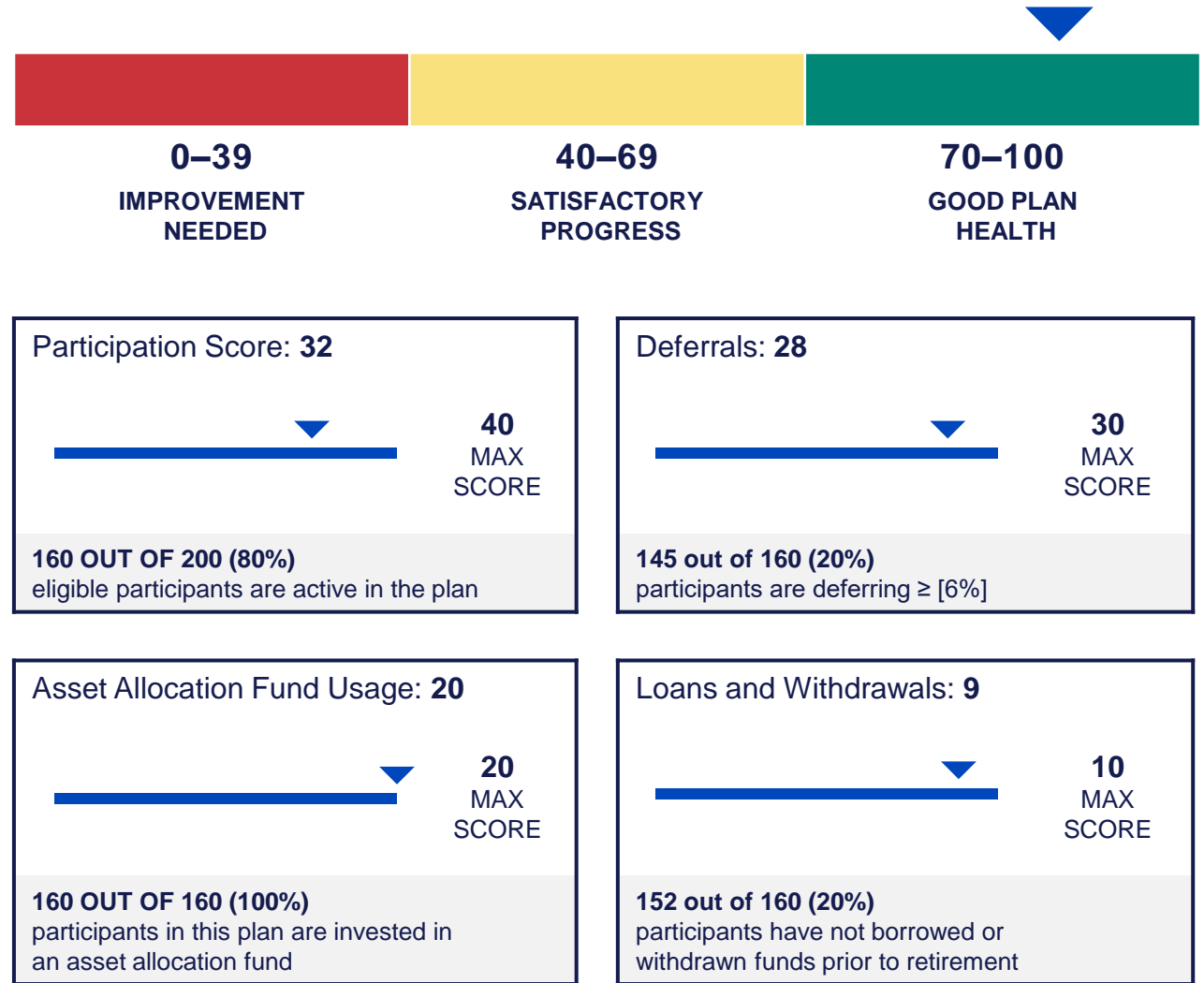
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- Participant deferrals greater than or equal to 6% (30%)
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# Focused protection against cyber threats and fraud

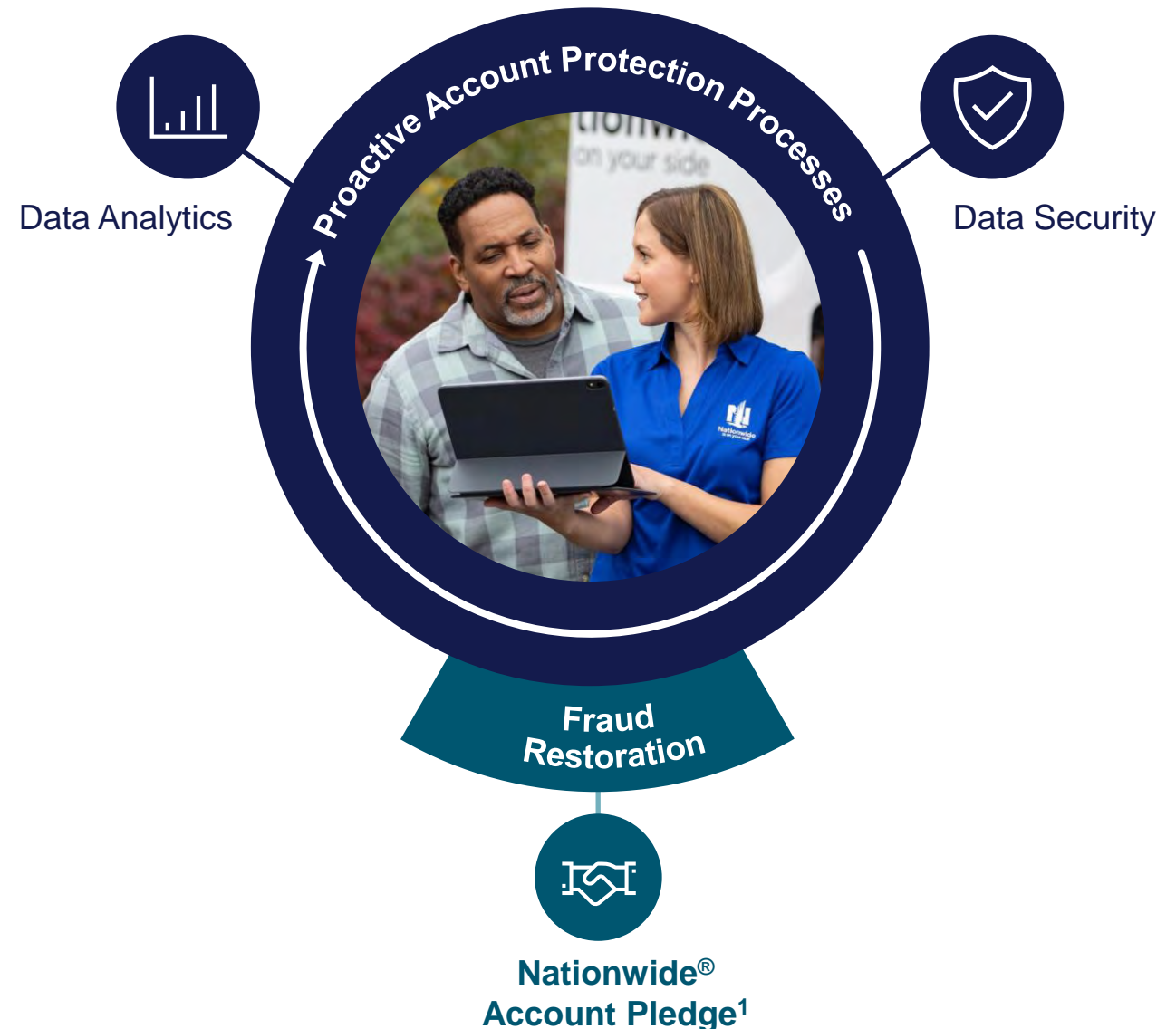
Our holistic security and protection approach layers **people, process and technology** to help secure your data.

- 300+ dedicated Information and Risk Management associates
- 24/7 Security Command Center
- Extensive company-wide training on security protocols
- Partnerships with industry-leading security and data experts
- Added confidence with our Nationwide<sup>®</sup> Account Pledge



<sup>1</sup> Nationwide Account Pledge is subject to certain limitations and restrictions.

## Fraud Protection





Nationwide®

# Values that Translate to Service



# Founded to protect, built upon trust

**We're a large Fortune 100 company that's never acted like one.**

**Nationwide has the financial strength and stability to manage today's market.**

**1926** We began as a small insurer helping farmers get the best value for auto insurance.

**1973** We founded Nationwide Retirement Solutions, Inc. to focus on the needs of government employees.

**TODAY** Today we're one of America's most diversified financial services organizations, and we still believe in the power of one-on-one interactions.

**A**  
**A.M. Best**  
Financial strength rating  
Received 12/7/23  
Third highest of 16 ratings

**A+**  
**Standard & Poor's**  
Credit risk rating  
Affirmed 5/16/23  
Fifth highest of 21 ratings

**A2**  
**Moody's**  
Credit risk rating  
Received 11/10/23  
Sixth highest of 21 ratings

Superior ability to meet ongoing insurance obligations

Subject to low credit risk, with a superior ability to repay short-term debt obligations

Extremely strong capacity to meet financial commitments on the obligation

**Nearly 32,000 plans<sup>1</sup>**

**More than 2.7 million participants<sup>1</sup>**

**More than \$165 billion in retirement assets<sup>1</sup>**



<sup>1</sup>Nationwide (December 2023)

# We're a big company with a big heart, especially in our communities

The Nationwide Foundation has contributed more than \$630 million to nonprofit organizations.\* Our associates have volunteered more than 1.3 million hours to help communities since 2000.

## Children's Wellbeing



**\$150M**

Given by the Nationwide Foundation in 2022

## Crisis Stability



**\$1.3M**

Given by the Nationwide Foundation in 2022

## Social & Economic Empowerment



**\$6.9M**

Contributed by Nationwide associates to our Community Giving Campaign and matched by the Nationwide Foundation in 2022

## Food Security



**\$16M**

Contributed by Nationwide associates since 2000







Nationwide®

# Investment Options & Pricing



# Extensive investment strategies to meet varying employee needs

## A SAMPLE OF OUR MANY OFFERINGS:

- No proprietary requirements
- New in-plan guarantee solution, Income America™ 5ForLife
- Innovative Collective Investment Trusts (CITs) from industry leaders
- Two fixed options — Nationwide Fixed Select Contract® and The Best of America® Retirement Advisor Fixed Contract
- Professionally managed accounts, including Nationwide ProAccount®



The representative list of fund families shown above and Nationwide are not affiliated entities. The plan sponsor, and not Nationwide, selects the registered investment advisor used in conjunction with managed accounts. The plan sponsor must determine whether this service is appropriate for participants. Additional fees apply for this service.

# An offering for increased stability and security

## Nationwide Fixed Select Contract<sup>®</sup>

Nationwide Fixed Select Contract<sup>®</sup> is a group annuity contract designed for those who seek stability, have a low risk tolerance and desire the security of a fixed contract with the exchange potential of a mutual fund.

**Net interest rate for the quarter:**

**2.21%**



A competitive quarterly interest rate



A guaranteed minimum interest rate of 0.50%<sup>1</sup>



Full participant liquidity to exchange into and out of the contract<sup>2</sup>



Historically less risk than equity markets<sup>3</sup>



Deposits guaranteed in both principal and interest minus any applicable fees and expenses<sup>4</sup>



Assets held in Nationwide Life Insurance Company's general account; interest credited daily

<sup>1</sup> Though the interest rate will never go below 0.50%, a loss to the principal may appear after fees and expenses are reflected.

<sup>2</sup> Charges and/or fees may apply depending on the trading policies of the variable funds the assets are exchanged into or out of. Competing funds are not allowed.

<sup>3</sup> All investing involves risk, and historical performance is not an indicator of future gains or losses.

<sup>4</sup> This guarantee is subject to the claims-paying ability of Nationwide Life Insurance Company.

Restrictions may apply to exchanges if the plan is utilizing a third-party asset manager. Transfers out of this contract to other funding providers are also subject to certain limitations. Specific information about these restrictions, as well as other fees and charges, are detailed in the contract.

A market value adjustment will be triggered by certain plan level events. Please see the fixed annuity contract for details.



# Plan illustration summary for:

Plan name:

Camrosa Water District 401(a)

Financial Professional:

Dave Almeida

Date:

March 25th, 2024

**This plan illustration is based upon the following plan data provided by the Plan Fiduciary:**

## ASSUMPTIONS

Existing plan assets:

\$1,700,000

Number of participants with a balance:

19

Annual recurring contributions:

\$50,000

Average participant balance:

\$92,105

## ADMINISTRATION COSTS

One-time setup fee:

N/A

Asset-based admin fee:

0.06%

Annual admin fee:

N/A

Annual per participant fee:

N/A



# Plan illustration summary for (cont'd):

ASSET-BASED COST	TRANSITION STRATEGY	
	OPTION 1	OPTION 2
	80% Target Date + 10% Stable Value	Open Architect
NATIONWIDE	0.21%	0.31%
FINANCIAL PROFESSIONAL	0.00%	0.00%
FIDUCIARY SOLUTIONS	0.02%	0.02%
TOTAL ASSET-BASED COST	0.23%	0.33%

Pricing assumes 80% of transfer assets in target date CITs; 10% in Fixed Select



Various factors including the investment vehicles, selected services, and assets may result in an adjusted asset fee.



Nationwide®

Next  
Steps

**Let's** make your plan an even better success together.



**Tom Nawrocki**

Regional Vice President

We look forward to our partnership and to helping you prepare your employees for long-term financial wellness and a secure retirement.



**Jonathan Michaels**

Regional Internal Consultant





• Not a deposit • Not FDIC or NCUSIF insured • Not guaranteed by the institution • Not insured by any federal government agency • May lose value

Subject to applicable fees or expenses, plans may have the opportunity to experience Mutual Fund Service Fee Payments which are deposited to a plan level Expense Reimbursement Account. Assets in this account may be used to pay for plan related expenses, such as communication and education costs, advisor fees, and other administrative expenses.

This illustration is based on preliminary plan information provided to Nationwide, which is shown in the Plan Summary Assumptions. This illustration is not a proposal, offer or contract to perform services and is not binding in any way. The Plan Fiduciary is responsible for considering whether the investment, plan assets, participant accounts, plan provisions and plan services illustrated herein may be appropriate for their participants and plan. A final fee and service arrangement will be set forth in an agreement between Nationwide and the plan sponsor subject to plan.

Standard Services are defined in the Nationwide Service Fee Agreement. Please note additional fees may apply, as agreed to in advance by both parties, for non-standard services.

Please refer to your third-party administrator's annual disclosure for additional fees. The net Nationwide fee is not dependent on TPA selection.

Various factors including the investment vehicles, selected services, and assets may result in an adjusted asset fee. This proposal expires 60 days from the date listed on cover.

Nationwide Fixed Select Contract or Nationwide Retirement Advisor Fixed Contract guarantees to credit interest at a rate that is determined quarterly by Nationwide, and it guarantees a minimum interest rate for the following contract year. A market value adjustment will be triggered by certain plan-level events. Please see the fixed annuity contract for details.

Flexible Advantage: Pricing assumes the Plan Fiduciary elects adding Fixed Select or Fixed contract.

Nationwide ProAccount professionally managed account service: Pricing assumes the Plan Fiduciary elects all variable assets being direct mapped and QDIA into Nationwide ProAccount and adding Fixed Select or Advisor Fixed contract.

NW Investor Destination Asset Allocation Funds - QDIA & Direct Mapping: Pricing assumes the Plan Fiduciary elects all variable assets being direct mapped and QDIA into NW ID Funds and adding Fixed Select or Advisor Fixed contract and fixed assets being mapped into Fixed Select or Advisor Fixed.

American Century CIT Target Date Portfolio - QDIA & Direct Mapping: Pricing assumes the Plan Fiduciary elects all variable assets being direct mapped and QDIA into American Century CITs and adding Fixed Select or Advisor Fixed contract and fixed assets being mapped into Fixed Select or Advisor Fixed.

Mapping option: Pricing assumes the Plan Fiduciary elects adding Fixed Select or Advisor Fixed contract and transfer assets being mapped into NW Fixed Select / Advisor Fixed / ID / TD / Nationwide ProAccount / Managed Account / NCIT Index Series, Flex Focus Target Date Solution, etc.

Exchange: Pricing assumes the Plan Fiduciary elects adding Fixed Select or Advisor Fixed contract and transfer assets being mapped into NW [Fixed Select / Advisor Fixed / ID / TD / Nationwide ProAccount / Managed Account / NCIT Index Series / Flex Focus Target Date Solution, etc.

Exchange - QDIA & Direct Mapping: Pricing assumes the Plan Fiduciary elects all variable assets being direct mapped and QDIA into Nationwide ProAccount and adding Fixed Select or Advisor Fixed contract.

A Termination Fee or Contingent Deferred Sales Charge (CDSC) may be applicable to certain withdrawals, including transfers to other investment providers. The amount of fee varies based on the program year according to your plan's Program Agreement. Please refer to your plan's Program Agreement for further information.

Collective Investment Trusts (CITs), and discounts associated with CITs, are not available for 403(b) plans, non-governmental 457(b) plans, 457(f) plans, Executive Deferred Compensation Plans (EDC), non-qualified plans and plans domiciled in Puerto Rico that do not qualify as Puerto Rico only plans.

As part of the SECURE 2.0 Act of 2022, certain 401(k) and 403(b) plans (including a PEP or MEP) established on or after December 29, 2022, will be required to adopt automatic enrollment and automatic escalation provisions at certain levels for plan years beginning after December 31, 2024. Plans excluded from this requirement are small businesses with 10 or fewer employees, new businesses (i.e., those that have been in business for less than 3 years), church plans, SIMPLE plans and governmental plans.

Plans are required to include (1) automatic enrollment at a minimum of 3% and a maximum of 10% and (2) automatic escalation at one percentage point per year up to at least 10%. The cap on permissible auto escalation is 15%.





The Income America Funds are Great Gray Trust Company, LLC Collective Investment Funds (“Great Gray Funds”), which are bank collective investment funds; they are not mutual funds. Great Gray Trust Company, LLC serves as the Trustee of the Great Gray Funds and maintains ultimate fiduciary authority over the management of, and investments made in, the Great Gray Funds. Great Gray Funds and units therein are exempt from registration under the Securities Act of 1933, as amended, and the Investment Company Act of 1940, as amended. Investments in the Great Gray Funds are not deposits or obligations of or guaranteed by Great Gray Trust, and are not insured by the FDIC, the Federal Reserve, or any other governmental agency. The Great Gray Funds are commingled investment vehicles, and as such, the values of the underlying investments will rise and fall according to market activity; it is possible to lose money by investing in the Great Gray Funds.

Additional Fund Information and Principal Risk Definitions are available at <https://go.greatgray.com/hubfs/FactSheets/additional-fund-info-disclosure.pdf> or ask for a copy by contacting Great Gray Trust Company, LLC at (866) 427-6885.

American Century Investments® provides underlying sub-asset class management and target date glide path management as well as marketing support for Income America.

The Income America 5ForLife target date portfolios include a group annuity contract, which provides a plan participant with guaranteed annual retirement income that is supported by a contract between the trustee and the following issuing insurance companies:

- The Lincoln National Life Insurance Company, Fort Wayne, IN. The Lincoln National Life Insurance Company does not solicit business in the state of New York, nor is it authorized to do so. Lincoln Financial Group is the marketing name for Lincoln National Corporation and its affiliates.
- Nationwide Life Insurance Company, Columbus, OH.

Each target date portfolio in the series may invest in a fixed annuity contract issued by Nationwide Life Insurance Company and The Lincoln National Life Insurance Company. This fixed annuity contract is separate from the group annuity contracts issued by the same entities which support the guaranteed annual retirement income.

All contractual guarantees, including those for guaranteed income, are funded from the issuing insurance companies' general accounts and are subject to the claims-paying ability of the issuing insurance company. Neither issuing insurance company is a trustee for any assets held in any of the collective investment funds.

All entities listed within this document are separate and nonaffiliated companies.

This investment option may not be available in all states.

The third-party marks and logos listed are the intellectual property of each respective entity and its affiliates.



This material is not a recommendation to buy or sell a financial product or to adopt an investment strategy. Investors should discuss their specific situation with their financial professional.

Fund Window investment options may require investment expertise and/or professional management advice to prudently manage. In addition, some of these investment options may have higher Nationwide asset fees than the designated investment options. Nationwide does not make recommendations or give investment advice.

HealthEquity Inc. is an IRS-authorized nonbank custodian of health savings accounts (HSAs). Nationwide and HealthEquity are separate and nonaffiliated companies.

Nationwide Account Pledge and the restoration of the unrecoverable amount are subject to certain limitations and restrictions, including, but not limited to: Participants are required to submit to Nationwide an Affidavit of Forgery and a copy of a filed police report and are required to fully cooperate with Nationwide in assessing the fraud. The pledge does not cover losses that result from a participant's, their designee's, family member's, or acquaintance's negligence or fraudulent acts and/or sharing of information or account credentials. The pledge does not cover legal fees, expenses, or tax consequences, and/or indirect or non-monetary damages incurred by the participant. Losses will not be covered when caused by a failure of an authorized third party (e.g., the Plan Sponsor, a financial professional, administrator, consultant, etc.) with access to the account but Nationwide will partner on the resolution.

Investing involves market risk, including possible loss of principal, and there is no guarantee that investment objectives will be achieved. Nationwide and its representatives do not give legal or tax advice. An attorney or tax advisor should be consulted for answers to specific questions.

Target Date Funds are designed for people who plan to begin withdrawing money during or near a specific target date such as at retirement. These funds are designed to provide diversification and asset allocation across several types of investments and asset classes, primarily by investing in underlying funds. The Funds offer continuous rebalancing over time to become more conservative as investors approach their planned retirement date. In addition to the expenses of the Target Date Funds, an investor is indirectly paying a proportionate share of the applicable fees and expenses of the underlying funds. The principal value of the fund is not guaranteed at any time, including the target date.

HealthEquity Inc. is an IRS-authorized nonbank custodian of health savings accounts (HSAs). Nationwide and HealthEquity are separate and nonaffiliated companies.

Nationwide Investment Advisors LLC (NIA) provides investment advice to plan participants enrolled in Nationwide ProAccount. NIA is an SEC-registered investment adviser and a Nationwide affiliate.

NIA has retained Wilshire® as an Independent Financial Expert for Nationwide ProAccount. Wilshire provides investment allocation portfolios based on participant ages and their personal tolerance for investment risk.

NIA assesses participants an asset-based fee for the managed account services.

Retirement products are offered by Nationwide Trust Company, FSB or Nationwide Life Insurance Company.

Wilshire is a registered service mark of Wilshire Associates, which is not an affiliate of Nationwide or NIA.

Retirement Resource Group includes Retirement Specialists and Personal Retirement Counselors. Retirement Specialists are registered representatives of Nationwide Investment Services Corporation (NISC), member FINRA, Columbus, Ohio. The information they provide is for educational purposes only and is not legal, tax or investment advice. Personal Retirement Counselors are registered representatives of Nationwide Securities LLC, member FINRA and SIPC, DBA Nationwide Advisory Services LLC in AR, NY, TX and WY. Securities and Investment Advisory Services are offered through Nationwide Securities LLC, member FINRA and SIPC, and a Registered Investment Advisor DBA Nationwide Advisory Services LLC in AR, NY, TX and WY. Representative of Nationwide Life Insurance Company, affiliated companies and other companies.

The Nationwide Group Retirement Series includes unregistered group fixed and variable annuities and trust programs. The unregistered group fixed and variable annuities are issued by Nationwide Life Insurance Company, Columbus, Ohio. Trust programs and trust services are offered by Nationwide Trust Company, FSB. Nationwide Investment Services Corporation (NISC), member FINRA, Columbus, Ohio. The Nationwide Retirement Institute is a division of NISC.

Nationwide, the Nationwide N and Eagle, Nationwide is on your side, Nationwide Retirement Institute, Nationwide Fixed Select Contract, Nationwide ProAccount, Nationwide Retirement Flexible Advantage, Retirement Resource Group and REALtirement are service marks of Nationwide Mutual Insurance Company. The Best of America is a service mark of Nationwide Life Insurance Company. © 2023 Nationwide

PNM-1692M5.15 (12/23)

APPROVED FOR FINANCIAL PROFESSIONAL USE WITH PLAN SPONSORS — NOT FOR DISTRIBUTION TO THE PUBLIC



# It's the right time for the right partner

Retirement Solutions customized proposal

---

Camrosa Water District 457(b)

Dave Almeida

March 25th, 2024



INTRODUCTION

# Right time, right partner

Thank you for considering Nationwide® as your workplace retirement plan provider. We go above and beyond to do the right thing at the right time so participants get better experiences, and you get a better partner.



## BETTER PARTICIPANT EXPERIENCES

Award-winning<sup>1</sup> service for extended hours, financial planning guidance at no added cost, intuitive digital tools and motivators



## ADMINISTRATIVE SIMPLICITY

Dedicated relationship manager, robust, self-service plan health reporting, advanced cyber security & fraud defenses



## VALUES THAT TRANSLATE TO SERVICE

Strong & stable industry leader committed to driving meaningful outcomes and helping Americans prepare for & live in retirement



## INVESTMENT OPTIONS & PRICING

Investment options to fit all types of goals, competitive, flexible pricing



<sup>1</sup>DALBAR Plan Participant Service Award for the 9th consecutive year (2014 – 2022).





Nationwide®

# Better Participant Experiences



# We provide a full-service experience for your participants

Our award-winning, flexible support model meets your participants where they are, which is why we've seen:

**179% INCREASE**

in online requests for financial consultation<sup>1</sup>

**36% INCREASE**

in direct calls for financial planning<sup>1</sup>



## Solutions Center

### 200 Licensed Representatives

- Help with simple account questions such as password, loan status and balances

### Available Six Days a Week

- Monday to Friday: 8 a.m.-11 p.m. ET
- Saturday: 9 a.m.-6 p.m. ET

### Award-Winning Experiences

- 2022 DALBAR Plan Participant Service Award Winner



DALBAR Plan Participant Service Award Winner, 9th consecutive year



## Retirement Resource Group®

### 40 Internal Retirement Specialists and Personal Retirement Counselors

- Internal Retirement Specialists provide guidance, including enrollment, asset allocation, financial wellness and investment education
- Personal Retirement Counselors provide comprehensive financial planning at no additional cost and with no account balance minimums
- Virtual meeting access for all



<sup>1</sup>Nationwide: 2022 year-end results.

BETTER PARTICIPANT EXPERIENCES

## A consultative approach to financial planning

Nationwide's **Retirement Resource Group**® provides one-on-one consultations for every aspect of financial planning your participants need.



Investment recommendations based on a participant's specific profile, needs and goals



Advice on saving for retirement using tools and personalized calculators



Help with asset management to strengthen the power of investments



Transaction processing and assistance with all other investment portfolio needs



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It considers:



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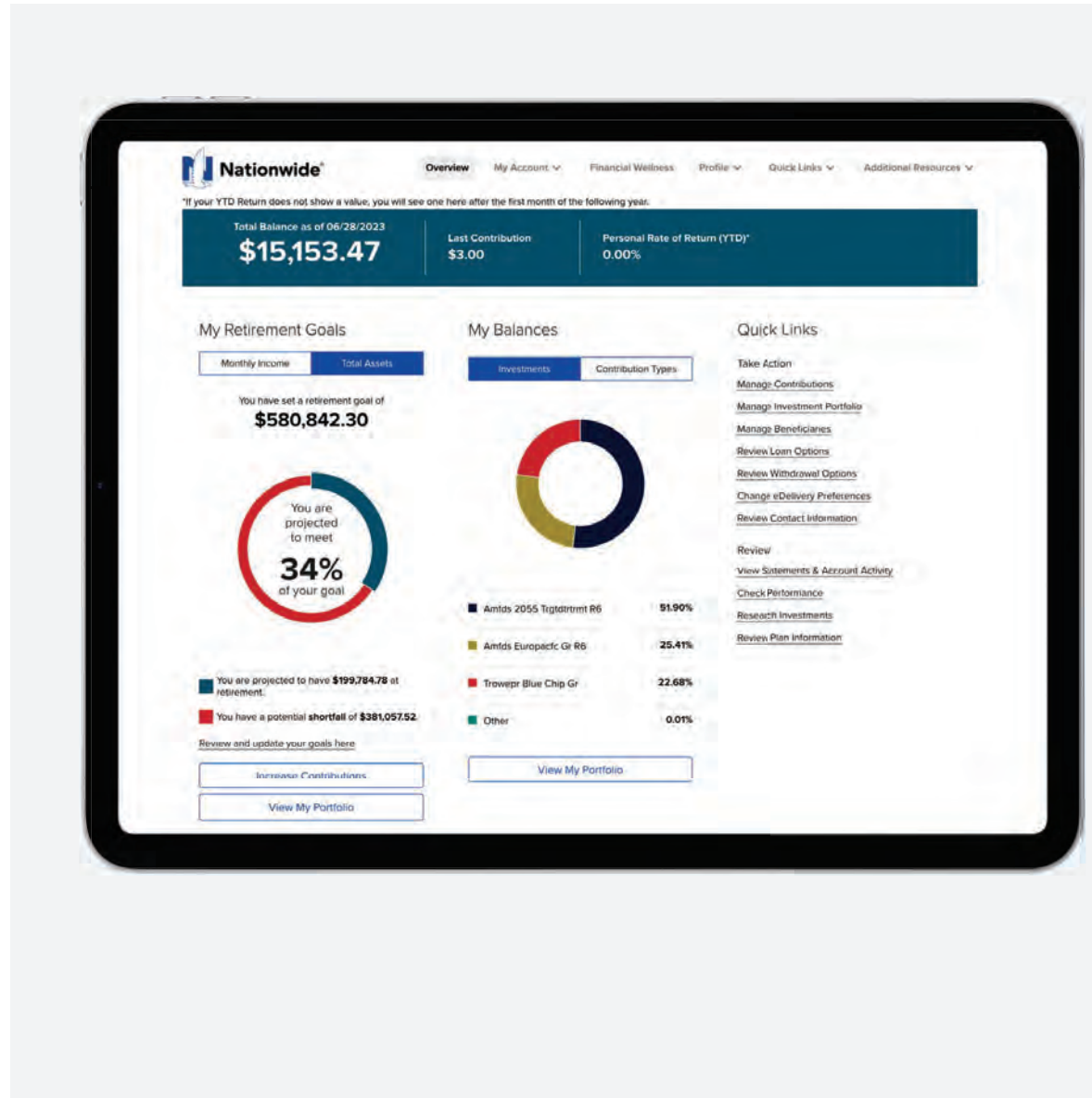
How much one is saving



Resources for retirement income



Their long-term investment strategy



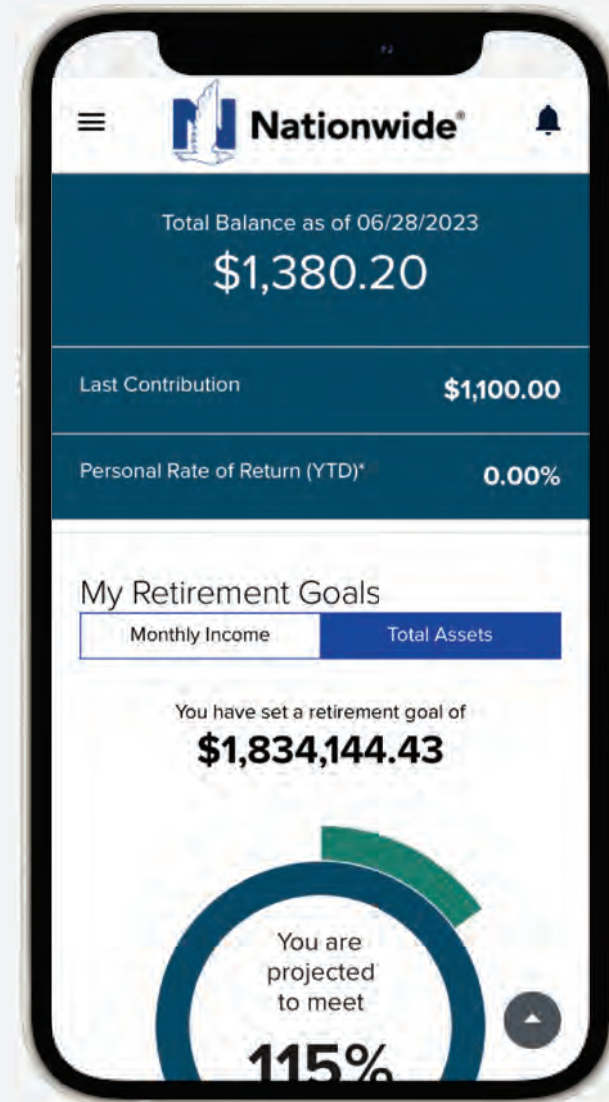
BETTER PARTICIPANT EXPERIENCES

# A digital experience for intuitive account management

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- View up-to-date account summary
- Change future contributions
- Exchange and rebalance funds
- Update contact information





# Administrative Simplicity



ADMINISTRATIVE SIMPLICITY

# Our service model is built around you

Because we do this every day, we know how to provide streamlined support to you and your staff with confidence and commitment.

We attract, hire and maintain an experienced, knowledgeable staff to serve you best.

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With Nationwide®, you have a personal, primary contact who serves as your case manager backed by a team of professionals, allowing us to provide depth and consistency as we service your plan.

## Certified support by the individuals who service your plan

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1

Knowing you and your needs

2

Making it simple for you

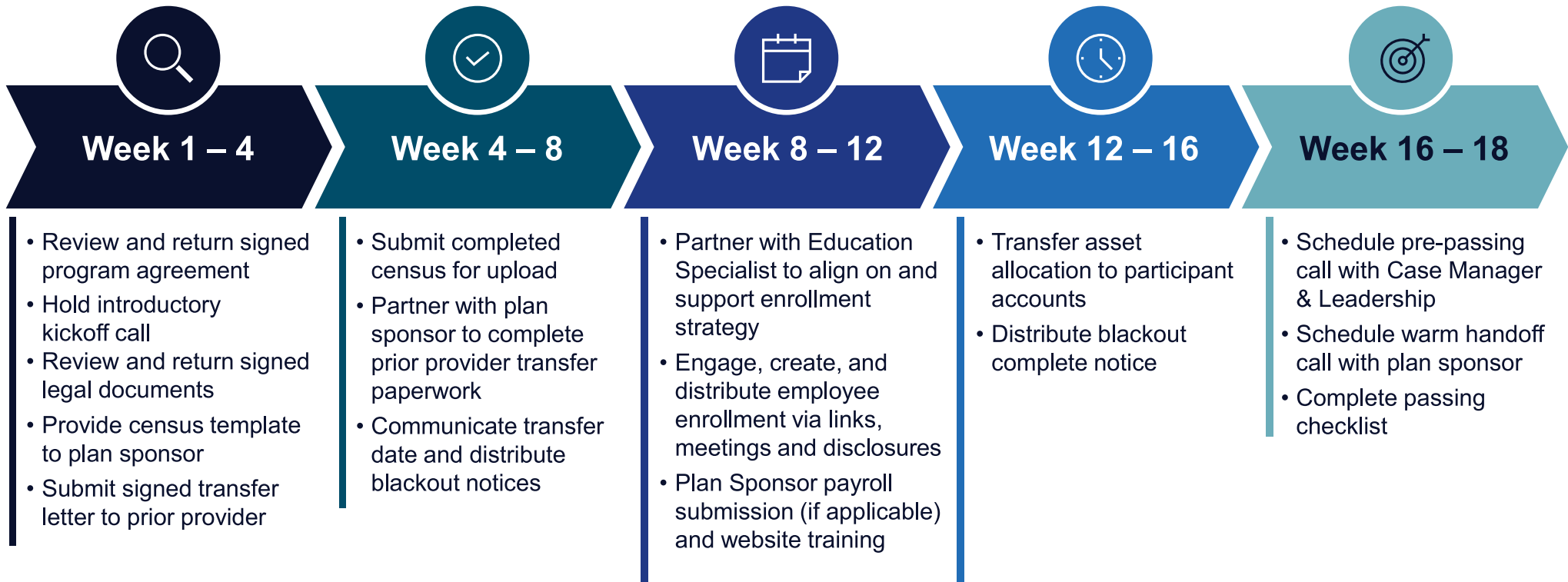
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Being your advocate



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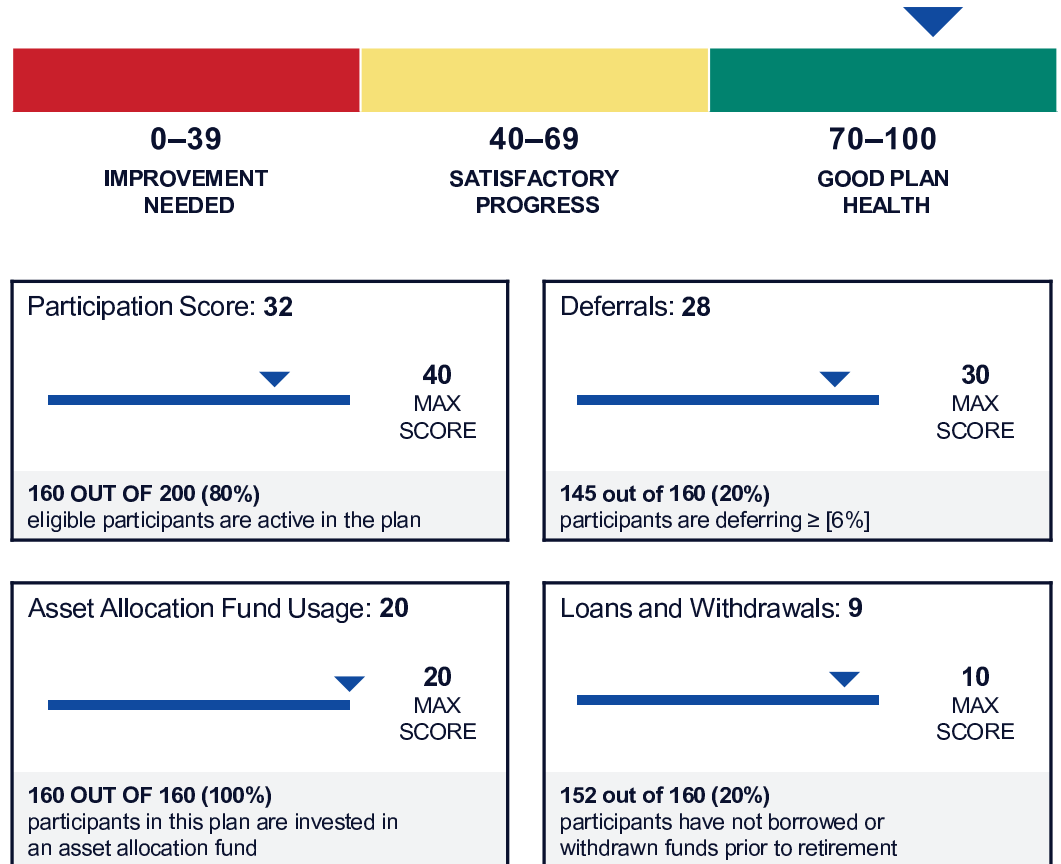
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When the plan has a dedicated relationship manager, they will help the sponsor keep the plan in compliance and work with them on a strategic plan to keep their plan healthy.



ADMINISTRATIVE SIMPLICITY

# Focused protection against cyber threats and fraud

Our holistic security and protection approach layers **people, process and technology** to help secure your data.

- 300+ dedicated Information and Risk Management associates
- 24/7 Security Command Center
- Extensive company-wide training on security protocols
- Partnerships with industry-leading security and data experts
- Added confidence with our Nationwide® Account Pledge



<sup>1</sup> Nationwide Account Pledge is subject to certain limitations and restrictions.

## Fraud Protection





Nationwide®

# Values that Translate to Service





# Founded to protect, built upon trust

We're a large Fortune 100 company that's never acted like one.

Nationwide has the financial strength and stability to manage today's market.

**1926** We began as a small insurer helping farmers get the best value for auto insurance.

---

**1973** We founded Nationwide Retirement Solutions, Inc. to focus on the needs of government employees.

---

**TODAY** Today we're one of America's most diversified financial services organizations, and we still believe in the power of one-on-one interactions.

**A**  
**A.M. Best**  
Financial strength rating  
Received 12/7/23  
Third highest of 16 ratings

**A+**  
**Standard & Poor's**  
Credit risk rating  
Affirmed 5/16/23  
Fifth highest of 21 ratings

**A2**  
**Moody's**  
Credit risk rating  
Received 11/10/23  
Sixth highest of 21 ratings

Superior ability to meet ongoing insurance obligations

Subject to low credit risk, with a superior ability to repay short-term debt obligations

Extremely strong capacity to meet financial commitments on the obligation

Nearly 32,000 plans<sup>1</sup>

More than 2.7 million participants<sup>1</sup>

More than \$165 billion in retirement assets<sup>1</sup>



<sup>1</sup>Nationwide (December 2023)

VALUES THAT TRANSLATE TO SERVICE

# We're a big company with a big heart, especially in our communities

The Nationwide Foundation has contributed more than \$630 million to nonprofit organizations.\* Our associates have volunteered more than 1.3 million hours to help communities since 2000.

## Children's Wellbeing



**\$150M**

Given by the Nationwide Foundation in 2022

## Crisis Stability



**\$1.3M**

Given by the Nationwide Foundation in 2022

## Social & Economic Empowerment



**\$6.9M**

Contributed by Nationwide associates to our Community Giving Campaign and matched by the Nationwide Foundation in 2022

## Food Security



**\$16M**

Contributed by Nationwide associates since 2000



\*2022 Office of Corporate Citizenship and the Nationwide Foundation.



Nationwide®

# Investment Options & Pricing



# Extensive investment strategies to meet varying employee needs

## A SAMPLE OF OUR MANY OFFERINGS:

- No proprietary requirements
- New in-plan guarantee solution, Income America™ 5ForLife
- Innovative Collective Investment Trusts (CITs) from industry leaders
- Two fixed options — Nationwide Fixed Select Contract® and The Best of America® Retirement Advisor Fixed Contract
- Professionally managed accounts, including Nationwide ProAccount®



The representative list of fund families shown above and Nationwide are not affiliated entities. The plan sponsor, and not Nationwide, selects the registered investment advisor used in conjunction with managed accounts. The plan sponsor must determine whether this service is appropriate for participants. Additional fees apply for this service.

# Flex Focus Target Date Fund

**Flex Focus** is the next chapter in target date funds (TDFs). Available exclusively to Nationwide recordkeeping clients, this suite offers:

- **Three glide paths** to address the unique needs and circumstances of participants
- **BlackRock management**, the world's largest asset manager
- **Stable value exposure** to help reduce market volatility and hedge interest rate risk

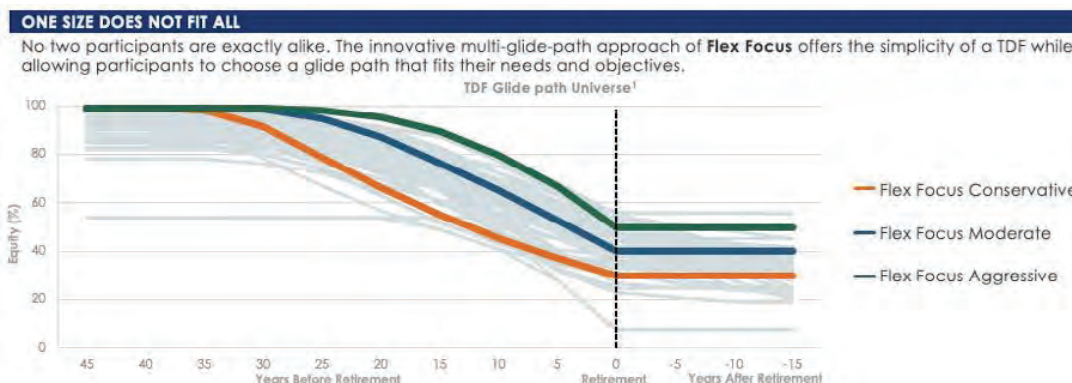


Flex Focus funds are Collective Investment Trusts available only to qualified plans and governmental 457(b) plans. They are not mutual funds and are not registered with the Securities and Exchange Commission under the Securities Act of 1933, as amended, and the Investment Company Act of 1940. Investments in Flex Focus are not insured by the FDIC or any other government agency, are not deposits of or other obligation of or guaranteed by Wilmington Trust, or any other bank or entity, and are subject to risks, including possible loss of the principal amount invested. Investment Advisory Services are offered through flexPATH Strategies LLC. Kestra Investment Services LLC (Kestra IS) is not affiliated with any other entity listed herein. All third parties mentioned are not affiliated or associated with Nationwide or any of its affiliates. Each fund may invest in a fixed annuity contract issued by Nationwide Life Insurance Company. Guarantees are subject to the claims-paying ability of Nationwide Life Insurance Company. Nationwide Investment Services Corporation (NISC), member FINRA, Columbus, Ohio.

<sup>1</sup> The various lines reflect different glide paths. The chart is for illustrative purposes only. Actual glide paths may vary. Past performance is no guarantee of future results. Source: Morningstar Direct



Features	Off-the-Shelf TDF	Flex Focus TDF
Multiple glide paths	?	✓ Three glide paths
Glide path risk in the fund name	?	✓ e.g., Flex Focus Aggressive 2025
Independent glide path management	?	✓ <b>BlackRock</b>
3(38) independent manager selection	?	✓ <b>flexPATH STRATEGIES</b>
Inclusion of stable value to help manage volatility	?	✓ <b>Nationwide</b>
Cost competitive	?	✓ R1: 0.14%–0.16% I1: 0.19%–0.21%



# An offering for increased stability and security

## Nationwide Fixed Select Contract®

Nationwide Fixed Select Contract® is a group annuity contract designed for those who seek stability, have a low risk tolerance and desire the security of a fixed contract with the exchange potential of a mutual fund.

Net interest rate for the quarter:

**2.21%**



A competitive quarterly interest rate



A guaranteed minimum interest rate of 0.50%<sup>1</sup>



Full participant liquidity to exchange into and out of the contract<sup>2</sup>



Historically less risk than equity markets<sup>3</sup>



Deposits guaranteed in both principal and interest minus any applicable fees and expenses<sup>4</sup>



Assets held in Nationwide Life Insurance Company's general account; interest credited daily

<sup>1</sup> Though the interest rate will never go below 0.50%, a loss to the principal may appear after fees and expenses are reflected.

<sup>2</sup> Charges and/or fees may apply depending on the trading policies of the variable funds the assets are exchanged into or out of. Competing funds are not allowed.

<sup>3</sup> All investing involves risk, and historical performance is not an indicator of future gains or losses.

<sup>4</sup> This guarantee is subject to the claims-paying ability of Nationwide Life Insurance Company.

Restrictions may apply to exchanges if the plan is utilizing a third-party asset manager. Transfers out of this contract to other funding providers are also subject to certain limitations. Specific information about these restrictions, as well as other fees and charges, are detailed in the contract.

A market value adjustment will be triggered by certain plan level events. Please see the fixed annuity contract for details.



# Plan illustration summary for:

Plan name: Camrosa Water District 457(b)

Financial Professional: Dave Almeida

Date: March 25th, 2024

This plan illustration is based upon the following plan data provided by the Plan Fiduciary:

## ASSUMPTIONS

Existing plan assets: \$1,200,000

Number of participants with a balance: 4

Annual recurring contributions: \$89,000

Average participant balance: \$322,250

## ADMINISTRATION COSTS

One-time setup fee: N/A

Asset-based admin fee: 0.06%

Annual admin fee: N/A

Annual per participant fee: N/A



## Plan illustration summary for (cont'd):

ASSET-BASED COST	TRANSITION STRATEGY	
	OPTION 1	OPTION 2
	80% Target Date + 10% Stable Value	Open Architect
NATIONWIDE	0.21%	0.31%
FINANCIAL PROFESSIONAL	0.00%	0.00%
FIDUCIARY SOLUTIONS	0.02%	0.02%
TOTAL ASSET-BASED COST	0.23%	0.33%

Pricing assumes 80% of transfer assets in target date CITs; 10% in Fixed Select



Various factors including the investment vehicles, selected services, and assets may result in an adjusted asset fee.





# Next Steps

NEXT STEPS

**Let's make your plan an even better success together.**



**Tom Nawrocki**

Regional Vice President

We look forward to our partnership and to helping you prepare your employees for long-term financial wellness and a secure retirement.



**Jonathan Michaels**

Regional Internal Consultant





• Not a deposit • Not FDIC or NCUSIF insured • Not guaranteed by the institution • Not insured by any federal government agency • May lose value

Subject to applicable fees or expenses, plans may have the opportunity to experience Mutual Fund Service Fee Payments which are deposited to a plan level Expense Reimbursement Account. Assets in this account may be used to pay for plan related expenses, such as communication and education costs, advisor fees, and other administrative expenses.

This illustration is based on preliminary plan information provided to Nationwide, which is shown in the Plan Summary Assumptions. This illustration is not a proposal, offer or contract to perform services and is not binding in any way. The Plan Fiduciary is responsible for considering whether the investment, plan assets, participant accounts, plan provisions and plan services illustrated herein may be appropriate for their participants and plan. A final fee and service arrangement will be set forth in an agreement between Nationwide and the plan sponsor subject to plan.

Standard Services are defined in the Nationwide Service Fee Agreement. Please note additional fees may apply, as agreed to in advance by both parties, for non-standard services.

Please refer to your third-party administrator's annual disclosure for additional fees. The net Nationwide fee is not dependent on TPA selection.

Various factors including the investment vehicles, selected services, and assets may result in an adjusted asset fee. This proposal expires 60 days from the date listed on cover.

Nationwide Fixed Select Contract or Nationwide Retirement Advisor Fixed Contract guarantees to credit interest at a rate that is determined quarterly by Nationwide, and it guarantees a minimum interest rate for the following contract year. A market value adjustment will be triggered by certain plan-level events. Please see the fixed annuity contract for details.

Flexible Advantage: Pricing assumes the Plan Fiduciary elects adding Fixed Select or Fixed contract.

Nationwide ProAccount professionally managed account service: Pricing assumes the Plan Fiduciary elects all variable assets being direct mapped and QDIA into Nationwide ProAccount and adding Fixed Select or Advisor Fixed contract.

NW Investor Destination Asset Allocation Funds - QDIA & Direct Mapping: Pricing assumes the Plan Fiduciary elects all variable assets being direct mapped and QDIA into NW ID Funds and adding Fixed Select or Advisor Fixed contract and fixed assets being mapped into Fixed Select or Advisor Fixed.

American Century CIT Target Date Portfolio - QDIA & Direct Mapping: Pricing assumes the Plan Fiduciary elects all variable assets being direct mapped and QDIA into American Century CITs and adding Fixed Select or Advisor Fixed contract and fixed assets being mapped into Fixed Select or Advisor Fixed.

Mapping option: Pricing assumes the Plan Fiduciary elects adding Fixed Select or Advisor Fixed contract and transfer assets being mapped into NW Fixed Select / Advisor Fixed / ID / TD / Nationwide ProAccount / Managed Account / NCIT Index Series, Flex Focus Target Date Solution, etc.

Exchange: Pricing assumes the Plan Fiduciary elects adding Fixed Select or Advisor Fixed contract and transfer assets being mapped into NW [Fixed Select / Advisor Fixed / ID / TD / Nationwide ProAccount / Managed Account / NCIT Index Series / Flex Focus Target Date Solution, etc.

Exchange - QDIA & Direct Mapping: Pricing assumes the Plan Fiduciary elects all variable assets being direct mapped and QDIA into Nationwide ProAccount and adding Fixed Select or Advisor Fixed contract.

A Termination Fee or Contingent Deferred Sales Charge (CDSC) may be applicable to certain withdrawals, including transfers to other investment providers. The amount of fee varies based on the program year according to your plan's Program Agreement. Please refer to your plan's Program Agreement for further information.

Collective Investment Trusts (CITs), and discounts associated with CITs, are not available for 403(b) plans, non-governmental 457(b) plans, 457(f) plans, Executive Deferred Compensation Plans (EDC), non-qualified plans and plans domiciled in Puerto Rico that do not qualify as Puerto Rico only plans.

As part of the SECURE 2.0 Act of 2022, certain 401(k) and 403(b) plans (including a PEP or MEP) established on or after December 29, 2022, will be required to adopt automatic enrollment and automatic escalation provisions at certain levels for plan years beginning after December 31, 2024. Plans excluded from this requirement are small businesses with 10 or fewer employees, new businesses (i.e., those that have been in business for less than 3 years), church plans, SIMPLE plans and governmental plans.

Plans are required to include (1) automatic enrollment at a minimum of 3% and a maximum of 10% and (2) automatic escalation at one percentage point per year up to at least 10%. The cap on permissible auto escalation is 15%.



The Income America Funds are Great Gray Trust Company, LLC Collective Investment Funds ("Great Gray Funds"), which are bank collective investment funds; they are not mutual funds. Great Gray Trust Company, LLC serves as the Trustee of the Great Gray Funds and maintains ultimate fiduciary authority over the management of, and investments made in, the Great Gray Funds. Great Gray Funds and units therein are exempt from registration under the Securities Act of 1933, as amended, and the Investment Company Act of 1940, as amended. Investments in the Great Gray Funds are not deposits or obligations of or guaranteed by Great Gray Trust, and are not insured by the FDIC, the Federal Reserve, or any other governmental agency. The Great Gray Funds are commingled investment vehicles, and as such, the values of the underlying investments will rise and fall according to market activity; it is possible to lose money by investing in the Great Gray Funds.

Additional Fund Information and Principal Risk Definitions are available at <https://go.greatgray.com/hubfs/FactSheets/additional-fund-info-disclosure.pdf> or ask for a copy by contacting Great Gray Trust Company, LLC at (866) 427-6885.

American Century Investments® provides underlying sub-asset class management and target date glide path management as well as marketing support for Income America.

The Income America 5ForLife target date portfolios include a group annuity contract, which provides a plan participant with guaranteed annual retirement income that is supported by a contract between the trustee and the following issuing insurance companies:

- The Lincoln National Life Insurance Company, Fort Wayne, IN. The Lincoln National Life Insurance Company does not solicit business in the state of New York, nor is it authorized to do so. Lincoln Financial Group is the marketing name for Lincoln National Corporation and its affiliates.
- Nationwide Life Insurance Company, Columbus, OH.

Each target date portfolio in the series may invest in a fixed annuity contract issued by Nationwide Life Insurance Company and The Lincoln National Life Insurance Company. This fixed annuity contract is separate from the group annuity contracts issued by the same entities which support the guaranteed annual retirement income.

All contractual guarantees, including those for guaranteed income, are funded from the issuing insurance companies' general accounts and are subject to the claims-paying ability of the issuing insurance company. Neither issuing insurance company is a trustee for any assets held in any of the collective investment funds.

All entities listed within this document are separate and nonaffiliated companies.

This investment option may not be available in all states.

The third-party marks and logos listed are the intellectual property of each respective entity and its affiliates.



This material is not a recommendation to buy or sell a financial product or to adopt an investment strategy. Investors should discuss their specific situation with their financial professional.

Fund Window investment options may require investment expertise and/or professional management advice to prudently manage. In addition, some of these investment options may have higher Nationwide asset fees than the designated investment options. Nationwide does not make recommendations or give investment advice.

HealthEquity Inc. is an IRS-authorized nonbank custodian of health savings accounts (HSAs). Nationwide and HealthEquity are separate and nonaffiliated companies.

Nationwide Account Pledge and the restoration of the unrecoverable amount are subject to certain limitations and restrictions, including, but not limited to: Participants are required to submit to Nationwide an Affidavit of Forgery and a copy of a filed police report and are required to fully cooperate with Nationwide in assessing the fraud. The pledge does not cover losses that result from a participant's, their designee's, family member's, or acquaintance's negligence or fraudulent acts and/or sharing of information or account credentials. The pledge does not cover legal fees, expenses, or tax consequences, and/or indirect or non-monetary damages incurred by the participant. Losses will not be covered when caused by a failure of an authorized third party (e.g., the Plan Sponsor, a financial professional, administrator, consultant, etc.) with access to the account but Nationwide will partner on the resolution.

Investing involves market risk, including possible loss of principal, and there is no guarantee that investment objectives will be achieved. Nationwide and its representatives do not give legal or tax advice. An attorney or tax advisor should be consulted for answers to specific questions.

Target Date Funds are designed for people who plan to begin withdrawing money during or near a specific target date such as at retirement. These funds are designed to provide diversification and asset allocation across several types of investments and asset classes, primarily by investing in underlying funds. The Funds offer continuous rebalancing over time to become more conservative as investors approach their planned retirement date. In addition to the expenses of the Target Date Funds, an investor is indirectly paying a proportionate share of the applicable fees and expenses of the underlying funds. The principal value of the fund is not guaranteed at any time, including the target date.

HealthEquity Inc. is an IRS-authorized nonbank custodian of health savings accounts (HSAs). Nationwide and HealthEquity are separate and nonaffiliated companies.

Nationwide Investment Advisors LLC (NIA) provides investment advice to plan participants enrolled in Nationwide ProAccount. NIA is an SEC-registered investment adviser and a Nationwide affiliate.

NIA has retained Wilshire® as an Independent Financial Expert for Nationwide ProAccount. Wilshire provides investment allocation portfolios based on participant ages and their personal tolerance for investment risk.

NIA assesses participants an asset-based fee for the managed account services.

Retirement products are offered by Nationwide Trust Company, FSB or Nationwide Life Insurance Company.

Wilshire is a registered service mark of Wilshire Associates, which is not an affiliate of Nationwide or NIA.

Retirement Resource Group includes Retirement Specialists and Personal Retirement Counselors. Retirement Specialists are registered representatives of Nationwide Investment Services Corporation (NISC), member FINRA, Columbus, Ohio. The information they provide is for educational purposes only and is not legal, tax or investment advice. Personal Retirement Counselors are registered representatives of Nationwide Securities LLC, member FINRA and SIPC, DBA Nationwide Advisory Services LLC in AR, NY, TX and WY. Securities and Investment Advisory Services are offered through Nationwide Securities LLC, member FINRA and SIPC, and a Registered Investment Advisor DBA Nationwide Advisory Services LLC in AR, NY, TX and WY. Representative of Nationwide Life Insurance Company, affiliated companies and other companies.

The Nationwide Group Retirement Series includes unregistered group fixed and variable annuities and trust programs. The unregistered group fixed and variable annuities are issued by Nationwide Life Insurance Company, Columbus, Ohio. Trust programs and trust services are offered by Nationwide Trust Company, FSB. Nationwide Investment Services Corporation (NISC), member FINRA, Columbus, Ohio. The Nationwide Retirement Institute is a division of NISC.

Nationwide, the Nationwide N and Eagle, Nationwide is on your side, Nationwide Retirement Institute, Nationwide Fixed Select Contract, Nationwide ProAccount, Nationwide Retirement Flexible Advantage, Retirement Resource Group and REALirement are service marks of Nationwide Mutual Insurance Company. The Best of America is a service mark of Nationwide Life Insurance Company. © 2023 Nationwide

PNM-1692M5.15 (12/23)

APPROVED FOR FINANCIAL PROFESSIONAL USE WITH PLAN SPONSORS — NOT FOR DISTRIBUTION TO THE PUBLIC

## Board Memorandum

September 12, 2024

**To:** Board of Directors

**From:** Jozi Zabarsky, Customer Service Manager

**Subject:** Stakeholder Outreach

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**Objective:** Discuss Stakeholder Outreach.

**Action Required:** No action is necessary; for discussion only.

**Discussion:** The primary goals of the District's Strategic Plan are Water Supply Independence, Infrastructure Integrity, Prudent Financial Management, Public Trust, and Service Excellence Through Organization Development. In fulfilling the District's commitment to that Plan, and as part of developing the District's Master Plan, efforts will be made to engage customers and solicit their input through various forms of stakeholder outreach. The intended goal of the outreach efforts is to utilize data collection and analysis to evaluate customers' willingness to absorb costs related to improvement projects. Possible topics may include customers' interest in achieving independence from expensive imported water, increasing water reliability and availability, and addressing desirable water treatment goals such as reducing water hardness. Upon completion of the campaign, staff will report results to the Board so that the Board can use the feedback to better prioritize projects contemplated in the District's preliminary Master Plan.

Staff will present various outreach options for the Board to consider and discuss.

## Board Memorandum

September 12, 2024

**To:** General Manager  
**From:** Tamara Sexton, Deputy General Manager/Finance  
**Subject:** **Transfer of Unclaimed Funds to General Fund**

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**Objective:** Transfer unclaimed funds to the General Fund.

**Action Required:** Adopt a resolution of the Board authorizing the transfer of unclaimed funds, in the amount of \$620.70, to the District's General Fund.

**Discussion:** Unclaimed money consists of funds greater than fifteen (\$15) dollars, which are not the property of the District, but remain in the District's unclaimed funds account for three (3) or more years, or individual items of less than fifteen (\$15) dollars, which remain unclaimed for a period of one (1) year. The unclaimed funds currently held include overpayments by District customers with no viable means of distributing the funds as well as an uncashed check payable to Fox Canyon Groundwater Management Agency that was determined to be an overpayment/duplicate payment.

California Government Code Sections 50050 through 50056 provide for the disposition of unclaimed funds that are held with the District and remain unclaimed after a notice has been published once a week for two consecutive weeks in a newspaper of general circulation. Prior to publication, the District makes every effort to contact payees of unclaimed funds.

The District provided a notice of unclaimed funds in satisfaction of the requirement of Government Code Sections 50050 and 50051. The items published totaled \$1,153.20 and require Board approval to transfer to the District's general fund. Check numbers 55992, 56184 & 56834 totaling \$618.00 have been re-issued after receiving the appropriate claim form. Other items of less than fifteen (\$15) dollars totaling \$85.50 are also held in the unclaimed funds account and may, per Government Code Section 50055, be transferred to the general fund without public notification.

California Government Code Section 50053 states that when any such money becomes the property of the District and is in an unclaimed funds account, the legislative body may transfer money by resolution to the general fund.

**Attachments:**

1. A Resolution of the Board of Directors of Camrosa Water District Authorizing the Transfer of Unclaimed Funds to the District's General Fund
2. Public Notice publication

**Resolution No: 24-19**

A Resolution of the Board of Directors  
of Camrosa Water District

**Authorizing the Transfer of Unclaimed Funds  
to the District's General Fund**

**Whereas**, Unclaimed funds in the amount of \$620.70 are on deposit with the District; and,

**Whereas**, California Government Code Sections 50050 and 50051 provide that money greater than fifteen dollars that is not the property of the District and remains unclaimed for three years becomes the property of the District after notice has been published once a week for two consecutive weeks in a newspaper of general circulation and if no person has claimed the money or filed and served a verified complaint; and,

**Whereas**, The District caused notice to be published in the Ventura County Star in satisfaction of the requirements of Government Code Section 50051; and,

**Whereas**, no person has claimed the unclaimed funds in the amount of \$620.70 or filed and served a verified complaint; and,

**Whereas**, Unclaimed funds in the amount of \$620.70 are now the property of the District and are currently deposited in a special fund; and,

**Whereas**, California Government Code Section 50053 provides that when such money becomes the property of the District and is in an unclaimed funds account, the legislative body may transfer the unclaimed funds to the general fund;

**Now, Therefore, Be It Resolved** by the Camrosa Water District Board of Directors that pursuant to the provisions of California Government Code Section 50053, the unclaimed \$620.70, which has become the property of the District, shall be transferred to the District's general fund.

**Adopted, Signed, and Approved** this 12<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Eugene F. West, President  
Board of Directors  
Camrosa Water District

\_\_\_\_\_  
(ATTEST)  
Norman Huff, Secretary  
Board of Directors  
Camrosa Water District



**CAMROSA WATER DISTRICT**  
**PUBLIC NOTICE**

The following list of disbursements are unclaimed by the listed payees and held by the Camrosa Water District. If you have a claim against these funds, please contact Camrosa Water District, 7385 Santa Rosa Road, CA 93012, phone (805) 402-2696. Proper proof of claim and current identification must be provided before funds will be released. Funds not claimed by September 12, 2024 become the property of the Camrosa Water District. This notice and its contents are in accordance with California Government Code Section 50050.

**Check Date / Check Number / Amount / Payee**

06/18/2019	54199	\$15.51	Timothy Lucas
07/29/2020	55727	\$59.36	Jessimyn Hamilton
08/25/2020	55783	\$26.19	Joseph Romo
09/16/2020	55884	\$45.63	Nathan Travers
10/14/2020	55992	\$90.00	Tannis Mclaughlin
11/04/2020	56050	\$22.13	Nicole Ornay
12/16/2020	56184	\$389.17	Bosco Constructors, Inc
02/17/2021	56413	\$22.13	Pat Sanchez
03/17/2021	56494	\$27.21	Amber M Harms
04/14/2021	56619	\$39.24	Jacob Hendley
05/05/2021	56671	\$250.00	Fox Canyon Groundwater
06/16/2021	56834	\$138.83	Frank Patota
06/30/2021	56898	\$27.80	Trulie Thompson

Publish: July 19, 26, 2024; Ad#10391235

## Board Memorandum

September 12, 2024

**To:** General Manager

**From:** Art Aseo, Engineering & Capital Projects Manager

**Subject:** Design for Rehabilitation of Sewer Lift Station No. 4 at Via Cantilena

---

**Objective:** Rehabilitation of Sewer Lift Station No. 4 to improve system reliability and efficiency.

**Action Required:** Authorize the General Manager to award a contract and issue a purchase order to Michael K. Nunley & Associates, Inc. (MKN), in the amount of \$165,910.00, for engineering services for the design of the Rehabilitation of Sewer Lift Station No. 4 at Via Cantilena.

**Discussion:** Sewer Lift Station No. 4 was originally constructed in 1997 as part of the development of Tract No. 4569-1. The lift station is located at the south end of Via Cantilena in Camarillo. It is bounded by Via Cantilena to the west, a residence to the east, a wall and parkway (landscaped area) to the south, and parking/trash facilities to the north. The site is enclosed within a masonry wall and is raised slightly above the surrounding grades. The site is covered with gravel within the walled area. The lift station consists of a wet well; a partially buried circular vault containing two 10-hp suction lift pumps, piping, and valves; a motor control center (MCC) panel with a programmable logic controller (PLC); and a permanent standby generator.

The existing lift station, including the pumps and controls, is over 25 years old, outdated and inefficient, and in need of a major upgrade and/or replacement. In addition, the PVC wet well lining has severely deteriorated and needs immediate replacement to protect the concrete wet well from leakage and further damage.

The project would include reconfiguring the top area of the existing wet well to allow for installation of new submersible pumps and pipelines; cleaning and relining of the wet well; replacing the packaged pump unit with submersible type pumps; installing necessary piping, valves, fittings, and appurtenances; demolishing and disposing of the existing buried vault, piping, valves, and pumps; backfilling and related site work; replacing existing switchgear, automatic transfer switch (ATS), motor control center (MCC) and programmable logic controller (PLC) with new; provision for temporary bypass of the sewer system for continued service to customers while the lift station is out of service; SCADA integration; and testing and commissioning.

District staff's preference for the reconfiguration of the wet well and associated plumbing is that it should closely resemble that of the new sewer lift station at Saint John's Seminary in Camarillo. This lift station was completed in September 2023, was part of Tract 5976 improvements, and should represent the latest equipment and technology in the industry.

The engineering scope of work for the Rehabilitation of Sewer Lift Station No. 4 consists of:

The engineering scope of work for the Rehabilitation of Sewer Lift Station No. 4 consists of:

- Project Management, QA/QC, Meetings
- Preliminary Engineering
  - Data review (record drawings, utility information, GIS data, flow data, pump data)
  - Technical memorandum
- Construction Documents
  - Plans and Specifications (50%, 90%, 100% and Final).
  - Cost estimate.
- Technical Support During Bidding Phase

**Proposals:** Staff contacted four consultants (Cannon, MKN, MNS, and Perliter & Ingalsbe) on May 20, 2024, and requested proposals by June 27, 2024. A pre-proposal and site visit was held on June 5, 2024. Three firms responded with their proposals. P&I did not respond.

Proposals summary and analysis:

<u>Consultant</u>	<u>Cost</u>	<u>Period of Performance</u>	<u>Qualification/Experience</u>	<u>Design Approach</u>
MKN	\$165,910	6 months	Outstanding	Outstanding
MNS	\$173,171	8 months	Outstanding	Outstanding
Cannon	\$286,692	8 months	Outstanding	Outstanding

MKN, MNS, and Cannon each demonstrated their solid understanding of the project requirements, as well as their experience with similar projects. All three consultants showed that through their superb qualifications, experience, design approach, and credentials they can confidently perform the work and deliver a high-quality design product. Additionally, they are all familiar with the District’s water and wastewater systems and consist of the few pre-selected consultants the District commonly employs for various capital improvement projects.

**Recommendation:** The decision on the selection of a consultant came down to cost and period of performance. Based on the foregoing, Staff recommends awarding the contract/agreement to MKN. The Rehabilitation of Sewer Lift Station No. 4 is an approved capital improvement project in the Fiscal Year 2024-25 operating and capital budget. It is also included in the capital project priorities list which the Board discussed during the Board workshop on August 22, 2024.

**Next Steps:** Upon completion of the plans and specifications for construction, staff will advertise the project for public bidding (a roughly 60-day process), after which the project will be presented again to the Board to request funding approval for construction, including related engineering services during construction by MKN, construction inspection services by Cannon, and materials testing services (provider is to be determined).

**Attachments:**

1. MKN Proposal – Rehabilitation of Sewer Lift Station No. 4
2. Project Site Map – Rehabilitation of Sewer Lift Station No. 4
3. Photos – Existing Conditions at Sewer Lift Station No. 4
4. District’s Wastewater Capital Improvement Projects Priorities List



121 N Fir Street, Ste G  
Ventura, CA 9001  
805.947.4975 **PHONE**

June 27, 2024

Arturo Aseo  
Camrosa Water District  
7385 Santa Rosa Road  
Camarillo, CA 93012

**Re: Rehabilitation of Sewer Lift Station No. 4 Proposal**

Dear Art,

Michael K. Nunley & Associates, Inc., (MKN) is pleased to submit this proposal for engineering services for Camrosa Water District (District) for the Rehabilitation of Sewer Lift Station No. 4 Project. This proposal includes the experience, scope of work, schedule, and budget anticipated for this project.

## Experience and Qualifications

### Team Project Experience

MKN as a company has successfully completed lift station rehabilitation projects of similar size and complexity which serve as comparable project experiences. Highlighted below are a few projects completed by the team proposed for this project:

#### *Effluent Pump Station, City of Guadalupe | Guadalupe, CA*

The City's effluent disposal system consists of an effluent ditch, a series of three holding ponds and an effluent pump station. The current effluent pump station was constructed in the early 1990's and conveys treated wastewater to a spray disposal field located north of the Santa Maria River. The effluent disposal/ reuse system was in need of repair and rehabilitation to ensure reliable and effective operation. MKN was retained to perform design services for the City's critical piece of infrastructure. The new effluent lift station consists of a new electrical service and switchgear, new lighting and controls, three new submersible pumps with guiderails, and new effluent flowmeter and vault.

### *Lift Station No. 2 Replacement, City of Atascadero | Atascadero, CA*

Lift Station No. 2 is one of the oldest and largest lift stations in the City of Atascadero. The lift station is located within the sidewalk alongside one of the busiest streets in the City (El Camino Real). This location made the constantly required maintenance activities difficult and resulted in several odor complaints from the public as they walked over the lift station. The lift station was recommended for replacement in the City's 2015 Wastewater Collection System Master Plan Update. MKN subsequently investigated potential replacement lift station sites including sites adjacent to the existing lift station on State property and across the street on a vacant parcel. Due to the complexities of working with State officials to acquire land or an easement it was determined that the location across the street from the lift station on the corner of San Rafael Court was preferred. MKN worked closely with City staff to provide a complete lift station design that can accommodate both current and future flows, provides redundancy during power outages and pump repairs, and provides adequate room for regular maintenance activities. In addition, coordination with the City's instrumentation and pump vendors was required to verify the system would perform and be constructed without issues with Owner Furnished equipment. The project also included construction of a new sidewalk and mitigation of relocating an existing swale identified as a wetland area.

### *Margarita and Foothill Lift Station Replacements, City of San Luis Obispo | San Luis Obispo, CA*

The City of San Luis Obispo's wastewater collection system includes 136 miles of gravity sewer line, 3 miles of force main, 21 inverted siphons and 9 lift stations. The City prioritized a project to replace two of its most inefficient lift stations: Laguna and Calle Joaquin. As part of the Scope of Services for the Lift Station Replacement Project, a Preliminary Engineering Report was developed that evaluated existing conditions and developed solutions to a variety of challenges such as creek crossings, high groundwater, traffic impacts and the need for temporary operations to maintain continuous service throughout the construction duration. Services included: SCADA and Startup, Feasibility Study, Easement Acquisition, Preliminary Title Reports, Prepare Lift Stations Legal Description, Survey/Right of Way, Geotechnical Investigations, Potholing Services, Geotechnical Corrosively Tests, Preliminary Design Report, Construction Documents and Specifications, Permit Applications, Construction Phase Support, and Record Drawings.

## Project Understanding and Approach

Our team of highly qualified engineers has accomplished several projects of similar size and complexity throughout California, particularly in Ventura County and surrounding counties. Additionally, our team recently completed condition assessments of the District's lift stations (as well as other aboveground improvements) as a part of the Near-Term CIP development, providing valuable insight to the District's existing lift station facilities and operational preferences.

It is our understanding that the District is seeking the most qualified consultant to perform the design of the Sewer Lift Station No. 4 Rehabilitation project, which will consist of the following design tasks:

- Preliminary data review (including kickoff meeting, utility research, etc.)
- Preparation of a technical memorandum to evaluate the proposed rehabilitation, pump selections, design of electrical and instrumentation improvements, bypassing provisions, anticipated construction challenges, and cost evaluation.

- Preparation of contract documents and cost estimates for the rehabilitation project, anticipated to include:
  - Demolishing the existing packaged pump system, electrical improvements (including switchgear, MCC, and PLC), generator, wet well lining, piping, valves, appurtenances, and the top and surrounding area of the wet well to accommodate the new improvements.
  - Installation of submersible-style pumps and associated piping, valves, fittings, and appurtenances within the existing wet well.
  - Replacement of the top of the existing wet well to improve access and accommodate the new pumps, as well as cleaning and relining of the existing wet well.
  - Installation of new switchgear, MCC, PLC, generator, automatic transfer switch.
  - SCADA integration.
  - Startup, testing, and commissioning.
  - Provisions for temporary bypassing while the existing wet well is out of service.

It is understood that the District prefers that the reconfiguration of this lift station closely resemble the recently completed lift station at Saint John's Seminary. The existing Lift Station No. 4 site configuration presents several design challenges, notably the significantly reduced overall site footprint and available work areas compared to the Saint John's Seminary site. Through coordination with District staff (including discussion of any "lessons learned" as a part of that previous project), efforts will be made to emulate and apply the District's preferred configuration within this reduced site footprint as applicable to this project. Consideration will also be given to constructability and project phasing to determine ways to allow the new lift station improvements to be constructed without interrupting sewer service, and how to accomplish bypassing within the limited work areas available during construction. Considerations will also be made during design to optimize access and equipment clearances for future operations and maintenance, to the extent possible within the limited available area.

Additionally, given the intent to re-use most of the existing wet well structure, the existing wet well's condition will need to be evaluated and considered in determining the design of proposed modifications to the top of the wet well, appropriate cleaning and repair methods, and the appropriate coating product for re-lining of the wet well.

## Project Management, QA/QC, Meetings, and Site Visits

### 1.1 Project Management

Overall project management, which includes supervision of in-house staff, planning and monitoring of contract budget and schedule, and coordination with the District and jurisdictional agencies will be conducted by MKN's Project Manager.

## 1.2 Quality Control/ Quality Assurance

MKN will provide senior technical review and implement our quality assurance and quality control (QA/QC) measures throughout the project.

MKN will perform quality control reviews of all deliverables prior to submitting to the District. A Senior Engineer or Principal Engineer who is not involved in the day-to-day design effort will perform an independent review of the project.

## 1.3 Meetings

MKN has included five (5) meetings as part of this scope of services. The following meetings are included:

Kickoff Meeting – (PM, PE, QC) this is in-person to review the project scope, schedule and budget and complete a site visit with District Staff.

Preliminary Design Technical Memorandum Review Meeting – (PM, PE, QC) this will be held virtually. Review Preliminary Design Technical Memorandum.

50% Review Meeting – (PM, PE, QC) this will be held virtually. Review 50% design comments. Confirm 90% preparation and bid schedule.

90% Review Meeting – (PM, PE, QC) this will be held virtually. Review 90% design comments. Confirm final preparation and bid schedule.

100% Review Meeting – (PM, PE, QC) this will be held virtually. Review 100% design comments. Confirm final preparation and bid schedule.

## Preliminary Engineering

### 2.1 Data Review

MKN will prepare and submit a data request form for information needed from the District and external agencies including, but not limited to, the following items:

- Record drawings
- Utility information
- GIS data
- Standard plansheets
- Construction Submittals for Lift Station No. 4
- Flow data
- Wastewater master plan
- Existing pump data

### 2.2 Technical Memorandum

MKN will prepare a letter-style technical memorandum which evaluates proposed rehabilitation approach and techniques; design and selection of submersible pumps (including evaluation of future increases in flows), switchgear, MCC, and PLCs; minimization of sewer service disruptions (bypassing methods); constructability issues/challenges; and cost estimating for the proposed project. Our team will review the capacity of the existing lift station and compare it



against projected future changes in flows to verify that the lift station is adequately sized to provide adequate service over its lifetime. The constraints related to the size of the site and limited available work areas (including bypassing constraints) will be analyzed as a part of the technical memorandum to determine the most efficient manner in which to construct the proposed improvements.

### Construction Documents

#### 3.1, 3.2, 3.3, & 3.4- 50%, 90%, 100%, IFB Construction Documents

MKN will submit the following at each interim submission

Deliverable	Plans	Specification	Cost Opinion
50%	Layout and Recommendations (PDF Format, Full-size)	Final Table of Contents (Word Format)	Preliminary (PDF Format)
90%	90% (PDF Format, Full-size)	90% (Word Format)	90% (PDF Format)
100%	Draft Final (PDF Format, Full-size)	Draft Final (Word Format)	Draft Final (PDF Format)
Issue for Bid (IFB)	Issue For Bid (PDF Format, Full-size)	Issue For Bid (Word Format)	Issue For Bid (PDF Format)

Project technical specifications will be prepared in CSI format. Specifications are anticipated to include the following as a draft table of contents:

- 011100 – Coordination of Work, Permits, and Regulations
- 012000 – Measurement and Payment
- 013300 – Submittals
- 015100 – Construction Facilities and Temporary Controls
- 015800 – Temporary Bypass Pumping
- 017410 – Cleaning During Construction and Final Cleaning
- 018110 – Startup and Performance Acceptance Test Program
- 019310 – Operation and Maintenance Manuals
- 020120 – Protecting Existing Underground Utilities
- 024100 – Equipment, Piping, and Materials Removal and Demolition
- 030500 – General Concrete Construction
- 055300 – Cover Plates and Access Hatches
- 099000 – Painting and Coating
- 099720 – Chemical-Resistance Coatings for Concrete





- 260000 – General Electrical Provisions
- 260012 – Seismic Restraint for Electrical Equipment
- 260020 – Basic Electrical Materials and Methods
- 260573 – Power Systems Testing
- 262413 – Service Switchboard
- 262416 – Panelboards
- 262419 – Motor Control Centers
- 262821 – Automatic Transfer Switch
- 262901 – Electric Motors
- 263214 – Standby Engine Generators
- 264300 – Surge Protection Devices
- 265100 – Lighting
- 312300 – Earthwork
- 400500 – General Piping Requirements
- 400520 – Manual, Check, and Process Valves
- 400762 – Wall Pipes, Seep Rings, and Penetrations
- 402040 – Ductile-Iron Pipe and Fittings
- 409000 – Instrumentation
- 409115 – Magnetic Flow Meters
- 409500 – Programmable Logic Controller Equipment
- 409513 – Control Enclosures
- 409741 – Control Panel Power Equipment
- 409742 – Control Panel Terminals
- 409743 – Control Panel Relays and Timers
- 409744 – Control Panel Hand Switches and Pilot Lights
- 409745 – Control Panel Wire and Wire Accessories
- 432140 – Submersible Raw Wastewater Pumps

MKN shall submit each deliverable for District review. Upon receipt of comments by District staff, MKN shall prepare the next phase of the project documents.

## Bid Support Services

### Task 4.1 – Bid Support Services

MKN’s project manager will attend the bidders’ conferences for the Project, prepare notes, log questions from bidders, and prepare up to a maximum of 3 addenda, if necessary. MKN will also assist the District in tabulating and comparing the bids, and evaluating bidder qualifications, based on financial and reference checks. It is assumed that the District will advertise for bids, reproduce and distribute contract documents to prospective bidders, maintain a list of bidders, and host the bidders’ conference if necessary.

### Estimated Schedule

Meeting/ Deliverable	Time	Assumed NTP Date (8/1/2024)
Kick-off Meeting and Site Visit	One week after NTP	8/8/2024
Technical Memorandum	6 weeks after NTP	9/12/2024
50% Design Deliverable	10 weeks after NTP	10/10/2024
50% Review Meeting	2 weeks after deliverable	10/24/2024
90% Design Deliverable	6 weeks after 50% review meeting	12/5/2024
90% Review Meeting	2 weeks after deliverable (moved an additional week due to Holidays)	1/2/2025
100% Design	3 weeks after 90% review meeting	1/23/2025
100% Review Meeting	1 week after Final Deliverable	1/30/2025
IFB	2 weeks after 100% review meeting	2/13/2025
Bidding Phase	1 month	3/2025
Construction (not included in this proposal)	4 months	4/2025-7/2025

### Estimated Level of Effort

MKN proposes to complete this work on a time and materials basis with a budget not to exceed \$165,910, based on the 2024 MKN rate schedule, included as **Exhibit A**. The estimated level of effort is provided as **Exhibit B**.

### Assumptions and Additional Comments

- District to Provide as-builts and system atlas to consultant.
- It is assumed that the District will handle coordination with the HOA to handle encroachment and establishment of construction staging areas as needed.
- As-built 1175-010 does not include information regarding the existing underground wet well structure. It is assumed that the District may be able to provide construction submittals or other documentation that reflects the wall thickness, reinforcement, and other details regarding the structure.



- No construction phase services currently included.
- All deliverables will be electronic submittals.
- District to provide GIS data.
- District to provide front-end bidding documents to be combined with the technical specifications MKN is to provide.
- District to complete any CEQA requirements themselves.

We would like to express our thanks to the District for the opportunity to work on this important project. Should you have any questions or wish to discuss any of the information presented herein, please do not hesitate to contact me at your convenience. My phone number is (805) 947-4975 and email is [abugielski@mknassociates.us](mailto:abugielski@mknassociates.us).

Sincerely,

A handwritten signature in blue ink, appearing to read 'Adam B'.

Adam Bugielski, PE

Principal Engineer

A handwritten signature in blue ink, appearing to read 'Becca K Bugielski'.

Becca Bugielski, PE

Senior Project Manager

Enclosures:

1. Exhibit A – MKN 2024 Rate Schedule
- 1) Exhibit B – MKN Fee Schedule



# 2024 FEE SCHEDULE

CATEGORY	POSITION	HOURLY RATE
<b>Communications and Administrative</b>	Administrative Assistant	\$110
	Strategic Communications Coordinator	\$120
	Strategic Communications Specialist	\$160
<b>Designers and Technicians</b>	CAD Technician I	\$145
	CAD Design Technician II	\$165
	Senior Designer	\$179
<b>Planning</b>	GIS Specialist	\$175
	Planner I	\$191
	Planner II	\$217
	Senior Planner	\$234
<b>Engineers</b>	Engineering Technician	\$119
	Assistant Engineer I	\$159
	Assistant Engineer II	\$178
	Project Engineer I	\$193
	Project Engineer II	\$208
	Senior Engineer I	\$227
	Senior Engineer II	\$239
	Senior Engineer III	\$254
Principal Engineer	\$276	
<b>Project Management</b>	Project Manager	\$244
	Senior Project Manager	\$254
	Project Director	\$297
	Senior Project Director	\$315
<b>Construction Management Services</b>	Scheduler	\$170
	Construction Inspector	\$190
	Assistant Resident Engineer	\$190
	Resident Engineer	\$202
	Construction Manager	\$220
	Principal Construction Manager	\$259

The foregoing Billing Rate Schedule is effective through December 31, 2024 and will be adjusted each year after at a rate of 2 to 5%.

## DIRECT PROJECT EXPENSES

Outside Reproduction	Cost + 10%
Subcontracted or Subconsultant Services	Cost + 10%
Travel & Subsistence (other than mileage)	Cost
Auto Mileage	Current IRS Rate



	Principal Engineer (Reichmuth)	Principal Engineer (Bugielski)	Senior Project Engineer I (Mathews)	Assistant Engineer II (Garcia)	Senior Designer (Cattanach)	Administrative Assistant (Guild)	Total Hours (MKN)	Labor (MKN)	Electrical/Instrumentation - MSO	Structural- SSG	Non-Labor Costs	Total Fee
Hourly Rates	276	276	227	178	179	110						
<b>Task Group 1 - Project Management</b>												
Task 1.1 - Project Management		12	8				20	\$5,128	\$ -	\$ -	\$0	\$ 5,128
Task 1.2 - QA/QC	20	4				2	26	\$6,844	\$ -	\$ -	\$0	\$ 6,844
Task 1.3 - Meetings		8	8	6			22	\$5,092	\$ 1,892	\$ -	\$1,892	\$ 6,984
<b>Subtotal</b>	<b>20</b>	<b>24</b>	<b>16</b>	<b>6</b>	<b>0</b>	<b>2</b>	<b>68</b>	<b>\$ 17,064</b>	<b>\$ 1,892</b>	<b>\$ -</b>	<b>\$ 1,892</b>	<b>\$ 18,956</b>
<b>Task Group 2 - Preliminary Engineering</b>												
Task 2.1 - Data Review		8	8	16	12		44	\$9,020	\$ -	\$ -	\$0	\$ 9,020
Task 2.2 - Technical Memorandum		16	16	30	8		70	\$14,820	\$ -	\$ 5,500	\$5,500	\$ 20,320
<b>Subtotal</b>	<b>0</b>	<b>24</b>	<b>24</b>	<b>46</b>	<b>20</b>	<b>0</b>	<b>114</b>	<b>\$ 23,840</b>	<b>\$ -</b>	<b>\$ 5,500</b>	<b>\$ 5,500</b>	<b>\$ 29,340</b>
<b>Task Group 3 - Construction Documents</b>												
Task 3.1 - 50% Deliverable	4	6	12	24	36	1	83	\$16,310	\$ 8,800	\$ 5,500	\$14,300	\$ 30,610
Task 3.2 - 90% Deliverable	2	8	16	40	36	2	104	\$20,176	\$ 18,920	\$ 2,200	\$21,120	\$ 41,296
Task 3.3 - 100% Deliverable	1	6	12	20	18	2	59	\$11,658	\$ 18,678	\$ 1,100	\$19,778	\$ 31,436
Task 3.4 - IFB Deliverable		4	8	8	8	1	29	\$5,886	\$ 550	\$ 440	\$990	\$ 6,876
<b>Subtotal</b>	<b>7</b>	<b>24</b>	<b>48</b>	<b>92</b>	<b>98</b>	<b>6</b>	<b>275</b>	<b>\$ 54,030</b>	<b>\$ 46,948</b>	<b>\$ 9,240</b>	<b>\$ 56,188</b>	<b>\$ 110,218</b>
<b>Phase 4- Bid Support Services</b>												
Task 4.1- Bid Support Services		4	12	12	8		36	\$7,396	\$ -	\$ -	\$0	\$ 7,396
<b>Subtotal</b>	<b>0</b>	<b>4</b>	<b>12</b>	<b>12</b>	<b>8</b>	<b>0</b>	<b>36</b>	<b>\$ 7,396</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,396</b>
<b>TOTAL BUDGET</b>	<b>27</b>	<b>76</b>	<b>100</b>	<b>156</b>	<b>126</b>	<b>8</b>	<b>493</b>	<b>\$ 102,330</b>	<b>\$ 48,840</b>	<b>\$14,740</b>	<b>\$ 63,580</b>	<b>\$ 165,910</b>



PROJECT SITE MAP



# PHOTOS OF EXISTING CONDITIONS AT SEWER LIFT STATION #4





### WASTEWATER CI PROJECTS PRIORITIES

Description	W&C TM Priority	Staff Ranking	Cost Basis	Project Cost	FY24	FY24 MID	FY25	FY25 MID	FY26	FY26 MID
					Jul-23	Jan-24	Jul-24	Jan-25	Jul-25	Jan-26
<b>WASTEWATER</b>					Jul-23	Jan-24	Jul-24	Jan-25	Jul-25	Jan-26
Repair Sewer Collection Hotspots 2025-2026	Varied	C01	Rate Study 2024	\$850,000			\$ 85,000	\$ 85,000	\$ 340,000	\$ 340,000
Replacement of PLCs at CWRP	N/A	C02	Rate Study 2024	\$875,000			\$ 87,500	\$ 87,500	\$ 233,333	\$ 233,333
Rehabilitate Power Distribution System at CWRP	N/A	C03	Rate Study 2024	\$500,000			\$ 50,000	\$ 50,000	\$ 200,000	\$ 200,000
Rehabilitation of Sewer Lift Station No. 4	Medium	C04	Rate Study 2024	\$840,000			\$ 84,000	\$ 84,000	\$ 336,000	\$ 336,000
Smart Covers Sewer Manholes	N/A	C05	Rate Study 2024	\$90,000			\$ 18,000	\$ 72,000		
Replacement of Lift Station 2	Medium	C06	Rate Study 2024	\$3,100,000					\$ 310,000	\$ 310,000
Replacement of Lift Station 1	Critical	C07	Rate Study 2024	\$244,000						
Replacement of Read Road Lift Station	Medium	C08	Rate Study 2024	\$268,000						
Replacement of Lift Station 3	Low	C09	Rate Study 2024	\$822,000						
Headworks Improvements	Critical	C10	Rate Study 2024	\$1,354,000						
Influent Lift Station Improvements	Critical	C11	Rate Study 2024	\$1,424,000						
Effluent Pump Station Improvements	Critical	C12	Rate Study 2024	\$1,513,000						
RAS/WAS Pump Station Improvements	Critical	C13	Rate Study 2024	\$555,000						
Hotspots Repair Program 2027+	Varied	C14	Rate Study 2024	\$1,980,000						
Replacement of Effluent Line	N/A	C16	Rate Study 2024	\$1,795,000						
Pavement Rehabilitation	Low	C17	Rate Study 2024	\$3,713,000					\$ 371,300	\$ 371,300
Sewer Collection System Replacement Program	N/A	C18		\$0						
<b>TOTAL</b>				<b>\$19,923,000</b>						

## Board Memorandum

September 12, 2024

**To:** Board of Directors

**From:** Jozi Zabarsky, Customer Service Manager

**Subject:** **Modification to Ordinance 39, Conflict of Interest Code**

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**Objective:** Revise Ordinance 39, Camrosa's Conflict of Interest Code.

**Action Required:** Set a public hearing date of September 26, 2024, to formally accept public input and adopt Ordinance 39-24.

**Discussion:** The existing Ordinance 39-22 was last adopted on September 22, 2022, as required by Government Code. The Political Reform Act requires every government agency to review its Conflict of Interest Code biennially to determine if it is accurate or, alternatively, if the code must be amended.

Staff recommends amending Ordinance 39 to reflect changes in position titles approved by the Board effective June 29, 2024, and additional position titles for a Director of Operations and Director of Administration. The proposal reflects the District's existing organizational structure and those employees whose responsibilities would require reporting conflicts of interest. Each position included in the ordinance is required to file the statement of economic interests with the Fair Political Practices Commission.

The adoption procedure for an Ordinance requires that the District publish notice of the Public Hearing to consider the Ordinance at least ten (10) days in advance and post the adopted Ordinance within ten (10) days of adoption. The postings must be in three (3) prominent places within the District. Accordingly, if the Board is in agreement with the proposed changes to the Ordinance as currently written, it is recommended that the Board establish a hearing date of September 26, 2024.

**Attachments:**

Proposed Ordinance No. 39-24

**ORDINANCE NO. 39-24**

**AN ORDINANCE OF THE BOARD OF DIRECTORS  
OF THE CAMROSA WATER DISTRICT  
AMENDING THE CONFLICT OF INTEREST CODE**

**Whereas**, the Political Reform Act, Government Code, Section 81000, et seq. requires local government agencies to adopt and promulgate Conflict of Interest Codes; and

**Whereas**, the Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., Section 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearing; and

**Whereas**, the terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Camrosa Water District, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the Camrosa Water District; and

**Whereas**, persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for the position in Exhibit A; and

**Whereas**, in preparing Form 700, designated filers need only disclose those financial interests falling within the disclosure categories designated for that filer's position as stated in Exhibits A and B; and

**Whereas**, Camrosa Water District has previously adopted as Ordinance No. 39, and Amendments thereto, a Conflict of Interest Code as required by the Government Code; and

**Whereas**, Camrosa Water District desires to amend its Conflict of Interest Code concerning the employees designated in disclosure categories set forth to file Statements of Economic Interests with the Ventura County Clerk of the Board.

**Now, Therefore, Be It Ordained** by the Camrosa Water District Board of Directors that District Ordinance No. 39-22, along with its Amendments, as previously adopted and amended, is hereby revoked and hereafter superseded by Ordinance 39-24.

**Adopted, Signed, and Approved** this 26th day of September 2024.

\_\_\_\_\_  
Eugene F. West, President  
Board of Directors  
**Camrosa Water District**

\_\_\_\_\_ (ATTEST)  
Norman Huff, Secretary  
Board of Directors  
**Camrosa Water District**

**2024 Exhibit A – Designated Positions and Filing Officers**

**Camrosa Water District**

<b># OF POSITIONS</b>	<b>POSITION TITLE</b>	<b>DISCLOSURE CATEGORIES (From Exhibit B)</b>	<b>FILING OFFICER<sup>1</sup></b>
5	Board of Directors	1	COB
1	General Manager/Secretary	1	COB
1	Engineering & Capital Projects Manager	1	COB
1	Deputy General Manager/Finance	1	COB
1	Customer Service Manager	1	COB
1	I.T. & Special Projects Manager	1	COB
1	District Engineer	1	COB
1	Superintendent of Operations	1	COB
1	Assistant General Manager/ <del>Water Resource &amp; Regulatory Compliance</del>	1	COB
1	Director of Operations	1	COB
1	Director of Administration	1	COB
1	Water Quality & Environmental Compliance Supervisor Manager	1	COB
1	Chief Plant Operator	1	COB
1	Control Systems Supervisor	1	COB
1	System Field Supervisor - Distribution	1	COB
1	System Field Supervisor - Treatment	1	COB
1	Senior Accountant	1	COB
1	Legal Counsel	1	COB
1	Financial Consultant	1	COB
	Consultants <sup>2</sup>	**	

<sup>1</sup> Filing Officer, Designated County Clerk of Board (COB).

<sup>2</sup> The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant’s duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

## **2024 EXHIBIT B – DISCLOSURE CATEGORIES**

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

### **Category 1 – BROADEST DISCLOSURE**

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

### **Category 2 – REAL PROPERTY**

[SEE FORM 700 SCHEDULE B]

All *interests in real property*, including *interests in real property* held by *business entities* and trust in which the public official holds a business position or has an *investment* or other financial interest.

### **Category 3 – LAND DEVELOPMENT, construction AND TRANSACTION**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which engage in land development, construction, or real property acquisition or sale.

### **Category 4 – PROCUREMENT**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency.

### **Category 5 – REGULATION AND PERMITTING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before the designated position's agency.

### **Category 6 – FUNDING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which receive grants or other funding from or through the designated position's agency.

**APPENDIX – DESIGNATING OFFICIALS WHO  
MANAGE PUBLIC INVESTMENTS**

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all “other officials who manage public investments,” are required to disclose their economic interests in accordance with the Political Reform Act. This Appendix provides the relevant definitions for determining which public officials qualify as “other officials who manage public investments,” designates the agency’s positions which qualify as such, and states the Filing Officer for each designated position.

**APPLICABLE DEFINITIONS**

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) “Other public officials who manage public investments” means:

- (A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;
- (B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and
- (C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) “Public investments” means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) “Public moneys” means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) “Management of public investments” means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

### DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as “other officials who manage public investments” and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

<b># of POSITIONS</b>	<b>POSITION TITLE/CONSULTANT</b>	<b>FILING OFFICER</b>
<b>5</b>	<b>Board of Directors</b>	<b>COB</b>
<b>1</b>	<b>General Manager/Secretary</b>	<b>COB</b>
<b>1</b>	<b>Deputy General Manager/Finance</b>	<b>COB</b>
<b>1</b>	<b>Financial Consultant</b>	<b>COB</b>

## Board Memorandum

September 12, 2024

**To:** Board of Directors  
**From:** Norman Huff, General Manager  
**Subject:** **Board Compensation Policy**

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**Objective:** Discuss Board Compensation Policy.

**Action Required:** No action required; for discussion only.

**Discussion:** The Board's Compensation was last increased in 2015 to \$200 per day for a maximum of 10 days per month. The District's governing statutes and policies (the County Water District Act and the District's Board Policies) determine the extent to which the Board can increase compensation, and how to increase compensation.

Water districts can increase board member compensation pursuant to California Water Code section 20201, which both sets the maximum amount of compensation per day at \$100 but also authorizes board members to increase compensation above \$100 through the process described below. (Water Code § 20201; see also Water Code Section 30507.)

There are four notable restrictions on a district's ability to increase compensation above 100 dollars per day. Under Water Code Section 20201, first, the board must ensure any increase to compensation is done via an ordinance. Second, under Section 20202, the increase may not exceed 5% for each calendar year following the operative date of the last adjustment. Third, no ordinance adopted pursuant to this chapter shall authorize compensation for more than a total of 10 days in any calendar month. Fourth, as part of the procedure for approval of the ordinance, county water district boards must hold a public hearing for a discussion of the compensation increase and publish advance notice of the hearing at least twice for two successive weeks. Such notice must include a summary of the proposed ordinance at least five days in advance in a newspaper of general circulation. (Water Code § 20203; Govt Code § 6066.)

Additionally, the voters may petition for a referendum on the ordinance that increased the compensation. (Water Code § 20204.) For this reason, if approved, a summary of it is published, and the ordinance is not effective for 60 days to allow the public 60 days to petition for a referendum. If voters put a referendum on the ballot to strike the ordinance, and if the ordinance is struck down by voters, the board will be prohibited from adopting a new compensation increase ordinance for at least one year. (Water Code § 20206.)

**Attachment:** Board Compensation Survey



Board Compensation Survey (July 2024)	
	Per Meeting
Camrosa	\$ 200.00
LVMWD	\$ 245.00
UWCD	\$ 260.00
Calleguas	\$ 235.00
Casitas	\$ 217.82
Ojai Sanitation	\$ 250.00
Montecito Water District	\$ 185.00
<b>Average (excluding Camrosa)</b>	<b>\$ 232.14</b>

## Read File

The following material is provided to members of the Board for information only and is not formally a part of the published agenda.

- A. Cash Balances (July 2024)
- B. 2024 Board Calendar

FUNDS FY 24-25

	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
<b>UNRESTRICTED FUNDS</b>												
<b>Investments</b>												
LAIF	9,361,508.72	10,386,124.29	1,2,7									
PERSHING, LLC (T- Bills, Notes)	34,258,123.90	34,258,123.90										
	43,619,632.62	44,644,248.19										
<b>Operating Accounts</b>												
U.S BANK DEPOSIT ACCOUNT	1,220,134.76	263,710.21										
U.S BANK DISBURSEMENTS ACCOUNT	789,549.22	843,960.55										
BANK OF AMERICA-RTL ACCOUNT	350,167.36	467,709.35										
	2,359,851.34	1,575,380.11										
TOTAL	\$ 45,979,483.96	\$ 46,219,628.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>RESTRICTED FUNDS</b>												
PAYMENT FUND 2016	169,409.07	7,762.21	3,4,5,6									
RESERVES 2016	879,528.69	879,528.69										
WATER ACQUISITION FUND 2016	183.14	183.14										
WASTEWATER ACQUISITION FUND 2016	6,050.87	6,050.87										
TOTAL	\$ 1,055,171.77	\$ 893,524.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 47,034,655.73	\$ 47,113,153.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**U.S. Treasury Bills & Notes**

Financial Institution	Cusip Number	Settlement Date	Maturity Date	Par Value	Market Price at Purchase	Amount	Accrued Int. at Purchase	Net Amount	Yield to Maturity	Market Value Current	Accrued Int. as of July 2024
Pershing, LLC-Treasury Notes	912828J27	2/22/2024	2/15/2025	10,274,000.00	97.29	9,995,574.60	3,951.54	9,999,526.14	4.863%	10,106,739.28	94,272.42
Pershing, LLC-Treasury Notes	9128284Z0	1/12/2023	8/31/2025	14,511,000.00	96.00234	13,930,900.10	69,066.78	13,999,966.88	5.07%	14,203,802.13	165,910.41
Pershing, LLC-Treasury Notes	912797GX9	3/14/2024	3/15/2026	10,006,000.00	100.225	10,028,513.50	230,117.38	10,258,630.88	4.625%	10,027,512.90	173,541.56
Pershing, LLC- Cash											
Total				\$ 34,791,000.00		\$ 33,954,988.20	\$ 303,135.70	\$ 34,258,123.90		\$ 34,338,054.31	433,724.39

**Series 2016-Reserve Fund**

Cusip Number	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	5.10%	N/A	879,528.69	3,809.17

**Series 2016-Water Acquisition Fund**

Cusip Number	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	5.10%	N/A	183.14	0.93

**ANTICIPATED OUTFLOWS**

Water Purchases July 2024	867,811.38	<b>DATE</b>	<b>FINANCE MEETING</b>
Payroll PR 8-1, 8-2 & ME	380,000.00		
AP Check Run 8/7 & 8/21	1,000,000.00		
Large CIP Project Payments	-		
Bond Payments	-		
	\$ 2,247,811.38		

Norman Huff-General Manager

Tamara Sexton-Deputy General Manager/Finance

Sandra Llamas-Senior Accountant

**MEETING NOTES:**

- Interest in the amount of \$124,615.57 for quarter ended June 30th was deposited to LAIF on 07/15.
- There was a transfer to LAIF in the amount of \$900,000.00.
- The payment fund received \$185.00 interest earnings in the month of July.
- The reserve fund received interest earnings in the amount of \$3,682.87 in the month of July. The full amount was transferred to the payment fund.
- The water acquisition fund received interest earnings in the amount of \$0.90 in the month of July. The full amount was transferred to the payment fund.
- Interest in the amount of \$165,515.63 was paid to bondholders from payment fund on July 15th.
- LAIF's average monthly rate of return for the period was 4.516
- Treasury notes pay interest semi-annually. Accrued interest as of July 31st is \$433,724.39.

