

## Board Agenda

### Regular Meeting

Thursday, February 13, 2025

Camrosa Board Room

7385 Santa Rosa Rd. • Camarillo, CA 93012

5:00 P.M.

### Call to Order

NOTE: As authorized by California Government Code section 54953(b), a board member will be participating in this meeting via teleconferencing. The teleconference location is accessible to the public. The address of the teleconference location is: 2452 Elm Place • Northlake, TX 76247

### Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Public comment on an item appearing on the agenda may be made prior to the Board's consideration of that item. Persons wishing to address the Board should fill out a white comment card and submit it to the Board President prior to the meeting. All comments are subject to a 5-minute time limit.

### Consent Agenda

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Primary Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

1. **Approve Minutes of the Regular Meeting of January 23, 2025**
2. **Approve Minutes of the Special Meeting of January 31, 2025**
3. **\*\*Approve Vendor Payments**

**Objective:** Approve the payments as presented by Staff.

**Action Required:** Approve accounts payable in the amount of \$984,880.01.

## Primary Agenda

4. **\*\*PV Well #3**

**Objective:** Discuss the project scope to develop hydrogeological services for PV Well #3.

**Action Required:** For discussion purposes only; no action is required.

5. **Employee Spotlight**

**Objective:** Spotlight a Camrosa employee.

**Action Required:** No action is necessary; for information only.

6. **\*\*Fiscal Year 2024-2025 2<sup>nd</sup> Quarter Budget Status Report**

**Objective:** Receive a report from staff regarding the Fiscal Year (FY) 2024-2025 2<sup>nd</sup> Quarter budget report and reserves.

**Action Required:** No action is necessary; for information only.

7. **\*\*Local Production Update**

**Objective:** Receive a briefing on local water production through the second quarter of Fiscal Year 2024-25.

**Action Required:** No action necessary; for information only.

8. **\*\*Master Plan Update**

**Objective:** Provide the Board with an update on the Master Plan progress.

**Action Required:** No action is necessary, for information and discussion only.

9. **AI Implementation**

**Objective:** Discuss the Opportunities, Benefits, and Challenges of AI Integration.

**Action Required:** No action is necessary, for information and discussion only.

## Comments by General Manager; Comments by Directors

### Closed Session Agenda

Discussions of Closed Session Agenda items are closed to the public. The President will announce when the Board is going into closed session.

10. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1)):**

**NAME OF CASE:** OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357

### Open Session

11. **Announcement of Reportable Action Take During Closed Session**

## **Adjournment**

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation to participate in a meeting should direct such request to Donnie Alexander at (805) 482-8514 at least 48 hours before the meeting, if possible.

**February 13, 2025**

**Board of  
Directors  
Agenda Packet**

## Board Minutes

### Regular Meeting

Thursday, January 23, 2025  
Camrosa Board Room  
5:00 p.m.

**Call to Order** The meeting was convened at 5:00 p.m.

Present: Eugene F. West, President  
Andrew F. Nelson, Vice-President  
Timothy H. Hoag, Director  
Terry L. Foreman, Director

Staff: Norman Huff, General Manager  
Tamara Sexton, Deputy General Manager/Finance (via teleconference)  
Jozi Zabarsky, Customer Service Manager  
Kevin Wahl, Director of Operations  
Terry Curson, District Engineer  
Keith Lemieux, Legal Counsel

Members of the Public: Ron Vogel  
Jeffrey Brown

### Public Comments

None

### Consent Agenda

1. Approve Minutes of the Regular Meeting of January 9, 2025

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$1,199,832.00 was provided for Board information and approval.

3. Purchase Order Ratification

The Board ratified purchase orders totaling \$26,679.63 to J&H Engineering, Inc. for a fire hydrant repair and relocation on Fieldcrest Drive.

4. Water Quality Q4 2024 Report

Staff provided a quarterly report to the Board regarding the current status of the District's compliance efforts and water quality.

**No action was necessary; for information only.**

**5. Customer and Administrative Services Quarterly Report**

Staff provided a quarterly update to the Board regarding Customer Service and other Administrative Services.

**No action was necessary; for information only.**

**Motion to approve the Consent Agenda:** Nelson **Second:** Hoag

**Motion carried 4-0**

**Absent:** Brown

**Primary Agenda**

**6. Employee Spotlight**

The Board was introduced to Brian Boring, Instrumentation Technician.

**No action was necessary; for discussion only.**

**7. Local Production Update (*deferred to future meeting*)**

**8. Capital Improvement Projects Status Update for 2<sup>nd</sup> Quarter of FY 2024-25**

Staff provided a quarterly update on the District's CIP projects. Director Foreman proposed the creation of a Master Plan ad hoc Committee. Directors Foreman and Hoag will participate on that committee.

**No action was necessary; for information only.**

**9. Investment Opportunities**

The Board authorized the General Manager to re-invest up to \$10.274 million in a 2-year Treasury Bill.

**Motion to approve:** Nelson **Second:** Foreman

**Motion carried 4-0**

**Absent:** Brown

**10. Santa Rosa Well No. 10 Rehabilitation**

The Board took the following actions:

- 1) Authorized the General Manager to issue a purchase order to General Pump Company in the amount of \$45,087.00 for Phase 1 rehabilitation services for the Santa Rosa Well No. 10 Non-Potable Well; and
- 2) Authorized the General Manager to issue a purchase order to Hopkins Groundwater Consultants in the amount of \$64,760.00 to provide professional evaluation and rehabilitation services.

**Motion to approve:** Hoag **Second:** Foreman

**Motion carried 4-0**

**Absent:** Brown

**11. Pond Pump #4 Replacement CIP**

The Board took the following actions:

- 1) Appropriated \$100,000.00 from the Non-Potable Capital Replacement Fund to establish a Pond Pump #4 Replacement Capital Improvement Project (CIP); and
- 2) Authorized the General Manager to issue a purchase order in the amount of \$78,157.90 to General Pump Company, Inc. for the repair of Pond Pump #4.

**Motion to approve:** Nelson **Second:** Hoag

**Motion carried 4-0**

**Absent:** Brown

**12. University Well Pump Replacement Project**

The Board took the following actions:

- 1) Appropriated \$200,000.00 from the Potable Capital Replacement Fund to establish a University Well Pump Replacement Capital Improvement Project (CIP); and
- 2) Authorized the General Manager to issue a purchase order in the amount of \$109,035.35 to General Pump Company, Inc. for the repair of University Well.

**Motion to approve:** Nelson **Second:** Hoag

**Motion carried 4-0**

**Absent:** Brown

**13. Fleet Vehicles Lease**

The Board authorized the General Manager to enter into a 60-month fleet lease agreement with Enterprise Fleet for six new F-250 Super Duty trucks with a total lease cost of \$7,129.14 per month.

**Motion to approve:** Hoag **Second:** West

**Motion carried 4-0**

**Absent:** Brown

**14. Non-Potable and Recycled Water Resources Allocation Policy**

The Board discussed maximizing the beneficial use of the District's non-potable and recycled water resources.

**For discussion only; no action was necessary.**

**Comments by General Manager**

- Provided update on Laguna fire and non-potable outages.

**Comments by Directors**

- Director Nelson reported on the latest Calleguas meeting and requested staff review and present the District's Emergency Response Plan at a future meeting.
- Director Foreman requested staff look at what distribution system storage requirements would be needed to fight a wildfire, as opposed to being designed for typical housefires.
- Director Hoag requested staff to explore the District's facility's ability to fight fires.
- President West requested staff develop an Emergency Response Plan for wastewater emergencies and interruptions and explore the use of dip tanks throughout the District.
- Counsel suggested participating in a tabletop exercise with the fire department to discuss expectations and responsibilities during fire emergencies.

**Closed Session:** The Board entered into Closed Session at 6:24 p.m. to confidentially discuss legal matters as authorized by Government Code sections 54956.9.

- 15. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1)):  
NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.**

**Open Session:** The Board reconvened Open Session at 7:00 p.m.

**16. Announcement of reportable action taken during Closed Session**

President West announced that there was no reportable action taken during Closed Session.

**Adjournment**

There being no further business, the meeting was adjourned at 7:00 p.m.

\_\_\_\_\_  
Norman Huff, Secretary  
Board of Directors  
**Camrosa Water District**

\_\_\_\_\_  
Eugene F. West, President  
Board of Directors  
**Camrosa Water District** (ATTEST)



## Board Minutes

### Special Meeting

Friday, January 31, 2025

Camrosa Board Room

9:00 a.m.

**Call to Order** The meeting was convened at 9:00 a.m.

Present: Eugene F. West, President  
Andrew F. Nelson, Vice-President  
Jeffrey C. Brown, Director (via teleconference)  
Timothy H. Hoag, Director  
Terry L. Foreman, Director

Staff: Norman Huff, General Manager  
Keith Lemieux, Legal Counsel

### Public Comments

None

### Primary Agenda

**Closed Session:** The Board entered into Closed Session at 9:00 a.m. to confidentially discuss legal matters as authorized by Government Code section 54956.9.

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1)):**  
**NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357**

**Open Session:** The Board reconvened Open Session at 1:30 p.m.

- 2. Announcement of Reportable Action Taken During Closed Session**

President West announced that there was no reportable action taken during Closed Session.

### Adjournment

There being no further business, the meeting was adjourned at 1:31 p.m.

\_\_\_\_\_  
Norman Huff, Secretary  
Board of Directors  
Camrosa Water District

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Eugene F. West, President  
Board of Directors  
Camrosa Water District

(ATTEST)

# Board Memorandum

February 13, 2025

**To:** General Manager  
**From:** Sandra Llamas, Sr. Accountant  
**Subject:** Approve Vendor Payments

**Objective:** Approve the payments as presented by Staff.

**Action Required:** Approve accounts payable in the amount of \$984,880.01.

**Discussion:** A summary of accounts payable is provided for Board information and approval.

Payroll PR ME & PR 1-2	\$ 128,739.41
Accounts Payable 1/16/2025-02/05/2025	\$ <u>856,140.60</u>
Total Disbursements	\$ <u>984,880.01</u>

<b>DISBURSEMENT APPROVAL</b>	
_____ BOARD MEMBER	_____ DATE
_____ BOARD MEMBER	_____ DATE
_____ BOARD MEMBER	_____ DATE

\_\_\_\_\_  
Norman Huff, General Manager

## Camrosa Water District

Accounts Payable Period:

01/16/2025-02/05/2025

Expense	Account Description	Amount
10302	Escrow Account-Pacific Hydro	27,564.50
11100	AR Other	
11700	Meter Inventory	
11900	Prepaid Insurance	
11905	Prepaid Maintenance Ag	
15773	UAL Prepayment	
13400	Construction in Progress	602,516.70
20053	Current LTD Bond 2016	
20202	Invoice Cloud Fees Payable	60.00
20400	Contractor's Retention	-23,192.70
20250	Non-Potable Water Purchases	
23001	Refunds Payable	1,435.48
50110	Payroll FLSA Overtime-Retro	
50010	Water Purchases & SMP	
50020	Pumping Power	
50100	Federal Tax 941 1 <sup>st</sup> QTR	
50012	CamSan Reclaimed Water	9,747.64
50135	PERS Required UAL	
50200	Utilities	274.86
50210	Communications	5,974.44
50220	Outside Contracts	80,055.56
50230	Professional Services	
50240	Pipeline Repairs	50,231.35
50250	Small Tool & Equipment	1,408.93
50260	Materials & Supplies	30,455.39
50270	Repair Parts & Equip Maint	13,711.46
50280	Legal Services	20,303.94
50290	Dues & Subscriptions	15,308.99
50300	Conference & Travel	210.98
50310	Safety & Training	2,153.54
50330	Board Expenses	
50340	Bad Debt	
50350	Fees & Charges	17,919.54
50360	Insurance Expense	
50500	Misc Expense	
50600	Fixed Assets	
50700	Interest Expense	
<b>TOTAL</b>		<b>\$856,140.60</b>

Month of : January-25

**CAL-Card Monthly Summary**

Date Purchased	Statement Date	Vendor Name	Purchase Total	Item Description	Staff
01/08/25	01/22/25	PMI Member Renew	\$179.00	PMI Membership Renew Kevin	KW
01/16/25	01/22/25	Amazon	\$198.30	Sunscreen for OPS	JS
01/15/25	01/22/25	Amazon	\$78.24	Gas cans	JS
01/01/25	01/22/25	Google	\$59.99	YouTube TV for OPS Emergency Monitoring	JS
01/20/25	01/22/25	The Home Depot	\$111.03	Materials to build the shelf for the autosampler	GM
01/20/25	01/22/25	Staples	\$30.02	New Keyboard for the lab	GM
01/15/25	01/22/25	Labtopia	\$99.00	Data Integrity Training	GM
01/08/25	01/22/25	UPS	\$211.55	Shipped samples to BSK	GM
01/03/25	01/22/25	B and B Hardware	\$10.50	Wall Anchors	GM
12/26/24	01/22/25	Carolina	\$287.39	Plates and plastic pipettes	GM
01/02/25	01/22/25	Staples	\$21.44	Calendar/planner office supply for CWRF	JK
01/15/25	01/22/25	Blenders	\$14.25	PSPS Event	JN
01/15/25	01/22/25	Vons	\$49.25	PSPS Event	JN
01/08/25	01/22/25	Habit	\$40.80	PSPS Event	JN
12/28/24	01/22/25	Amazon	\$28.91	monitor riser	JZ
01/14/25	01/22/25	Steelcase	\$836.55	office chair	JZ
12/29/24	01/22/25	Amazon	\$57.24	Generator keys	BB
12/24/24	01/22/25	Amazon	\$43.68	Ergonomic Footrest	SLL
12/24/25	01/22/25	Harbor Freight	\$56.79	Tools Unit 6	CC
12/30/25	01/22/25	Home Depot	\$357.81	Tools Unit 6	CC
01/06/25	01/22/25	Home Depot	\$168.40	Tools Unit 6	CC
01/08/25	01/22/25	Home Depot	\$198.46	Concrete Upland road valve	CC
01/13/25	01/22/25	Autozone	\$151.71	Carwash Supplies	CC
01/15/25	01/22/25	B&R	\$59.25	Tools Unit 6	CC
01/08/25	01/22/25	Burger Barn	\$140.38	PSPS Dinner (Crew)	MS
01/09/25	01/22/25	Panda Express	\$37.32	PSPS Dinner (Crew)	MS
01/07/25	01/22/25	VONS	\$143.61	PSPS Food and drinks (Crew)	MS
01/14/25	01/22/25	Burger Barn	\$124.79	Breakfast for PSPS coverage	JC
01/08/25	01/22/25	Hose Man	\$36.53	Hoses made for Eff CCC repair	JC
01/08/25	01/22/25	Costal Pipeco	\$27.87	Fittings for Eff CCC repair	JC
01/08/25	01/22/25	The Home Depot	\$51.15	Cwrf EFF CCC parts	JC
01/07/25	01/22/25	The Home Depot	\$41.66	Truck #38 organization materials	JC
12/30/25	01/22/25	The Home Depot	\$25.55	Work Keys made for CWRF	JC
12/27/25	01/22/25	O'Reilly Auto Parts	\$81.96	Work #38 cleaning supplies	JC
01/15/25	01/22/25	Snapper Jacks	\$102.32	Food PSPS Operators (PSPS event)	MAS
01/15/25	01/22/25	Blenders	\$6.50	Food PSPS Operators (PSPS event)	MAS
01/10/25	01/22/25	Establos Meat Market	\$129.65	Food PSPS Operators (PSPS event)	MAS
01/08/25	01/22/25	Wingstop	\$48.76	Food PSPS Operators (PSPS event)	MAS
01/07/25	01/22/25	The home depot	\$185.33	flash lights for unit#37/ crew	MAS
01/21/25	01/22/25	Channel Islands Pool Suppl	\$75.43	Muriatic Acid	KH
01/18/25	01/22/25	FSP Oil Changers	\$60.91	Oil Change for truck 4	KH
01/15/25	01/22/25	McDonalds	\$28.15	Dinner for PSPS crew	KH
01/13/25	01/22/25	In and Out Burger	\$27.75	Dinner for PSPS crew	KH
01/09/25	01/22/25	Smart & Final	\$93.76	Food for PSPS crews	KH
01/07/25	01/22/25	The Home Depot	\$499.84	Salt for Penny Well	KH
01/07/25	01/22/25	Wingstop	\$28.95	Dinner for PSPS crew	KH
01/20/25	01/22/25	76 Rocket Car Wash	\$36.99	Car Wash	NH
01/13/25	01/22/25	Lure Fish House	\$76.15	PSPS Dinner (Crew)	RV
01/13/25	01/22/25	Autozone	\$13.40	Gas Cap for truck #41	RV
01/20/25	01/22/25	Snapper Jacks	\$43.70	PSPS Dinner	RV
12/23/24	01/22/25	Surfside Prints	\$942.08	Camrosa Beanies	CP
01/14/25	01/22/25	Amazon	\$246.62	SIM-IPE IP Address Explorer	SD
01/17/24	01/22/25	CMC	\$203.00	DMV Physical	BS
12/23/24	01/22/25	Spectrum Cable News	\$114.99	Cable News Service	JW
12/23/24	01/22/25	Spectrum Internet	\$1,249.00	Spectrum Internet	JW
01/01/25	01/22/25	Thinking2	\$80.00	Web Hosting www.camrosa.com	JW
01/01/25	01/22/25	Thinking2	\$80.00	Web Hosting www.gsa.com	JW
01/07/25	01/22/25	Brady	\$254.40	Brady cable and panel labels	JW
01/13/25	01/22/25	Network Solutions	\$19.97	asrgsa.com monthly forwarding	JW
01/22/25	01/22/25	Zoom	\$298.90	teleconferencing for Board & staff meetings	TDS
01/22/25	01/22/25	ACWA	\$825.00	job advertisement - assoc eng/sr	TDS
01/22/25	01/22/25	BC Water Jobs	\$99.00	job advertisement - assoc eng/sr	TDS
01/22/25	01/22/25	BC Water Jobs	\$200.00	job advertisement - assoc eng/sr	TDS
01/01/25	01/22/25	Backgrounds Online	\$33.50	Background Check (BM)	DA
01/13/25	01/22/25	Establos	\$100.00	1/25 Safety Lunch Deposit	DA
01/14/25	01/22/25	Bread Basket	\$90.10	1/25 Safety Lunch	DA
01/14/25	01/22/25	Establos	\$475.61	1/25 Safety Lunch	DA
01/15/25	01/22/25	AWA	\$88.00	WaterWise Breakfast	DA
01/15/25	01/22/25	AWA	\$88.00	WaterWise Breakfast	DA
01/14/25	01/22/25	Vons	\$45.42	Bevs & Ice for Safety Lunch	DA
01/16/25	01/22/25	Staples	\$732.98	Office Supplies	DA
01/20/25	01/22/25	Smart & Final	\$78.08	Kitchen Supplies	DA
01/06/25	01/22/25	All Clave Parts	\$80.97	Auto Clave Part	MP
01/08/25	01/22/25	AMPP	\$20.00	Reference Materials	MP
			\$11,963.59		

# Expense Approval Report

By Vendor Name

Payable Dates 1/16/2025 - 2/5/2026 Post Dates 1/16/2025 - 2/5/2025

Camrosa Water District, CA

Payment Num	Post Date	Vendor Name	Payable Number	Description (Item)	Account Name	Purchase Order	Amount	
33	02/05/2025	BONDY GROUNDWATER CONSULTING, INC.	102-05 GSA	GSA Track 2	Prof services	FY25-0002	66.25	
144	01/23/2025	CAMROSA WATER DISTRICT	2013	Reimbursement EFT pymt BON01-102-04	Prof services		463.75	
145	01/28/2025	INTERA INCORPORATED	12-24-89	Update ASR-GSP for Water Year 2024	Prof services	FY25-0085	1,215.00	
<b>TOTAL VENDOR PAYMENTS-GSA</b>							<b>\$</b>	<b>1,745.00</b>
<b>Vendor: *CAM* - DEPOSIT ONLY-CAMROSA WTR</b>								
3471	01/23/2025	DEPOSIT ONLY-CAMROSA WTR	1-23-25-AP	Transfer to Disbursements Account	Transfer to disbursements-hol		545000	
3472	01/23/2025	DEPOSIT ONLY-CAMROSA WTR	1-23-25-PR	Transfer to disbursements account	Transfer to disbursements-hol		274000	
<b>Vendor *CAM* - DEPOSIT ONLY-CAMROSA WTR Total:</b>							<b>819000</b>	
61657	02/05/2025	ACLARA TECHNOLOGIES	444392774	software license	Outsd contracts	FY25-0177	22,088.00	
61658	02/03/2025	ACQUA CLEAR, INC.	13125-11635	Maintenance for the Laboratory R.O. System	Repair parts & equipment		145.00	
<b>Vendor: AIR05 - AIRGAS USA, LLC.</b>								
61659	02/04/2025	AIRGAS USA, LLC.	514255977	Material & Supplies - CO2 Tank Rental	Materials & supplies		148.06	
61659	02/04/2025	AIRGAS USA, LLC.	5514255653	Materials & Supplies - CO2 Tank Rental	Materials & supplies		44.84	
61659	01/30/2025	AIRGAS USA, LLC.	9157323405	Chemicals (CO2) - Conejos	Materials & supplies		3,713.00	
61659	01/30/2025	AIRGAS USA, LLC.	9157411016	CO2 Tank Rental	Materials & supplies		139.97	
61659	01/30/2025	AIRGAS USA, LLC.	9157533558	CO2 Tank Rental	Materials & supplies		70.99	
61659	02/04/2025	AIRGAS USA, LLC.	9157909331	Material & Supplies - CO2 Tank Rental	Materials & supplies		50.00	
<b>Vendor AIR05 - AIRGAS USA, LLC. Total:</b>							<b>4,166.86</b>	
<b>Vendor: ALE03 - ALESHIRE &amp; WYNDER LLP</b>								
61660	01/30/2025	ALESHIRE & WYNDER LLP	92744	OPV Legal Services	Legal services		14,810.40	
61660	01/30/2025	ALESHIRE & WYNDER LLP	92775	Legal Services	Legal services		3,009.54	
61660	01/30/2025	ALESHIRE & WYNDER LLP	92776	Legal Services	Legal services		2,484.00	
<b>Vendor ALE03 - ALESHIRE &amp; WYNDER LLP Total:</b>							<b>20,303.94</b>	
<b>Vendor: ALL14 - ALLCONNECTED INC</b>								
61661	02/05/2025	ALLCONNECTED INC	109484	Managed IT Services with All Connected Inc.	Outsd contracts	FY25-0014	13,875.25	
61661	02/05/2025	ALLCONNECTED INC	109499	Monthly Hosting CISv5	Construction in progress	FY25-0181	2,317.80	
61661	02/03/2025	ALLCONNECTED INC	44135	Managed IT Services with All Connected Inc.	Outsd contracts	FY25-0014	4,173.88	
<b>Vendor ALL14 - ALLCONNECTED INC Total:</b>							<b>20,366.93</b>	
1535	01/23/2025	American Business Bank	Retention-Pymt5 to Escrow	Retention from Payment 5-C2412-to Escro	Escrow Account-Pacific Hydrot		27,564.50	
61662	01/30/2025	B & R TOOL & SUPPLY CO.	1901009239	Small Tools and Equipment-Hand Tools	Small tools & equipment		930.75	
61663	01/29/2025	BIG INDIE DAWN "DAKOTA"	00007529	FH 27-Deposit Refund -Act 7529-107379	Refunds payable		963.76	
61664	02/03/2025	BSK ASSOCIATES	AI00766	Outside Lab Work for the GAC Plant	Outsd contracts		1,550.00	
61665	01/30/2025	CALIFORNIA MUNICIPAL UTILITIES ASSOCIATION	25-0386	CMUA Legislative Support	Dues & subscrip		15,000.00	
61666	01/30/2025	CALIFORNIA SURVEYING & DRAFTING SUPPLY INC	91518580	Material & Supplies - Marking Paint	Materials & supplies		442.40	
<b>Vendor: CAN03 - Cannon Corporation</b>								
61667	02/05/2025	Cannon Corporation	90217-R	4C Hydro pump station refurbishment engineering	Construction in progress	FY25-0107	10,801.68	
61667	01/28/2025	Cannon Corporation	90733	Rehabilitate Power Distribution System at CWR	Construction in progress	FY25-0112	11,875.71	
<b>Vendor CAN03 - Cannon Corporation Total:</b>							<b>22,677.39</b>	
61668	02/04/2025	CENTRAL COAST TANK TESTING, INC.	1650	Fuel Tank Inspection - January 2025	Outsd contracts		1,161.75	
61669	02/05/2025	CENTRAL COMMUNICATIONS	000035-387-031	After Hours Call Center	Communications		515.20	
61670	02/04/2025	CITY OF CAMARILLO	AR020325	Recycled Water from CamSan - January 2025	CamSan Water		9,747.64	

61671	02/04/2025	COUNTY OF VENTURA RMA OPERATIONS	068404	Fees & Charges - Permit Research	Fees & charges		898.81
61672	02/04/2025	DANIELS TIRE SERVICE, INC	250140770	Repair Parts & Equipment - Tires Unit 38	Repair parts & equipment		981.86
61673	01/29/2025	DIANE MUSCARELLA	00003629	Deposit Refund Act 3629 - 1101 Mission Verde Dr	Refunds payable		33.43
61674	01/29/2025	DOUGLAS RYAN	00001141	Deposit Refund Act 1141 - 6220 Paseo Encantada	Refunds payable		9.47
61675	02/04/2025	E.J. HARRISON & SONS INC	1219-01-14-25	Trash Removal - CWRF	Outsd contracts		559.17
61676	02/04/2025	Enhanced Landscape Development, Inc	29023	Landscaping - February 2025	Outsd contracts		1,928.01
<b>Vendor: FAM01 - FAMCON PIPE &amp; SUPPLY, INC</b>							
61677	01/30/2025	FAMCON PIPE & SUPPLY, INC	S100146200-001	Materials & Supplies - 1" Angle Meter Stops	Materials & supplies		911.63
61677	01/30/2025	FAMCON PIPE & SUPPLY, INC	S100146510-002	Repair Parts and Equip-CWRF Plant Water Line Repai	Repair parts & equipment		409.96
61677	01/30/2025	FAMCON PIPE & SUPPLY, INC	S100146512-001	Repair Parts and Equipment - 2" ARI (Air Vac)	Repair parts & equipment		802.23
61677	02/04/2025	FAMCON PIPE & SUPPLY, INC	S100146716-001	Rapair Parts & Equipment - Flange Bolt Sets	Repair parts & equipment		617.76
61677	02/04/2025	FAMCON PIPE & SUPPLY, INC	S100146716-002	Repair Parts & Equipment - SS Bolt Set	Repair parts & equipment		951.31
61677	02/04/2025	FAMCON PIPE & SUPPLY, INC	S100146763-002	Rapair Parts & Equipment - Leak Repair Parts	Repair parts & equipment		1,025.95
61677	02/05/2025	FAMCON PIPE & SUPPLY, INC	S100146849-001	16" Buttstraps - Upland Valve Replacement	Construction in progress	FY25-0178	2,531.10
61677	02/04/2025	FAMCON PIPE & SUPPLY, INC	S100146921-001	Repair Parts & Equipment - Pipeline Repair	Repair parts & equipment		918.54
61677	02/05/2025	FAMCON PIPE & SUPPLY, INC	S100147227-004	Meter Box Lids	Repair parts & equipment	FY25-0176	1,443.59
<b>Vendor FAM01 - FAMCON PIPE &amp; SUPPLY, INC Total:</b>							<b>9,612.07</b>
<b>Vendor: FER03 - FERGUSON WATERWORKS #1083</b>							
61678	01/30/2025	FERGUSON WATERWORKS #1083	0041691-1	Repair Parts and Equipment - 12" Spool	Repair parts & equipment		410.83
61678	02/05/2025	FERGUSON WATERWORKS #1083	0041874	Distribution Valve Replacement	Construction in progress	FY25-0147	5,131.01
61678	01/30/2025	FERGUSON WATERWORKS #1083	0043146	Repair Parts and Equipment - Hydrant Repair Parts	Repair parts & equipment		385.58
<b>Vendor FER03 - FERGUSON WATERWORKS #1083 Total:</b>							<b>5,927.42</b>
61654	01/21/2025	FOX CANYON GROUNDWATER MANAGEMENT AGENCY	2024-2 Extraction-Fees	FCGMA Extraction Fees-(4-1-24 -9-30-24) 2024-2	Fees & charges		11,853.60
61679	02/04/2025	Frontier Communications	Jan25	VOIP - Land lines	Communications		831.06
<b>Vendor: FRU01 - FRUIT GROWERS LAB. INC.</b>							
61680	01/23/2025	FRUIT GROWERS LAB. INC.	418766A	Outside Lab Work for CWRF Effluent	Outsd contracts		195.00
61680	01/23/2025	FRUIT GROWERS LAB. INC.	500340A	Outside Lab Work for Conejo GAC	Outsd contracts		357.00
61680	01/29/2025	FRUIT GROWERS LAB. INC.	500341A	Outside Lab Work for CWRF	Outsd contracts		321.00
61680	01/23/2025	FRUIT GROWERS LAB. INC.	500359A	Outside Lab Work for Conejo Well-2	Outsd contracts		180.00
61680	01/23/2025	FRUIT GROWERS LAB. INC.	500556A	Outside Lab Work for Lab Quality Control	Outsd contracts		63.00
61680	01/23/2025	FRUIT GROWERS LAB. INC.	500557A	Outside Lab Work for Conejo GAC	Outsd contracts		39.00
61680	01/28/2025	FRUIT GROWERS LAB. INC.	500558A	Outside Lab Work for CWRF	Outsd contracts		39.00
61680	01/28/2025	FRUIT GROWERS LAB. INC.	500890A	Outside Lab Work for Conejo GAC	Outsd contracts		39.00
<b>Vendor FRU01 - FRUIT GROWERS LAB. INC. Total:</b>							<b>1,233.00</b>
<b>Vendor: GEI01 - GEIGER ENTERPRISES, INC.</b>							
61681	02/04/2025	GEIGER ENTERPRISES, INC.	25283	Materials & Supplies - Generator Fuel	Materials & supplies		4230.83
61681	02/05/2025	GEIGER ENTERPRISES, INC.	25-599	Materials & Supplies - FUEL-DIESEL	Materials & supplies		2128.41
<b>Vendor GEI01 - GEIGER ENTERPRISES, INC. Total:</b>							<b>6359.24</b>
61682	02/05/2025	GOLD COAST ENVIRONMENTAL, INC.	14429	CWRF MSA room calibration	Outsd contracts	FY25-0180	3,441.35
61683	01/30/2025	HACH COMPANY	14329063	Materials and Supplies - Reagents	Materials & supplies		697.11
<b>Vendor: INFO0 - INFOSEND, INC.</b>							
61684	02/03/2025	INFOSEND, INC.	279221	Monthly Printing & Mailing January 2025 Statements	Outsd contracts		5,127.30
61684	02/03/2025	INFOSEND, INC.	279726	Testing Stubs from AUS for RTL	Outsd contracts		24.27
<b>Vendor INFO0 - INFOSEND, INC. Total:</b>							<b>5,151.57</b>
<b>Vendor: INV01 - INVOICE CLOUD INC.</b>							
61685	02/05/2025	INVOICE CLOUD INC.	4235-2025-1	Payment Processing Charges-January 2025	Invoice Cloud Fees Payable		60.00
61685	02/05/2025	INVOICE CLOUD INC.	4235-2025-1	Payment Processing Charges-January 2025	Outsd contracts		312.57
61685	02/05/2025	INVOICE CLOUD INC.	4235-2025-1	Payment Processing Charges-January 2025	Outsd contracts		288.52
61685	02/05/2025	INVOICE CLOUD INC.	4235-2025-1	Payment Processing Charges-January 2025	Outsd contracts		323.66
<b>Vendor INV01 - INVOICE CLOUD INC. Total:</b>							<b>984.75</b>
61686	01/30/2025	Janitek Cleaning Solutions	55306A	Cleaning Service-Feb 2025	Outsd contracts		1,963.50
61687	01/30/2025	JENNA M CARAFELLI	00002701	Deposit Refund Act 2701 - 1616 Old Ranch Rd	Refunds payable		43.81
61688	01/29/2025	JENNIFER VAN HOUTEN	00010236	Deposit Refund Act 10236 - 363 Nuez St	Refunds payable		7.14

61689	02/05/2025	LASER TONER & COMPUTER SUPPLY, INC	170344	Toner for Office Printers	Materials & supplies		520.12
61690	02/04/2025	LINDE GAS & EQUIPMENT INC	47551982	Acetylene Gas Cylinders	Materials & supplies		105.30
61691	01/28/2025	MICHAEL K. NUNLEY & ASSOCIATES, INC.	001050001334	Consultant Services - Rehab Sewer Lift Sta. No. 4	Construction in progress	FY25-0075	15,308.15
61692	01/28/2025	MNS ENGINEERS, INC.	88618	Out of Scope Svc - Eng Svc During Construction	Construction in progress	FY24-0126-f	3,261.25
<b>Vendor: NOR07 - NORTHSTAR CHEMICAL</b>							
61693	01/30/2025	NORTHSTAR CHEMICAL	302223	Chemicals (Chlorine) - Tierra Rejada	Materials & supplies		713.93
61693	01/30/2025	NORTHSTAR CHEMICAL	302224	Chemicals (Chlorine) - Lynnwood/Woodcreek	Material & Supp-PV Well		4,696.18
<b>Vendor NOR07 - NORTHSTAR CHEMICAL Total:</b>							<b>5,410.11</b>
<b>Vendor: PAC14 - PACIFIC HYDROTECH CORP</b>							
61694	01/23/2025	PACIFIC HYDROTECH CORP	Pynt5-C2412 Solids Dewatering	Construction - Solids Dewatering Press Facility	Construction in progress	FY24-0279-F	551,290.00
61694	01/23/2025	PACIFIC HYDROTECH CORP	Retention-Pynt5-C2412	Retention on Pynt5-C2412 Solids Dewatering Fac	Contractor's retention		(27,564.50)
<b>Vendor PAC14 - PACIFIC HYDROTECH CORP Total:</b>							<b>523,725.50</b>
61695	01/29/2025	PHILIPPE CHANTIN	00011781-2	Closed Account Overpayment Refund-2388 Rondell Rd	Refunds payable		79.54
61696	02/05/2025	PURETEC INDUSTRIAL WATER	2242740	Tank Rental for RMWTP Cleaning	Outside Contracts-RMWTP		426.14
61697	02/03/2025	RT LAWRENCE CORPORATION	49454	Monthly processing of payments for December 2024	Outsd contracts		594.35
<b>Vendor: SAM01 - SAM HILL &amp; SONS, INC.</b>							
61698	02/05/2025	SAM HILL & SONS, INC.	5204	Leak Repair - 1" Service Line	Pipeline repairs	FY25-0170	15,211.52
61698	01/30/2025	SAM HILL & SONS, INC.	5205	Leak Repair - 1" Service Line	Pipeline repairs	FY25-0171	10,285.04
61698	01/30/2025	SAM HILL & SONS, INC.	5220	Leak Repair - 1" Service Line	Pipeline repairs	FY25-0169	12,492.46
<b>Vendor SAM01 - SAM HILL &amp; SONS, INC. Total:</b>							<b>37,989.02</b>
<b>Vendor: SCF01 - SC Fuels</b>							
61699	01/30/2025	SC Fuels	IN0000052084	Material & Supplies - FUEL	Materials & supplies		2,469.21
61699	02/03/2025	SC Fuels	IN0000056633	Material & Supplies - FUEL	Materials & supplies		1,589.63
61699	02/03/2025	SC Fuels	IN0000060965	Material & Supplies - FUEL	Materials & supplies		2,475.53
<b>Vendor SCF01 - SC Fuels Total:</b>							<b>6,534.37</b>
61700	02/04/2025	S-MT SALES, INC.	17703	Rebuild Crane Pedestal Unit #6	Repair parts & equipment		810.00
61701	02/05/2025	SO CALIFORNIA EDISON CO	7701258460	5 Year License Agreement-Access Easmts 3B-4B & PS2	Fees & charges		2,417.13
<b>Vendor: SCG01 - SOUTHERN CALIFORNIA GAS</b>							
1538	02/04/2025	SOUTHERN CALIFORNIA GAS	Feb2025-	Current Usage Charges - Jan 2025 - 123-787-1794-1	Utilities		29.22
1538	02/04/2025	SOUTHERN CALIFORNIA GAS	Feb2025-a	Current Usage Charges - Jan 2025 - 170-013-9900-9	Utilities		245.64
<b>Vendor SCG01 - SOUTHERN CALIFORNIA GAS Total:</b>							<b>274.86</b>
61702	02/04/2025	SPARKLETT'S	4667386-011925	Distilled Bottled Water	Outsd contracts		52.46
61703	02/05/2025	STATE WATER RESOURCES CONTROL BOARD	T3-Re-Exam-KyleH	SWRCB Treatment 3 Re-Exam Kyle H	Dues & subscrip		70.00
61704	01/29/2025	THOMAS E SHEIL	00010786	Deposit Refund Act 10786 - 5013 Vicuna Dr	Refunds payable		14.44
<b>Vendor: THO09 - THOMAS SCIENTIFIC</b>							
61705	01/28/2025	THOMAS SCIENTIFIC	3514554	Lab Supplies	Materials & supplies		121.24
61705	02/03/2025	THOMAS SCIENTIFIC	3516707	Equipment for the Lab	Small tools & equipment		50.95
61705	02/04/2025	THOMAS SCIENTIFIC	3521113	Digital Barometer-Small Tools and Equipment	Small tools & equipment		195.81
61705	02/05/2025	THOMAS SCIENTIFIC	3521660	Laboratory Supplies	Materials & supplies		37.60
<b>Vendor THO09 - THOMAS SCIENTIFIC Total:</b>							<b>405.60</b>
61706	01/29/2025	THOMAS SENG	00000712	Deposit Refund Act 712 - 6296 Irena Ave	Refunds payable		48.75
61707	01/29/2025	TIMOTHY-JASON LEE	00000906	Deposit Refund Act 906- 875 Paseo Serenata	Refunds payable		1.75
61708	02/05/2025	TRAVIS AGRICULTURAL, INC	25008-P	Leak Repair - 4" Plant Water CWRF	Pipeline repairs	FY25-0179	12,242.33
1539	02/04/2025	U.S. BANK CORPORATE	25-Jan	Credit Card Purchases	Credit Cards Payment		11,963.59
<b>Vendor: UND01 - UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC</b>							
61709	02/04/2025	UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC	120250224	Dig Alert Monthly Tickets	Outsd contracts		355.95
61709	02/04/2025	UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC	24-252407	Dig Alert Monthly Tickets	Outsd contracts		127.61
<b>Vendor UND01 - UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC Total:</b>							<b>483.56</b>

**Vendor: UNI08 - UNIFIRST CORPORATION**

61710	01/30/2025	UNIFIRST CORPORATION	2210165794	Office Cleaning Supplies - Towel-Mat Services	Outsd contracts		91.42
61710	01/30/2025	UNIFIRST CORPORATION	2210165795	Uniform Cleaning Service	Outsd contracts		190.38
61710	01/30/2025	UNIFIRST CORPORATION	2210167446	Office Cleaning Supplies - Towel-Mat Services	Outsd contracts		91.42
61710	01/30/2025	UNIFIRST CORPORATION	2210167447	Uniform Cleaning Service	Outsd contracts		190.38
61710	02/05/2025	UNIFIRST CORPORATION	2210169229	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts		91.42
61710	02/05/2025	UNIFIRST CORPORATION	2210169230	Uniform Cleaning Service	Outsd contracts		193.05
<b>Vendor UNI08 - UNIFIRST CORPORATION Total:</b>							<b>848.07</b>

**Vendor: USA01 - USA BLUE BOOK**

61712	01/28/2025	USA BLUE BOOK	INV00601872	Lab Supplies	Materials & supplies		309.12
61712	02/04/2025	USA BLUE BOOK	INV00611946	Dechlorination Tablets	Materials & supplies		444.40
<b>Vendor USA01 - USA BLUE BOOK Total:</b>							<b>753.52</b>

61656	01/28/2025	VCSDA	20425-VCS-DinnerMeeting	2-04-25 VCSDA Dinner Meeting (A.Nelson)	Conf. & travel		35.00
61713	01/28/2025	VENCO WESTERN, INC.	32369RT-IN	Retention Release -Pleasant Vly Well2 Project	Contractor's retention		4,371.80
61714	01/30/2025	VENTURA COUNTY OVERHEAD DOOR	4435840	CWRF/RMWTP Gate Repair	Repair parts & equipment		585.00
61715	01/29/2025	VENTURA COUNTY WATERSHED	00005446	Deposit Refund Act 5446 - 2748A Vista Arroyo	Refunds payable		233.39
61716	02/03/2025	VENTURA REGIONAL SANITATION DISTRICT, INC	123124	VRSD Sewer Cleaning	Outsd contracts	FY25-0008	12,598.54

**Vendor: VER02 - VERIZON WIRELESS**

61717	02/04/2025	VERIZON WIRELESS	6104210422	Cell Phones	Communications		1,142.17
61717	02/04/2025	VERIZON WIRELESS	6104210422	Cell Phones	Communications		1,054.31
61717	02/04/2025	VERIZON WIRELESS	6104210422	Cell Phones	Communications		1,182.72
<b>Vendor VER02 - VERIZON WIRELESS Total:</b>							<b>3,379.20</b>

**Vendor: WWG01 - W W GRAINGER, INC.**

61718	01/30/2025	W W GRAINGER, INC.	9371842338	Chemicals Transfer Pumps	Repair parts & equipment		843.37
61718	01/30/2025	W W GRAINGER, INC.	9374152586	Back Pressure Valve	Repair parts & equipment		620.24
61718	01/30/2025	W W GRAINGER, INC.	9380283748	Push Connect Valves	Materials & supplies		369.80
61718	01/30/2025	W W GRAINGER, INC.	9382240753	Material & Supplies - Extension Cord and Hose	Materials & supplies		263.27
61718	02/04/2025	W W GRAINGER, INC.	9387537815	Material & Supplies - Cones and Caution Tape	Materials & supplies		135.50
61718	02/04/2025	W W GRAINGER, INC.	9391660835	Material & Supplies - Fuel Filter and Batteries	Materials & supplies		436.09
<b>Vendor WWG01 - W W GRAINGER, INC. Total:</b>							<b>2,668.27</b>
61719	01/23/2025	WATER DISTRICT JOBS	1102501	Job Advertisement AssocEng	Outsd contracts		145.00
61720	02/04/2025	West Coast Air Conditioning	S145669	Air Conditioning Maintenance	Outsd contracts		394.00
1540	02/05/2025	Wilmington Trust	20241018-54160	Trustee Fees	Fees & charges		2,750.00
61721	02/05/2025	ZWORLD GIS, LLC	2024-0307	GIS Support Services	Outsd contracts	FY25-0025	4,500.00

**TOTAL VENDOR PAYMENTS-CAMROSA**

**\$ 856,140.60**

1533	02/03/2025	ACWA/JPIA	1-25 ME	Dir. West Premium	Medical ins.		64,881.79
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**Vendor: PER05 - CAL PERS 457 PLAN**

DFT0005735	01/23/2025	CAL PERS 457 PLAN	INV0015719	Deferred Compensation	Deferred comp - ee paid		3,125.00
DFT0005737	01/23/2025	CAL PERS 457 PLAN	INV0015722	Deferred Compensation	Deferred comp - ee paid		465.12
<b>Vendor PER05 - CAL PERS 457 PLAN Total:</b>							<b>3,590.12</b>

DFT0005732	01/23/2025	COLONIAL SUPPLEMENTAL INS	INV0015716	Colonial Benefits	Colonial benefits		106.70
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**Vendor: EDD01 - EMPLOYMENT DEVELOP. DEPT.**

DFT0005750	01/23/2025	EMPLOYMENT DEVELOP. DEPT.	INV0015742	Payroll-SIT	P/R-sit		6,931.12
DFT0005754	01/23/2025	EMPLOYMENT DEVELOP. DEPT.	INV0015749	Payroll-SIT	P/R-sit		26.48
<b>Vendor EDD01 - EMPLOYMENT DEVELOP. DEPT. Total:</b>							<b>6,957.60</b>

DFT0005736	01/23/2025	Empower Annuity Ins Co of America	INV0015720	Deferred Comp 457	Deferred comp - ee paid		150.00
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1531	01/23/2025	LINCOLN FINANCIAL GROUP	INV0015721	Deferred Compensation	Deferred comp - ee paid	2,849.07
1532	01/23/2025	LINCOLN FINANCIAL GROUP	INV0015737	Profit Share Contribution	Profit share contributions	3,102.76
DFT0005738	01/23/2025	PUBLIC EMPLOYEES	INV0015724	CalPERS Retirement	P/R-state ret.	23,803.22
DFT0005740	01/23/2025	SYMETRA LIFE INS CO.	INV0015726	Life Insurance	Life ins.	329.00
<b>Vendor: UNI10 - UNITED STATES TREASURY</b>						
DFT0005748	01/23/2025	UNITED STATES TREASURY	INV0015740	FIT	P/R-fit	16,249.83
DFT0005752	01/23/2025	UNITED STATES TREASURY	INV0015747	Payroll-Social Security Tax	P/R - ee social security	514.6
DFT0005749	01/23/2025	UNITED STATES TREASURY	INV0015741	Payroll- Medicare Tax	P/R - ee medicare	4490.28
					<b>Vendor UNI10 - UNITED STATES TREASURY Total:</b>	<b>21,254.71</b>
61655	01/23/2025	UNITED WAY OF VENTURA CO.	INV0015715	Charity-United Way	P/R-charity	20.00
1534	02/03/2025	UNUM LIFE INSURANCE	1-25 PR ME	Std & Ltd Insurance	Long/Short term dis. human re	1,694.44
<b>TOTAL PAYROLL VENDOR PAYMENTS-CAMROSA</b>						<b>\$ 128,739.41</b>

## Board Memorandum

February 13, 2025

**To:** General Manager

**From:** Terry Curson, District Engineer

**Subject:** PV Well #3

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**Objective:** Discuss the project scope to develop hydrogeological services for PV Well #3.

**Action Required:** For discussion purposes only, no action is required.

**Summary:** Staff is in the process of developing a scope of work for hydrogeological services related to the drilling and development of the proposed PV Well #3 project. Given the uncertainty of developing a well that meets the District's objective, there are different paths that can be navigated to mitigate risk and work toward success. These options can be expensive and are discussed further below.

**Discussion:** In 2023, the District contracted with INTERA Incorporated to review, update, and provide a pumping forecast assessment of the Pleasant Valley Groundwater Basin, and help District staff in developing future projects related to groundwater extractions within this basin. The results indicated that there appear to be ground faults (Exhibit A) that run north to south, easterly of Calleguas Creek and westerly of the existing Lynnwood and Woodcreek Wells. Through the groundwater model and pump testing results, it is believed that these faults compartmentalize the production zones of these two wells and historical data indicate limits to extractions in this basin area. The findings suggest that if new wells were constructed by Camrosa to the west of these faults, they would extract groundwater from a more westerly portion of the PV Basin, which could increase production and improve overall reliability. Based on the most current maps and pumping connectivity analysis, it is inferred that the faults lie somewhere between the Calleguas Creek Park (CCP) and the District's Lynnwood and Woodcreek Wells. It appears that the development of PV Well #3 within the CCP has the best chance, within the District boundaries, to provide a favorable production well; however, the fault lines are inferred, and desired production is not guaranteed. In order to limit the District's risk and possibly mitigate unfavorable results, District staff would like to discuss and explore the various options and costs to move forward in developing these necessary hydrogeological services.

### **Option 1 – Test Hole**

In July of 2022, a discussion between District staff, select Board Directors, and Hopkins Groundwater Consulting produced an initial proposal for hydrogeological services for the drilling of the well within CCP. In addition to providing services for developing a full production well, the scope included the drilling of a test hole. This test hole consists of drilling a 6 to 10-inch diameter hole approximately 1,200 feet deep, evaluating the lithology, preparing a findings report, and then destroying the test hole. The objective of this option is to evaluate the lithology and help determine if the District should proceed with designing and drilling a full-size production well.

### **Option 2 – Test Well**

This option includes drilling a small test well that would require a similar level of effort to drilling a monitoring well with the exception that a full casing would be designed and installed. A similar effort would be required to develop the test well as that of a production well. A temporary test pump would be installed and based on the production rates, a full-size production well could be sized, designed, and constructed. Upon favorable results, It is expected that the test well would either be used as a monitoring well or abandoned in place. Subsequent construction of a production well would require a separation of approximately 40 to 50 feet from the test well.

### **Option 3 – Pilot Hole Zone Testing**

A pilot borehole would be drilled to total depth followed by a suite of geophysical survey logs obtained from the open borehole. Isolated aquifer zone testing will then be performed, the results of which will be used to estimate aquifer yield and groundwater quality prior to preparing the final well design. Based on the analysis of the formation samples collected during drilling, and the geophysical borehole logs, selected zones from within the saturated interval will be evaluated for isolated zone testing. Each zone test will include development by airlifting and pumping, water quality monitoring, water sampling, and laboratory analysis. If the pilot hole zone testing results indicate the well location will not support a production well of the capacity desired by the District, the hole can be destroyed and any further construction stopped.

### **Option 4 – Production Well**

The final option would be to proceed straight to the construction of a full-size production well. With this option, and as part of typical well development, an initial pilot hole of 12 to 17 inches in diameter is drilled and geophysical logging is conducted. Assuming the results are favorable, a final well design is provided, and the pilot hole is reamed to a larger diameter and well casing and screen materials are ordered to construct the well. Subsequently, the well is fully developed and tested for production. The first phase of this option would be similar to Option 1, with the exception that a larger drilling rig is used, with a higher cost (as opposed to Option 1). If the pilot hole results indicate the well location will not support a production well of the capacity desired by the District, the hole can be destroyed and any further construction stopped.

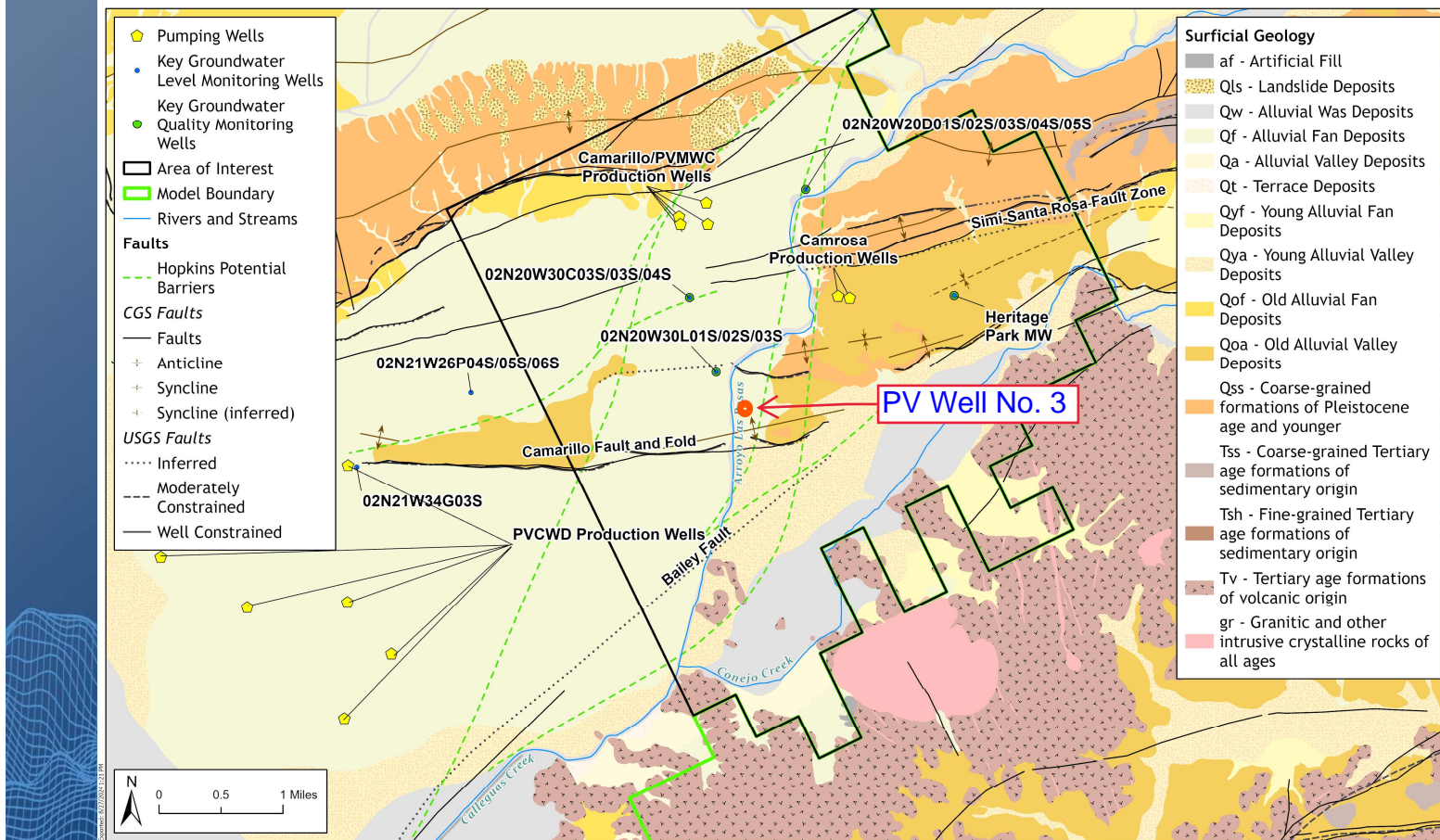
Although the exact costs are unknown for these options, the following table provides some preliminary budget estimates for the work:

<b>OPTION</b>	<b>TASK</b>	<b>ESTIMATED COSTS TO DECISION POINT</b>	<b>TOTAL ESTIMATED COSTS TO PRODUCTION WELL</b>
No. 1	Test Hole	\$360,000	\$1,860,000
No. 2	Test Well	\$650,000	\$2,150,000
No. 3	Pilot Hole Zone Testing	\$600,000	\$1,700,000
No. 4	Production Well	\$450,000	\$1,500,000

Prior to establishing the project scope for the hydrogeological services, staff would like to review these options with the Board, have a discussion regarding the benefits and risks, and solicit opinions on the preferred direction. Once established, it is expected staff will return to the Board with a full project award for Well Development Engineering, Environmental, and Hydrogeological services.

# Exhibit A

## Geology



## Board Memorandum

February 13, 2025

**To:** Board of Directors

**From:** Jozi Zabarsky, Customer Service Manager

**Subject:** Employee Spotlight

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**Objective:** Spotlight a Camrosa employee.

**Action Required:** No action is necessary; for discussion only.

**Discussion:** The primary goals of the District's Strategic Plan are Water Supply Independence, Infrastructure Integrity, Prudent Financial Management, Public Trust, and Service Excellence Through Organization Development. In fulfilling the District's commitment to that Plan, management staff would like to spotlight one of its employees whose commitment, dedication, and hard work helps the District advance towards those goals.

## Board Memorandum

February 13, 2025

**To:** General Manager

**From:** Tamara Sexton, Deputy General Manager/Finance

**Subject:** Fiscal Year 2024-2025 2<sup>nd</sup> Quarter Budget Status Report

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**Objective:** Receive a report from staff regarding the Fiscal Year (FY) 2024-2025 2<sup>nd</sup> Quarter budget report and reserves.

**Action Required:** No action is necessary; for information only.

**Discussion:** Staff has prepared a “budget to actual” financial status report of the 2<sup>nd</sup> quarter operating results, comparing the FY 2024-2025 budgeted amounts to 2<sup>nd</sup> quarter results, including reserves, for the Board’s information and review.

### **Water Program:**

- The Potable Water Program’s water deliveries through the month of December were 3,784 acre feet (AF), where budgeted deliveries were 3,407 AF. CamSan water deliveries outside the District (Pleasant Valley County Water District) were 819 AF compared to the budgeted amount of 245 AF. Total Operating Revenues are 108% of budget. Total Expenses plus encumbrances are 96% of budget. Net Operating Result is \$237,205; \$2,048,962 will be contributed to the Potable Water Capital Replacement Fund. The Potable water program has received \$24,000 in capital fees.
- The Non-Potable Water Program’s water deliveries within the District through the month of September were 2,888 AF, compared to budgeted deliveries of 2,920 AF. Non-Potable deliveries outside the District (Pleasant Valley County Water District) were 2,824 AF of Conejo Creek water compared to budgeted amount of 2,379 AF, and 324 AF of CWRP water compared to budgeted amount of 315 AF. Total Operating Revenues are 101% of budget. Total Expenses plus encumbrances are 86% of budget. Net Operating Result is \$509; \$771,517 will be contributed to the Non-Potable Water Capital Replacement Fund.  
The projected water program debt service coverage ratio of 8.61 exceeds the minimum requirement of 1.15.

### **Wastewater Program:**

- The Wastewater Program’s Total Operating Revenues are 98% of budget and Total Expenses plus encumbrances are 89% of budget. Net Operating Result is \$25,065; \$677,708 will be contributed to the Wastewater Capital Replacement Fund.
- The projected debt service coverage ratio of 8.93 exceeds the minimum requirement of 1.15.

Water Program	2nd QTR Budget	2nd QTR Actuals	2nd QTR Encumb	2nd QTR Actuals plus Encumb	Variance	Actual % FY Budget
<b>Revenues</b>						
Water Sales:						
Potable	\$ 6,803,614	\$ 7,613,763	\$ -	\$ 7,613,763	\$ 810,149	112%
Recycle/Non-Potable	2,480,689	2,485,950	-	2,485,950	5,261	100%
Water Sales to Pleasant Valley	767,536	815,450	-	815,450	47,914	106%
Meter Service Charge	1,645,850	1,470,587	-	1,470,587	(175,263)	89%
Special Services	33,500	29,095	-	29,095	(4,405)	87%
Pump Zone/Miscellaneous	17,500	24,682	-	24,682	7,182	141%
<b>Total Operating Revenues</b>	<b>\$ 11,748,689</b>	<b>\$ 12,439,527</b>	<b>\$ -</b>	<b>\$ 12,439,527</b>	<b>\$ 690,838</b>	<b>106%</b>
<b>Operating Expenses</b>						
Import Water Purchases-Calleguas	\$ 2,570,949	\$ 4,084,500	\$ -	\$ 4,084,500	\$ (1,513,551)	159%
Calleguas Fixed Charge	475,080	475,080	-	475,080	-	100%
CamSan Water	30,212	76,135	-	76,135	(45,923)	252%
Conejo Creek Project	516,340	516,340	-	516,340	-	100%
Salinity Management Pipeline-Calleguas	122,700	64,525	-	64,525	58,175	53%
Production Power	1,633,636	1,150,652	-	1,150,652	482,984	70%
<b>Total Production</b>	<b>\$ 5,348,917</b>	<b>\$ 6,367,231</b>	<b>\$ -</b>	<b>\$ 6,367,231</b>	<b>\$ (1,018,315)</b>	<b>119%</b>
Regular Salaries	\$ 1,361,134	\$ 1,088,408	\$ -	\$ 1,088,408	\$ 272,726	80%
Overtime/Standby	84,877	50,974	-	50,974	33,903	60%
Part Time	21,054	12,931	-	12,931	8,123	61%
Benefits	479,542	373,941	-	373,941	105,601	78%
<b>Total Salaries &amp; Benefits</b>	<b>\$ 1,946,607</b>	<b>\$ 1,526,254</b>	<b>\$ -</b>	<b>\$ 1,526,254</b>	<b>\$ 420,353</b>	<b>78%</b>
Outside Contracts	\$ 1,171,169	\$ 612,295	\$ 91,601	\$ 703,896	\$ 467,273	60%
Professional Services	455,521	85,461	184,802	270,263	185,258	59%
<b>Total Outside Cont/Profess Services</b>	<b>\$ 1,626,690</b>	<b>\$ 697,756</b>	<b>\$ 276,403</b>	<b>\$ 974,159</b>	<b>\$ 652,531</b>	<b>60%</b>
Utilities	\$ 49,463	\$ 44,430	\$ -	\$ 44,430	\$ 5,033	90%
Communications	26,114	18,123	-	18,123	7,991	69%
Pipeline Repairs	240,000	173,433	-	173,433	66,567	72%
Small Tools & Equipment	17,227	13,064	-	13,064	4,163	76%
Materials & Supplies	642,435	462,398	-	462,398	180,037	72%
Repair Parts & Equipment Maintenance	600,413	245,609	5,438	251,047	349,366	42%
Legal Services	68,000	76,593	-	76,593	(8,593)	113%
Dues & Subscriptions	20,492	30,754	-	30,754	(10,262)	150%
Conference & Travel	8,093	9,160	-	9,160	(1,067)	113%
Safety & Training	21,515	9,739	6,691	16,430	5,085	76%
Board Expense	58,500	44,938	-	44,938	13,562	77%
Bad Debt	3,250	-	-	-	3,250	0%
Fees & Charges	112,935	49,738	2,000	51,738	61,197	46%
Insurance	58,500	57,929	-	57,929	571	99%
<b>Total Supplies &amp; Services</b>	<b>\$ 1,926,937</b>	<b>\$ 1,235,908</b>	<b>\$ 14,129</b>	<b>\$ 1,250,037</b>	<b>\$ 676,900</b>	<b>65%</b>
<b>Total Expenses</b>	<b>\$ 10,849,151</b>	<b>\$ 9,827,149</b>	<b>\$ 290,532</b>	<b>\$ 10,117,681</b>	<b>\$ 731,469</b>	<b>93%</b>
<b>Net Operating Revenues</b>	<b>\$ 899,538</b>	<b>\$ 2,612,378</b>	<b>\$ (290,532)</b>	<b>\$ 2,321,846</b>	<b>\$ 1,422,308</b>	<b>258%</b>
<b>Less: Non-Operating Expenses</b>						
Debt Service 2011A/2016	\$ 422,466	\$ 422,466	\$ -	\$ 422,466	\$ -	100%
Rate Stabilization Contribution	30,000	30,000	-	30,000	-	100%
CLPERS UAL Additional Contribution	97,500	97,500	-	97,500	-	100%
Capital Replacement Contribution	704,250	2,820,479	-	2,820,479	(2,116,229)	400%
<b>Total Non-Operating Expenses</b>	<b>\$ 1,254,216</b>	<b>\$ 3,370,445</b>	<b>\$ -</b>	<b>\$ 3,370,445</b>	<b>\$ (2,116,229)</b>	<b>269%</b>
<b>Add: Non-Operating Revenues</b>						
Interest Revenues	\$ 617,000	\$ 832,741	\$ -	\$ 832,741	\$ 215,741	135%
Taxes	374,000	453,572	-	453,572	79,572	121%
<b>Total Non-Operating Revenues</b>	<b>\$ 991,000</b>	<b>\$ 1,286,313</b>	<b>\$ -</b>	<b>\$ 1,286,313</b>	<b>\$ 295,313</b>	<b>130%</b>
<b>Net Operating Results</b>	<b>\$ 636,322</b>	<b>\$ 528,246</b>	<b>\$ (290,532)</b>	<b>\$ 237,714</b>	<b>\$ (398,608)</b>	<b>37%</b>
Capital Fees	-	24,000	-	24,000	24,000	-
Mitigation & In-Lieu Fees	-	6,489	-	6,489	6,489	-
<b>Net Operating Results After Capital Fees &amp; Grants</b>	<b>\$ -</b>	<b>\$ 30,489</b>	<b>\$ -</b>	<b>\$ 30,489</b>	<b>\$ 30,489</b>	<b>-</b>

Debt Ratio

4.48

9.30

8.61

Potable Water Program	2nd QTR Budget	2nd QTR Actuals	2nd QTR Encumb	2nd QTR Actuals plus Encumb	Variance	Actual % FY Budget
<b>Revenues</b>						
Water Sales:						
Potable	\$ 6,803,614	\$ 7,613,763	\$ -	\$ 7,613,763	\$ 810,149	112%
Water Sales to PVCWD-CamSan	188,699	166,063	-	166,063	\$ (22,636)	88%
Meter Service Charge	1,548,050	1,415,943	-	1,415,943	(132,107)	91%
Special Services	21,000	16,936	-	16,936	(4,064)	81%
Pump Zone/Miscellaneous	10,000	14,148	-	14,148	4,148	141%
<b>Total Operating Revenues</b>	<b>\$ 8,571,363</b>	<b>\$ 9,226,854</b>	<b>\$ -</b>	<b>\$ 9,226,854</b>	<b>\$ 655,491</b>	<b>108%</b>
<b>Operating Expenses</b>						
Import Water Purchases-Calleguas	\$ 2,236,351	\$ 3,550,289	\$ -	\$ 3,550,289	\$ (1,313,938)	159%
Calleguas Fixed Charge	422,056	415,859	-	415,859	6,197	99%
CamSan	30,212	76,135	-	76,135	(45,923)	252%
Salinity Management Pipeline-Calleguas	122,700	64,525	-	64,525	58,175	53%
Production Power	1,024,302	581,166	-	581,166	443,136	57%
<b>Total Production</b>	<b>\$ 3,835,621</b>	<b>\$ 4,687,974</b>	<b>\$ -</b>	<b>\$ 4,687,974</b>	<b>\$ (852,353)</b>	<b>122%</b>
Regular Salaries	\$ 884,737	\$ 707,465	\$ -	\$ 707,465	\$ 177,272	80%
Overtime/Standby	55,170	33,133	-	33,133	22,037	60%
Part Time	13,685	8,405	-	8,405	5,280	61%
Benefits	311,702	243,062	-	243,062	68,640	78%
<b>Total Salaries &amp; Benefits</b>	<b>\$ 1,265,294</b>	<b>\$ 992,065</b>	<b>\$ -</b>	<b>\$ 992,065</b>	<b>\$ 273,229</b>	<b>78%</b>
Outside Contracts	\$ 752,778	\$ 412,683	\$ 55,872	\$ 468,555	\$ 284,223	62%
Professional Services	298,441	67,968	157,468	225,436	73,005	76%
<b>Total Outside Cont/Profss Services</b>	<b>\$ 1,051,219</b>	<b>\$ 480,651</b>	<b>\$ 213,340</b>	<b>\$ 693,991</b>	<b>\$ 357,228</b>	<b>66%</b>
Utilities	\$ 42,521	\$ 37,417	\$ -	\$ 37,417	\$ 5,104	88%
Communications	13,579	9,424	-	9,424	4,155	69%
Pipeline Repairs	190,000	161,682	-	161,682	28,318	85%
Small Tools & Equipment	12,588	10,988	-	10,988	1,600	87%
Materials & Supplies	593,866	433,617	-	433,617	160,249	73%
Repair Parts & Equip. Maint.	387,915	157,523	2,028	159,551	228,364	41%
Legal Services	61,760	64,127	-	64,127	(2,367)	104%
Dues & Subscriptions	10,656	15,992	-	15,992	(5,336)	150%
Conference & Travel	4,208	4,763	-	4,763	(555)	113%
Safety & Training	11,188	5,064	3,479	8,543	2,645	76%
Board Expense	30,420	23,368	-	23,368	7,052	77%
Bad Debt	1,690	-	-	-	1,690	0%
Fees & Charges	96,794	20,013	1,040	21,053	75,741	22%
Insurance	30,420	30,123	-	30,123	297	99%
<b>Total Supplies &amp; Services</b>	<b>\$ 1,487,605</b>	<b>\$ 974,101</b>	<b>\$ 6,547</b>	<b>\$ 980,648</b>	<b>\$ 506,957</b>	<b>66%</b>
<b>Total Expenses</b>	<b>\$ 7,639,739</b>	<b>\$ 7,134,791</b>	<b>\$ 219,887</b>	<b>\$ 7,354,678</b>	<b>\$ 285,061</b>	<b>96%</b>
<b>Net Operating Revenues</b>	<b>\$ 931,624</b>	<b>\$ 2,092,063</b>	<b>\$ (219,887)</b>	<b>\$ 1,872,176</b>	<b>\$ 940,552</b>	<b>201%</b>
<b>Less: Non-Operating Expenses</b>						
Debt Service 2011A/2016	\$ 407,481	\$ 407,481	\$ -	\$ 407,481	\$ -	100%
Rate Stabilization Contribution	30,000	30,000	-	30,000	-	100%
Unfunded Accrued Liability Contribution	63,375	63,375	-	63,375	-	100%
Capital Replacement Contribution	671,000	2,048,962	-	2,048,962	(1,377,962)	305%
<b>Total Non-Operating Expenses</b>	<b>\$ 1,171,856</b>	<b>\$ 2,549,818</b>	<b>\$ -</b>	<b>\$ 2,549,818</b>	<b>\$ (1,377,962)</b>	<b>218%</b>
<b>Add: Non-Operating Revenues</b>						
Interest Revenues	462,000	642,704	-	642,704	180,704	139%
Taxes	224,400	272,143	-	272,143	47,743	121%
<b>Total Non-Operating Revenues</b>	<b>\$ 686,400</b>	<b>\$ 914,847</b>	<b>\$ -</b>	<b>\$ 914,847</b>	<b>\$ 228,447</b>	<b>133%</b>
<b>Net Operating Results</b>	<b>\$ 446,168</b>	<b>\$ 457,092</b>	<b>\$ (219,887)</b>	<b>\$ 237,205</b>	<b>\$ (208,963)</b>	
Capital Fees	\$ -	\$ 24,000	\$ -	\$ 24,000	\$ 24,000	-
Mitigation & In-Lieu Fees	-	6,489	-	6,489	6,489	-
	<b>\$ -</b>	<b>\$ 30,489</b>	<b>\$ -</b>	<b>\$ 30,489</b>	<b>\$ 30,489</b>	<b>-</b>
<b>Net Operating Results After Capital Fees &amp; Grants</b>	<b>\$ 446,168</b>	<b>\$ 487,581</b>	<b>\$ (219,887)</b>	<b>\$ 267,694</b>	<b>\$ (178,474)</b>	



Non-Potable Water Program	2nd QTR Budget	2nd QTR Actuals	2nd QTR Encumb	2nd QTR Actuals plus Encumb	Variance	Actual % FY Budget
<b>Revenues</b>						
Water Sales:						
Recycle/Non-Potable	\$ 2,480,689	\$ 2,485,950	\$ -	\$ 2,485,950	\$ 5,261	100%
Water Sales to Pleasant Valley	578,837	649,387	-	649,387	70,550	112%
Meter Service Charge	97,800	54,644	-	54,644	(43,156)	56%
Special Services	12,500	12,159	-	12,159	(341)	97%
Pump Zone/Miscellaneous	7,500	10,534	-	10,534	3,034	140%
<b>Total Operating Revenues</b>	<b>\$ 3,177,326</b>	<b>\$ 3,212,674</b>	<b>\$ -</b>	<b>\$ 3,212,674</b>	<b>\$ 35,348</b>	<b>101%</b>
<b>Operating Expenses</b>						
Import Water Purchases-Calleguas	\$ 334,598	\$ 534,211	\$ -	\$ 534,211	\$ (199,613)	160%
Calleguas Fixed Charge	53,024	59,221	-	59,221	(6,197)	112%
Conejo Creek Project	516,340	516,340	-	516,340	-	100%
Production Power	609,334	569,486	-	569,486	39,848	93%
<b>Total Production</b>	<b>\$ 1,513,296</b>	<b>\$ 1,679,258</b>	<b>\$ -</b>	<b>\$ 1,679,258</b>	<b>\$ (165,962)</b>	<b>111%</b>
Regular Salaries	\$ 476,397	\$ 380,943	\$ -	\$ 380,943	\$ 95,454	80%
Overtime/Standby	29,707	17,841	-	17,841	11,866	60%
Part Time	7,369	4,526	-	4,526	2,843	61%
Benefits	167,840	130,879	-	130,879	36,961	78%
<b>Total Salaries &amp; Benefits</b>	<b>\$ 681,313</b>	<b>\$ 534,189</b>	<b>\$ -</b>	<b>\$ 534,189</b>	<b>\$ 147,124</b>	<b>78%</b>
Outside Contracts	\$ 418,391	\$ 199,612	\$ 35,729	\$ 235,341	\$ 183,050	56%
Professional Services	157,080	17,493	27,334	44,827	112,253	29%
<b>Total Outside Cont/Profess Services</b>	<b>\$ 575,471</b>	<b>\$ 217,105</b>	<b>\$ 63,063</b>	<b>\$ 280,168</b>	<b>\$ 295,303</b>	<b>49%</b>
Utilities	\$ 6,942	\$ 7,013	\$ -	\$ 7,013	\$ (71)	101%
Communications	12,535	8,699	-	8,699	3,836	69%
Pipeline Repairs	50,000	11,751	-	11,751	38,249	24%
Small Tools & Equipment	4,639	2,076	-	2,076	2,563	45%
Materials & Supplies	48,569	28,781	-	28,781	19,788	59%
Repair Parts & Equipment Maintenance	212,498	88,086	3,410	91,496	121,002	43%
Legal Services	6,240	12,466	-	12,466	(6,226)	200%
Dues & Subscriptions	9,836	14,762	-	14,762	(4,926)	150%
Conference & Travel	3,885	4,397	-	4,397	(512)	113%
Safety & Training	10,327	4,675	3,212	7,887	2,440	76%
Board Expense	28,080	21,570	-	21,570	6,510	77%
Bad Debt	1,560	-	-	-	1,560	0%
Fees & Charges	16,141	29,725	960	30,685	(14,544)	190%
Insurance	28,080	27,806	-	27,806	274	99%
<b>Total Supplies &amp; Services</b>	<b>\$ 439,332</b>	<b>\$ 261,807</b>	<b>\$ 7,582</b>	<b>\$ 269,389</b>	<b>\$ 169,943</b>	<b>61%</b>
<b>Total Expenses</b>	<b>\$ 3,209,412</b>	<b>\$ 2,692,359</b>	<b>\$ 70,645</b>	<b>\$ 2,763,004</b>	<b>\$ 446,408</b>	<b>86%</b>
<b>Net Operating Revenues</b>	<b>\$ (32,086)</b>	<b>\$ 520,315</b>	<b>\$ (70,645)</b>	<b>\$ 449,670</b>	<b>\$ 481,756</b>	
<b>Less: Non-Operating Expenses</b>						
Debt Service 2011A/2016	\$ 14,985	\$ 14,985	\$ -	\$ 14,985	\$ -	100%
CalPERS UAL Additional Contribution	34,125	34,125	-	34,125	-	100%
Capital Replacement Contribution	33,250	771,517	-	771,517	(738,267)	2320%
<b>Total Non-Operating Expenses</b>	<b>\$ 82,360</b>	<b>\$ 820,627</b>	<b>\$ -</b>	<b>\$ 820,627</b>	<b>\$ (738,267)</b>	<b>996%</b>
<b>Add: Non-Operating Revenues</b>						
Interest Revenues	\$ 155,000	\$ 190,037	\$ -	\$ 190,037	\$ 35,037	123%
Taxes	149,600	181,429	-	181,429	31,829	121%
<b>Total Non-Operating Revenues</b>	<b>\$ 304,600</b>	<b>\$ 371,466</b>	<b>\$ -</b>	<b>\$ 371,466</b>	<b>\$ 66,866</b>	<b>122%</b>
<b>Net Operating Results</b>	<b>\$ 190,154</b>	<b>\$ 71,154</b>	<b>\$ (70,645)</b>	<b>\$ 509</b>	<b>\$ (189,645)</b>	
<b>Net Operating Results After Capital Fees &amp; Grants</b>	<b>\$ 190,154</b>	<b>\$ 71,154</b>	<b>\$ (70,645)</b>	<b>\$ 509</b>	<b>\$ (189,645)</b>	



	1st QTR Sept. 30, 2024	2nd QTR Dec. 31, 2024
<b>Unrestricted Reserves</b>		
Potable Operating and Emergency Reserves (OER)	\$1,188,608	\$1,188,608
Non-Potable Potable Operating and Emergency Reserves (OER)	\$546,850	\$546,850
Wastewater Operating and Emergency Reserves (OER)	\$393,144	\$583,944
Rate Stabilization Fund-Water-Potable	\$285,625	\$300,625
Rate Stabilization Fund-Non-Potable	\$605,625	\$605,625
Rate Stabilization Fund-Wastewater	\$266,250	\$268,750
Unfunded Accrued Liability (UAL) Potable	\$31,688	\$63,375
Unfunded Accrued Liability (UAL) Non-Potable	\$17,063	\$34,125
Unfunded Accrued Liability (UAL)Wastewater	\$26,250	\$52,500
Potable Water Capital Replacement Fund (PWCRF)	\$17,763,188	\$18,121,981
Non-Potable Water Capital Replacement Fund (NPWCRF)	\$4,651,441	\$4,423,717
Non-Potable Water In-lieu Fees (Wildwood Preserve)	\$318,538	\$318,538
Wastewater Capital Replacement Fund (WWCRF)	\$3,239,940	\$3,257,148
Potable Water Capital Improvement Fund (PWCIF)	\$317,256	\$79,256
Potable Water In-Lieu and Mitigation Fees	\$5,445,354	\$5,451,843
Wastewater Capital Improvement Fund (WWCIF)	\$77,978	\$77,978
<b>Total</b>	<b>\$35,174,798</b>	<b>\$35,374,863</b>
<b>Restricted Assets</b>		
Grant Receivable PV Well	\$83,822	\$83,822
Total Receivables	<b>\$83,822</b>	<b>\$83,822</b>
Debt Reserves 2016	\$879,529	\$879,529
Total Debt Reserves	<b>\$879,529</b>	<b>\$879,529</b>
CIP		
Potable Water Capital Replacements	\$1,493,103	\$1,338,410
Non-Potable Water Capital Replacements	\$2,310,081	\$2,167,557
Wastewater Capital Replacements	\$3,388,371	\$1,922,052
Potable Water Capital Improvements	\$538,195	\$784,267
Wastewater Capital Improvements	\$2,749,766	\$2,665,696
Potable Water In-Lieu and Mitigation Fees	\$217,887	\$194,637
Total CIP	<b>\$10,697,403</b>	<b>\$9,072,619</b>
<b>Total</b>	<b>\$11,660,754</b>	<b>\$10,035,970</b>
<b>Grand Total minus Receivables</b>	<b>\$46,751,730</b>	<b>\$45,327,011</b>

**Capital Project Listing 2nd Quarter FY2024-25**

CIP No.	Description	Budget	Expenses	Balance	Encumbrance	Budget Remaining	Expense/Enc to Budget %
<b>General Replacements</b>							
400-22-02	Utility Billing System	504,000	261,535	242,465	142,930	99,535	80%
400-22-03	LIMS	90,000	58,458	31,542	17,940	13,602	85%
400-24-02	Network Backbone Switches	110,000	74,088	35,912	17,702	18,210	83%
400-25-01	O&M Building Roofing	100,000	-	100,000	85,550	14,450	86%
<b>General Replacements</b>		<b>804,000</b>	<b>394,081</b>	<b>409,919</b>	<b>264,122</b>	<b>145,796</b>	<b>82%</b>
<b>Potable Water Projects</b>							
600-23-01	PV Well #3-Engineering Phase	180,000	390	179,610	-	179,610	0%
600-24-01	PV Well Iron/Manganese Removal	325,000	130,363	194,637	146,246	48,392	85%
600-24-02	Water Quality Sampling Stations	40,000	39,335	665	348.00	317	99%
600-24-03	New University Well	350,000	34,724	315,276	276,938	38,338	89%
600-25-01	Expand Santa Rosa Line to 24"	120,000	6,284	113,716	1,492.25	112,224	6%
600-25-02	Pump Station 1 to 2	175,000	-	175,000	-	175,000	0%
650-20-03	Meter Station Control Cabinets	280,000	128,076	151,924	-	151,924	46%
650-21-01	Meter Station 5 and 7 Rehabilitation	290,000	183,969	106,031	-	106,031	63%
650-24-02	Woodcreek Well Rehabilitation	910,000	858,414	51,586	14,425	37,161	96%
650-24-03	MTU and Meter Replacements	1,680,000	1,518,333	161,667	94,581	67,086	96%
650-25-01	4C Hydropneumatic Pump Station	300,000	4,070	295,930	204,215	91,715	69%
650-25-02	MS#11 & Pressure Relief Stations	330,000	-	330,000	-	330,000	0%
650-25-03	Distribution Valve Replacement	100,000	-	100,000	96,316	3,684	96%
650-25-04	WaterView Software	70,000	-	70,000	-	70,000	0%
<b>Total Potable Water Projects</b>		<b>5,150,000</b>	<b>2,903,957</b>	<b>2,246,043</b>	<b>834,562</b>	<b>1,411,481</b>	<b>73%</b>
<b>Non-Potable Water Projects</b>							
750-23-01	AG3 Tank Replacement-Engineering	1,325,000	179,131	1,145,869	983,787	162,082	88%
750-25-01	Santa Rosa Well No. 10 Refurbishment	215,000	-	215,000	-	215,000	0%
750-25-02	Pump Station No. 4 Replacement	325,000	-	325,000	-	325,000	0%
750-25-03	Ag2 Tank-Engineering Phase	105,000	-	105,000	-	105,000	0%
<b>Total Non-Potable Water Projects</b>		<b>1,970,000</b>	<b>179,131</b>	<b>1,790,869</b>	<b>983,787</b>	<b>807,082</b>	<b>59%</b>
<b>Wastewater Projects</b>							
900-18-02	De-Watering Press	4,164,100	1,442,203	2,721,897	2,373,415	348,482	92%
900-18-03	Effluent Pond Relining	1,501,500	1,363,750	137,750	6,349	131,401	91%
500-22-01	Sequential Chloramination	400,000	183,188	216,812	-	216,812	46%
500-25-01	Smart Covers	90,000	84,030	5,970	3,818	2,152	98%
550-21-01	Sewer Lift Read Road MCC	360,000	275,632	84,368	-	84,368	77%
550-23-01	Collection System Hotspots-Engineering	330,000	74,303	255,697	17,211	238,486	28%
550-23-02	CWRF Headwork Bar Screen Replacement	500,000	462,197	37,803	-	37,803	92%
550-24-02	CWRF Influent Pump	350,000	83,139	266,861	80,806	186,055	47%
550-25-01	CWRF PLC-Engineering Phase	300,000	58,032	241,968	138,618	103,350	66%
550-25-02	CWRF Power Distribution Rehabilitation	200,000	6,786	193,214	175,354	17,860	91%
550-25-03	Lift Station No. 4	175,000	30,648	144,352	135,262	9,090	95%
550-25-04	Sewer Lift 1A Bypass Pipe	35,000	-	35,000	26,170	8,830	75%
<b>Total Wastewater Projects</b>		<b>8,405,600</b>	<b>4,063,908</b>	<b>4,341,692</b>	<b>2,957,003</b>	<b>1,384,689</b>	<b>84%</b>
<b>Total CIPs</b>		<b>16,329,600</b>	<b>7,541,078</b>	<b>8,788,522</b>	<b>5,039,474</b>	<b>3,749,049</b>	<b>77%</b>
<b>Fixed Assets</b>		286,000	1,903	284,097	-	284,097	1%
<b>Total CIPs and Fixed Assets</b>		<b>16,615,600</b>	<b>7,542,981</b>	<b>9,072,619</b>	<b>5,039,474</b>	<b>4,033,146</b>	<b>76%</b>

## Board Memorandum

February 13, 2025

**To:** Board of Directors

**From:** Kevin Wahl, Director of Operations

**Subject:** Local Production Update

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**Objective:** Receive a briefing on local water production through the second quarter of Fiscal Year 2024-25.

**Action Required:** No action necessary; for information only.

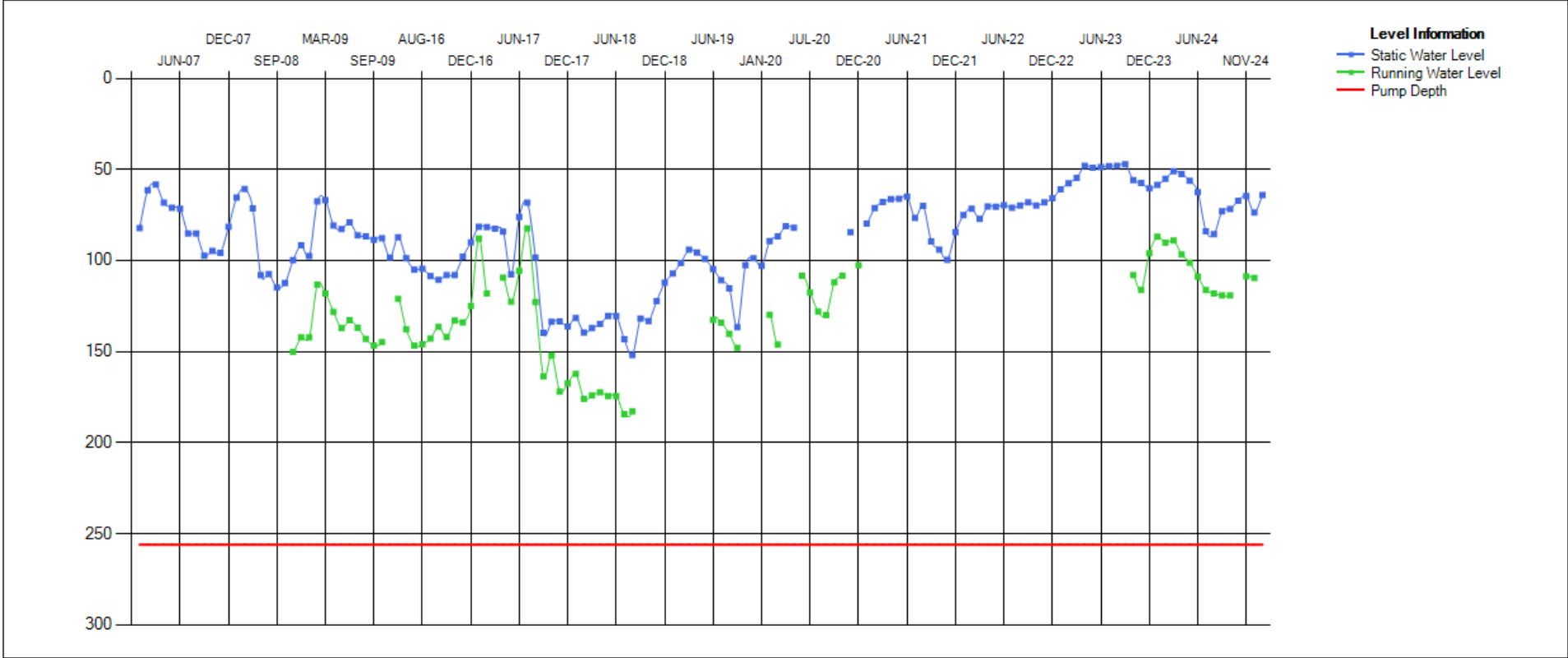
**Discussion:** The District tracks production of its various water sources electronically via the Supervisory Control and Data Acquisition (SCADA) system. Kevin Wahl, Director of Operations, will present a report on local water production through the second quarter of Fiscal Year 2024-25.

# Well Levels

Alias: Conejo2 WellNumber: 02N20W25C02S Year Built: 1930 Year Refurbished: 1996 System: POTABLE

Well Depth (ft): 276 Bowl Depth (ft): 256 Casing Dia (in): 12 Motor HP: 50

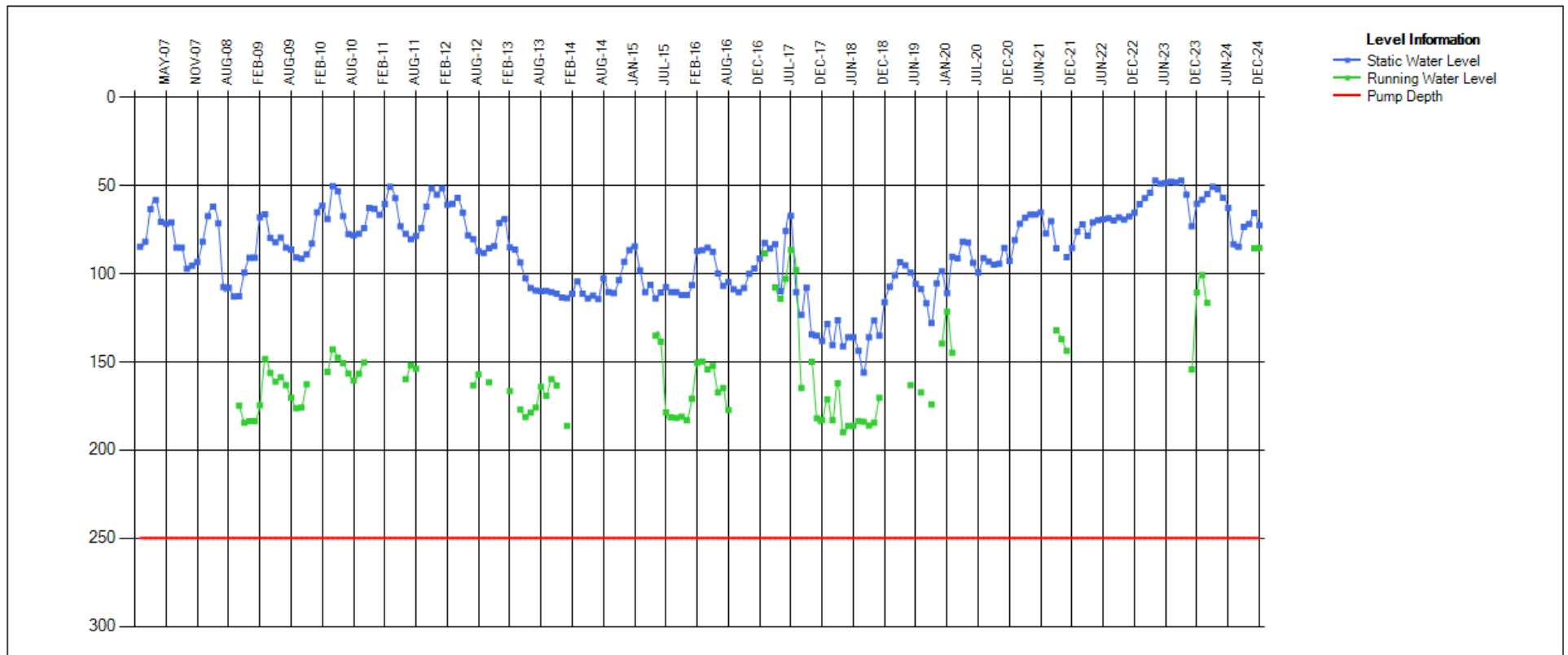
PumpStages: 12 Perforations (ft): 248-272 GPM: 700 Ground Elevation (ft): 228



Alias: Conejo3 WellNumber: 02N20W25C05S Year Built: 1991 Year Refurbished: 1996 System: POTABLE

Well Depth (ft): 260 Bowl Depth (ft): 250 Casing Dia (in): Motor HP: 75

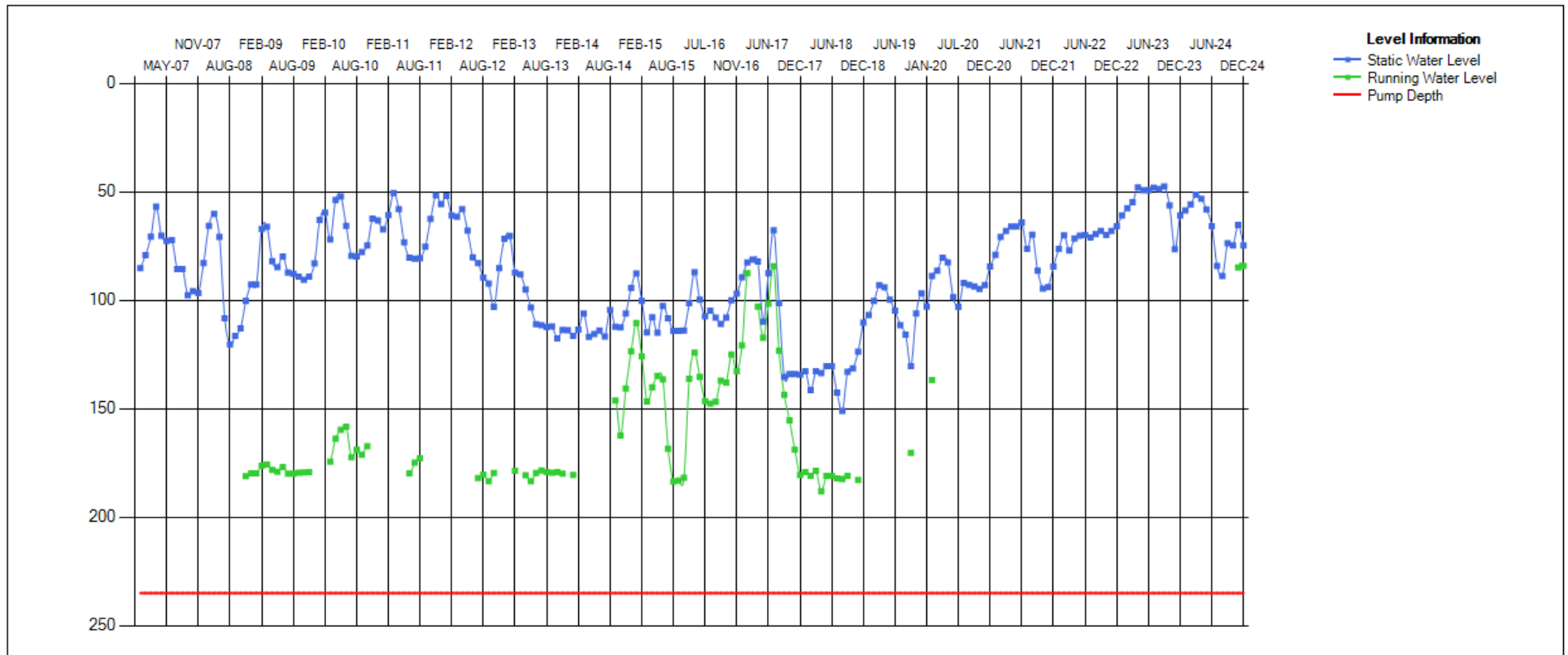
PumpStages: 3 Perforations (ft): 160-260 GPM: 1300 Ground Elevation (ft): 232



Alias: Conejo4 WellNumber: 02N20W25C07S Year Built: 1995 Year Refurbished: System: POT/NON-POT

Well Depth (ft): 400 Bowl Depth (ft): 235 Casing Dia (in): 16 Motor HP: 75

PumpStages: 4 Perforations (ft): 180-390 GPM: 1100 Ground Elevation (ft): 230

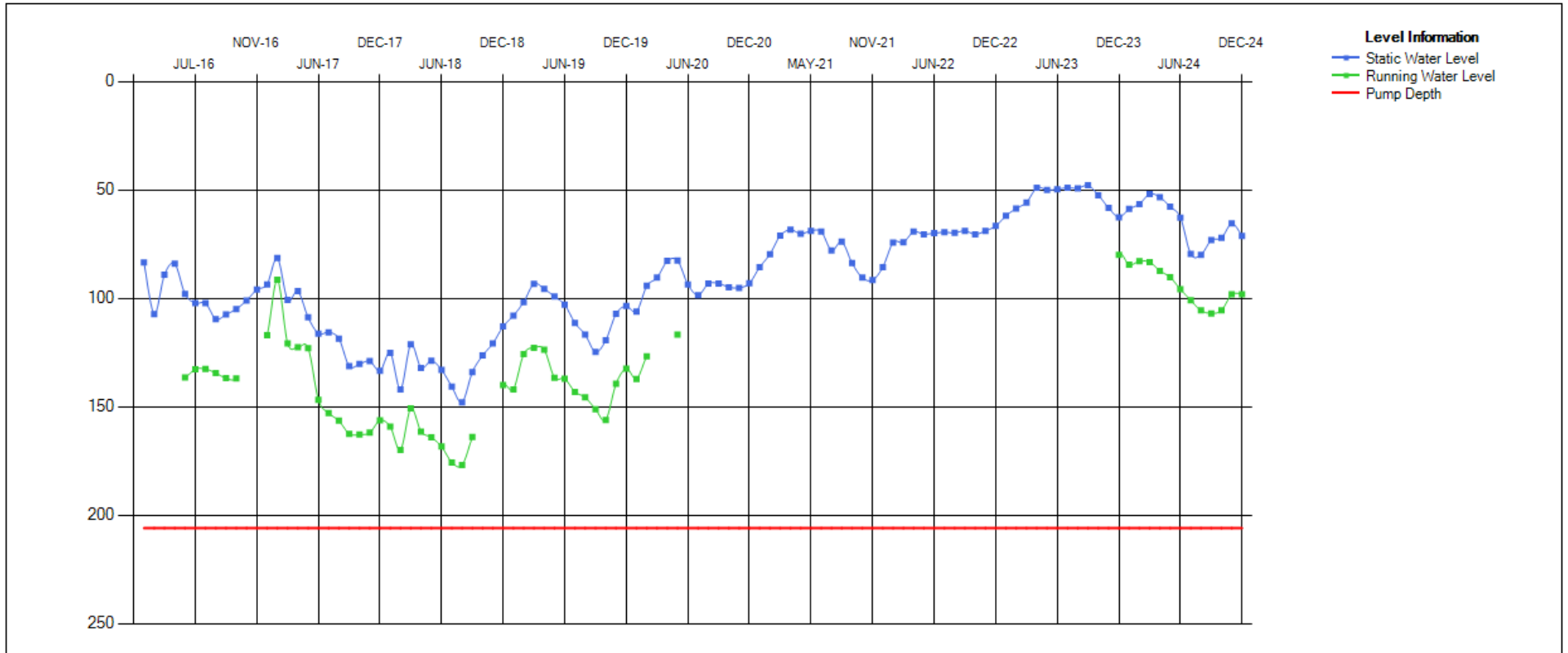




Alias: SR8 WellNumber: 02N20W25C04S Year Built: 1992 Year Refurbished: 2016 System: POTABLE

Well Depth (ft): 238 Bowl Depth (ft): 206 Casing Dia (in): 13.25 Motor HP: 50

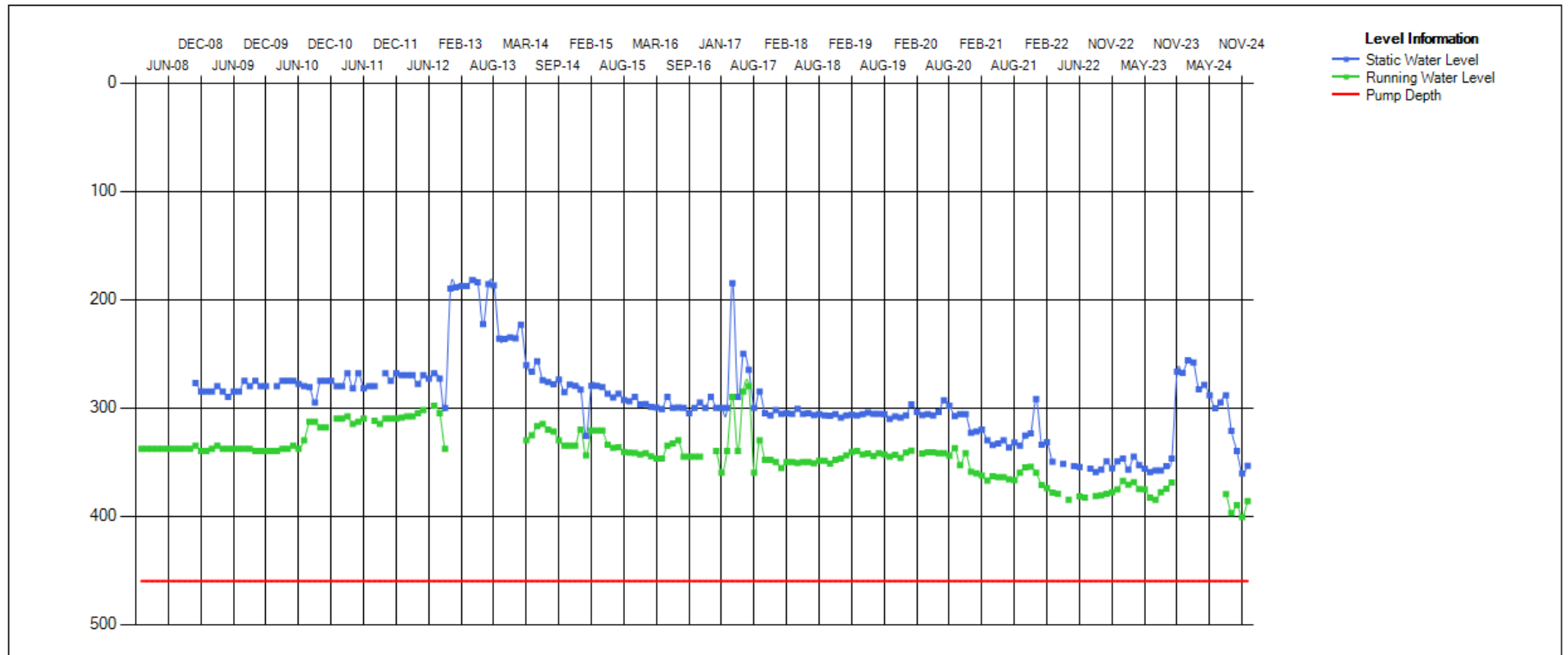
PumpStages: 3 Perforations (ft): 141.5' - 238' GPM: 600 Ground Elevation (ft):



Alias: WC WellNumber: 02N20W29B02S Year Built: 1980 Year Refurbished: 2013 System: POTABLE

Well Depth (ft): 725 Bowl Depth (ft): 460 Casing Dia (in): 12.25 Motor HP: 150

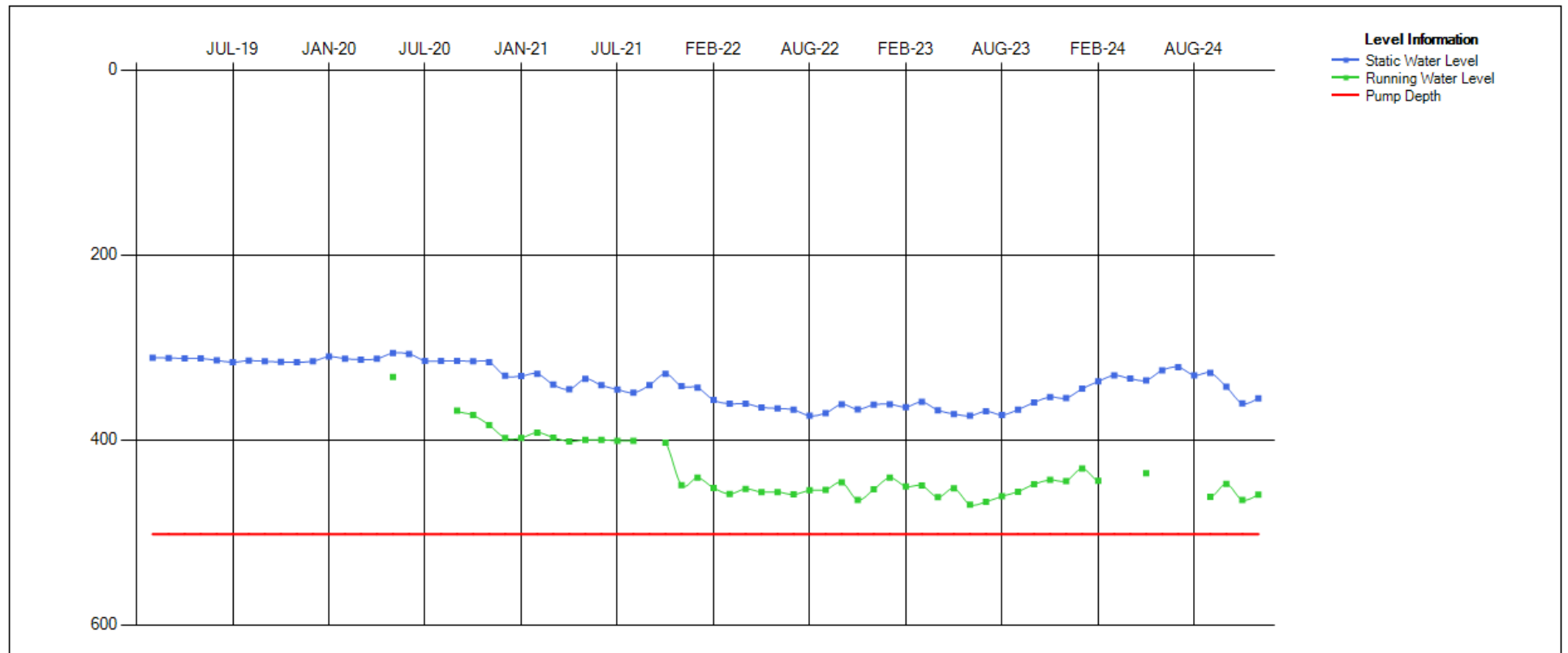
PumpStages: 9 Perforations (ft): 452-725 GPM: 650 Ground Elevation (ft): 270



Alias: PV2 WellNumber: 02N20W29C01S Year Built: 2015 Year Refurbished: System: POTABLE

Well Depth (ft): 745 Bowl Depth (ft): 502 Casing Dia (in): 18 Motor HP: 300

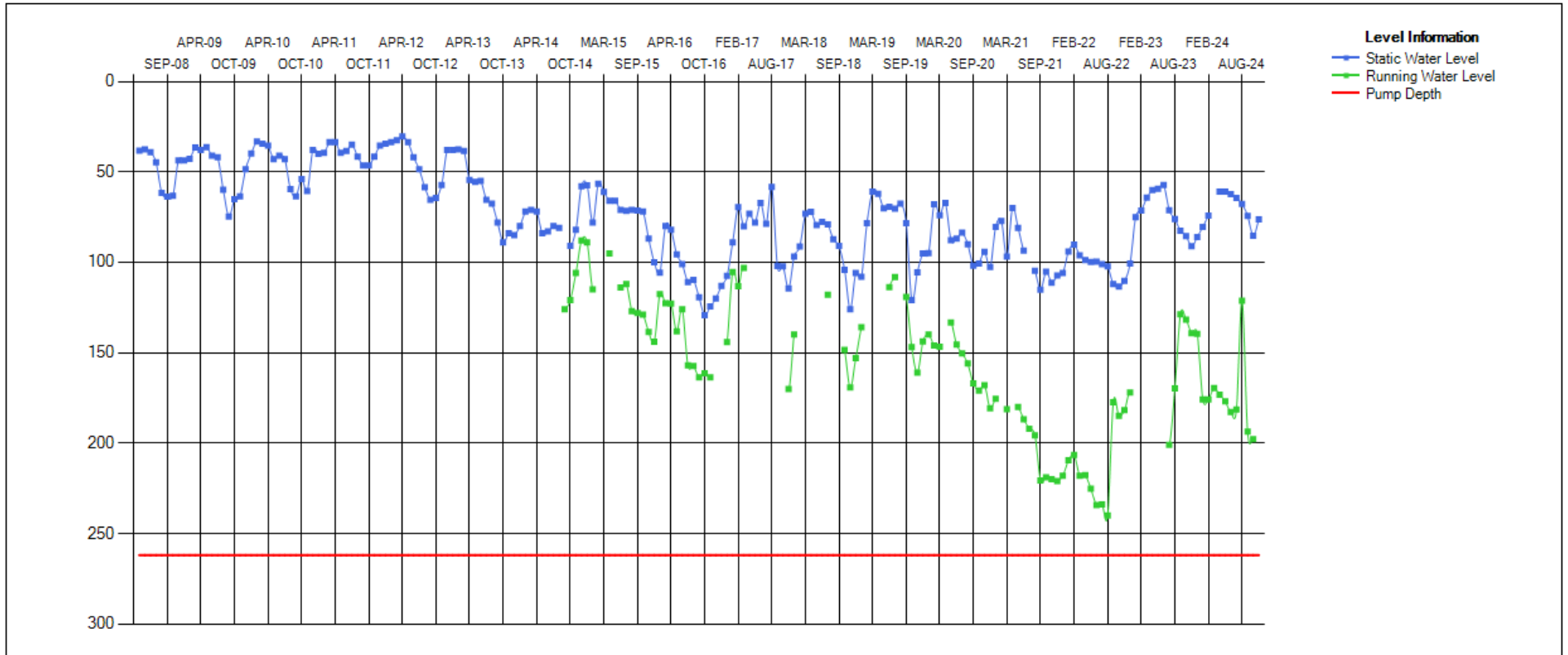
PumpStages: 9 Perforations (ft): 470-745 GPM: 1300 Ground Elevation (ft):



Alias: University WellNumber: 01N21W14B03S Year Built: 1987 Year Refurbished: 2009 System: POTABLE

Well Depth (ft): 900 Bowl Depth (ft): 262 Casing Dia (in): 12 Motor HP: 100

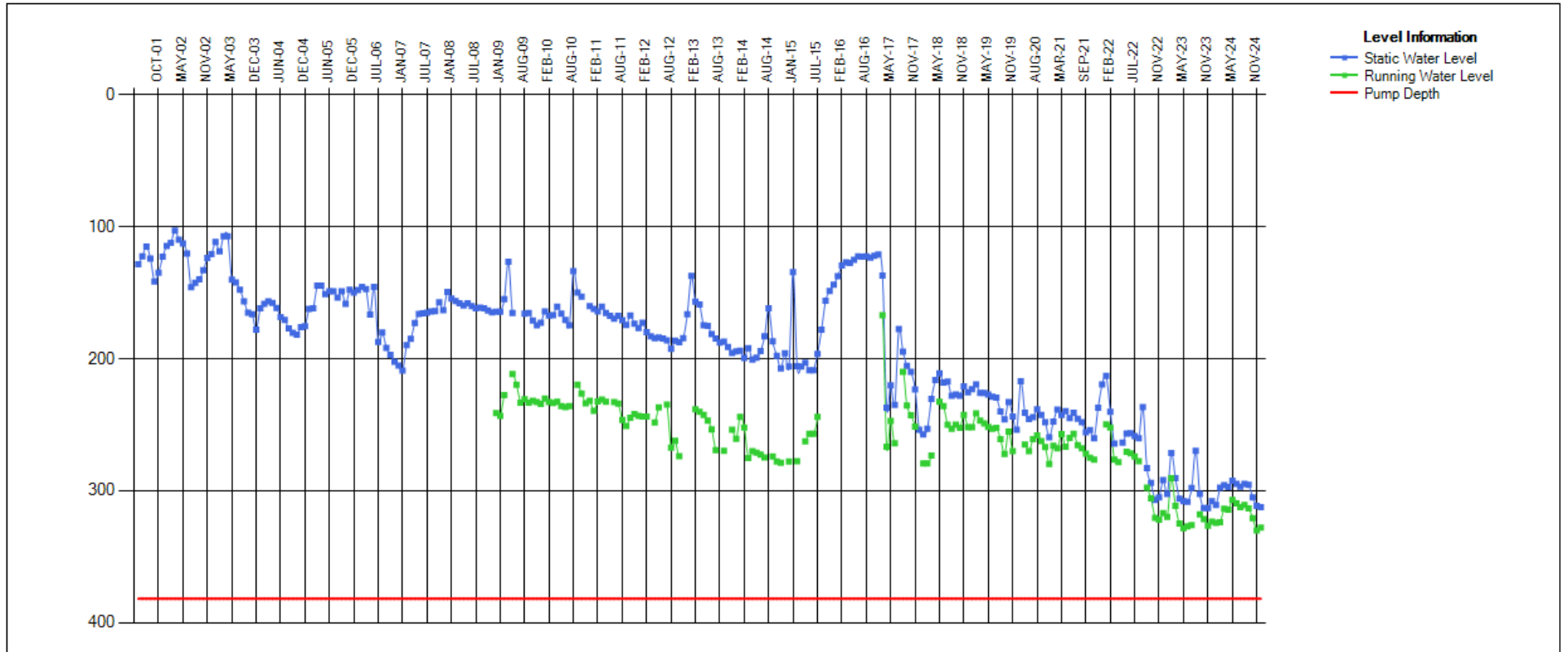
PumpStages: 6 Perforations (ft): 280-900 GPM: 1000 Ground Elevation (ft): 45



Alias: TR WellNumber: 02N20W15N03S Year Built: 1996 Year Refurbished: 2014 System: POTABLE

Well Depth (ft): 642 Bowl Depth (ft): 382 Casing Dia (in): 16 Motor HP: 200

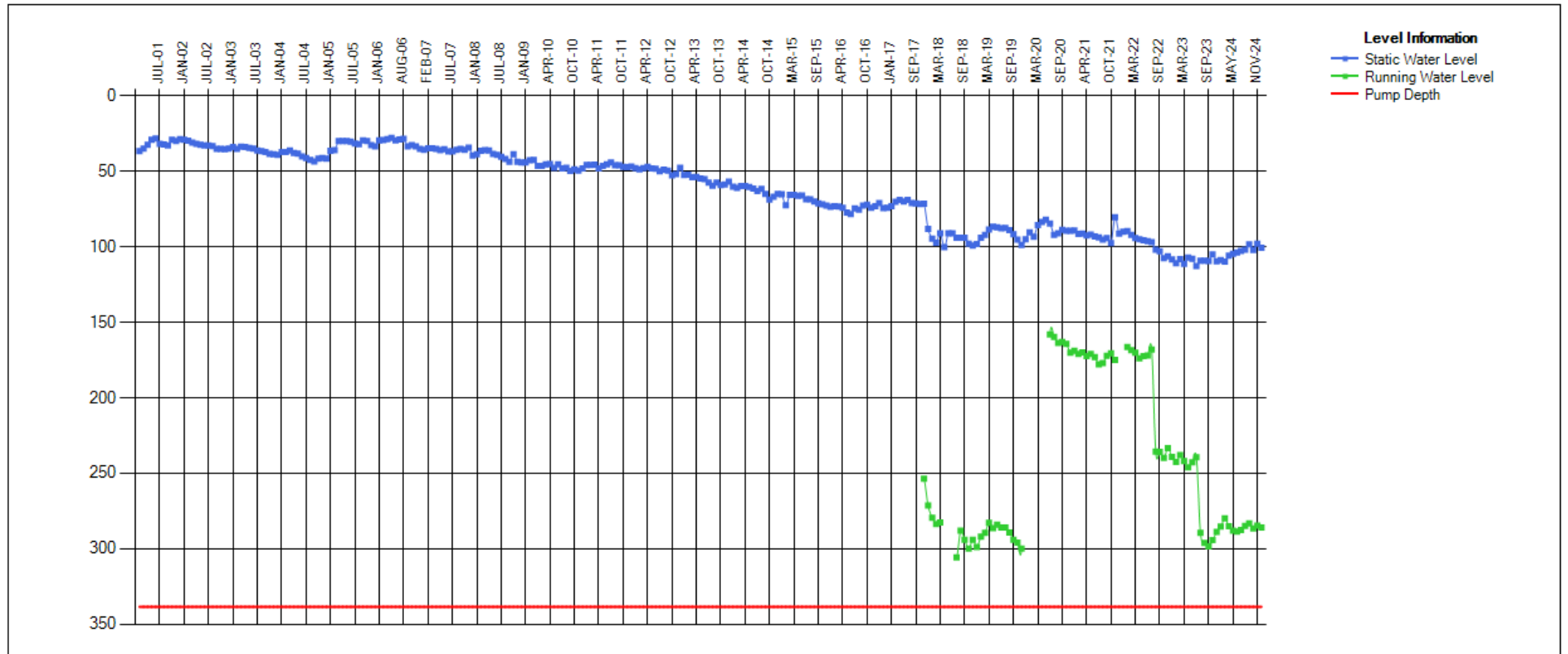
PumpStages: 10 Perforations (ft): 320-620 GPM: 700 Ground Elevation (ft): 590



Alias: Penny WellNumber: 02N19W20M04S Year Built: 1962 Year Refurbished: System: POTABLE

Well Depth (ft): 452 Bowl Depth (ft): 338.5 Casing Dia (in): 10 Motor HP: 100

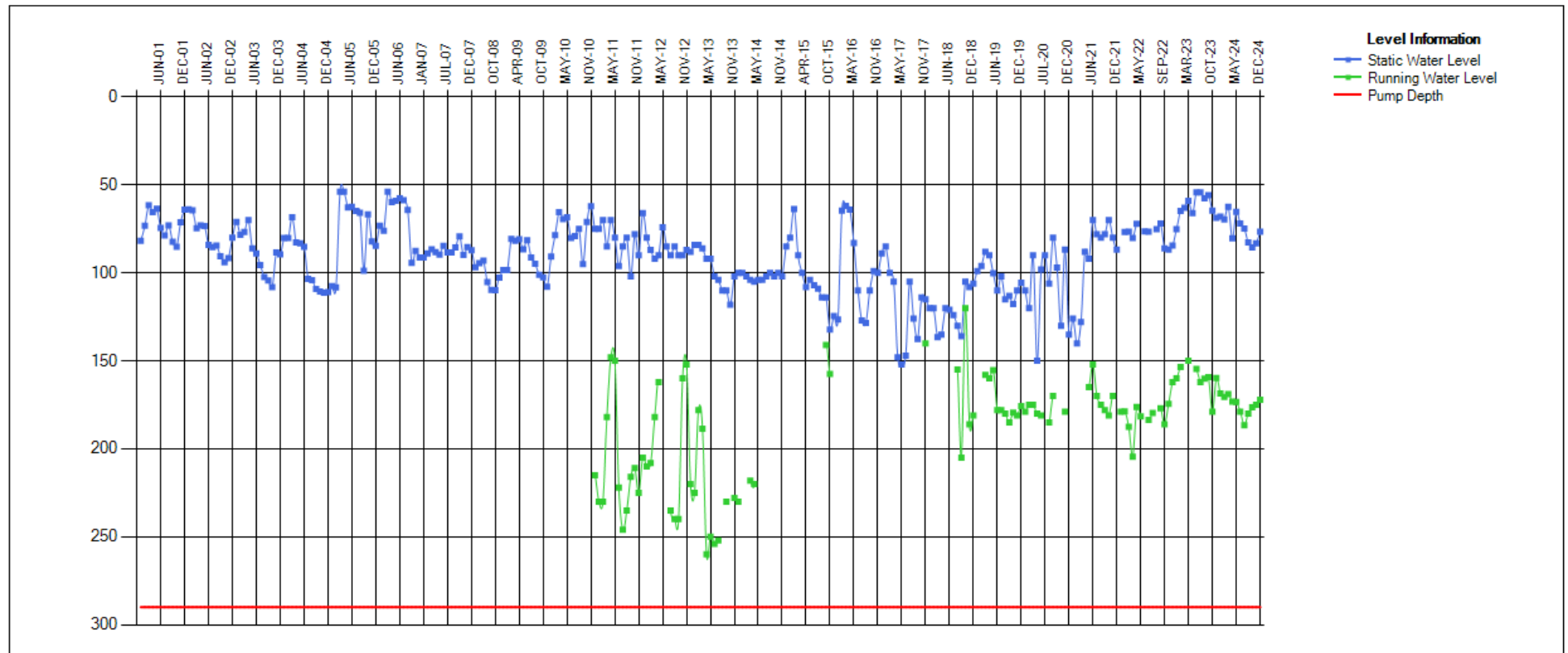
PumpStages: 3 Perforations (ft): GPM: 300 Ground Elevation (ft): 325



Alias: SR3 WellNumber: 02N20W25D01S Year Built: Year Refurbished: 2010 System: NON-POTABLE

Well Depth (ft): 307 Bowl Depth (ft): 290 Casing Dia (in): 12 Motor HP: 75

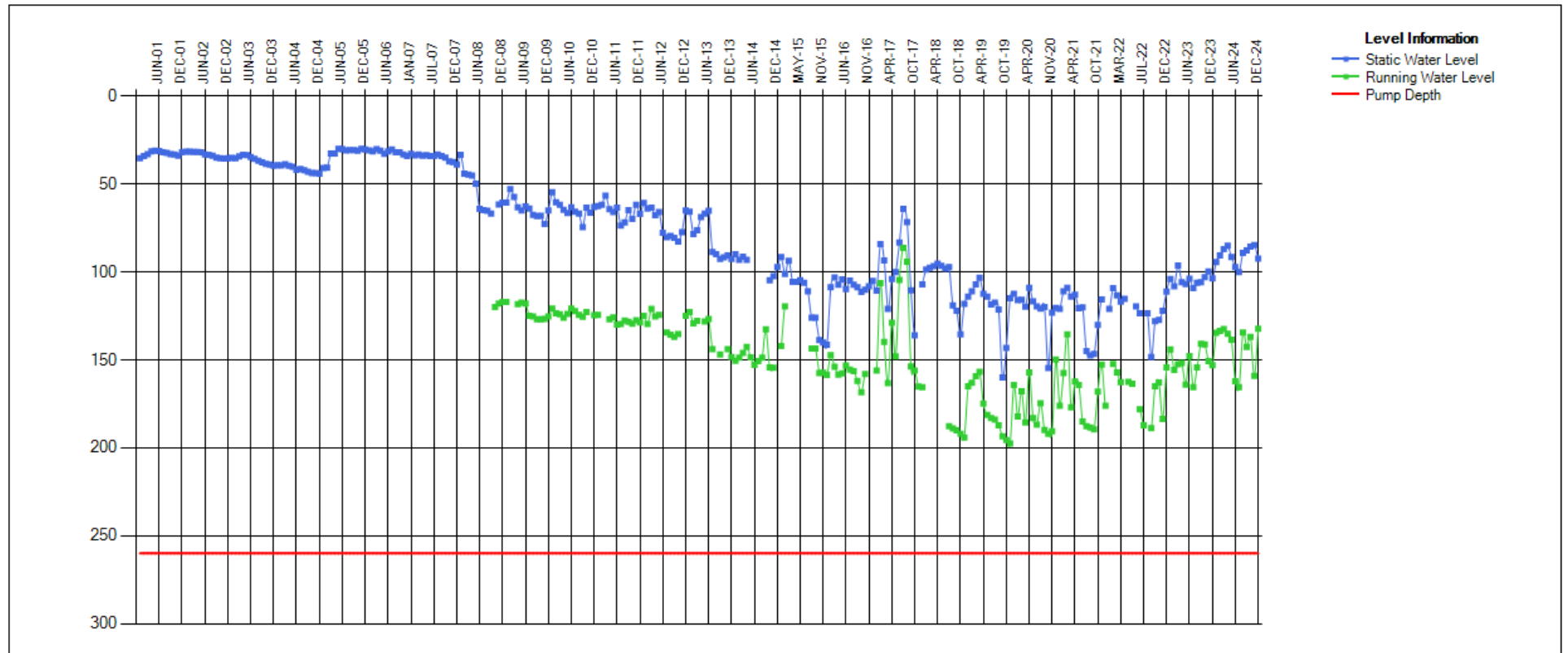
PumpStages: 16 Perforations (ft): 130-430 GPM: 1000 Ground Elevation (ft): 235



Alias: SR9 WellNumber: 02N19W19P02S Year Built: 1940 Year Refurbished: 2008 System: NON-POTABLE

Well Depth (ft): 378 Bowl Depth (ft): 260 Casing Dia (in): 18 Motor HP:

PumpStages: Perforations (ft): 199-393 GPM: 450 Ground Elevation (ft): 280

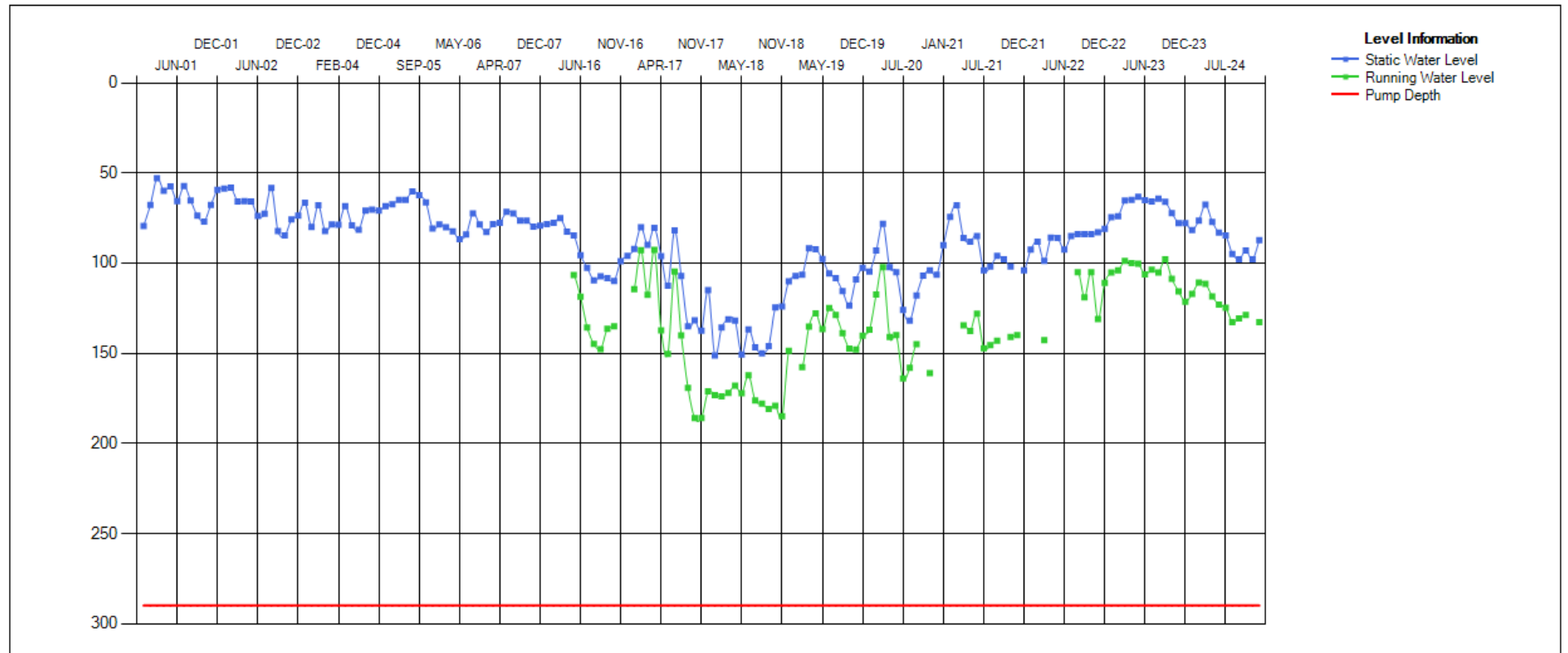




Alias: SR10 WellNumber: 02N20W24Q03S Year Built: 1954 Year Refurbished: System: NON-POTABLE

Well Depth (ft): 360 Bowl Depth (ft): 290 Casing Dia (in): 14 Motor HP:

PumpStages: 3 Perforations (ft): 288-360 GPM: Ground Elevation (ft): 230



## Board Memorandum

February 13, 2025

**To:** Board of Directors  
**From:** Norman Huff, General Manager  
**Subject:** Master Plan Update

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**Objective:** Provide the Board with an update on the Master Plan progress.

**Action Required:** No action is necessary, for information and discussion only.

**Discussion:** In July and December 2022, the Board of Directors awarded contracts to Woodard & Curran (W&C) to develop a Near Term Capital Improvement Program related to the District's existing infrastructure, as well as perform Water Resources Planning Analysis to identify potential water supply project options that can reduce the District's reliance on imported water. A Technical Memorandum (TM) for the Near Term Capital Improvement Program was produced on November 17, 2023. A TM for the Water Resources Planning Analysis was delivered on July 26, 2024.

On August 22, 2024, the Board held a Master Plan Workshop to provide a forum for discussion of District priorities and strategies related to the proposed implementation of the recommendations made in the TMs. Staff presented their rationale for prioritization and implementation of CIP projects identified in the Near Term Capital Improvement Program and Water Resource Supply Project TMs. The Board and Staff reached a consensus on the projects that would be immediately pursued and those that would need additional analysis and/or preliminary design. The phased approach developed for the Water Resources Planning Analysis was key to moving forward with the implementation of Phase I elements of the program. Consensus on CIP prioritization has allowed Staff to move forward with the high-priority infrastructure projects.

**Master Plan Progress:** In the last 5 months since the Master Plan Workshop, to move forward with the Water Resources projects, Staff has:

- Completed PV Basin hydrogeologic analysis with Intera to refine PV Well #3 siting
- Identified Calleguas Creek Park as the PV Well #3 site with the highest probability of success
- Developed a Request for Proposals (RFP) for the Preliminary Design Report (PDR) to analyze, compare, and provide cost estimates for on-site treatment vs. conveyance of PV Well #3 water (proposals received Jan. 2025, anticipate bringing to the Board for award on Feb. 27<sup>th</sup>)
- Developed an RFP for the Environmental Review work for PV Well #3 (proposals received Jan. 2025, anticipate bringing to the Board for an award on Feb. 27<sup>th</sup>)
- Explored PV Well #3 initial development options (presented previously)
- Developed an RFP for the PDR to provide analysis and cost estimates for a Conejo Wellfield RO treatment facility (proposals due Feb. 27<sup>th</sup>, anticipate bringing to the Board for an award on Mar. 27<sup>th</sup>)

- Further explored opportunities to maximize use of the District’s non-potable and recycled water resources
- Coordinated with Calleguas to begin development of a wheeling and banking framework
- Coordinated with Calleguas on the SMP extension (they anticipate completion sometime between the end of 2027 and the Spring of 2028)

To move forward with the Near Term Capital Improvement Program priority projects, Staff has:

- University Well #2 - Initiated the engineering (100% design due 8/14/25, RFP for construction to follow)
- Replacement of the 4C Hydro Tank - Awarded the engineering contract
- SR Non-potable Well #10 Rehab. Phase I – Evaluation (initial evaluation PO approved by the Board in Dec. 2024)
- AG #3 Tank Replacement - Completed the engineering and construction is underway (anticipated completion, June 2025)
- Replacement of Sewer Lift Station #4 - Developed an RFP and awarded the contract for engineering (engineering completion anticipated, May 2025)
- CWRP Dewatering Press - Construction is continuing (anticipate completion, end of 2025)
- Sewer Collection Hotspots - Developed an RFP and awarded the contract for engineering (90% draft plans due Feb. 6<sup>th</sup>)
- Replacement of PLCs at CWRP - Developed an RFP and awarded the contract for engineering (75% draft plans completed)
- Rehabilitate the Power Distribution System at CWRP. Phase I – PDR, Phase II – Design - Developed an RFP and awarded the contract for Phase I & II (Anticipated completion, Sept. 2025)
- Operations Building Roof - Completed replacement project Jan. 2025

**Master Plan Next Steps Discussion – Timeline:** Staff has developed a couple of initial, detailed timelines for the development of PV Well #3 (Attachment A) and a general timeline for the key elements of the Master Plan Phase I and II (Attachment B) and would appreciate the Board’s feedback.

In developing the initial, detailed timelines for the development of PV Well #3 there are two ways to flow the project. The first is a sequential flow that minimizes the cost risks to the District by establishing decision points and not proceeding to the next step until the information is provided to make that decision. This method also extends the time necessary to complete the project by about 12 months. The second method compresses the time necessary to complete the project by concurrently working on certain elements. A discussion by the Board on whether to assume those risks (similar to the PV Well #3 options discussed earlier) is appropriate for the other parts of this project.

**Master Plan Next Steps Discussion – Document:** One option would be to develop an extensive, detailed, traditional Master Plan. Around 2009-2011 extensive time and resources went toward the development of an *Integrated Facilities Master Plan*. It was intended to be “a wide-ranging and detailed look at nearly every physical aspect of the Camrosa Water District.” It examined “the strengths and weaknesses of the physical aspects of the District and... a wide range of alternatives, available on both the supply and demand sides, to improve the efficacy and efficiency of the District.” The draft document contained over 588 pages but was never completed or adopted. Recent feedback from the Board has been that this type of document would be ‘nice to have’ but not necessary to move forward on key elements of the Master Plan.

Staff has developed an outline (Attachment C) for a simplified Master Plan Implementation Strategy document that could be further developed and adopted by the Board.



**DRAFT PROJECT SCHEDULE FOR PV WELL 3 (VALENCIA) PARALLEL TRACKS  
CAMROSA WATER DISTRICT  
FEBRUARY 13, 2025**

Task	FY 24-25					FY25-26					FY26-27					FY27-28													
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M
1 Assessment	1																												
2 Bid and Award Engineering Phase 1 - Preliminary Design																													
3 Preliminary Design (PDR, Survey, etc.)																													
4 Environmental Analysis																													
5 Permitting (FCGMA, County, NPDES)																													
6 Well Planning																													
7 Well Final Design																													
8 Well Drilling Bid and Award																													
9 Well Construction and Startup Test																													
10 Bid and Award Engineering Phase 2 - Final Design																													
11 Final Design (Conveyance or On-site Treatment Plans, Specs, Cost, Easements)																													
12 Bid and Award (Construction of Conveyance or On-site treatment)																													
13 Construction and Startup (Conveyance or On-site treatment)																													
<b>Legend</b>	<b>District Board Decision Points</b>																												
District Assessment and Decision-Making	1	Choose between test hole, test well, pilot hole zone testing, or production well																											
Planning and Pre-Design	2	Choose between conveyance to Lynnwood for Fe/Mn treatment or on-site treatment																											
Final Design	3	Determine if site will be a production well or monitoring well																											
Bid and Award																													
Construction and Startup																													

**DRAFT PROJECT IMPLEMENTATION SCHEDULE  
CAMROSA WATER DISTRICT  
FEBRUARY 13, 2025**

Project Description		FY 24-25	FY25-26	FY26-27	FY27-28	FY28-29
		J J F M A M J J A S O N D J J F M A M J J A S O N D J J F M A M J J A S O N D J J F M A M J				
<b>Phase I</b>						
PH 1a	New PV Well 3 (Valencia)	1	2	3		
PH 1b	New Fe/Mn Treatment at PV Well 2 (Lynnwood)					
PH 1c	New Conejo RO Plant + GAC Expansion		1	2		1
PH 1d	Zone Conveyance					
1	New PS Zone 1 to Zone 2B (at MS-8)					
2	New PS Zone 3 to Zone 4A (at 4 to 3)					
3	New Pump Zone 3D to Zone 4C (at PS-5)					
4	New PS Zone 1 to Zone 2A (at MS-6)					
5	New PS Zone 2A to Zone 3D (at MS-6)					
<b>Phase II</b>						
PH 2a	New Calleguas Connection at Conejo RO Plant		1			
PH 2b	New Raw Water Conveyance from PV Wells to Conejo RO Plant					
<b>University Well</b>						
	New University Well 2					
<b>Recycled/Non-Potable Water Allocation Policy</b>						
	Recycled/Non-Potable Water Allocation Policy					
<b>Legend</b>		<b>PV Well 3 District Board Decision Points</b>			<b>Assumptions</b>	
	District Assessment and Decision-Making	1	Choose between test hole, test well, pilot hole zone testing, or production well	1	CMWD SMP out to bid likely fall 2026, estimated completion is end of 2027 or early 2028	
	Planning and Pre-Design	2	Choose between conveyance to Lynnwood for Fe/Mn treatment or on-site treatment			
	Final Design	3	Determine if site will be a production well or monitoring well			
	Bid and Award	<b>Conejo RO Plant District Board Decision Points</b>				
	Construction and Startup	1	Decide whether to move forward based on refined RO cost estimates provided in PDR			
			Evaluation if further rate study is needed, Stakeholder engagement (education & willingness to support), and funding opportunity exploration			
		2	Decide whether to move forward based on stakeholder support of RO costs/benefits and funding opportunities			
		<b>Phase 2 District Board Decision Points</b>				
		1	Decide which option is most feasible, develop CMWD wheeling/ banking agreement			

**WATER SUPPLY MASTER PLAN:  
ENSURING SUSTAINABLE WATER RESOURCES FOR THE FUTURE  
CAMROSA WATER DISTRICT**

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# Board Memorandum

February 13, 2025

**To:** Board of Directors  
**From:** Norman Huff, General Manager  
**Subject:** AI Implementation

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**Objective:** Discuss the Opportunities, Benefits, and Challenges of AI Integration.

**Action Required:** No action is necessary, for information and discussion only.

**Discussion:** As technological advancements continue to reshape industries, artificial intelligence (AI) is emerging as a tool in the water utility sector with transformative potential. AI-driven solutions offer significant opportunities to enhance operational efficiency, improve service reliability, and optimize resource management. The following are some key areas where AI could provide tangible benefits to Camrosa.

## 1. Predictive Maintenance & Asset Management

- AI-powered predictive analytics could help forecast equipment failures and pipeline leaks, allowing for proactive maintenance rather than reactive repairs.
- Reduced downtime and lower maintenance costs could lead to long-term financial savings.

## 2. Water Quality Monitoring & Compliance

- AI-enhanced sensors and data analytics could improve real-time monitoring of water quality parameters, ensuring compliance with regulatory standards.
- Automated anomaly detection could provide early warning signals for potential contamination or deviations from set thresholds.

## 3. Demand Forecasting & Water Conservation

- AI could analyze consumption patterns to predict demand fluctuations and optimize water distribution, reducing import water purchases and energy and chemical usage.
- Smart metering combined with AI could help detect leaks in real-time, aiding in water conservation efforts.

## 4. Energy Efficiency & Cost Reduction

- AI-driven process optimization in wastewater treatment plants could help reduce energy consumption by adjusting aeration and chemical dosing in response to real-time data.

- Machine learning models could identify inefficiencies in pump and motor operations, leading to better energy management strategies.

#### **5. Customer Service Enhancements**

- AI-driven chatbots and customer support tools could provide residents with instant responses to billing inquiries, service disruptions, and water usage insights.
- Personalized consumption reports could empower customers to adopt water-saving behaviors.

Leveraging AI technology has the potential to enhance service delivery, optimize operations, and improve the sustainability of Camrosa's current initiatives. However, one of the greatest challenges in exploring potential AI solutions for Camrosa has been the large gap between conceptual capabilities and readily available commercial products. While AI presents many opportunities, its implementation must be carefully planned to address challenges such as data security, staff training, and integration with existing infrastructure. Collaboration with our IT provider AllConnected, SCADA Integrator RoviSys, and industry experts, along with phased deployment strategies will be essential for a smooth transition to adopting emerging AI technologies.

## Read File

The following material is provided to members of the Board for information only and is not formally a part of the published agenda.

- A. Cash Balances 12/2024
- B. 2025 Board Calendar

FUNDS FY 24-25

	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	% Invested	JANUARY	FEBRUARY	MARCH	APRIL
<b>UNRESTRICTED FUNDS</b>												
<b>Investments</b>												
LAI	9,361,508.72	10,386,124.29	8,836,124.29	10,536,124.29	10,646,642.45	9,926,642.45	6,481,642.45	16%	1,6			
PERSHING, LLC (T- Bills, Notes)	34,258,123.90	34,258,123.90	34,258,123.90	34,258,123.90	34,258,123.90	34,258,123.90	34,258,123.90	84%				
	43,619,632.62	44,644,248.19	43,094,248.19	44,794,248.19	44,904,766.35	44,184,766.35	40,739,766.35	100%	-	-	-	-
<b>Operating Accounts</b>												
U.S BANK DEPOSIT ACCOUNT	1,220,134.76	263,710.21	2,098,345.16	130,290.11	902,305.80	696,650.32	1,264,016.51					
U.S BANK DISBURSEMENTS ACCOUNT	789,549.22	843,960.55	758,341.59	640,548.17	490,341.08	851,550.79	1,635,425.70					
BANK OF AMERICA-RTL ACCOUNT	350,167.96	467,709.35	383,992.42	431,363.17	209,795.10	478,525.40	643,400.63					
	2,359,851.34	1,575,380.11	3,240,679.17	1,202,201.45	1,602,441.98	2,026,726.51	3,542,842.84		-	-	-	-
TOTAL	\$ 45,979,483.96	\$ 46,219,628.30	\$ 46,334,927.36	\$ 45,996,449.64	\$ 46,507,208.33	\$ 46,211,492.86	\$ 44,282,609.19		\$ -	\$ -	\$ -	\$ -
<b>RESTRICTED FUNDS</b>												
PAYMENT FUND 2016	169,409.07	7,762.21	11,928.63	15,783.94	19,409.00	22,983.67	885,515.63	2,3,4,5				
RESERVES 2016	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	3				
WATER ACQUISITION FUND 2016	183.14	183.14	183.14	183.14	183.14	183.14	183.14	4				
WASTEWATER ACQUISITION FUND 2016	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87					
TOTAL	\$ 1,055,171.77	\$ 893,524.91	\$ 897,691.33	\$ 901,546.64	\$ 905,171.70	\$ 908,746.37	\$ 1,771,278.33		\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 47,034,655.73	\$ 47,113,153.21	\$ 47,232,618.69	\$ 46,897,996.28	\$ 47,412,380.03	\$ 47,120,239.23	\$ 46,053,887.52		\$ -	\$ -	\$ -	\$ -

**U.S. Treasury Bills & Notes**

Financial Institution	Cusip Number	Settlement Date	Maturity Date	Par Value	Market Price at Purchase	Amount	Accrued Int. at Purchase	Net Amount	Yield to Maturity	Market Value Current	Accrued Int. as of Dec. 2024
Pershing, LLC-Treasury Notes	912828J27	2/22/2024	2/15/2025	10,274,000.00	97.29	9,995,574.60	3,951.54	9,999,626.14	4.863%	10,244,719.10	77,055.00
Pershing, LLC-Treasury Notes	9128284Z0	11/2/2023	8/31/2025	14,511,000.00	96.00234	13,930,900.10	69,066.78	13,999,966.88	5.07%	14,368,647.09	134,487.31
Pershing, LLC-Treasury Notes	912797GX9	3/14/2024	3/15/2026	10,006,000.00	100.225	10,028,513.50	230,117.38	10,258,630.88	4.625%	10,049,025.80	136,787.82
Total				\$ 34,791,000.00		\$ 33,954,988.20	\$ 303,135.70	\$ 34,258,123.90		\$ 34,662,391.99	348,330.13

**Series 2016-Reserve Fund**

Cusip Number	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	4.26%	N/A	879,528.69	3,239.67

**Series 2016-Water Acquisition Fund**

Cusip Number	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	4.26%	N/A	183.14	0.24

**ANTICIPATED OUTFLOWS**

Water Purchases Dec. 2024	545,124.28
Payroll PR 1-1, 1-2 & ME	400,000.00
AP Check Run 1/15 & 1/29	1,000,000.00
Large CIP Project Payments	-
	1,945,124.28

**FINANCE MEETING**

1/29/2025

Norman Huff-General Manager

Tamara Sexton-Deputy General Manager/Finance

Sandra Llamas-Senior Accountant

**MEETING NOTES:**

1. There were two transfers from LAIF to operations totaling \$3,445,000.00
2. The payment fund received \$83.67 interest earnings in the month of December.
3. The reserve fund received interest earnings in the amount of \$3,252.73 in the month of December. The full amount was transferred to the payment fund.
4. The water acquisition fund received interest earnings in the amount of \$0.60 in the month of December. The full amount was transferred to the payment fund.
5. Camrosa sent \$859,194.96 to the Trustee to pay for principal and interest due on January 15th. The full amount was deposited in the payment fund.
6. LAIF's average monthly rate of return for the period was 4.434
7. Treasury notes pay interest semi-annually. Accrued interest as of Dec. 31st. is \$348,330.13.

# 2025 Camrosa Board Calendar

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

2025 Holidays	
January 1 <sup>st</sup> - New Year's Holiday (Observed)	
February 17 <sup>th</sup> - President's Day	
May 26 <sup>th</sup> - Memorial Day	
July 4 <sup>th</sup> - Independence Day	
September 1 <sup>st</sup> - Labor Day	
November 11 <sup>th</sup> - Veteran's Day	
November 27 <sup>th</sup> & 28 <sup>th</sup> - Thanksgiving	
December 24 <sup>th</sup> & 25 <sup>th</sup> - Christmas	
December 31 <sup>st</sup> - New Year's Eve	

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2025 Conferences	
CASA Winter Conf. (Palm Springs) Jan. 29 <sup>th</sup> - 31 <sup>st</sup>	
ACWA Spring Conf. (Monterey) May 13 <sup>th</sup> - 15 <sup>th</sup>	
CASA 70 <sup>th</sup> Annual Conf. (San Diego) July 30 <sup>th</sup> - Aug 1 <sup>st</sup>	
ACWA Fall Conf. (San Diego) Dec 2 <sup>nd</sup> - 4 <sup>th</sup>	

JULY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2025 AWA Meetings	
AWA Board Meetings (Highlighted in Orange)	
WaterWise Breakfast (Highlighted in Yellow)	
April 17 <sup>th</sup> - Annual Symposium	
<b>August - DARK (No events or meetings)</b>	
September 18 <sup>th</sup> - Reagan Library Reception	
December 11 <sup>th</sup> - Holiday Mixer	

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2025 VCSDA Meetings	
February 4 <sup>th</sup> - Annual Dinner	
April 1 <sup>st</sup>	
June 3 <sup>rd</sup>	
August 5 <sup>th</sup>	
October 7 <sup>th</sup>	
December 2 <sup>nd</sup>	

Camrosa Water District  
7385 Santa Rosa Road  
Camarillo, CA 93012

**Note:** Camrosa Board Meetings are highlighted in **RED**. Board Meetings are held on the **2nd & 4th Thursday** of each month at 5pm unless indicated.

*Calleguas Board Meetings are held 1st & 3rd Wednesday - 5:00 PM*

**Read File**