

## Board Minutes

### Regular Meeting

Thursday, December 12, 2024

Camrosa Board Room

5:00 p.m.

**Call to Order** The meeting was convened at 5:00 p.m.

**Present:** Eugene F. West, President  
Andrew F. Nelson, Vice-President  
Timothy H. Hoag, Director  
Terry L. Foreman, Director

**Absent:** Jeffrey C. Brown, Director

**Staff:** Norman Huff, General Manager  
Tamara Sexton, Deputy General Manager/Finance (via teleconference)  
Jozi Zabarsky, Customer Service Manager  
Kevin Wahl, Director of Operations  
Terry Curson, District Engineer  
Mike Phelps, Water Quality and Environmental Compliance Manager  
Joe Willingham, IT and Special Projects Manager  
Chris Patacsil, Superintendent of Operations  
Keith Lemieux, Legal Counsel

### Public Comments

None

### Consent Agenda

**1. Approve Minutes of the Regular Meeting of November 7, 2024**

**2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$3,034,421.25 was provided for Board information and approval.

**3. On-Call Supervisory Control and Data Acquisition (SCADA) Services Contract Extension**

The Board authorized the General Manager to enter into a 5-year contract extension with MSO Technologies Inc. and ROVISYS Corporation to provide professional engineering SCADA services to develop various Capital Improvement Projects, existing system upgrades, and various on-call services, as needed.

#### 4. Purchase Order Ratifications

The Board took the following actions:

- 1) Ratified the purchase order of \$26,678.21 to Walton Motors for the repair of Pond Pump #2 350hp motor;
- 2) Ratified the purchase order of \$32,190.36 to CED Royal for the purchase of a new replacement 200hp VFD for CSUCI Well; and
- 3) Ratified the purchase order of \$31,560.00 to General Pump Co. for pulling and inspecting the pump at CSUCI Well.

**Motion to approve the Consent Agenda:** Hoag. **Second:** Nelson.

**Yes:** Nelson-Hoag-Foreman-West.

**Absent:** Brown

#### Primary Agenda

#### 5. Employee Spotlight

The Board was introduced to Alejandra Beard, Customer Service Representative II.

**No action was necessary; for discussion only.**

#### 6. Affirmation of Elected Board Members

Directors Hoag and West took their Oath of Office and the Board affirmed and received them as members of the Board of Directors.

#### 7. Nomination of Board Officers

The Board accepted nominations for Board Officers and elected new Officers for 2025.

- 1) Director Nelson nominated Director West for President; and
- 2) Director Hoag nominated Director Nelson as Vice President.

**Motion to approve:** Hoag. **Second:** Foreman.

**Yes:** Nelson-Hoag-Foreman-West

**Absent:** Brown

#### 8. Amend the Capital Asset Policy

The Board adopted a Resolution of the Board Amending the District's Capital Asset Policy.

**Motion to approve:** Nelson. **Second:** Hoag.

**Rollcall:** Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**Absent:** Brown

#### 9. Discontinuance of Camrosa Water Reclamation Facility (CWRF) NPDES Permit

The Board discussed and decided to discontinue the Camrosa Water Reclamation Facility's NPDES permit.

**Motion to approve:** Hoag. **Second:** Foreman.

**Yes:** Nelson-Hoag-Foreman-West

**Absent:** Brown

#### 10. Winds, PSPS, and Mountain Fire Discussion

The Board received a briefing on the Camrosa's response to the wind events and the Mountain Fire.

**No action was necessary; for information and discussion only.**

### Comments by General Manager

- Reported attending the ACWA Conference.

### Comments by Directors

- Director Nelson reported he was nominated and appointed to the VRSD Board. Counsel will confirm the appointment does violate incompatible office doctrine.
- Director Foreman reported attending the ACWA Conference and provided the Board with information from that event.
- President West reported attending the ACWA Conference and provided the Board with information from that event.

**Closed Session** The Board entered into Closed Session at 5:58 p.m. to confidentially discuss security threats and legal matters as authorized by Government Code sections 54957 and 54956.9, respectively.

**11. THREAT TO PUBLIC SERVICES OR FACILITIES (Gov. Code, §54957) Consultation with Joe Willingham, Information Technology Manager.**

**12. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1)):  
NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.**

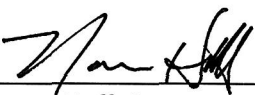
**Open Session** The Board reconvened Open Session at 6:25 p.m.

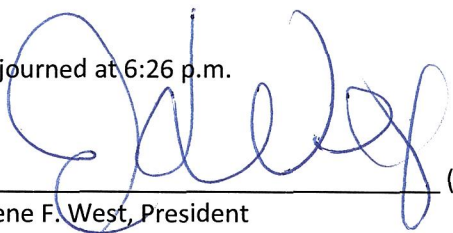
**13. Announcement of reportable action taken during Closed Session**

President West announced that there was no reportable action taken during Closed Session.

### Adjournment

There being no further business, the meeting was adjourned at 6:26 p.m.

  
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Norman Huff, Secretary  
Board of Directors  
Camrosa Water District

  
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Eugene F. West, President  
Board of Directors  
Camrosa Water District (ATTEST)