

Board Agenda

Regular Meeting

Thursday, February 27, 2025

Camrosa Board Room

7385 Santa Rosa Rd., Camarillo, CA 93012

5:00 P.M.

Call to Order

NOTE: As authorized by California Government Code section 54953(b), a board member will be participating in this meeting via teleconferencing. The teleconference location is accessible to the public. The address of the teleconference location is: 2452 Elm Place • Northlake, TX 76247

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Public comment on an item appearing on the agenda may be made prior to the Board's consideration of that item. Persons wishing to address the Board should fill out a white comment card and submit it to the Board President prior to the meeting. All comments are subject to a 5-minute time limit.

Consent Agenda

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Primary Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

1. **Approve Minutes of the Regular Meeting of February 13, 2025**

2. ****Approve Vendor Payments**

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$1,148,929.07.

Primary Agenda

3. **Employee Spotlight**

Objective: Spotlight a Camrosa employee.

Action Required: No action is necessary; for information only.

4. **JPIA's Executive Committee Nomination Concurring Resolution

Objective: Discuss the adoption of Resolution 25-01 concurring with the nomination of Scott Quady to JPIA's Executive Committee.

Action Required: Adopt Resolution 25-01.

5. **PV Well #3

Objective: Award various professional consulting services contracts for the design and development of the Pleasant Valley Well No. 3 (Valencia Well) to be located in Calleguas Creek Park.

Action Required: It is recommended that the Board of Directors authorize the General Manager to enter into contracts and issue purchase orders for the Valencia Well project to:

- 1) MNS Consulting Engineers in the amount, not-to-exceed, \$152,857 to provide professional engineering services, and;
- 2) Meridian Consulting in the amount, not-to-exceed, \$70,780 to provide professional environmental services.

6. Cross-Connection Control Policy Handbook (CCCPH) Compliance

Objective: Discuss the District's compliance with the CCCPH requirements.

Action Required: No action is necessary, for information and discussion only.

7. AI Implementation

Objective: Discuss the opportunities, benefits, and challenges of AI integration.

Action Required: No action is necessary, for information and discussion only.

Comments by General Manager; Comments by Directors

Closed Session Agenda

Discussions of Closed Session Agenda items are closed to the public. The President will announce when the Board is going into closed session.

- 8. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1)):
NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357**

Open Session

- 9. Announcement of Reportable Action Take During Closed Session**

Adjournment

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation to participate in a meeting should direct such request to Donnie Alexander at (805) 482-8514 at least 48 hours before the meeting, if possible.

Board Minutes

Regular Meeting

Thursday, January 23, 2025
Camrosa Board Room
5:00 p.m.

Call to Order The meeting was convened at 5:00 p.m.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President
Jeffrey Brown, Director (via teleconference)
Timothy H. Hoag, Director
Terry L. Foreman, Director

Staff: Norman Huff, General Manager
Tamara Sexton, Deputy General Manager/Finance (via teleconference)
Jozi Zabarsky, Customer Service Manager
Kevin Wahl, Director of Operations
Terry Curson, District Engineer
Joe Willingham, IT and Special Projects Manager
Brad Milner, Management Analyst
Keith Lemieux, Legal Counsel

Guest: Curtis Hopkins, Hopkins Groundwater Consultants

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of January 23, 2025
2. Approve Minutes of the Special Meeting of January 31, 2025
3. Approve Vendor Payments

A summary of accounts payable in the amount of \$984,880.01 was provided for Board information and approval.

Motion to approve the Consent Agenda: Hoag **Second:** Nelson

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Primary Agenda

4. PV Well #3

The Board, Curtis Hopkins, and staff discussed the project scope to develop hydrogeological services for PV Well #3.

For discussion purposes only; no action was required.

5. Employee Spotlight

The Board was introduced to Johnny Cobian, Wastewater System Operator II.

No action was necessary; for information only.

6. Fiscal Year 2024-2025 2nd Quarter Budget Status Report

The Board received a report from staff regarding the Fiscal Year (FY) 2024-2025 2nd Quarter budget report and reserves.

No action was necessary; for information only.

7. Local Production Update

The Board received a briefing on local water production through the second quarter of Fiscal Year (FY) 2024-2025.

No action was necessary; for information only.

8. Master Plan Update

Staff provided the Board with an update on the Master Plan progress.

No action was necessary; for information only.

9. AI Implementation (*deferred to future meeting*)

Closed Session Agenda

- 10. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1)):
NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357 (*cancelled*)**

Open Session

- 11. Announcement of Reportable Action Take During Closed Session (*cancelled*)**

Comments by General Manager

- Informed the Board of the success of the recent District tour provided to about 45 customers and about pending legislation in response to the recent fires.

Comments by Directors

- Director Nelson suggested inviting a Calleguas representative to a Board meeting to discuss water resources.
- Director Foreman informed the Board that the Master Plan committee will be meeting monthly and provide a summary to the Board.

Adjournment

There being no further business, the meeting was adjourned at 7:26 p.m.

Norman Huff, Secretary
Board of Directors
Camrosa Water District

Eugene F. West, President
Board of Directors
Camrosa Water District (ATTEST)

Board Memorandum

February 27, 2025

To: General Manager
From: Sandra Llamas, Sr. Accountant
Subject: **Approve Vendor Payments**

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$1,148,929.07.

Discussion: A summary of accounts payable is provided for Board information and approval.

Payroll PR 2-2, 2025	\$ 61,811.25
Accounts Payable 2/06/2025-02/19/2025	<u>\$ 1,087,117.82</u>
Total Disbursements	<u>\$ 1,148,929.07</u>

DISBURSEMENT APPROVAL	
_____ BOARD MEMBER	_____ DATE
_____ BOARD MEMBER	_____ DATE
_____ BOARD MEMBER	_____ DATE

Norman Huff, General Manager

Camrosa Water District

Accounts Payable Period:

02/06/2025-02/19/2025

Expense	Account Description	Amount
10302	Escrow Account-Pacific Hydro	
11100	AR Other	
11700	Meter Inventory	
11900	Prepaid Insurance	
11905	Prepaid Maintenance Ag	
15773	UAL Prepayment	
13400	Construction in Progress	59,372.53
20053	Current LTD Bond 2016	
20202	Invoice Cloud Fees Payable	
20400	Contractor's Retention	
20250	Non-Potable Water Purchases	
23001	Refunds Payable	399.20
50110	Payroll FLSA Overtime-Retro	
50010	Water Purchases & SMP	631,357.46
50020	Pumping Power	158,215.26
50100	Federal Tax 941 1 st QTR	
50012	CamSan Reclaimed Water	
50135	PERS Required UAL	
50200	Utilities	4,224.80
50210	Communications	
50220	Outside Contracts	167,126.38
50230	Professional Services	
50240	Pipeline Repairs	38,674.72
50250	Small Tool & Equipment	
50260	Materials & Supplies	20,701.16
50270	Repair Parts & Equip Maint	642.75
50280	Legal Services	
50290	Dues & Subscriptions	
50300	Conference & Travel	374.56
50310	Safety & Training	
50330	Board Expenses	
50340	Bad Debt	
50350	Fees & Charges	6,029.00
50360	Insurance Expense	
50500	Misc Expense	
50600	Fixed Assets	
50700	Interest Expense	
TOTAL		\$1,087,117.82

Expense Approval Report

By Vendor Name

Camrosa Water District, CA

Payable Dates 2/6/2025 - 2/19/2025 Post Dates 2/6/2025 - 2/19/2025

Payment Num	Post Date	Vendor Name	Payable Number	Description (Item)	Account Name	Purchase O	Amount
146	02/18/2025	CAMROSA WATER DISTRICT	2014	Reimbursement for EFT Payment to BON01-102-05	Prof services		66.25
TOTAL VENDOR PAYMENTS-GSA							\$ 66.25
Vendor: *CAM* - DEPOSIT ONLY-CAMROSA WTR							
3473	02/13/2025	DEPOSIT ONLY-CAMROSA WTR	2-13-25-PR	Transfer to Disbursements Account	Transfer to disbursements-		140000
3474	02/13/2025	DEPOSIT ONLY-CAMROSA WTR	2-13-25-AP	Transfer to Disbursements Account	Transfer to disbursements-		1360000
Vendor *CAM* - DEPOSIT ONLY-CAMROSA WTR Total:							1500000
61724	02/18/2025	AIRGAS USA, LLC.	9158292357	Materials & Supplies - CO2 Tank Rental	Materials & supplies		139.97
Vendor: ALL11 - ALL PEST AND REPAIR, INC.							
61725	02/18/2025	ALL PEST AND REPAIR, INC.	0028371-VTA1-1900	Pest Control-VTA1-1900	Outsd contracts		800.00
61725	02/19/2025	ALL PEST AND REPAIR, INC.	0028389	Pest Control-VTA1-7385	Outsd contracts		650.00
Vendor ALL11 - ALL PEST AND REPAIR, INC. Total:							1,450.00
61726	02/19/2025	ALLCONNECTED INC	44172	Managed IT Services with All Connected Inc.	Outsd contracts	FY25-0014	9,943.75
1541	02/19/2025	ANDREW NELSON	CASA2025-TrvlReimb	2025 Casa WntrConference-Travel Reimbursement	Conf. & travel		374.56
Vendor: BRE02 - BRENNTAG PACIFIC, INC.							
61727	02/18/2025	BRENNTAG PACIFIC, INC.	BPI494516	Materials & Supplies - Chemicals CWRP-Lynnwood	Materias & Supp-PV Well		6,020.89
61727	02/18/2025	BRENNTAG PACIFIC, INC.	BPI494516	Materials & Supplies - Chemicals CWRP-Lynnwood	Materials & supplies		6,020.90
Vendor BRE02 - BRENNTAG PACIFIC, INC. Total:							12,041.79
Vendor: CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT							
1542	02/18/2025	CALLEGUAS MUNICIPAL WATER DISTRICT	017325	Water Purchase Potable	Water purchases potable		496,271.61
1542	02/18/2025	CALLEGUAS MUNICIPAL WATER DISTRICT	017325	Water Purchase Potable	CMWD Fixed Charges		83,398.27
1542	02/18/2025	CALLEGUAS MUNICIPAL WATER DISTRICT	017325	Water Purchase N-P	Water purchases		43,324.85
1542	02/18/2025	CALLEGUAS MUNICIPAL WATER DISTRICT	017325	Water Purchase N-P	CWD-Fixed Charges		7,280.73
1542	02/18/2025	CALLEGUAS MUNICIPAL WATER DISTRICT	SMP011925	SMP CMWD-SMP Pipeline Fee	SMP CWD-RMWTP		541.00
1542	02/18/2025	CALLEGUAS MUNICIPAL WATER DISTRICT	SMP011925	SMP CMWD-SMP Pipeline Fee	SMP CMWD		541.00
Vendor CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT Total:							631,357.46
61728	02/19/2025	Central Courier LLC	57087	Courier Service- Period 2/01/25 th 2/28/25	Outsd contracts		368.08
61729	02/18/2025	CITY OF CAMARILLO	2025-Blanket Permit	Annual Blanket Encroachment Permit & Insurance	Fees & charges		6,029.00
61730	02/19/2025	CITY OF THOUSAND OAKS	101-20125	Sewer Charges for Read Rd Tract	Outsd contracts		635.04
61731	02/19/2025	CORELOGIC INFORMATION SOLUTIONS, INC	30760080	On Line Services-Ventura Cty Parcel Info	Outsd contracts		168.83
Vendor: CUL02 - CULLIGAN OF VENTURA COUNTY							
61732	02/18/2025	CULLIGAN OF VENTURA COUNTY	1899275	Water Softener - Lynnwood	Materias & Supp-PV Well		181.10
61732	02/18/2025	CULLIGAN OF VENTURA COUNTY	1899690	Water Softener - Lynnwood	Materias & Supp-PV Well		6.00
Vendor CUL02 - CULLIGAN OF VENTURA COUNTY Total:							187.10
61733	02/19/2025	CUSTOM PRINTING	172679	Bussiness Cards-Sexton,Milner, Roberts	Materials & supplies		225.23
61734	02/19/2025	DAVMAR AIR	12348	Air Compressor Maintenance	Outsd contracts	FY25-0194	2,101.88
61735	02/18/2025	E Source	12745	Invoice for Water Loss Audit Validation	Outsd contracts		2,700.00

Vendor: EJH01 - E.J. HARRISON & SONS INC

61736	02/18/2025	E.J. HARRISON & SONS INC	020425-5-0080466-9	Outside Contracts - Trash Removal-Office	Outsd contracts		562.95
61736	02/19/2025	E.J. HARRISON & SONS INC	021325-1-0246328-6	Trash Removal - Main Office- E-Waste	Outsd contracts		187.00
Vendor EJH01 - E.J. HARRISON & SONS INC Total:							749.95

1543	02/18/2025	ENTERPRISE FLEET SERV INC	123859-020625	Vehicle Lease - January 2025	Outsd contracts		10,551.61
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Vendor: FAM01 - FAMCON PIPE & SUPPLY, INC

61737	02/19/2025	FAMCON PIPE & SUPPLY, INC	S100147538-001	Leak Repair Parts - CWRF	Pipeline repairs	FY25-0191	2,527.08
61737	02/19/2025	FAMCON PIPE & SUPPLY, INC	S100147557-001	Leak Repair Parts - CWRF	Pipeline repairs	FY25-0191	1,075.18
61737	02/19/2025	FAMCON PIPE & SUPPLY, INC	S100147661-001	Repair Parts & Equipment-3" Pipe and Fittings	Repair parts & equipment		642.75
61737	02/19/2025	FAMCON PIPE & SUPPLY, INC	S100148049-001	Leak Repair Parts - CWRF	Pipeline repairs	FY25-0191	1,746.03
Vendor FAM01 - FAMCON PIPE & SUPPLY, INC Total:							5,991.04

Vendor: FRU01 - FRUIT GROWERS LAB. INC.

61738	02/19/2025	FRUIT GROWERS LAB. INC.	419734A	Outside lab work for CWRF	Outsd contracts		195.00
61738	02/18/2025	FRUIT GROWERS LAB. INC.	501378A	Outside Lab Work for the Conejo GAC	Outsd contracts		39.00
61738	02/18/2025	FRUIT GROWERS LAB. INC.	501498A	Outside Lab Work for CWRF	Outsd contracts		39.00
61738	02/19/2025	FRUIT GROWERS LAB. INC.	502043A	Outside lab work for Conejo GAC Plant	Outsd contracts		357.00
61738	02/19/2025	FRUIT GROWERS LAB. INC.	502044A	Outside lab work for Conejo GAC Plant	Outsd contracts		181.00
61738	02/19/2025	FRUIT GROWERS LAB. INC.	502045A	Outside lab work for Conejo GAC Plant	Outsd contracts		39.00
Vendor FRU01 - FRUIT GROWERS LAB. INC. Total:							850.00
61739	02/19/2025	IDEXX LABORATORIES, INC	3169278802	Microbiological Testing Materials	Materials & supplies	FY25-0186	3,599.60

Vendor: INFO0 - INFOSEND, INC.

61740	02/19/2025	INFOSEND, INC.	279782	Address Change Service	Outsd contracts		13.50
61741	02/19/2025	INFOSEND, INC.	281326	Printing and Mailing the February 2025 Statements	Outsd contracts		5,076.20
Vendor INFO0 - INFOSEND, INC. Total:							5,089.70

Vendor: J&H01 - J&H Engineering

61742	02/19/2025	J&H Engineering	4170	Leak Repair - 1" Service	Pipeline repairs	FY25-0192	9,753.45
61742	02/19/2025	J&H Engineering	4171	Drain - Bar Screen CWRF	Outsd contracts	FY25-0190	1,200.00
Vendor J&H01 - J&H Engineering Total:							10,953.45

61743	02/18/2025	LADONNA JAMES	00000894	Deposit Refund Act 894 - 822 PASEO SERENATA	Refunds payable		26.69
61744	02/18/2025	LARISSA LINDSAY	00009966	Deposit Refund	Refunds payable		23.81
61745	02/18/2025	LYNN THORNE	00003738	Deposit Refund Act 3738 - 1308 CALLE BONITA	Refunds payable		58.21
61746	02/18/2025	NATALIE A KRETZSCHMAR	00007053	Deposit Refund Act 7053 - 4936 LADERA VISTA DR	Refunds payable		57.1
61747	02/19/2025	RT LAWRENCE CORPORATION	49508	Lockbox Services for the month of January 2025	Outsd contracts		605.18
61748	02/19/2025	SAM HILL & SONS, INC.	5234	Distribution Valve Replacement - Pancho Rd.	Construction in progress	FY25-0115	49,170.00
61749	02/19/2025	Santa Paula Materials, Inc.	24118	Pipeline Repair - Rock and Sand	Pipeline repairs		962.77

Vendor: SCF01 - SC Fuels

61750	02/19/2025	SC Fuels	IN0000065292	Material & Supplies - FUEL	Materials & supplies		1,882.26
61750	02/19/2025	SC Fuels	IN0000069594	Material & Supplies - FUEL	Materials & supplies		1,844.54
Vendor SCF01 - SC Fuels Total:							3,726.80

Vendor: SCE01 - SOUTHERN CALIF. EDISON

1546	02/19/2025	SOUTHERN CALIF. EDISON	Feb25	January 2025 Usage Charges	Pumping power Potable		63,757.02
1546	02/19/2025	SOUTHERN CALIF. EDISON	Feb25	January 2025 Usage Charges	Pumping Power-RMWTP		5,746.69
1546	02/19/2025	SOUTHERN CALIF. EDISON	Feb25	January 2025 Usage Charges	Pumping power N-Pot		88,711.55
1546	02/19/2025	SOUTHERN CALIF. EDISON	Feb25	January 2025 Usage Charges	Utilities		3,996.07
Vendor SCE01 - SOUTHERN CALIF. EDISON Total:							162,211.33
1547	02/19/2025	SOUTHERN CALIFORNIA GAS	Jan2025-2	Dec2024 Charges-Act 170 013 9900 9	Utilities		228.73

61751	02/19/2025	SPARKLETTS	4667386-021625	Distilled Bottled Water	Outsd contracts		64.95
61752	02/19/2025	SWEEPING CORP OF AMERICA	75300VS	Sweeping at CWRF - Grounds Clean Up	Outsd contracts		400.00
61753	02/19/2025	SYNAGRO TECHNOLOGIES, INC.	55416	Sludge Removal	Outsd contracts	FY25-0010	13,955.61
61754	02/19/2025	T&T TRUCK & CRANE SERVICE	0171481IN	Diversion Sand Removal	Outsd contracts	FY25-0189	1,278.00
61755	02/19/2025	TRAVIS AGRICULTURAL, INC	25060-P1	Leak Repair - 4" Plant Water CWRF	Pipeline repairs	FY25-0193	22,610.21
Vendor: UNI08 - UNIFIRST CORPORATION							
61756	02/19/2025	UNIFIRST CORPORATION	2210171173	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts		91.42
61756	02/19/2025	UNIFIRST CORPORATION	2210171174	Uniform Cleaning Service	Outsd contracts		193.34
61756	02/19/2025	UNIFIRST CORPORATION	2210172819	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts		91.42
61756	02/19/2025	UNIFIRST CORPORATION	2210172829	Uniform Cleaning Service	Outsd contracts		193.34
Vendor UNI08 - UNIFIRST CORPORATION Total:							569.52

Vendor: USA01 - USA BLUE BOOK

61758	02/19/2025	USA BLUE BOOK	INV00615579	Laboratory Supplies	Materials & supplies		208.61
61758	02/19/2025	USA BLUE BOOK	INV00617083	Laboratory Supplies	Materials & supplies		127.76
61758	02/19/2025	USA BLUE BOOK	INV00620971	Laboratory Spill Kit for CWRF	Materials & supplies		211.98
61758	02/19/2025	USA BLUE BOOK	INV00627177	Laboratory Supplies	Materials & supplies		232.32
Vendor USA01 - USA BLUE BOOK Total:							780.67

61722	02/07/2025	VENTURA COUNTY WATERSHED	00005446-1	Deposit Refund Act 5446 - 2748A Vista Arroyo	Refunds payable		233.39
61759	02/19/2025	VENTURA REGIONAL SANITATION DISTRICT, INC	13125	VRSD Sewer Cleaning	Outsd contracts	FY25-0008	44,537.80
61723	02/13/2025	VENTURA RENTAL CENTER	209692	Tent, tables, linenes, chairs for 2/12/25 tour	Outsd contracts		1,916.88
61760	02/19/2025	WALTON MOTORS & CONTROLS, INC	83960	Motor Repair - University Well	Construction in progress	FY25-0172	10,202.53
61761	02/19/2025	WBI INC	C-25	Sludge Pressing	Outsd contracts	FY25-0009	67,989.60

TOTAL VENDOR PAYMENTS-CAMROSA

\$ 1,087,117.82

Vendor: PER05 - CAL PERS 457 PLAN

DFT0005755	02/06/2025	CAL PERS 457 PLAN	INV0015758	Deferred Compensation	Deferred comp - ee paid		3,125.00
DFT0005757	02/06/2025	CAL PERS 457 PLAN	INV0015761	Deferred Compensation	Deferred comp - ee paid		465.12
Vendor PER05 - CAL PERS 457 PLAN Total:							3,590.12

DFT0005769	02/06/2025	EMPLOYMENT DEVELOP. DEPT.	INV0015774	Payroll-SIT	P/R-sit		7,029.56
DFT0005756	02/06/2025	Empower Annuity Ins Co of America	INV0015759	Deferred Comp 457	Deferred comp - ee paid		150.00
1537	02/06/2025	LINCOLN FINANCIAL GROUP	INV0015760	Deferred Compensation	Deferred comp - ee paid		2,849.07
1536	02/06/2025	LINCOLN FINANCIAL GROUP	INV0015771	Profit Share Contribution	Profit share contributions		3,102.76
DFT0005758	02/06/2025	PUBLIC EMPLOYEES	INV0015762	PERS-Retirement	P/R-state ret.		24,137.75

Vendor: UNI10 - UNITED STATES TREASURY

DFT0005767	02/06/2025	UNITED STATES TREASURY	INV0015772	FIT	P/R-fit		16,520.87
DFT0005768	02/06/2025	UNITED STATES TREASURY	INV0015773	Payroll- Medicare Tax	P/R - ee medicare		4,411.12
Vendor UNI10 - UNITED STATES TREASURY Total:							20,931.99
61711	02/06/2025	UNITED WAY OF VENTURA CO.	INV0015757	Charity-United Way	P/R-charity		20.00

TOTAL PAYROLL VENDOR PAYMENTS-CAMROSA

\$ 61,811.25

Board Memorandum

February 27, 2025

To: Board of Directors

From: Jozi Zabarsky, Customer Service Manager

Subject: Employee Spotlight

Objective: Spotlight a Camrosa employee.

Action Required: No action is necessary; for discussion only.

Discussion: The primary goals of the District's Strategic Plan are Water Supply Independence, Infrastructure Integrity, Prudent Financial Management, Public Trust, and Service Excellence Through Organization Development. In fulfilling the District's commitment to that Plan, management staff would like to spotlight one of its employees whose commitment, dedication, and hard work helps the District advance towards those goals.

Board Memorandum

February 27, 2025

To: Board of Directors

From: Norman Huff, General Manager

Subject: JPIA's Executive Committee Nomination Concurring Resolution

Objective: Discuss the adoption of Resolution 25-01 concurring with the nomination of Scott Quady to JPIA's Executive Committee.

Action Required: Adopt Resolution 25-01.

Discussion: The Board of Directors of the Calleguas Municipal Water District (Calleguas) has nominated its Vice-President, Scott H. Quady, for election to the Association of California Water Agencies-Joint Powers Insurance Authority (ACWA-JPIA) Executive Committee.

The bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, three member districts must concur with the nominating district. Calleguas has respectfully requested that the District consider adopting a concurring resolution of nomination in support of Mr. Quady.

Attachments:

- Calleguas Letter
- Calleguas Resolution
- Scott Quady Statement of Qualifications
- Resolution 25-01

RAUL AVILA, PRESIDENT
DIVISION 1

THIBAUT ROBERT, SECRETARY
DIVISION 4

REDDY PAKALA, DIRECTOR
DIVISION 3



SCOTT H. QUADY, VICE-PRESIDENT
DIVISION 2

JACQUELYN MCMILLAN, TREASURER
DIVISION 5

KRISTINE MCCAFFREY
GENERAL MANAGER

web site: www.calleguas.com

2100 OLSEN ROAD • THOUSAND OAKS, CALIFORNIA 91360-6800 805/526-9323 • FAX: 805/522-5730

February 11, 2025

Gene F. West
President
Board of Directors
Camrosa Water District
7385 Santa Rosa Road
Camarillo, CA 93012

Dear President West:

The Board of Directors of the Calleguas Municipal Water District (Calleguas) has nominated its Vice-President, Scott H. Quady, for election to the Association of California Water Agencies-Joint Powers Insurance Authority (ACWA-JPIA) Executive Committee. Enclosed is a certified copy of Calleguas Resolution No. 2102, nominating Mr. Quady for the ACWA-JPIA Executive Committee.

Mr. Quady has served on the Calleguas Board for 16 years and has 40 years of experience as a professional in the water industry, including private, municipal and non-profit organizations. He currently serves on the ACWA Region 8 Board as Vice-Chair and ACWA Energy Committee; in prior years, he has served on the Water Quality, Safe Drinking Water, and Water Management Committees.

Mr. Quady has served on the Board of ACWA-JPIA since 2012 and has institutional knowledge of programs, their history, and how coverages evolved for the JPIA membership. He has helped the organization grow. Mr. Quady has been on the Workers' Compensation Committee since 2018 and served on the California Water Insurance Fund (CWIF) Captive Board in 2019 (3 years) and 2022 (2 years). He would be honored to serve on the Executive Committee and values ACWA-JPIA's hands-on approach to actively helping its members to reduce the risks of claims and assist with cost-effective and safe operations of water agencies throughout California. Enclosed is his Statement of Qualifications.

Calleguas respectfully requests your organization consider adopting a concurring resolution of nomination in support of Mr. Quady. Enclosed is a sample ACWA-JPIA concurring resolution for your consideration in support of his nomination or it can be found at:

https://www.acwajpia.com/wp-content/uploads/Resolution_Concurring_Exco_2025.pdf

Once the concurring nomination has been adopted, please send a certified copy to:

ACWA/JPIA

Attention: Laura Baryak
ACWA JPIA
P.O. Box 619082
Roseville, CA 95661-9082
lbaryak@acwajpia.com

and

**Calleguas Municipal
Water District**

Attention: Kristine
McCaffrey
2100 E. Olsen Road.
Thousand Oaks, CA 91360
kmccaffrey@calleguas.com

This resolution must be received by ACWA/JPIA no later than 4:30 pm Friday, April 11, 2025.

Thank you for your consideration of support for Mr. Quady's candidacy. Should you have any questions or need additional information, please feel free to contact me at 805-579-7173 or kmccaffrey@calleguas.com.

Sincerely,



Kristine McCaffrey
General Manager

Enclosures:

1. Calleguas Resolution No. 2102
2. Scott H. Quady Statement of Qualifications

RESOLUTION NO. 2102

RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CALLEGUAS MUNICIPAL WATER DISTRICT
NOMINATING SCOTT H. QUADY TO THE EXECUTIVE
COMMITTEE OF THE ASSOCIATION OF CALIFORNIA
WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("JPIA")

WHEREAS, Calleguas Municipal Water District is a member district of the JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits;

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, the member district must place into nomination its member of the JPIA Board of Directors for such open position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Calleguas Municipal Water District that its member of the JPIA Board of Directors, Scott H. Quady be nominated as a candidate for the Executive Committee for the election to be held during the JPIA's Spring 2025 Board of Directors' meeting.

BE IT FURTHER RESOLVED that the JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to effect such nomination.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

ADOPTED, SIGNED AND APPROVED this fifth day of February 2025.



Raul Avila, President
Board of Directors

I HEREBY CERTIFY that the foregoing Resolution was adopted at a meeting of the Board of Directors of Calleguas Municipal Water District held on February 5, 2025.

ATTEST:

for 

Thibault Robert, Secretary
Board of Directors

(SEAL)



PROFILE

Master of Science Degree,
Environmental Science (LMU)

Bachelor of Science Degree,
Biochemistry (Cal Poly, SLO)

Engineer-In-Training (EIT),
California Department of
Consumer Affairs

Water Treatment Operator (2),
State Water Resources Control
Board

Environmental Compliance
Inspector and Laboratory Analyst
(4), California Water Environment
Association

Member: American Water Works
Association

CONTACT

PHONE:
805-579-7111

WEBSITE:
www.calleguas.com

EMAIL:
squady@calleguas.com



SCOTT QUADY

Candidate Statement of Qualifications: ACWA-JPIA Executive Committee

Sixteen years as a water district board member

Forty-year career as a water industry professional: private,
municipal and non-profit organizations

Retired as an Environmental Resource Analyst

ACWA-JPIA

Board Member Director since 2012

- Workers Compensation Committee since 2018
- CWIF (California Water Insurance Fund, Captive)
Board: 2019 (3 yrs), 2022 (2 yrs)

ACWA

- Region 8, Alternate Vice-Chair since 2023
- Energy Committee
- Prior/continuing interests: Water Quality, Safe Drinking
Water and Water Management Committees

CALLEGUAS BOARD HISTORY

- First elected, 2008
- Board President, 2012-16, 2023-24
- Treasurer, 2016-22
- Vice-President, 2025 - Present

CALLEGUAS COMMITTEES (HISTORICAL/CURRENT)

- Chair, Finance, 2016
- Chair, Water Quality, 2012
- Member, Finance
- Alternate member, Public Engagement,
Communication, and Legislative Affairs
- Member, Water Supply, Storage, and Partnership
Development
- Ventura County Regional Energy Alliance

Resolution No: 25-01

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMROSA WATER DISTRICT
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("JPIA")**

Whereas, this district is a member district of the JPIA; and

Whereas, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's **Executive Committee**, three member districts must concur with the nominating district, and

Whereas, another JPIA member district, the CALLEGUAS MUNICIPAL WATER DISTRICT has requested that this district concur in its nomination of its member of the JPIA Board of Directors to the **Executive Committee** of the JPIA;

Now, Therefore, Be It Resolved by the Board of Directors of the Camrosa Water District that this district concur with the nomination of SCOTT H. QUADY of the CALLEGUAS MUNICIPAL WATER DISTRICT to the **Executive Committee** of the JPIA.

Be It Further Resolved that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

Adopted, Signed, and Approved this 27th day of February, 2025.

Eugene F. West, President
Board of Directors
Camrosa Water District

_____ (ATTEST)
Norman Huff, Secretary
Board of Directors
Camrosa Water District

Board Memorandum

February 27, 2025

To: General Manager

From: Terry Curson, District Engineer

Subject: Award Various Professional Service Contracts for the Pleasant Valley Well No. 3

Objective: Award various professional consulting services contracts for the design and development of the Pleasant Valley Well No. 3 (Valencia Well) to be located in Calleguas Creek Park.

Action Required: It is recommended that the Board of Directors authorize the General Manager to enter into contracts and issue purchase orders for the Valencia Well project to:

1. MNS Consulting Engineers in the amount, not-to-exceed, \$152,857 to provide professional engineering services, and;
2. Meridian Consulting in the amount, not-to-exceed, \$70,780 to provide professional environmental services.

Summary: On April 9, 2014, the Board of Directors authorized the General Manager to enter into an Agreement with the Pleasant Valley County Water District for the sale of water pursuant to State Water Resources Control Board Water Right Decision 1638. The Agreement was previously approved by the Fox Canyon Groundwater Management Agency (FCGMA), the Basin's managing authority, on March 26, 2014, as Resolution 2014-01. The Agreement allows the direct sale of excess Conejo Creek Diversion water to Pleasant Valley, and for the transfer of pumping credits (within the Pleasant Valley Basin) from Pleasant Valley to Camrosa on a one-to-one exchange for every acre-foot of water delivered. Currently the District has two wells (Woodcreek, Lynnwood) that has limited capacity and is tied to an existing allocation through the FCGMA.

Agreements between the Pleasant Valley County Water District and the Fox Canyon Groundwater Management Agency (FCGMA) have resulted in the exchange of non-potable surface water for potable groundwater within the Pleasant Valley Basin. The existing Woodcreek and Lynnwood Wells, which are the District's only two wells located within the basin lack the capacity to take advantage of the agreement terms. In addition, the development of the District's Master Plan identifies the need for a third well to take advantage of accumulated groundwater extraction credits from the FCGMA. A well siting study along with groundwater modeling and a pumping assessment report was completed and a new well location has been identified at the Calleguas Creek Park.

Discussion: In October 2024, a Request for Proposal (RFP) for engineering services was released. The engineering scope of work was broken into two phases. Phase 1 includes an extensive evaluation (PDR) of two alternative projects. Alternative No. 1 is based on the distribution of raw

well water from the Calleguas Creek Park (CCP) site to new iron/manganese treatment filter skids at the existing Lynnwood well site. Once treated it would be redistributed and blended with CMWD's Meter Station No. 10 water. Alternative No. 2 involves onsite treatment for iron/manganese along with backwash into the adjacent residential sewer system and distribution of filtered water for blending at CMWD's Meter Station No. 11. Both alternatives will look at, but are not limited to, facility sizing, distribution pipeline alternative alignments, treatment facilities, necessary right of way, and overall costs. Once the alternatives have been reviewed, a preferred alternative will be selected for the consultant to begin the design as part of Phase 2.

Three engineering proposals were received on January 6, 2025, and evaluated and scored by Camrosa staff. It was determined that MNS submitted a proposal and fee schedule for both phases of the work that met the required scope and is considered superior. A final fee schedule was subsequently reviewed and negotiated to include only Phase 1, resulting in a cost of \$152,857. It is expected that once the PDR is complete and the Alternative project selected by the Board, staff will return to the Board to award Phase 2 (final design) of the project.

In October 2024, District staff released a proposal (RFP) for environmental services for the Valencia Well. The District received one proposal from Meridian Consultants. Meridian staff prepared the original environmental documentation for the Lynnwood Well project and is very familiar with the project scope and environmental requirements. Meridian's proposal appears complete, responsive, and the fee amount of \$70,780 is considered reasonable. Even though the Environmental documentation cannot proceed to completion until the preferred Alternative and pipeline route are finalized, staff has had discussions with Meridian to expedite the project timeline, as practical.

Staff is currently working on securing hydrogeological services and is currently working with Hopkins Groundwater Consulting to develop a scope of work and fee schedule for well design services. It is expected that once complete, staff will present an award to the Board at the first meeting in March.

Funding for the Environmental Services is available from previously allocated PV Well #3 CIP funds.

Funding for the Phase I Engineering Services is available from the District's FY 24-25 Operational Budget.

Attachments:

- MNS Engineering Proposal
- Meridian Environmental Proposal

February 11, 2025

Camrosa Water District
Attention: Mr. Terry Curson, PE District Engineer
7385 Santa Rosa Road
Camarillo, CA 93012

SUBJECT: Camrosa Water District – Engineering Design Services for the Proposed Valencia Well

Dear Mr. Curson:

MNS Engineers appreciates the opportunity to provide this proposal to Camrosa Water District (District/Camrosa). The scope of work was developed based on the Request for Proposals (RFP) to Provide Engineering Design Services for the Proposed Valencia Well (Project) dated October 31, 2024 and a November 12, 2024 meeting and site visit with the District Project Manager.

Since 1962, MNS has provided quality infrastructure consulting services to the water/wastewater resources and transportation markets throughout California. MNS specializes in the core services of planning, civil engineering, construction management, and land surveying.

MNS will provide professional engineering services for the construction of a new, potable water well, including alternative analysis, preliminary design, property acquisition, and final design. The MNS team is fully equipped to plan and design the proposed improvements to construct the Valencia Well. Our comprehensive approach will achieve this goal by implementing a variety of strategies during planning and detailed design of the Project.

Our Project Manager, **Tyler Hunt, PE, QSD**, has managed numerous projects involving water pipelines, wells, pump stations, sewer force mains, sewer pump stations, trenchless construction, treatment plants, and associated miscellaneous water and wastewater infrastructure improvements. Tyler understands the responsiveness, thoroughness, and quality expected while maintaining the project budget and schedule milestones.

We have supplemented our team with the addition of Engeo for geotechnical engineering services, MSO Technologies, Inc (MSO) for electrical and I&C design, Pacific Coast Land Design, Inc (PCL) for landscape design, and Hamner, Jewell, and Associates (Hamner Jewell) for property acquisition support.

We look forward to working with the District and being a part of your continued growth. Please contact me at **805.722.2734** or **npanofsky@mnsengineers.com** or **Tyler Hunt, PE, QSD**, at **805.592.2078** or **thunt@mnsengineers.com** with any questions you may have about our submittal. Thank you for your consideration.

Sincerely,
MNS Engineers, Inc.



Nick Panofsky, PE, QSD
Vice President, Water Resources



Tyler Hunt, PE
Principal Engineer

Project Understanding

The District plans to develop and construct a new groundwater well and potentially treatment facilities within Calleguas Creek Park (Park) located within the City of Camarillo (Figures 1 and 2). Alternatively, the well could be constructed in the Park and the treatment facilities constructed within an the existing Lynnwood Well facility located at Woodcreek Park (Figure 3). A siting study and groundwater modeling, completed by Hopkins Groundwater Consulting and INTERA, respectively, selected the Park as the preferred location for a new well. The specific location of the well within the Park boundaries will be determined during the Project; however, it is expected to be located along the Park's westerly boundary and adjacent to the Ventura County Flood Control District's bike/walking path.

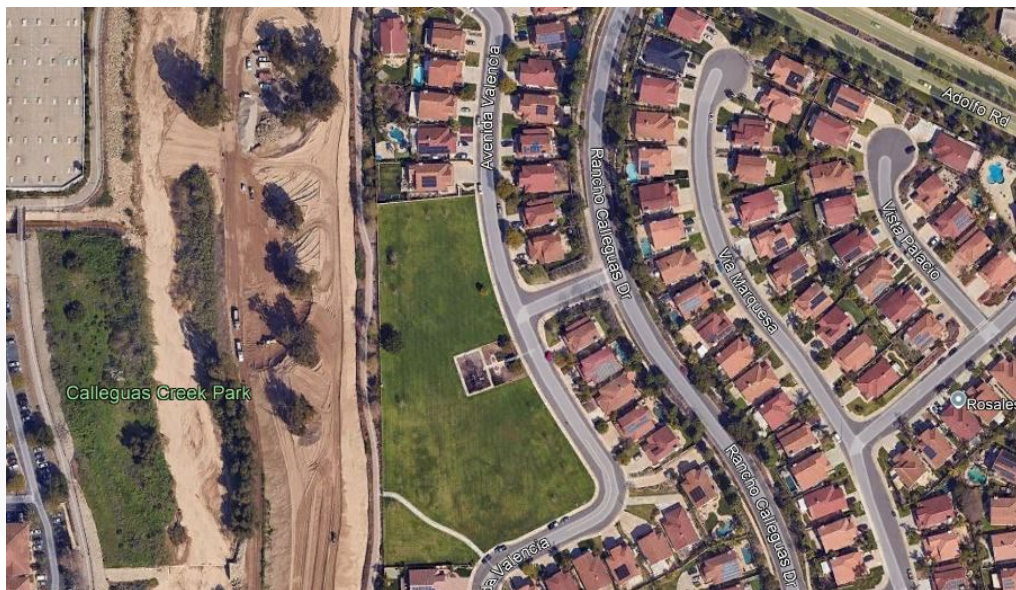


Figure 1 - Proposed Valencia Site Location

The selected consultant will work with a District-provided hydrogeologist to develop plans and/or exhibits illustrating the well location and support facilities required to perform construction of a test well and drilling of the finished well. The Project will proceed to preliminary design upon confirmation a favorable well can be constructed at the site.

Based on experience with previous wells in the area, the District expects the produced water to require treatment to reduce concentrations of iron and manganese. The District is interested in evaluating two alternatives for providing treatment and disinfection. Alternative 1 will send the raw water to the Lynnwood Well site for treatment prior to discharge to the distribution system. Alternative 2 will perform the treatment at the Valencia Well site prior to discharge at Calleguas Municipal Water District's Meter Station No. 11. The District expects an ATEC treatment system would be utilized for both alternatives.



Figure 2 – Calleguas Creek Park

The Project components will include, but are not limited to:

- Buildings and Structures:
 - Masonry block enclosure w/electric and manual gates & access doors
 - Sound attenuating building to house well pump and motor (assumed to be pre-fabricated)
 - Disinfection
 - Chain-link fenced in area with metal roof
 - Chemical feed pumps
 - Analyzers
 - Water softener equipment
 - Chlorine generation equipment
 - Injection quills
 - Chlorine storage tank
 - LAS storage tank
 - Various chemical totes as required
- Electrical Service
 - Transformer, conduits, conductors, switchgear, MCCs & controls
 - Emergency standby generator & fuel tank
 - Lighting
- Controls
 - Controls & instrumentation plans
 - Controls & instrumentation specifications
 - System integration between District PLC and treatment equipment PLCs.
- Flood plain/zone analysis and mitigation
- Property acquisition (easement documents/agreements with Park District, SC Edison)
- Encroachment permits with City of Camarillo
- Site work including grading, paving, vehicle access and various other related site improvements.
- Landscaping and irrigation for screening purposes
- Both onsite & offsite suction and discharge piping, valves, meters, and fittings
- Iron & Manganese filtration equipment
- Manhole and sewer connections to existing sewer system for filter backwash
- Well flush-to-waste to existing storm drain system
- Temporary and permanent well drilling water service and storm drain piping

- Other miscellaneous and appurtenant facilities, as needed.



Figure 3 – Existing Lynwood Well Site at Woodcreek Park

The District is seeking a consultant to investigate the existing conditions, assist the hydrogeologist, perform an alternatives evaluation, prepare contract documents for public bid, and support the District during the bid process.

Project Approach

MNS will take a collaborative approach to this Project. We will be available throughout the Project duration to discuss the Project as both a technical and administrative resource for the District. The below provides our step-by-step process to meet the District's Project goals.

Initial Groundwork

Defining expectations and guardrails early in a project lifecycle are one of the keys to success. While this proposal presents our current understanding of the District's expectations, it is no substitute for face-to-face interactions and on the ground observations. Therefore, the Project Kickoff Meeting and Site Visit are considered critical to successful execution of the subsequent tasks. We have included additional time in the Project schedule to fully develop the Kickoff Meeting agenda and have allocated a full day for the meeting and site visit. Spending the extra time early in the Project will reduce efforts later in the Project related to missed considerations and rework.

Following the Project Kick-off meeting, MNS will establish a deep understanding of District provided data regarding the District's system and perform a comprehensive field investigation. MNS will review the District's draft Master Plan, Siting Study, other pertinent studies as necessary. Understanding the existing system and its deficiencies is critical to ensure the overall strategy for system operation is feasible. Careful review of these documents will allow MNS to develop a roadmap for the field investigation and ensure holes in the data can be filled in during the investigation. Observations regarding the feasibility of constructing facilities within the public right-of-way versus easements on private property will be noted. Additional features such as drainage channels, bridges, and culverts will also be noted.

Hydrogeologist Coordination

MNS will work with the District's hydrogeologist to support efforts to determine the location for constructing a test well and permanent well. MNS will coordinate with the Pleasant Valley Recreation and Parks District to determine feasible and preferred locations for the new well facilities. We will investigate and provide exhibits identifying locations for obtaining construction water for drilling and discharging wastewater generated during test well and final well construction. Selection of the correct well site is key to ensure constructability and ease of operations and maintenance (O&M).



Figure 4 – Typical Test Well Construction

Development of Project Parameters

Developing and establishing the Project parameters is critical to evaluating alternatives and development of the preliminary design. Our review of District planning documents, test well results, and District staff consultations will assist in developing pump selections, treatment sizing, and preferred layouts. Sizing of pipes and other appurtenances as well as determining connection points for the various alternatives will provide a basis of design for further evaluations. We will perform an evaluation of flood zone risks for the well site and alternative pipeline alignments.

Alternative Evaluation

Based on the RFP, MNS will evaluate two alternatives; however, for Alternative 1, we have also included three additional alignments for consideration and review. The alternative evaluation will look at property ownership, feasibility of alternative routes, sewer connections, equipment sizing (iron/manganese treatment, forward flush, chlorine generation), and finished water connections. The below provides a summary of our understanding of the alternatives. Figure 5 provides an illustration.

Alternative 1

Alternative 1 would construct the Valencia Well at Calleguas Creek Park and install a raw water pipeline to convey well discharge to the Lynnwood Well site located at Woodcreek Park. Treatment and disinfection would take place and the Lynnwood site prior to discharge to the distribution system. This alternative will require significant effort to evaluate the Lynnwood Well site facilities and capacities of nearby utilities including the potable distribution, sewer, storm drain, and electrical systems. The location and alignment of the raw water line will also be critical. The City of Camarillo will be consulted to ensure compliance with their Pavement Management Plan Moratorium.



Figure 5 – Valencia Well Alternatives

Below are descriptions of the three alignment alternatives which will be evaluated for the raw water line:

Alternative 1A – Raw water pipeline would be installed primarily in easements located along Calleguas Creek. Upon reaching the intersection of North Creekside Road and Paseo Del Campo, the alignment follows Paseo Del Campo to Tierra Linda Elementary School (School). The alignment will then enter the School property within an easement to Woodcreek Park and the Lynnwood Well site.

Alternative 1B – Alternative 1B follows the 1A alignment substantially but deviates between Via Pacheco and North Creekside Road, allowing the pipeline to be located at a higher elevation which will reduce risks due to potential flooding impacts. At the intersection of North Creekside Road and Paseo Del Campo, the alignment continues as described in Alternative 1A.

Alternative 1C – This alternative aligns the pipeline in public right-of-way (ROW) located in Rancho Calleguas Drive, Adolfo Road, Mission Oaks Boulevard, and North Creekside Road. At the intersection of North Creekside Road and Paseo Del Campo, the alignment continues as described in Alternative 1A.

Alternative 1D – Alternative 1D aligns the pipeline in public right-of-way (ROW) located in Rancho Calleguas Drive and Adolfo Road. Southeast of the intersection of Adolfo Road and Tahquitz, the alignment turns north along a privately owned greenbelt. At the end of the greenbelt, the alignment continues as described in Alternative 1B.

Depending on the selected alignment, all or some of the permanent easement and temporary construction easement (TCE) acquisitions listed below would be required:

Calleguas Creek Park

Owner: Pleasant Valley Recreation and Park District
APN: 160-0-321-225

Wood Creek Park

Owner: Pleasant Valley Recreation and Park District
APN: 171-0-240-215

Tierra-Linda Elementary School

Owner: Pleasant Valley School District
APN: 171-0-240-185 & 225

Calleguas Creek Path

Owner: Pardee Construction Company
APN: 171-0-250-595

Calleguas Creek

Owner: Ventura County Flood Control District
APN: 171-0-250-605 & 160-0-010-495, 805 & 815

Greenbelt

Owner: 1170 Avenida Acaso LLC)
APN: 160-0-044-285

Alternative 2

Alternative 2 would construct the Valencia Well at Calleguas Creek Park along with all treatment and disinfection facilities. The finished water would then be sent for blending at the Calleguas Municipal Water District's Meter Station No. 11 located near the intersection of Santa Rosa Road and Verdugo Way. This alternative will evaluate sizing for required utility connections in the vicinity of the Calleguas Creek Park. The finished water pipeline would be installed in public R/W so again, consultation with the City of Camarillo will be required. This alternative would only require permanent easement and TCE acquisition at:

Calleguas Creek Park

Owner: Pleasant Valley Recreation and Park District
APN: 160-0-321-225

Develop Preliminary Design Report

MNS will utilize the information collected and developed during the preliminary investigation as the basis for a Preliminary Design Report (PDR). The PDR will provide the District with an easy reference guide for discussions with stakeholders and decision makers.

The PDR is expected to include the following sections:

1. Background Information
2. Project Goals
3. Existing Facilities
 - 3.1. Flood Zone Evaluation
4. Hydraulic Analysis
 - 4.1. Existing System Hydraulics
 - 4.2. Proposed System Hydraulics
5. Alternative Evaluation
 - 5.1. Locations and Geometrics
 - 5.2. Utilities
 - 5.3. Hydraulics
 - 5.4. Property Acquisition
 - 5.5. Site Selection
 - 5.6. Capital Costs
6. Preliminary Design
 - 6.1. Well
 - 6.2. Distribution System Modifications
 - 6.3. Site Layout
 - 6.4. Flood Protection
 - 6.5. Access and Security
 - 6.6. Flow Metering
 - 6.7. Pump Selection
 - 6.8. Treatment System
 - 6.9. Appurtenances
 - 6.10. Pipe Materials
 - 6.11. Architectural Requirements
 - 6.12. Landscaping
 - 6.13. Electrical/Controls
 - 6.13.1. Electrical Supply
 - 6.13.2. Emergency Backup Generator
 - 6.13.3. Communications
 - 6.13.4. System Integration
7. Land Acquisition
8. Permitting

Scope of Work

MNS will provide the following scope of work for the preliminary design of the Project. In order to better define the work and provide additional value to the District, additional tasks not requested in the RFP have been included below.

Task 1 – Project Management, Meetings, and QA/QC

This task includes Project Management, Quality Assurance/Quality Control (QA/QC), and meetings associated with the Project.

Subtask 1.1: Project Management

The Project Manager, Tyler Hunt, PE, will provide ongoing coordination between Camrosa and the internal Project team during the Project. He will monitor the budget and serve as the main point of contact with Camrosa. He will submit monthly invoices with all supporting documentation in a format acceptable to the District and manage contract terms. Tyler will be responsible for ensuring all deliverable deadlines are met, all

internal quality control reviews are completed, and the final products meet the expectations of Camrosa. Updates to the design schedule will be provided after each milestone.

Subtask 1.2: Quality Assurance/Quality Control

In accordance with MNS company policy for quality assurance/quality control (QA/QC), all deliverables, calculations, recommendations, and other documentation will be reviewed by an experienced engineer, not otherwise associated with the Project, prior to submittal to the District. Documents will be reviewed to ensure technical excellence, the goals and expectations of Camrosa are being met, and conformance with applicable design checklists and standards. For this Project, deliverables and other items requiring QA/QC reviews will be reviewed by Nick Panofsky, PE.

Subtask 1.3: Meetings

Over the course of the Project, MNS will facilitate and lead meetings and conference calls as required to move the Project forward and ensure the District is informed and in concurrence with the progress of the Project. MNS will prepare an agenda, schedule updates, and provide meeting minutes for each of the meetings identified below. We have budgeted for four meetings, three of which will occur in person:

- Project Kick-off Meeting and Site Visit (in person)
- Hydrogeologist Coordination Meeting (in person)
- Alternatives Evaluation Discussion (virtual)
- Preliminary Design Report Review Meeting (in person)

The MNS Project Manager and Technical Lead will attend each meeting. Additional team members will attend if needed.

Deliverables:

- 1) Meeting agendas and minutes
- 2) Invoices
- 3) Schedule updates

Task 2 – Data Collection

As part of the kick-off meeting, MNS will submit a Request for Information to the District including previous studies and reports, title reports, Geographic Information System (GIS) information, usage information, original submittal information, hydraulic modeling, and record drawings of the facilities. MNS will also submit requests for utility location information from utility providers located in the Project area. Once obtained, MNS will review the information and incorporate relevant items into the Project base map.

Task 3 – Topographic Survey and Property Evaluation

MNS will prepare a Project basemap and assist with property acquisition and development of easements. The scope of work assumes that survey of the Calleguas Creek Park will occur during preliminary design. The remainder of the survey will be completed upon selection of an alternative.

Subtask 3.1: Topographic Survey

MNS will perform field surveying and mapping services in support of the preliminary design. This scope of work includes an ground survey of Calleguas Creek Park. MNS will establish new control on the NAD83,

Epoch 2017.50 horizontal datum and NAVD88 vertical datum based on local benchmarks. The ground survey will include observable utilities, utility markings and applicable features needed for design purposes. Sewer and storm drain manhole inverts will also be measured where applicable. MNS will prepare a topographic base map in AutoCAD at a scale of 1" = 20' with 1' contour intervals.

MNS will retrace the applicable property boundary and easements within the Project limits. The boundary retracement will be based upon field monumentation and record map information. Applicable easements will be retraced per acquired title reports.

Subtask 3.2: Property Evaluation Support

MNS subconsultant, Hamner Jewell, will provide property acquisition support services for the Project. Hamner Jewell will request title reports (up to six) for the parcels identified in the Approach section of this proposal. They will then coordinate with each property owner to understand their processes for acquisition requests. If necessary, Hamner Jewell will obtain a Right of Entry agreement to allow for further investigation of the Calleguas Creek Park property.

Deliverables:

- 1) Title Reports (up to six)
- 2) Right of Entry Agreements (up to one)

Task 4 – Hydrogeologist Support

MNS will coordinate with the District's hydrogeologist to determine a location for the new well. We will participate in a meeting with the District and hydrogeologist as described in Task 1 to review the site and discuss Project parameters. MNS will provide exhibits for the well location as well as facilities to support drilling such as construction water and wastewater discharge connection locations.

Deliverables:

- 1) Well Location Layout and Temporary Connection Exhibits (5 total)

Task 5 – Preliminary Design Report

MNS will develop a detailed PDR describing and summarizing the evaluation of Project alternatives, equipment selection, site layout, utility connections, and property acquisition. MNS will use our recent work experience to develop recommendations for the Project. Recommendations will favor the most cost-effective approaches, while eliminating infeasible or risky alternatives. The PDR will follow the format identified in the Approach section of this proposal.

Subtask 5.1: Draft PDR

The PDR will include descriptions, figures, cost estimates, evaluations, and analysis of each construction alternative, culminating in a recommended Project implementation strategy and basis of design. The PDR will address construction alternatives and requirements for work adjacent to residential structures and property. The PDR will also evaluate the system hydraulics to provide sizing recommendations for the new well pump and treatment system.

Subtask 5.2: Final PDR

Following submittal of the Draft TM, MNS will lead a workshop with District staff to review the implications of each potential site and alternatives and to receive feedback and comments from District staff. Following the workshop, MNS will finalize the TM with consensus from the District. The Final PDR will be stamped and signed by a Professional Civil Engineer, licensed in California. A matrix summarizing District comments and MNS' response to the comments will be included with the Final PDR.

Deliverables:

- 1) Draft and Final PDRs
- 2) Draft PDR Comment Response Matrix

Assumptions

- Contract documents for the construction of the well will be completed by others.
- Environmental compliance will be completed by the District and is excluded from the Project work.
- Obtaining permits and preparing supporting documents is excluded from the Project work.
- Traffic control plans are excluded from the Project work, except as specifically stated herein.
- This scope of work does not include underground utility location services (potholing).
- Existing geotechnical reports available will be provided to MNS by the District.

Experience

MNS has a wide array of similar and applicable experience to the scope included in this Project. Selected experience is included as follows.

Robbins Water System Improvements, Golden State Water Company

PROJECT	Robbins Water System Improvements
OWNER	Golden State Water Company
TEAM	MNS

Golden State Water Company (GSWC) recently acquired the Robbins Water System, which serves approximately 93 residences in the community of Robbins within Sutter County, California. The existing Robbins Water System contains one active groundwater well with iron and manganese treatment and one backup groundwater well. Both wells pump out of the Sacramento Valley Groundwater Basin. Currently, GSWC is unable to serve its customers with safe and reliable water service as the water quality exceeds the arsenic Maximum Contaminant Level (MCL) established by the Division of Drinking Water (DDW). The community relies on bottled water for potable needs, provided to the community via a single storage tank. Since GSWC's acquisition, GSWC has been working to improve the water quality and reliability for its customers.

Two sites included in the Project are the James Site and Acacia Site (shown below).



James Site

The James Site, located off of Sacramento Valley Boulevard, contains an existing well and improvements, marked for demolition. A hydrogeologic study was completed at the James site, including construction of several monitoring wells to obtain groundwater data. Upon completion of the hydrogeologic study, a well design was finalized.

The design of the James Site included demolition of the existing well, equipping of the newly drilled 250 gpm well, well treatment via an ATEC iron and manganese system, emergency backup power, a new electric service, a detention pond, sludge drying beds, associated site piping and appurtenances, electrical and

instrumentation, SCADA control, perimeter fencing and gates, all weather surface improvements, a new operations building and a new chemical building. Design of the James Site will consider future improvements, which include two, 0.2-million gallon (MG) above grade steel reservoirs, a booster pump station, an additional on-site well, and incorporation of an off-site well for treatment.



Acacia Site

Located at the intersections of Sacramento Valley Boulevard, Acacia Street, and Santa Cruz Avenue, the triangular Acacia Site contains various abandoned facilities, including a water tower, outbuilding, truck fill station.

Project improvements at the Acacia Site included demolition of the existing infrastructure, a new 0.2 MG welded steel, elevated reservoir, associated site piping and appurtenances, electrical and instrumentation, SCADA control, backup generator, all weather site improvements, fencing and gates, and a new electrical service.

MNS provided survey, preliminary design, final design, and is currently providing engineering support services during construction.

Springfield Water System Improvements and Consolidation Project, Pajaro/Sunny Mesa Community Services District

PROJECT	Springfield Water System Improvements and Consolidation Project
OWNER	Pajaro/Sunny Mesa Community Services District
TEAM	MNS



The Pajaro/Sunny Mesa Community Services District acquired the Springfield Mutual Water Company (SMWC) in 2005. Since the acquisition, the District has been working with the residents of the Springfield/Struve Roads area to improve the potable water system. The Springfield Water System Improvements and Consolidation project will join multiple water systems to serve approximately 66 parcels in the

existing Springfield Water System, the Moss Landing Mobile Home Park, which includes 105 mobile home sites, and additional rural residents in the area.

The existing Springfield Water System is fed by a single shallow well with documented water quality problems for several contaminants including nitrates, salinity, and sulfate. The new Springfield Water System will provide a high-quality water source and long-term water supply reliability for the community.

The new system includes a new water supply from a well completed as part of this project, water treatment, two water storage tanks, booster pump station, back-up generator, and water transmission mains. In addition, this project replaces water service laterals from the existing distribution mains to each residence currently receiving water from the system and installs individual water meters for each service connection. MNS is providing land surveying and civil engineering, including an engineering planning study and development of complete engineered construction plans. This project is being funded by a grant through the State of California Department of Public Health.

MNS is currently providing bid support services.

Carissa Plains School Water System Improvements, Atascadero Unified School District

PROJECT	Carissa Plains School Water System Improvements
OWNER	Atascadero Unified School District
TEAM	MNS, Engeo

The Carissa Plains School, located in rural San Luis Obispo County has experienced multiple violations due to high nitrate levels in the groundwater. MNS performed a feasibility study to determine an alternative to bring the school into compliance. Through coordination with a local hydrogeologist, the selected alternative was to construct a new, deeper well at a different location at the school site. After completion of the feasibility study, MNS was selected to provide design services for the project. Services for this State Revolving Fund (SRF)

funded project included environmental clearances, development of a preliminary engineering report and contract documents to the 90% complete level. Project elements include a new well, storage reservoir, and booster pump improvements. Provisions were also made to install a future nitrate treatment system in the event nitrates migrate into the new well. The project design is nearing completion pending construction funding.

8th and Moro Well Equipping, Los Osos Community Services District

PROJECT	8 th and El Moro Well Equipping
OWNER	Los Osos Community Services District
TEAM	MNS



This project developed the design criteria to equip a recently completed well, which pumps water from the upper aquifer – which contains elevated levels of nitrates. The Project includes a new submersible well pump and the necessary piping, valves, accessories, and electrical equipment and controls to integrate the new well with the existing system. The design includes a new variable frequency drive to regulate the discharge flow rate and an enclosure to cover the new well.

Water produced from the new well will be chlorinated and discharged to existing piping downstream of the existing iron and manganese treatment system. These two water streams then blend with a static mixer, resulting in treated water with nitrate concentrations below the MCL. A new propeller flow meter on the well discharge will record the quantity of water produced.

MNS developed the preliminary design and complete PS&E for the project. This project was funded by a Prop 1 DWR grant. Construction was completed in 2023.

Project Team

MNS has been providing quality infrastructure consulting services to the water/wastewater resources, transportation, and government service markets throughout California for over 62 years. Specializing in the core services of planning, engineering, land surveying, and construction management (CM), MNS' reputation has been built on clear and direct communication and quality services. We understand the technical, environmental, and regulatory aspects required for any project and are highly experienced with utility and multiagency coordination.

MNS has considerable experience in the water and wastewater resources industry and has established an extensive resume of water and wastewater projects as well as associated improvements.

Innovative, sustainable, and economically viable water management systems are vital to our society. MNS applies innovative solutions to comply with an increasing number of ever more complex regulations, to extend limited resources, and to rehabilitate and replace aging infrastructure to meet tomorrow's needs. Our goal is simple—to provide long-term, cost-effective, high-quality, and reliable systems to ensure our communities will be well served and protected by the systems we manage. Our experts examine each project and its impacts, identifying alternatives and developing recommendations. We are cognizant of the particular needs of our

clients and their goals to improve the operational functionality of their system by making a significant investment in upgrading infrastructure.

Engineering Expertise

Our experienced licensed engineers and technical support staff are available for your project needs. Our engineers are experienced in water resources, wastewater resources, transportation, and public site improvement projects. We utilize the latest computer-aided design and drafting (CADD) equipment and technologies to prepare plans, specifications, and estimates (PS&Es). Our engineering and technical teams stay current with material and construction method developments as well as public agency specification and code requirements. We offer the District our in-depth project experience and a high level of engineering design skill for all project phases:

- Preparation of contract documents—PS&Es
- Preliminary engineering studies
- Stormwater pollution prevention plan (SWPPP) preparation
- Permitting with counties, cities, Caltrans, and other regulatory agencies
- Pre-bid and bid phase assistance
- Coordination with project stakeholders and utilities
- Requirements for funding from federal, state, and local resources
- Constructability review
- Cost opinions
- Project commissioning and decommissioning

Subconsultant Utilization

MNS has supplemented our in-house capabilities with the addition of expert subconsultants specializing in electrical and I&C engineering, geotechnical engineering, landscape design, and property acquisition. This combination of MNS staff and subconsultants allows us to match the most highly qualified staff to the Project. For this Project, MNS has included the following subconsultants on our team:

ENGEO. 27742 Hancock Parkway, Valencia CA 91355

ENGEO is an award-winning, employee-owned U.S corporation of more than 400 geotechnical and civil engineers, geologists, hydrologists, hydrogeologists, environmental scientists, coastal engineers, construction quality-assurance representatives, and laboratory testing specialists serving clients in the U.S. and abroad for over 50 years. ENGEO serves many iconic and highly visible projects with complex engineering and geologic challenges earning the acclaim and respect of leading consultants and academics in the engineering field.

Since 1971, ENGEO's geotechnical services have been uniquely designed to address our clients' objectives. Our engineers and geologists work with our clients, including local, state, and federal agencies, in managing their project development, optimizing design, reducing construction costs, and improving overall schedules. Our services include:

- Pre-Exploration Geomorphology Evaluation
- Subsurface Characterization
- Fault Characterization

- Earthquake Engineering, Seismic Analysis and Retrofit
- Foundation Engineering
- Shoring Design Review
- Grading Design
- Slope Analysis and Stabilization
- Slope Instrumentation and Monitoring
- Earth Retention System Design
- Subgrade Stabilization
- Levee and Dam Design
- Pavement Analysis and Design
- Settlement Analysis
- Shoreline Engineering
- Building Code-Required Special Inspections of Foundations and Vertical Construction
- Construction Instrumentation and Monitoring
- Construction-Phase Testing and Observation
- Earthwork Testing and Observation

ENGEO has extensive experience in the design, assessment, and management of pipeline projects across various sectors. For instance, ENGEO played a crucial role in the Lyttelton to Woolston Pipeline project in New Zealand, where we conducted a comprehensive slope stability hazard assessment and developed an automated monitoring system to ensure the pipeline's safety against seismic and rainfall events. Another notable project is the San Mateo Clean Water Program Basins 2 and 3 Collection System Improvements, where ENGEO provided geotechnical engineering services to support the construction and improvement of critical water infrastructure. Their expertise extends to both onshore and offshore pipelines, where they provided comprehensive services from initial feasibility studies to construction oversight and maintenance planning.

MSO Technologies, Inc (MSO). 2985 E Hillcrest Drive, Suite 101, Thousand Oaks CA 91362

MSO specializes in industrial and municipal control, instrumentation, networks and information management systems. In November of 1995, MSO started with a nucleus of engineers desiring to conceive, design, install, and commission superior control and information systems. MSO's trademark is the ongoing investigation and assimilation of emerging technologies into our system designs. Including the marriage of corporate database systems with industrial control systems using web-based technologies.

Hamner Jewell & Associates (Hamner Jewell). Ventura, CA 93023

Hamner Jewell is a specialized right of way consulting firm that provides governmental real estate acquisition services to public agencies throughout California. Since 1977, they have offered a wealth of experience in acquiring property rights specifically for water projects. Clients of water projects have included: Camrosa Water District, United Water Conservation District, Calleguas Municipal Water District, Casitas Water District and the Cities of Ventura, Thousand Oaks, Oxnard, and Camarillo. Work for the Calleguas Municipal Water District in Ventura County includes the Regional Salinity Management Pipeline Project, Las Virgenes Interconnection Project, and the ASR Regional Monitoring Program. They have acquired a variety of permanent easements, temporary construction easements and full take acquisitions for similar agencies throughout central and southern California.

Their real property advisory services were critical in the early stages of projects, such as identifying and analyzing several potential sites for the new Advanced Water Purification Facility and facilitating the later purchase of a 10 acre site for the City of Ventura. They assisted with acquiring easements throughout the Ventura Harbor area for Ventura Water's Ocean Outfall Project related to the Advanced Water Purification Facility. Their acquisition services were critical to the success of projects including the Ventura Interconnection Project, Delta Conveyance Project, and the Silicon Valley Clean Water Project. Additionally, Hamner, Jewell &

Associates performed all of the right of way acquisition for the Nacimiento Water Project -- the County of San Luis Obispo's largest regional water project.

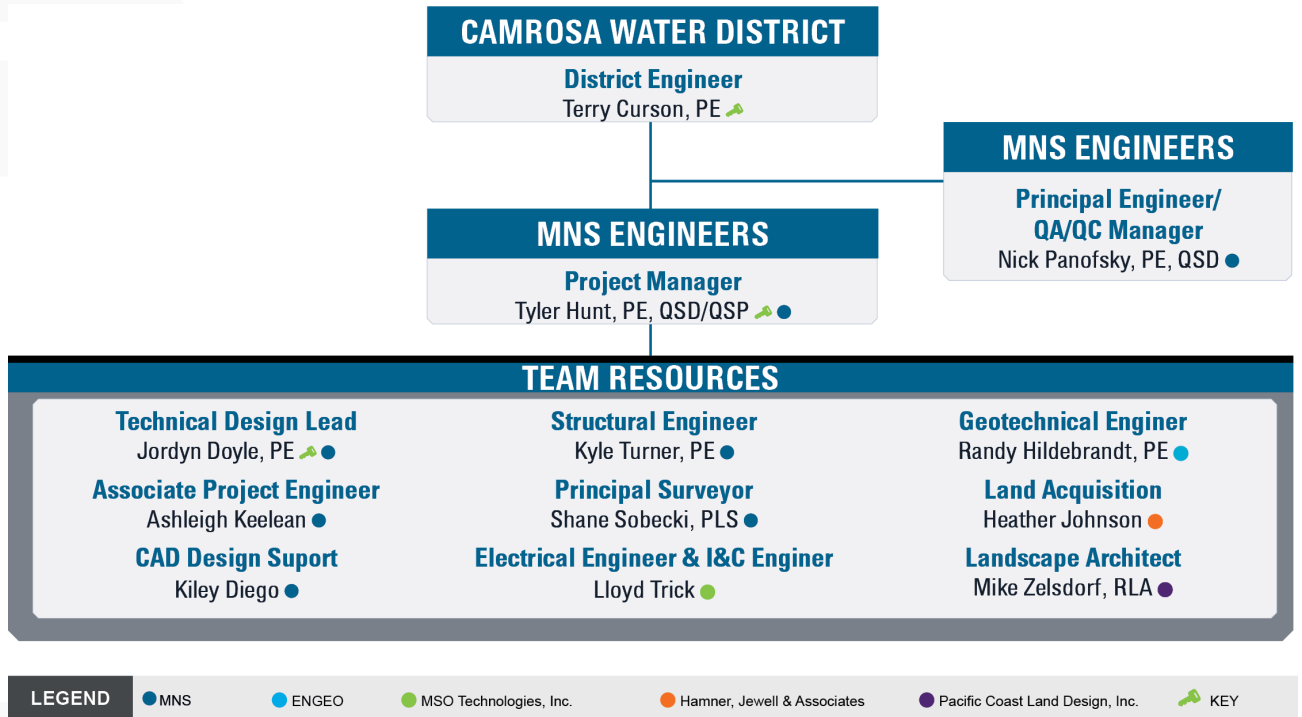
We are experienced and knowledgeable with all federal funding requirements of the Uniform Relocation assistance and Real Property Acquisition Policies Act, as amended ("Uniform Act") and we have an excellent working relationship with our local Federal oversight representatives from Caltrans and HUD.

Pacific Coast Land Design, Inc (PCLD). 461 E Main, Ventura CA 93001

PCLD has been serving Ventura County and the Southern California region since 1983, providing award-winning landscape architecture, urban planning, and environmental design services. Pacific Coast Land Design has been fortunate to have worked recently on several public improvement projects, ranging from neighborhood accessibility and beautification improvements to regional destination parks. PCLD's public works design success is in a large part due to our ability to communicate with stakeholders, engage in meaningful public process and our expert understanding of the physicality and uniqueness of different sites – be it geology, weather, soil, hydrology, and biology of a given location.

MNS has performed multiple projects with the above subconsultants over the last decade and has developed close relationships which will benefit the District through our team's communication and efficiency. An organization chart of our proposed Project team is provided as follows.

Team Organizational Structure



Project Manager - Tyler Hunt, PE

Tyler will serve as the Project Manager and lead the team to ensure work is progressing, resources are allocated, communication with the District is maintained, the review of alternatives is comprehensive, and the Project completed on schedule and budget. He has over 24 years of experience in the water resources industry. Tyler's expertise includes project management, water/wastewater conveyance, site improvements, wastewater treatment, wastewater reclamation, irrigation and water delivery, stormwater pollution prevention, low-impact development (LID), water system consolidation, and municipal infrastructure projects.

QA/QC Manager - Nick Panofsky, PE

Nick will provide QA/QC reviews for each deliverable prior to submittal to the District. He has over 19 years of professional consulting experience in the water resources industry. Nick has advanced his expertise through a variety of municipal infrastructure design projects including potable water, recycled water, wastewater, and stormwater. He has been involved in every stage of the design process, including planning, analysis, design, construction management, and operational assistance.

Technical Design Lead – Jordyn Doyle, PE

Jordyn will serve as design technical lead and will be responsible for development of the Project design technical report as well as the plans, specifications, and construction cost opinion. Ms. Doyle is an experienced Civil Design Engineer with over nine years of demonstrated project success. Jordyn is recognized for being a driven producer with a myriad of technical skills focused on the development of various design projects in public works construction. She also has a strong educational background with a master's degree in water and wastewater engineering design and treatment. Jordyn is committed to providing high-quality service to every project. Her utility design experience encompasses all aspects of water, wastewater, and recycled water collection, distribution, and treatment.

Associate Project Engineer – Ashleigh Keelean

Ashleigh will be responsible for compiling and analyzing data and documentation, field reviews, document production, and other technical tasks. Ashleigh specializes in water resources/wastewater engineering design for various projects such as pipelines, storage tanks, well improvements, pump stations, and pressure-reducing stations. She is experienced and knowledgeable with AutoCAD Civil 3D, GIS, WaterCAD and various other software packages.

Structural Engineer – Kyle Turner, PE

Mr. Turner is a leader, communicator, and technical problem solver with a diverse set of professional experiences. A US Naval Academy graduate, Kyle began his professional career leading US Marines in the combat zone. He began his engineering career with an MS Structural Engineering from UC San Diego, including laboratory research and coursework. Kyle most recently led a Structures Department for an ENR Top 5 Bridge Firm focused on Riverside and San Bernardino Counties. Kyle now leads the Bridge and Structures Practice for MNS Engineers.

Principal Surveyor – Shane Sobecki, PLS, EIT

Shane will be responsible for leading office activities for delivery of the project survey. He has 21 years of experience in land surveying. As a Principal Surveyor, he plays a key role in managing MNS' survey projects. His land surveying background includes tentative subdivision mapping, final maps, site plans, easements, legal descriptions, annexation exhibits, topographic mapping, 3D scanning, aerial surveys, construction staking, monitoring, records of survey, construction staking, monitoring, boundary surveys and right-of-way retracements. Shane has proficient knowledge in the use of AutoCAD and other surveying software.

Geotechnical Engineer (ENGEO) – Randy Hildebrandt, PE, GE

Randy serves a variety of private and public works projects including transit stations; mass grading; arenas, port and harbor facilities; commercial and residential developments; landslide evaluation and stabilization; bridges; schools; and forensic geotechnics. His design experience includes the analysis and mitigation of liquefaction potential; design of reinforced earth retaining wall systems; design of shallow and deep foundations; pavement analysis; groundwater modeling; and slope instability.

Electrical and Instrumentation & Control Engineer (MSO Technologies, Inc) – Lloyd Trick

Lloyd will be responsible for developing control strategies and design of electrical and instrumentation and control components. He has over 20 years of experience specializing in the design of complex electrical, mechanical, and instrumentation systems for both large and small water and wastewater systems. Lloyd has worked on a number of District projects including the Saint Johns Seminary Lift Station and is intimately familiar with the District's systems, facilities, and protocols.

Property Aquisition (Hamner Jewell & Associates) – Heather Johnson

Heather Johnson is an experienced and versatile right-of-way project manager with more than 20 years of project experience in Southern California. She has managed the delivery of right of way services for projects requiring comprehensive property acquisition and relocation assistance services for public agencies in numerous counties. As a Licensed Real Estate Salesperson, she has worked in the general real estate sector and draws on her interpersonal communication skills to successfully negotiate with property owners and project stakeholders at all levels.

Landscape Design (Pacific Coast Land Design, Inc.) – Mike Zielsdorf, RLA

As Principal Landscape Architect, Mike is the center of PCLD's daily operations and responsible for design oversight and technical QA/QC. Mike is a lifelong Ventura County resident, with more than 20 years dedicated to the design of context sensitive outdoor environments that showcase the definitive cultural and natural resources of the region. That experience includes the planning, design and construction oversight of urban streetscapes, city parks and open space, public works infrastructure and infill residential at a variety of scales and income levels. Mike brings his sound technical knowledge backed by a strong understanding of local plant communities and how best to integrate low impact strategies that maximize water savings and reduce site infrastructure impacts.

Schedule

MNS is committed to meeting the District's schedule requirements for this Project. We are prepared to begin work on or before March 1, 2025. Due to the uncertainty of the composition of the final design, our submitted schedule ends with the Final PDR. The Final PDR will include a revised schedule for the remainder of the Project design. Based on this start date, we are committed to meeting or exceeding the following schedule.

Project Kick-Off	March 5, 2025
Complete Preliminary Investigation	March 26, 2025
Calleguas Creek Park Topographic Survey	April 10, 2025
Hydrogeologist Coordination Meeting	April 24, 2025
Draft Preliminary Design Report	May 28, 2025
District Review (3 weeks)	May 28 – June 18, 2025
Draft PDR Review Meeting	June 24, 2025
Final Preliminary Design Report	July 10, 2025

Compensation

MNS' detailed fee proposal spreadsheet is attached. All fees are in accordance with the team's current fee schedules, also attached.

Attachments:

Attachment A: Team Fee Schedules

Attachment B: Detailed Fee Proposal



	2025 Rate	PM	ENGINEERING						SURVEYING				Total Resource Hours	Total Hours* Rates	SUBCONSULTANTS				Reimbursable Expenses	MNS Engineers	MSO Technologies (Electrical and I&C Engineer)	Hammer-Jewell (Property Acquisition)	Reimbursable Expense Costs	Summary	Total MNS Resource Costs	Total Subconsultant Costs & All Reimbursable Expenses With 15% Markup	Total								
		Principal Engineer, Project Manager (Hunt)	Principal Engineer, QA/QC (Panofsky)	Senior Project Engineer, Technical Lead	Principal Structural Engineer	Project Structural Engineer	Associate Engineer (Keellean)	CAD Technician (Diego)	Principal Surveyor (Sobecki)	Party Chief	Chain Person	Assistant Surveyor			MSO Technologies (Electrical and I&C Engineer)	Hammer-Jewell (Property Acquisition)	PCL (Landscape Architect)	Total Subconsultant Costs										Total MNS Resource Costs	Total Subconsultant Costs & All Reimbursable Expenses With 15% Markup	Total					
1 – Project Management, Meetings, QA/QC	Task 1																																		
1.1 Project Management	Task 1.1	12												12	\$3,840																				
1.2 QA/QC	Task 1.2		4											4	\$1,280																				
1.3 Meetings	Task 1.3	8		8										16	\$4,560																				
	Task 1 Subtotal	20	4	8	0	0	0	0	0	0	0	0	0	32	\$9,680																				
2 – Data Collection	Task 2																																		
2.1 Data Collection	Task 2.1	2		6	8	16	16							48	\$11,420																				
	Task 2 Subtotal	2	0	6	8	16	16	0	0	0	0	0	0	48	\$11,420																				
3 – Topographic Survey and Property Evaluation	Task 3																																		
3.1 Topographic Survey	Task 3.1								8	18	16	24	66	\$12,760																					
3.2 Property Evaluation Support	Task 3.2												0	\$0																					
	Task 3 Subtotal	0	0	0	0	0	0	0	8	18	16	24	66	\$12,760																					
4 – Hydrogeologist Support	Task 4																																		
4.1 Hydrogeologist Support	Task 4.1	8		12			8	12						40	\$8,780																				
	Task 4 Subtotal	8	0	12	0	0	8	12	0	0	0	0	0	40	\$8,780																				
5 – Preliminary Design Report	Task 5																																		
5.1 Draft PDR	Task 5.1	24		40	10	12	80	24						190	\$42,760																				
5.2 Final PDR	Task 5.2	8		16	2	4	20	8						58	\$13,160																				
	Task 5 Subtotal	32	0	56	12	16	100	32	0	0	0	0	248	\$55,920																					
Sub-Total	Hours	62	4	82	20	32	124	44	8	18	16	24	434	\$98,560																					
	Cost	\$19,840	\$1,280	\$20,500	\$6,400	\$7,040	\$24,800	\$5,940	\$2,360	\$3,600	\$2,720	\$4,080																							
	Sub-Total	\$9,050	\$18,000	\$3,750	\$30,800																														
	Sub-Total	\$0	\$240	\$16,175	\$16,415																														
	Grand Total	\$98,560	\$54,297	\$152,857																															



2025 STANDARD SCHEDULE OF FEES

PROJECT/PROGRAM MANAGEMENT

Principal-In-Charge.....	\$360
Senior Project/Program Manager.....	340
Project/Program Manager.....	290
Assistant Project/Program Manager.....	270
Senior Project Coordinator.....	205
Project Coordinator.....	175

ENGINEERING

Principal Engineer.....	\$320
Lead Engineer.....	285
Supervising Engineer.....	270
Senior Project Engineer.....	250
Project Engineer.....	220
Associate Engineer.....	200
Assistant Engineer.....	185

SURVEYING

Principal Surveyor.....	\$295
Lead Surveyor.....	285
Supervising Surveyor.....	242
Senior Project Surveyor.....	220
Project Surveyor.....	195
Associate Project Surveyor.....	185
Assistant Project Surveyor.....	170
Party Chief (PW).....	200
Chainperson (PW).....	170
One-Person Survey Crew (PW).....	235

TECHNICAL SUPPORT

CADD Manager.....	\$220
Supervising Technician.....	190
Senior Technician.....	180
Engineering Technician.....	135

DIRECT EXPENSES

Use of outside consultants as well as copies, blueprints, survey stakes, monuments, computer plots, telephone, travel (out of area) and all similar charges directly connected with the work will be charged at cost plus fifteen percent (15%). Mileage will be charged at the current federal mileage reimbursement rate.

PREVAILING WAGE RATES

Rates shown with Prevailing Wage "(PW)" annotation are used for field work on projects subject to federal or state prevailing wage law and are subject to increases per DIR.

ANNUAL ESCALATION

Standard fee rates provided for each classification are subject to 5% annual escalation or the most recent US Bureau of Labor Statistics Consumer Price Index, whichever is higher.

OVERTIME

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classifications will be charged at 1 x hourly rate.

CONSTRUCTION MANAGEMENT

Principal Construction Manager.....	\$350
Senior Construction Manager.....	305
Senior Resident Engineer.....	280
Resident Engineer.....	265
Structure Representative.....	265
Construction Manager.....	245
Assistant Resident Engineer.....	225
Sr. Construction Inspector (PW).....	195
Construction Inspector (PW).....	185
Office Administrator.....	140

PLANNING

Planning Director.....	\$250
City Planner/Planning Manager.....	230
Principal Planner.....	215
Senior Planner.....	200
Associate Planner.....	170
Assistant Planner.....	140
Planning Technician.....	120

ADMINISTRATIVE SUPPORT

Senior Management Analyst.....	\$205
Management Analyst.....	175
IT Technician.....	160
Graphics/Visualization Specialist.....	170
Administrative Assistant.....	110

GOVERNMENT SERVICES

City Engineer.....	\$280
Deputy City Engineer.....	250
Assistant City Engineer.....	235
Plan Check Engineer.....	195
Permit Engineer.....	185
City Inspector.....	175
Senior City Inspector (PW).....	195
City Inspector (PW).....	185
Principal Stormwater Specialist.....	200
Senior Stormwater Specialist.....	190
Stormwater Specialist.....	180
Stormwater Technician.....	160
Building Official.....	265
Senior Building Inspector.....	210
Building Inspector.....	185
Senior Grant Writer.....	200
Grant Writer.....	190
Associate Grant Writer.....	170
Assistant Grant Writer.....	150

Hamner, Jewell & Associates

(a Division of Beacon Integrated Professional Resources, Inc.)

Hamner, Jewell & Associates is committed to providing the most cost effective, quality real estate services available. At all times, by pre-directive, our clients may structure and direct our efforts and general time expenditures so as to maintain control of the course of our scope of work and the cost of our services. We will bill only for time and costs actually expended in accomplishing the project goals in the most efficient and professional manner.

Our Rate Schedule for fiscal year 2025 will be held the same as the prior year, as follows:

Senior Associate – Lillian Jewell	\$288 an hour
Senior Associates II	\$145-205 an hour
Senior Associate I	\$140-185 an hour
Associates II (Acquisition/Relocation)	\$120-150 an hour
Associates I (Acquisition/Relocation)	\$95-135 an hour
Contract Administrators	\$120-180 an hour
Project Coordinators	\$95-135 an hour
Transaction/Escrow Coordinators	\$85-130 an hour
Transaction Assistants	\$60-85 an hour
Assistants/Clerical Support	\$44-60 an hour
Appraisers	
	Lump Sum Fee per Appraisal Assignment

These rates are inclusive of general office expenses, overhead, and profit. Reimbursable costs that may be passed through to the client as additional expenses include travel expenses (based upon the standard IRS mileage reimbursement rate for automobile travel, or actual expenses for rail or air travel), special handling fees such as certified, express mail, and courier delivery charges, postage, photography, copy and printing, certain project/client-specific telephone expenses, and other charges made by third parties in connection with performing the scope of services. Such third-party expenses may include, but are not limited to, such costs as moving bid fees, title and escrow company charges, notary fees, and appraisal fees. Fees charged by insurance companies for issuing insurance certificates for client per contract requirements will also be billed through to client for reimbursement. Per diem charges may apply in cases where the project area is more than two hours auto commuting time away from a Hamner, Jewell & Associates (HJA) office location.

All reimbursable and third-party expenses will be billed to the client at cost plus 10%, with appropriate invoices or other appropriate documentation provided for reference, unless mark-up is contractually restricted. Mileage and travel costs will be passed through without mark-up.

Statements for work shall be rendered monthly. Payments are due within thirty days. Payments not received within said period will accrue interest at a rate of 10% per annum.

If HJA is called upon or compelled to provide support for litigation or other proceedings, or respond to subpoenas in any way whatsoever related to the work HJA has completed on client's behalf, client shall pay HJA for required time in accordance with the hourly rates and fees specified in this Fee Schedule, except, however, any time for court testimony and depositions shall be paid at a rate of \$500/hour for HJA Senior Associates, \$325/hour for HJA Associates, and \$200/hour for HJA support staff. HJA shall additionally be reimbursed for all out-of-pocket and overhead expenses in connection with such proceedings. This provision shall survive the term of the contract and shall be binding without restriction or otherwise stated contract budget limitations.

Rates may be adjusted annually with thirty days advance written notice. Publication and distribution of this rate schedule shall be deemed such annual notice with regard to annual rate adjustment contractual provisions.



HAMNER, JEWELL & ASSOCIATES
Government Real Estate Services
Right of Way Acquisition ~ Relocation Assistance ~ Real Property Consulting
Offices in Ventura, San Luis Obispo and Fresno Counties
Writer's Telephone Number: (805) 773-1459
Writer's email address: businessoffice@hamner-jewell.com

Hamner, Jewell & Associates Contracting Guidelines

Thank you for contracting with Hamner, Jewell & Associates for your upcoming project. This is to provide you with important information to facilitate and expedite our contracting process.

For contracting purposes please use the following information:

Corporate Name:

Beacon Integrated Professional Resources Inc., a California S-corporation
DBA Hamner, Jewell & Associates

Corporate signatory is:

Lillian D. Jewell
President

Our Company EIN# 77-0551695

Please direct your correspondence regarding contracting and insurance issues as follows:

Contract communications, requests for contract signatures and insurance certificates:
businessoffice@hamner-jewell.com

Invoicing questions should be directed to:
accounting@hamner-jewell.com

Any hard copy noticing, or mailings to our corporate office should be directed to:
Hamner, Jewell & Associates
3183 Duncan Road, Suite E
San Luis Obispo, CA 93401-6781

Note that our corporate office handles all contracts, invoicing, AP payables, insurance certs, business licenses, and other general business administration matters. Please direct requests as indicated above for fastest responses.

Sub-Contractors and Vendors:

Please submit your invoices for payment to AP@hamner-jewell.com

Please submit your insurance certs and W-9s to CorporateAdmin@hamner-jewell.com

Thank you –We look forward to working with you on the upcoming project!

17526 VON KARMAN, SUITE B
 IRVINE, CA 92614
 VOICE: (949) 250-8668
 FAX: (949) 250-7299

2985 EAST HILLOREST DRIVE, SUITE 101
 THOUSAND OAKS, CA 91362
 VOICE: (805) 379-8668
 FAX: (805) 379-8677

Classification	Hourly Rate	Employee
Project Manager	\$182.00	{ Korinetz, John Kumar, Gaurav Nease, Mike Park, Chong Patrick, David Trick, Lloyd
Engineer IV (rate dependent on services performed)	\$172.00	
Engineer III	\$162.00	
Engineer II	\$152.00	
Engineer I	\$142.00	

Office administration, accounting, and supplies are included in the rates.
 Also included are telephone expenses, general computer equipment and software.
 Travel, lodging and project-specific expenses (reprographics, binders, etc.) are billed at cost.
 Mileage is charged at the federal mileage rate.
 Sales tax, if any, will be added to the stated rates.

Rates are valid until 12/31/2024

FEE SCHEDULE 2025



Principal.....	\$195.00/hr
• <i>Mike Zielsdorf</i>	
• <i>Eric Berg</i>	
Senior Associate	\$170.00/hr
• <i>Brooke McDonnell</i>	
Associate.....	\$135.00/hr
• <i>Emily Barlog</i>	
• <i>Torrey Slininger</i>	
Landscape Designer	\$115.00/hr
• <i>As-needed production support</i>	
Administrative	\$75.00/hr

PROJECT RELATED REIMBURSABLE EXPENSES

Listed below are expenses PCLD typically bills to a project if incurred during the course of a project. Reimbursable project costs will not be accrued until authorized by the prime consultant..

- Reproduction of all documents, including postage and shipping charges shall be paid for at cost plus 15% for processing and handling.
- Special tests required due to site conditions.
- Sub-consultant services for work which the landscape architect is not licensed to provide.

PROPOSAL

VALENCIA WELL

ENVIRONMENTAL CEQA SERVICES

CAMROSA WATER DISTRICT

Prepared for:

Terry Curson, District Engineer
Camrosa Water District
7385 Santa Rosa Road
Camarillo, California 93160

Submitted by:

 **Meridian**
Consultants | 860 Hampshire Road, Suite P
Westlake Village, California 91361
www.meridianconsultantsllc.com

DECEMBER 12, 2024

December 12, 2024

Mr. Terry Curson, District Engineer
Camrosa Water District
7385 Santa Rosa Road
Camarillo, California 93160

Re: Request for Proposal (RFP) – Valencia Well - Environmental CEQA Services

Dear Mr. Curson:

Meridian Consultants is pleased to submit this proposal to Camrosa Water District (Camrosa) to provide professional services complying with the California Environmental Quality Act (CEQA) for the Valencia Well (Project). Camrosa is planning to construct a new groundwater well and treatment facilities, which may include either, on or off-site: disinfection, iron/manganese removal, sewer backwash, and storm drain discharge. The new groundwater well and treatment facilities would be located within Calleguas Creek Park in the City of Camarillo (Project site). It is understood that the exact location for the well and related facilities in the park are unknown at this time but is expected to be located bordering the westerly boundary of Calleguas Creek Park and adjacent to the Ventura County Flood Control District's bike/walking path. Based on the project description provided in the RFP, Camrosa is required to meet the State requirements for environmental clearance. In reviewing the RFP and the Project, the Project will require the preparation of an Initial Study/Mitigated Negative Declaration (IS/MND) to comply with CEQA.

Meridian's team of professionals has extensive experience working on water infrastructure projects, and recent experience on a number of similar projects in California. The Meridian team will be assisted by Pax Environmental Inc. Our long-established experience working together on similar projects adds to our team's ability to quickly and efficiently complete the necessary CEQA documentation.

Our team will be led by Ms. Leanna Williams, Associate Principal, who can be reached at (408) 460-4694 or via email at lwilliams@meridianconsultantsllc.com. Ms. Williams has experience working on well construction, water infrastructure, and treatment facilities throughout California and has completed work for projects similar to Valencia Well Project.

We have reviewed the RFP and the attachments and are willing to accept the terms as presented therein. We are pleased to submit this proposal to Camrosa for your consideration. Please contact me if you have any questions.

Respectfully submitted,



Leanna Williams | Associate Principal
Meridian Consultants

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1. PROJECT APPROACH

Meridian Consultants is a full-service environmental and planning firm located in southern California. Meridian has expertise in the preparation of environmental documents to meet the requirements of the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA). Meridian Consultants is a micro-business, a certified micro small business (SBE-Micro), and certified small business public works contractor (SBE-PW) by the State of California, Department of General Services (DGS) (ID No. 1735602).

Meridian has an office that borders between Ventura and Los Angeles Counties and is the primary location where all work will be performed:

Meridian Consultants
860 Hampshire Road, Suite P
Westlake Village, California 913261
Tel Main: (805) 367-5720

Meridian Consultants has assembled a highly qualified team of professionals that meet Camrosa Water District's (Camrosa) requirements and needs for Scope of Work outlined in the RFP. In addition to providing expert CEQA documentation services, Meridian Consultants provides the following services in support of CEQA documentation work efforts:

- CEQA Compliance
- Noise Studies
- Air Quality and Greenhouse Gas (GHG) Studies
- Mitigation Implementation and Monitoring

Our team has prepared CEQA documents for a wide variety of projects throughout California. We take pride in our ability to turn smaller documents around in a quick, cost-effective manner without sacrificing quality. Our team provides expert and responsive assistance with the full spectrum of CEQA compliance documents, ranging from Notices of Exemption, Initial Studies, Negative Declaration and Mitigated Negative Declarations, Sustainable Communities Environmental Assessments, and Environmental Impact Reports for water and water infrastructure projects. Provided below is a list of similar projects we have worked on.

Valencia Marketplace Pipeline Replacement Project NEPA Compliance

Santa Clarita Valley Water Agency

October 2023

The SCV Water proposed to replace the existing pipelines with new pipelines around the Valencia Marketplace in an unincorporated community in the Santa Clarita Valley, within Los Angeles County. The project would include removal and abandonment of approximately 4,400 linear feet of existing water main. The project would include installation of approximately

4,400 linear feet of 16-inch Class 350 ductile iron water main and fittings, 19,730 square feet of pavement, as well as valves, service laterals, and related equipment. Meridian Consultants assisted SCV Water in completing the environmental review of the Project and the preparation of the necessary NEPA documentation.

Deane Tank Site Expansion IS/MND

Santa Clarita Valley Water Agency

October 2023

Meridian assisted SCV Water in the preparation of the appropriate CEQA environmental documentation to construct an additional water tank at the existing Deane Zone hilltop site located in the Canyon Country area of the City of Santa Clarita. The new tank would address a storage deficiency of approximately 1.5 to 1.75 million gallons of potable water resulting from current and future residential development within the area. ELMT Consulting provided biological resource expertise and BCR Consulting provided cultural resource expertise. Meridian Consultants prepared the Mitigated Negative Declaration (MND), Initial Study (IS), and subsequent Addendum to the MND to evaluate the potential environmental impacts associated with the Deane Tank Site Expansion Project.

Smyth Drive Water Line Improvements Project Categorical Exemption and NEPA Compliance

Santa Clarita Valley Water Agency

August 2023

The SCV Water proposed to replace the existing pipelines with new pipelines along Smyth Drive from Dickason Drive to the west, approximately 0.25 miles adjacent to Valencia High School in the City of Santa Clarita. The project would include installation of approximately 380 liner feet of 16-inch CL350 ductile iron pipe (DIP), 894 liner feet of 16-inch CL350 Restrained DIP, 56 liner feet of 14-inch CL350 Restrained DIP, 200 liner feet of 8-inch CL350 Restrained DIP, 166 liner feet of 6-inch CL350 Restrained DIP, and 48 liner feet of 16-inch CL350 Restrained DIP, as well as several fire hydrants and other related equipment. The pipes will be placed between 48-inches and 84-inches below grade. All existing utilities currently located within the work area will be protected in place. SCV Water is seeking to obtain grant funding for the Project under the Water Infrastructure Finance and Innovation Act of 2014, which established a federal credit program administered by the United States Environmental Protection Agency. The Smyth Drive Water Line Improvements Project is included in the classes of projects determined to be exempt from the provisions of the California Environmental Quality Act, and Meridian Consultants prepared a Categorical Exemption for the Project. Additionally, Meridian Consultants assisted SCV Water in completing the environmental review of the Project and the preparation of the necessary NEPA documentation.

City of Azusa 4.0 MG Water Tank Project Categorical Exemption

Civiltec Engineering

January 2024

The City of Azusa proposed to demolish and remove an existing 2.5 MG water tank that has reached the end of its useful life and replace it with the construction of a new 4.0 million-gallon (MG) concrete water tank. The existing 2.5 MG South Tank is currently in service and would need to remain operational until the new 4.0 MG tank is integrated into the existing water system. The New 4.0 MG Tank and an existing 3.0 MG North Tank would provide a total capacity of 7.0 MG when the project is complete. The City has acquired grant funding from the State of California Department of Water Resources (DWR) for this project. The grant requires that the City meet all requirements of CEQA. The Azusa 4.0 MG Water Tank Project is included in the classes of projects determined to be exempt from the provisions of CEQA, and Meridian Consultants prepared a Categorical Exemption for the Project.

Lemon Reservoir Replacement Project Categorical Exemption

California American Water

November 2023

California American Water proposed to retire the Lemon Reservoir located at the northeast corner of Lemon Avenue and Barranca Road. Currently, Lemon Reservoir consists of an existing concrete reservoir which is no longer in working condition for once stored irrigation water derived from runoff in the area. The project would involve subdividing the existing parcel comprising the Project site into two parcels, the demolition and removal of the existing concrete lined reservoir, backfilling of soil to bring the grade of the reservoir to the adjacent existing grade, and the installation of a new drainpipe. The Lemon Reservoir Retirement Project is included in the classes of projects determined to be exempt from the provisions of CEQA. Meridian Consultants prepared a Categorical Exemption for the Project and subsequently prepared a Revised Categorical Exemption to address updates to the Project plans and schedule.

El Rio Interconnect Project Categorical Exemption

California American Water

November 2023

California American Water is in the process of entering into an agreement with the United Water Conservation District (UWCD) for an emergency interconnection at the intersection of North Rose Avenue and Simon Way near the City of Oxnard, in Ventura County, California. The proposed interconnection will serve as the emergency supply and add redundancy to the system. The Project Site is comprised of two Connection Sites, located within the existing right-of-way of George Street, Simon Way, Collins Street, and North Rose Avenue. The Project's improvements would consist of the installation of a pipeline connecting a pressure relief vault below Simon Way to gate valves and nozzle outlets and existing water mains located in the rights-of-way of George Street and North Rose Avenue. In addition, a nozzle and valve are to be installed at the intersection of Collins Street and North Rose Avenue, which will be for a different water purveyor's future connection. As part of the interconnection agreement,

California American Water is responsible for installing the meters, vault, and piping. The El Rio Interconnect Project is included in the classes of projects determined to be exempt from the provisions of CEQA, and Meridian Consultants prepared a Categorical Exemption for the Project.

Las Lomas Pump Station Relocation Categorical Exemption

California American Water

August 2022

California American Water proposed to replace and relocate the existing Las Lomas Booster Pump Station (BPS) approximately 1,200 feet south to accommodate larger pumps, located to the south of Royal Oaks Drive and west of Las Lomas Road at the Las Lomas Well, within the City of Duarte. Currently, the Las Lomas BPS is located at 624 Las Lomas Road in Duarte, California, and was built in 1978. The BPS pumps water from the Scott gradient to the Vineyard tank. A Condition Based Assessment (CBA) was performed on the station in 2018 and determined that the pumps at Las Lomas BPS are undersized. The existing pumps are 26 years old and near the end of their service life. The mechanical piping and valves were found to be in poor condition. The project would include the installation of the new booster pump station (BPS) with 50 HP motor pumps, associated concrete pad, valves, and piping, and installation of a new structure to house the pumps, instrumentation and control equipment, electrical upgrades including new transfer switch for exist on-site generator, new switchgear and motor control center, and Supervisory Control and Data Acquisition (SCADA) programming and integration on the New Pump Station Site. Additionally, the Project would include the installation of approximately 1,200 feet of 12-inch main below grade on Las Lomas Road to connect the new BPS to the existing BPS discharge line, the excavation and backfilling of soil. Further, the Project would include the removal of the existing boost pump station and the restoration of the Existing Pump Station Site. The Las Lomas Pump Station Relocation Project is included in the classes of projects determined to be exempt from the provisions of CEQA, and Meridian Consultants prepared a Categorical Exemption for the Project.

Preparation of the Initial Study/Mitigated Negative Declaration (IS/MND)

The designated point of contact will be Ms. Leanna Williams, who will serve as Associate Principal/Project Manager for all work to be performed under this contract. She can be reached at (408) 460-4694 or williams@meridianconsultantsllc.com. Resumes of key Meridian Consultants team members that would assist Ms. Williams are provided in Appendix A.

Meridian Consultants understands that Camrosa is seeking proposals from qualified firms interested in providing professional services to perform an environmental evaluation in compliance with CEQA for the Valencia Well (Project).

Meridian Consultants will assist Camrosa in completing the environmental review of the Project to comply with CEQA. It is our goal to streamline the environmental review process and minimize cost and schedule delays.

Our approach is to work closely with Camrosa staff to prepare documentation to comply with CEQA. Our provided Scope of Work (see Section 2.0, below) includes preparation of the necessary environmental technical studies and the appropriate CEQA documentation. In reviewing the RFP and the Project, the Project will require the preparation of an Initial Study/Mitigated Negative Declaration (IS/MND) to comply with CEQA.

Meridian will provide all professional services required for and related to the preparation, coordination, and completion of the required reports and documents in draft and final form. Following authorization from Camrosa, Meridian will consult in writing with all responsible Agencies and with any other Public Agency which has jurisdiction by law over natural resources affected by the Project, or as identified by Camrosa. Copies of all correspondence to and from these Agencies will be provided to Camrosa.

Meridian will have in place all necessary quality controls to ensure that the documents and reports provided to Camrosa are accurate, editorially correct, well-written, and communicate effectively to a non-technical audience. A Quality Assurance /Quality Control (QA/QC) Officer will be identified by the Meridian to Camrosa.

Since the founding of Meridian Consultants, we have developed and maintained long-term relationships with natural resource firms that provide specialized services. We consistently rely on their expertise to support our CEQA documentation services. The long-term relationships developed across each project ensures that we communicate and act as a single project team. Because of the relationships developed over time and Meridian Consultants' expectation of quality work products, we consistently utilize Pax Environmental, Inc. (Pax), our biological and cultural resources team member, to provide the appropriate level of work effort on each project.

Meridian Consultants has prepared numerous IS/MNDs under CEQA over the past 15 years. Preparation of an IS/MNDs will include completion of the following tasks:

- Attendance at a Project kickoff meeting and a site visit as well as collect data.
- Prepare a detailed project description including identification of how the Project meets the criteria for an IS/MND.
- Coordinate with Camrosa to comply with Assembly Bill (AB) 52 consultation.
- Complete technical studies and/or provide technical peer review of studies submitted by Camrosa for technical adequacy.
- Prepare an administrative draft IS/MND for review by Camrosa.

- Prepare a Public Draft IS/MND and coordinate with Camrosa to distribute the IS/MND and Notice of Intent (NOI) for the public review period in compliance with CEQA.
- Prepare the Final IS/MND and Mitigation Monitoring and Reporting Program (MMRP) after the 30-day public review period of the Public Draft IS/MND.
- Prepare the Notice of Determination (NOD).
- Attend Camrosa Board of Directors meeting.
- Prepare and file the NOD with the Ventura County Clerk, State Clearinghouse, and California Department of Fish and Wildlife.

2. SCOPE OF WORK

Meridian Consultants has developed the following Scope of Work to meet Camrosa’s objectives. Meridian Consultants will assist Camrosa staff in completing the environmental review of the Project to comply with CEQA, which Camrosa has determined to be a Mitigated Negative Declaration (MND). It is our goal to streamline the environmental review and minimize cost and schedule delays.

Under CEQA, Section 15070, a public agency shall prepare or have prepared a proposed negative declaration or mitigated negative declaration for a project subject to CEQA when:

- a. The initial study shows that there is no substantial evidence, in light of the whole record before the agency, that the project may have a significant effect on the environment, or
- b. The initial study identifies potentially significant effects, but:
 1. Revisions in the project plans or proposals made by, or agreed to by the applicant before a proposed mitigated negative declaration and initial study are released for public review, would avoid the effects or mitigate the effects to a point where clearly no significant effects would occur, and
 2. There is no substantial evidence, in light of the whole record before the agency, that the project as revised may have a significant effect on the environment.

A Mitigated Negative Declaration circulated for public review shall include:

1. A brief description of the project, including a commonly used name for the project, if any;
2. The location of the project, preferably shown on a map, and the name of the project proponent;
3. A proposed finding that the project will not have a significant effect on the environment;
4. An attached copy of the Initial Study documenting reasons to support the finding; and
5. Mitigation measures, if any, included in the project to avoid potentially significant effects.

Our scope of work to prepare the MND, the requested environmental documentation, is provided below. As stated in the RFP, the below scope of work fulfills the following provisions:

- a. Environmental Services:
 - Data Collection and Review: Research and obtain the necessary information for the work.
 - Perform site visits
 - Perform the appropriate CEQA evaluation of the project and prepare the necessary CEQA documentation. Provide the CEQA evaluation scope and identify the documents and deliverables in their proposal.
 - Identify and attend meetings, as necessary.

b. Additional Scope of Work Determined by Meridian Consultants:

- Meridian Consultants is expected to include the minimum required work and may expand the scope of work in our proposal by incorporating specific areas of expertise and any other tasks required for the Project.

TASK 1: PROJECT KICKOFF MEETING, DATA COLLECTION AND REVIEW, AND SITE VISIT

Meridian's Project Manager will attend a kickoff meeting with Camrosa staff to: (a) review the Project's tasks, schedule, and existing documents and data; (b) to address questions and data needs. Meridian will complete a data needs list and submit to Camrosa staff; this will include information and data research needs for the Project, and any information deemed necessary for the work. Meridian Consultants will obtain any Camrosa prepared technical studies (the siting report prepared by Hopkins Groundwater Consulting in 2022, the groundwater study prepared by INTERA in 2024, etc.) for the Project to review and incorporate the findings into the CEQA documentation.

Meridian Consultants will perform a site visit to become familiar with the existing site conditions. During the site visit, Meridian staff will take photos of the site and surrounding conditions.

Deliverables:

- One (1) Data Needs List.

TASK 2: PREPARE PROJECT DESCRIPTION

Meridian Consultants will prepare the Project Description to be included with the CEQA documentation. Meridian Consultants will coordinate with Camrosa staff to define the Project's objectives, utilize the preliminary design plan prepared by Camrosa's staff to fully define the Project, and develop a construction scenario of the proposed Project for use in support of technical analyses. Meridian Consultants will coordinate with the Project team to develop a full description addressing the proposed design and construction of the new facilities. The Project location, type of facilities to be constructed/modernized/rehabilitated, and the staging areas will be identified to provide a fully defined Project.

Deliverables:

- One (1) electronic copy of the Project Description.

TASK 3: AB 52 TRIBAL CONSULTATION

In accordance with requirements set forth in Assembly Bill (AB) 52 (Public Resources Code (PRC) § 21080.3.1(d)), tribal consultation will be required. AB 52 establishes a formal consultation process for California tribes as part of CEQA. AB 52 applies to any project that has filed a notice

of preparation or notice of a Negative Declaration/Mitigated Negative Declaration. Meridian Consultants will work with Camrosa to comply with AB 52.

Meridian Consultants will contact the Native American Heritage Commission (NAHC) for a list of tribes that may require consultation. This will supplement any list of tribes Camrosa may have that have requested consultation of Camrosa projects. Please note NAHC lists typically have a six-to-eight week turnaround time.

Meridian Consultants will provide Camrosa with letter(s) that can be sent to tribes requesting consultation. This proposal does not include any attendance or participation in tribal consultation meetings with any tribes.

Deliverables:

- One (1) electronic Draft AB 52 Consultation Letter in Word format for Camrosa to issue notifying tribes who have requested consultation.

TASK 4: PREPARE TECHNICAL STUDIES

Subtask 4.1: Biological Resources (Pax Environmental, Inc.)

Pax Environmental, Inc. (Pax), under subcontract to Meridian Consultants, will complete the following biological resource efforts.

Mobilization and Correspondence

This task includes correspondence, preparation of contracts for project management, and setting up data collection for the field survey.

Pax will conduct a preliminary assessment and desktop review including analysis of existing literature, maps, and databases to identify known biological resources and sensitive habitats within the project vicinity. This includes identifying federally or state-listed threatened or endangered species that may inhabit the area.

Biological Survey and Report

A Pax senior biologist will perform a reconnaissance level survey to inventory and document biological resources. They will evaluate the quality of existing habitats within the project site and assess potential impacts on biological resources. They will use a GPS device to document all notable land features, vegetation communities, wetland features, special-status species, and other resources that may be used in reporting.

Pax will prepare a letter report summarizing the finding of the biological survey, which will include a description of environmental site conditions, an inventory of biological resources observed, and likelihood of occurrence for special status species. This report will also include

detailed GIS mapping depicting vegetation communities and any notable land features. Site photographs will be included to document existing conditions. Recommendations for avoidance and minimization measures to reduce potential impacts may also be included in the report.

Deliverables:

- One (1) electronic copy of the Biological Resources Report.

Subtask 4.2: Cultural Resources (Pax Environmental, Inc.)

Pax, under subcontract to Meridian Consultants, will complete the following cultural resource assessment efforts.

Mobilization and Correspondence

Pax will correspond with the Project team, prepare contracts for project management, and set up data collection for the field survey.

Pax will conduct a preliminary assessment and desktop review of existing literature, maps, and databases, including a California Historic Resources Information System (CHRIS) search, to identify known cultural resources and other potentially sensitive resources and sites within the project vicinity.

Cultural Survey and Report

A Pax associate archaeologist will conduct a reconnaissance level survey to inventory and assess cultural resources. All identified resources will be documented and georeferenced using a GPS device to document all cultural features, as well as prehistoric and historic sites and artifacts.

The cultural letter report will include a description of the site conditions, an inventory of cultural and paleontological resources observed, an assessment of potential project related impacts to any resources, and detailed GIS mapping depicting resource locations. Recommendations for avoidance and minimization measures to reduce potential impacts may also be included in the report. In addition, Pax will provide tribal consultation letters. This does not include initiation of tribal consultation.

Deliverables:

- One (1) electronic copy of the Cultural Resources Letter Report.

Subtask 4.3: EDR Report

Meridian Consultants will request an Environmental Data Records (EDR) Report to identify any hazardous material sites that may be near the Project site to supplement the IS/MND. Based on our understanding of the property, the following scope of services is proposed:

- Review of online regulatory agency records to help identify recognized environmental conditions in connection with the Project site.
- A current USGS 7.5-Minute Topographical Map (or the equivalent) will be reviewed to describe the physical setting.
- Historical-use information will be obtained through the review of an EDR report. The purpose of the historical review is to help identify uses that may have led to recognized environmental conditions in connection with the property.

Deliverables:

- One (1) electronic copy of the EDR Report.

TASK 5: PREPARE ADMINISTRATIVE DRAFT IS/MND

Meridian Consultants will prepare an Administrative Draft IS/MND for the Project using the latest standard Initial Study checklist form appended to the 2024 CEQA Guidelines requirements. Analysis will be provided for each of the environmental topics in the Initial Study checklist form to study and provide justification for each “No Impact,” “Less than Significant Impact,” “Less Than Significant Impact with Mitigation Incorporated,” and “Potential Significant Impact” determinations checked in response to each question. Should any potentially significant adverse impacts be identified, Meridian Consultants will provide determination and recommendation of mitigation measures in the IS/MND.

The IS/MND will include a description of the Project based on information provided by Camrosa and prepared as part of Task 2. Meridian Consultants will coordinate with Camrosa to ensure that the technical information required to answer the Initial Study questions is at a level that will meet the necessary agency requirements. In addition, all discretionary actions requiring approval by Camrosa and other agencies will be identified and described.

Meridian Consultants will prepare air quality, greenhouse gas (GHG) and noise analyses as part of the IS/MND. Meridian Consultants will prepare air emissions modeling for the Project using the Ventura County Air Pollution Control District’s (VCAPCD) Ventura County Air Quality Assessment Guideline. The greenhouse gas emissions estimate from the CalEEMod model will be used to address GHG impacts. The noise analysis will address the potential for temporary construction noise impacts as well as the potential impacts from operational noise in accordance with City of Camarillo Noise Element and the Noise Ordinance in Section 10.34 of the City’s Municipal Code.

Meridian Consultants will incorporate the findings from the technical studies previously identified in Task 4 as well as any technical studies prepared by Camrosa (geological study, transportation study, etc.) into the IS/MND to justify impact conclusion findings. Meridian Consultants will prepare an administrative draft IS/MND for review by Camrosa.

Deliverables:

- One (1) electronic copy of the Administrative Draft IS/MND.

TASK 6: PREPARE PUBLIC REVIEW DRAFT IS/MND & DISTRIBUTION

Subtask 6.1: Public Review Draft IS/MND

Upon receipt of comments from Camrosa on the Administrative Draft IS/MND, Meridian Consultants will meet (via conference call) with Camrosa to receive their comments, review these comments with Camrosa, and revise the Administrative Draft IS/MND to incorporate the comments and requested information to prepare for release for public review.

This task includes preparation of an unbound, camera - ready master copy of the Public Draft IS/MND for printing and distribution, as well as provision of electronic PDF files for posting to Camrosa's website. Meridian Consultants will coordinate the production of copies for public distribution with Camrosa staff.

Subtask 6.2: Distribution

A Lead Agency (in the case - Camrosa) shall provide a Notice of Intent (NOI) to adopt an IS/MND to the public, responsible agencies, trustee agencies, and the Ventura County Clerk where the Project is located.

Pursuant to the CEQA Guidelines Section 15072(b), Camrosa, as Lead Agency, shall mail a NOI to adopt a IS/MND to the last known name and address of all organizations and individuals who have previously requested such notice in writing and who provided a request when a NOI to adopt an IS/MND (interested parties list) and complete at least one of the following procedures to allow the public the review:

- Publication of the NOI at least one time by Camrosa in a newspaper of general circulation in the area affected by the Project. If more than one area is affected, the notice shall be published in the newspaper of largest circulation from among the newspapers of general circulation in those areas;
- Posting of NOI by the Lead Agency (Camrosa) on and off site in the area where the Project is to be located; or
- Direct mailing of the NOI to the owners and occupants of property contiguous to the Project. Owners of such property shall be identified as shown on the latest equalized assessment roll.

Meridian Consultants will assist Camrosa in the distribution of the IS/MND and NOI for the public review period in compliance with CEQA. To satisfy the above, we suggest publication of the NOI one time in the newspaper as that is the most cost effective procedure. It is assumed the newspaper of general circulation in the area affected by the Project is the Ventura County Star. Meridian Consultants will coordinate with the Ventura County Star and provide the NOI for

publication in the newspaper three (3) days prior to the start of the public review period for the IS/MND.

Meridian Consultants will print hard copies of the NOI and distribute the NOI to the interested parties list (it is assumed a maximum of 30 interested parties). Distribution of the NOI to the interested parties list will be mailed via USPS Certified Mail. In addition, Meridian Consultants will prepare the NOI for the Ventura County Clerk and submit the Public Draft IS/MND to local responsible agencies (up to five [5] hard copies), pursuant to CEQA Guidelines Section 15073 (and to the State Clearinghouse).

Deliverables:

- One (1) electronic copy of the Public Draft IS/MND for Camrosa to post on its website.
- Five (5) hard copies and one unbound and reproducible of the Public Draft IS/MND for distribution.
- The submittal of the IS/MND to the State Clearinghouse for distribution to State agencies, as required. This will include preparation of the Notice of Completion (NOC) and a summary of the CEQA document.
- One (1) electronic and hard copy of the NOI to Camrosa to file with the Ventura County Clerk.
- Hard copies of the NOI to distribute to the interest parties list. Distribution of the NOI to the interested parties list will be mailed via USPS Certified Mail.
- One newspaper ad in the Ventura County Star.

TASK 7: FINAL IS/MND AND MMRP PREPARATION

Upon Camrosa staff receipt of comments after the 30-day public review period of the public Draft IS/MND, Meridian Consultants will review the comments (via conference call or Microsoft Teams meeting) with Camrosa. Following this review, Meridian Consultants will prepare draft responses to the comments.

Meridian Consultants will assess the need for a Mitigation Monitoring and Reporting Program (MMRP). If a MMRP is required, Meridian Consultants will prepare a MMRP that identifies the mitigation measures included in the Draft IS/MND, the timing of the implementation of each measure, and the entity (applicant, agency, or both) responsible for implementing and monitoring each measure. Meridian Consultants will coordinate with Camrosa staff to identify the responsible parties for each mitigation measure. Meridian Consultants will revise the MMRP in response to one round of comments for final submittal to Camrosa.

An Administrative Final IS/MND containing responses to comments and other required CEQA sections will be provided to Camrosa for review. In addition, a Final MMRP will be prepared.

Meridian Consultants will prepare the Final IS/MND and MMRP for presentation by Camrosa to the Board of Directors for adoption.

This task includes preparation of an unbound, camera-ready master copy of the Final IS/MND for printing and distribution, as well as provision of electronic PDF files for posting to Camrosa's website.

Deliverables:

- One (1) electronic copy and five (5) hard copies (one unbound and reproducible) of the Administrative Final IS/MND, and MMRP, if required, for Camrosa.
- One (1) electronic copy of the Final IS/MND, and MMRP, if required, for Camrosa and for posting on its website.

TASK 8: NOTICE OF DETERMINATION

Meridian Consultants will prepare the Notice of Determination (NOD) for the Project and provide the NOD to Camrosa staff for review.

Following the adoption of the IS/MND, Meridian Consultants will coordinate posting the NOD with the Ventura County Clerk, State Clearinghouse, and California Department of Fish and Wildlife. These fees are currently \$2,916.75 (as of 2024, that fee will increase to \$2,968.75 in 2025) for an MND. In addition, there is a \$50 processing fee by the Ventura County Clerk. Camrosa will be responsible for payment of both the CDFW and County Clerk fees and they are not part of the proposed budget for this proposal.

Deliverables:

- One (1) electronic copy of the NOD for Camrosa.
- One (1) hard copy of the NOD for Camrosa to file with the Ventura County Clerk.
- Meridian Consultants will file the NOD with the State Clearinghouse electronically.

TASK 9: MEETINGS

Our proposal includes time for the Meridian Consultants Principal-in-Charge, Ms. Williams, to coordinate and meet with Camrosa staff on an as-needed basis and attend the Camrosa Board of Directors meeting. Meridian Consultants will participate via a preferred virtual conference platform in up to five (5) meetings as needed for internal review.

3. PROJECT SCHEDULE

The Project schedule milestones is provided in **Table 1: Camrosa Valencia Well Project Schedule** below. It should be noted that the proposed schedule allows for a period of at least three (3) weeks for Camrosa’s review of submittals.

TABLE 1: CAMROSA VALENCIA WELL PROJECT SCHEDULE	
Milestone	Date
Camrosa Awards Contract and Issues Notice to Proceed	January/February 2025
Project Kickoff Meeting	February 6, 2025
Provide Data Needs List to Camrosa	February 7, 2025
Camrosa to Provide Data Needs Information	February 17, 2025
Initiate Technical Studies for Biological and Cultural Resources	February 20, 2025
Complete Project Description and Submit Tribe List to NAHC (Meridian)	February 28, 2025
Submit AB 52 Notices to Tribes for Consultation Request	April 17, 2025
Complete Technical Studies	April 17, 2025
Complete Administrative Draft MND	May 8, 2025
Camrosa to Provide Comments on Administrative Draft MND	May 29, 2025
Release Public Draft MND for 30-day Review	June 18, 2025
Complete 30-day Public Review of MND	July 18, 2025
Complete Administrative Draft Final MND	August 1, 2025
Camrosa to Provide Comments on Administrative Draft Final MND	August 22, 2025
Complete Final MND and MMRP	September 5, 2025
Camrosa Board of Directors Meeting to Adopt MND	September 11, 2025
Post Notice of Determination (NOD)	September 12, 2025

4. LABOR HOURS AND FEE

As per the requirements outlined in the District's RFP, the cost proposal is provided under separate cover.



APPENDIX A

RESUMES OF KEY STAFF

MERIDIAN CONSULTANTS





Leanna Williams

Associate Principal

About

Ms. Williams is a California Environmental Quality Act (CEQA) specialist and project manager with over 14 years of experience in environmental analysis. Her expertise includes extensive knowledge of CEQA, National Environmental Policy Act (NEPA), and numerous other federal, State, and local statutes and regulations relevant to California's environmental resources. Ms. Williams has experience preparing and managing Environmental Assessments, Environmental Impact Reports (EIRs), Supplemental EIRs and Addendums to EIRs, Initial Studies, Negative Declarations (NDs), Mitigated Negative Declarations (MNDs), and mitigation monitoring programs; and site feasibility and constraints analysis. Ms. Williams has provided environmental documentation and consulting services to cities and counties throughout southern California.

Ms. Williams has been involved in the planning and environmental review of commercial, renewable energy, transportation, residential, and mixed-use projects. Ms. Williams provides internal and subconsultant project management, oversight, and quality control implementation as a project manager for a wide range of projects. Ms. Williams is also certified in Environmental Noise and SoundPLAN software and has expertise in providing noise documentation on behalf of numerous projects.

Education

Master of Arts, Environmental Studies (Sustainable Development and Policy Concentration), University of Illinois Springfield, Springfield, Illinois

Bachelor of Arts, Environmental Studies, Pitzer College, Claremont, California

Affiliations

Member, Association of Environmental Professionals

Relevant Project Experience

Project Manager for the **South Airport Cargo Center Project** for the Ontario International Airport Authority (OIAA). The Project included the proposed relocation of the OIAA Administrative Offices and the South SAAP to other locations at the Airport, demolition of the existing buildings, site improvements on the Project site, and development of an air cargo facility. Then the Project will proceed with the development of a main cargo building, aircraft apron improvements, parking structure, roadway improvements, and site improvements, including landscaping and utility improvements. Development of the Project is proposed in two phases, dependent on demand and economic conditions. Phase 1 would include the development of the Project on the eastern two-thirds of the Project site, and Phase 2 would include development on the remainder of the site. Completion of Phase 1 by 2025 is proposed. Completion of Phase 2 is anticipated by 2029.

Project manager for the **East End Studios** project in the City of Glendale. The project involved the demolition of existing uses to construct two new studio spaces, including sound stages, and a studio production office space. Ms. Williams managed the preparation of a Categorical Exemption for the City.

Project manager for the **Lucia Park Project**, involving the development of a 24-story, 294-unit residential apartment building over demolition of existing commercial and parking uses for the City of Glendale. The project would include publicly accessible open space and a dog park. Ms. Williams managed the preparation of a SCEA in accordance with CEQA.

Project Manager for the **Coachella Valley Arena** project, a 11,000 seat arena in the Coachella Valley. Meridian Consultants defined an entitlement path and approach to the environmental review of this project. Ms. Williams managed the preparation of the addendum to the NorthStar Specific Plan Final Environmental Impact Report No. 470 on this project.

Project Manager assisting the City of Needles in completing the environmental review process for the **Grow Heights MND CEQA Review and Administrative Support Project**, a proposed cannabis business. Ms.

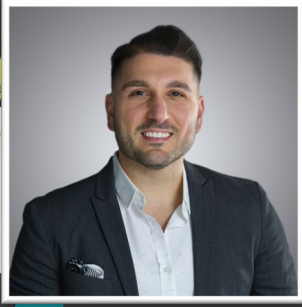
Williams is managing the CEQA review and coordination with the City to ensure compliance with CEQA.

Project Manager for the review of the environmental documentation for the **No Name Substation – Firehouse Switchyard** 69-kilovolt Transmission Line Addendum to the Environmental Assessment and Negative Declaration Project. Ms. Williams was responsible for reviewing the addendum and ensuring compliance with CEQA on behalf of the City of Needles.

Project Manager for the **City of Solvang Water System Master Plan EIR and Addendum** project. Ms. Williams is responsible for the preparation of the appropriate CEQA environmental documentation for the project, which is a scaled down version of the project analyzed in the City's certified EIR for the 2011 Master Plan Update.

Project manager for the **Sunset and Gordon Mixed-Use Project** Supplemental Environmental Impact Report (EIR) in the City of Los Angeles, California. This Supplemental EIR provided a comprehensive analysis of a mixed-use project consisting of the development of 299 residential apartment units, 46,110 square feet of commercial space, an 18,962 square foot public park, and one supergraphic sign. The Supplemental EIR was a supplement to the EIR prepared for the Sunset and Gordon Mixed-Use Project, which was certified on October 18, 2007. The Supplemental EIR addressed modifications to the Sunset and Gordon Mixed-Use Project necessary to re-entitle the project as a result of the October 2014 Los Angeles Superior Court decision on the project. Ms. Williams managed the environmental review process for the project and provided environmental expertise at public meetings.

Project manager for the **Lack Road Bridge Replacement Project** Initial Study / Mitigated Negative Declaration (IS/MND) in the County of Imperial, California. The project proposed a replacement of the existing Lack Road Bridge over New River, a seven (7) span timber bridge, with a new precast concrete bridge designed to current standards. Ms. Williams managed all aspects of the project's IS/MND. Ms. Williams provided solutions, recommendations, and consultation pursuant to CEQA and applicable environmental regulations.



Christ Kirikian

Partner | Air Quality & Acoustics

About

Mr. Kirikian is a Partner with Meridian Consultants and Director of Air Quality and Acoustics. He regularly participates at the top level of the organization and sits on the Board of Managers. Tasks include directing environmental and planning projects and marketing initiatives.

Mr. Kirikian also serves as an environmental monitoring manager for large-scale compliance monitoring efforts during construction and operation, ensuring compliance of all disciplines including air quality, biology permitting, noise monitoring, stormwater management, geotechnical oversight of excavations, cultural resources monitoring, and other associated activities. Mr. Kirikian has over six years of experience completing CEQA/NEPA compliance documentation and obtaining regulatory permits to enable project initiation. Mr. Kirikian has experience in providing a full range of mitigation implementation and monitoring services, including “tailgate” training sessions for construction personnel. Mr. Kirikian manages team members to interface effectively with construction, agency, and local jurisdiction staff, while providing efficient and economical mitigation implementation.

Experience related to Air Quality and Climate Change includes preparing air pollutant emissions inventories, dispersion modeling, and health risk assessments (HRAs) for residential, commercial, and transportation projects utilizing the CalEEMod and AERMOD models.

Experience related to Noise includes assessment of a variety of mobile (aviation and vehicle) and stationary noise sources associated with urban development and infrastructure projects, with specific expertise in utilizing SoundPLAN, Aviation Environmental Design Tool, and FHWA TNM models.

Education

Master of Science, Environmental Science
Loyola Marymount University

Bachelor of Arts, Biology
California State University, Northridge

Affiliations

Institute of Noise Control Engineering (INCE) – Associate

Acoustical Society of America (ASA) – Member

Association of Environmental Professionals (AEP-Los Angeles Chapter) – Member at Large

Project Experience

ENVIRONMENTAL COMPLIANCE

Assisted with the preparation of technical studies for an EIR for **The Premier on First Mixed-Use** project in the City of Burbank. This Project involved the demolition of existing uses on a 1.8-acre site and the construction of two 12- to 14-story towers within the City of Burbank. As planned, the Project comprises 154 apartments and a 230-room hotel, as well as ground-floor retail uses.

Prepared the IS/MND for an Emergency Medical Services (EMS) Landing Site at the existing **Rancho Springs Medical Center** (RSMC) in Murrieta, California. The RSMC proposed to continue operation of the existing EMS Landing Site regulated by a Conditional Use Permit, which includes operational hours, schedules, and designated flight patterns.

Prepared impact analyses for an assisted residential facility (ARF) for the **Terraces at Hidden Hills** project in the Santa Monica Mountain North Area Plan within western Los Angeles County, California. The ARF, as defined, licensed, and regulated under state regulations, would be developed on the northern 9 acres of the 26.5-acre site. The ARF would consist of 258 units and 5 hospitality suites within 2 buildings. Building A would include continuing care operations, and Building B would include independent living units. In addition to the Specific Plan, a project level EIR will be prepared to evaluate potential environmental impacts, including air quality, land use and planning, noise, traffic, biota, and utilities and public services.

AIR QUALITY / NOISE

Prepared the noise section of the certified Final EIR for the **LAX Landside Access Modernization Program**. The project includes several primary components. At the centerpiece is an automated people mover system with six stations, which would provide access to the CTA for passengers, employees, and other uses 24 hours a day. The assessment included analysis related to construction and operation of the elevated guideway.

Prepared the noise analysis for the **Inglewood Transit Connector Project** Final EIR. The project included an Automated Transit System which would include an approximately 1.6-mile-long elevated guideway located within current and to-be-acquired public right-of-way along Market Street, Manchester Boulevard, and Prairie

Avenue within the City of Inglewood. The assessment included analysis related to construction and operation of the elevated guideway.

Responsible in analyzing short-term noise and ground-borne vibration impacts for the Oasis Wellness Center project. The project proposes development of a 442,000-square-foot medical center in the City of Palmdale.

Retained by the Los Angeles Philharmonic Association (LA-Phil) to commission environmental compliance and assess noise levels in the neighborhoods coming from performances at the **Hollywood Bowl** venue. Responsible for evaluating the effectiveness of changes to the operation of the sound system to reduce noise in surrounding neighborhoods.

Retained by Ipsilon LLC to conduct ambient indoor and outdoor noise measurements during simulated operating conditions of **Zebulon Atwater Village**, a restaurant/entertainment venue proposed in Atwater Village in Los Angeles, CA. Live music performances and events were anticipated to operate within the venue site with a few small speakers for the outdoor patio. A report was prepared that described a simulated event at the site, evaluated indoor and outdoor noise levels (dBA and dBC), and included recommendations to ensure conformance with the City's noise requirements. This report supported the approval of a Conditional Use Permit by the City of Los Angeles for this venue.

Responsible for preparing an analysis of potential noise impacts from activities at a basketball court for **Sheffield Investors** in Pasadena, California. The study analyzes the effects on the adjacent single-family residences to the south, southwest, and southeast of 920 Hillcrest Place and includes recommendations of any mitigation measures and/or design changes necessary for the project to meet the City of Pasadena's Noise Restrictions Ordinance.

Prepared the noise study in support of an IS/MND for an Emergency Medical Services (EMS) Landing Site at the existing **Rancho Springs Medical Center** (RSMC) in Murrieta, California. The RSMC proposed to continue operation of the existing EMS Landing Site regulated by a Conditional Use Permit, which includes operational hours, schedules, and designated flight patterns.

Prepared the noise study and Addendum for the Rotorcraft Helicopter Maintenance and Repair Facility within the **Fillmore Business Park**, located in the City of

Fillmore. Flight patterns and operational hours would be regulated by a Conditional Use Permit with approval of a heliport permit issued by Caltrans and a Federal Aviation Administration heliport designation.

Prepared the noise study for the **Oxnard Village Wagon Wheel Project**. The study included assessment of the approved Specific Plan which included a design for a soundwall and earth berm with landscaping along US Highway 101 on the northern edge of the Specific Plan area, and a soundwall with landscaping along the Union Pacific Railroad on the southern edge. The study determined the height required for soundwalls to meet the City's exterior and interior noise standards.

Determined whether the operational noise levels that will be produced by the proposed **Zion Market** would result in potentially significant noise impacts. The project had triggered the need to provide a noise report based on the location of the proposed loading dock, which was immediately adjacent to multifamily residential uses. The project site is located at the northeast corner of the intersection of Vermont Avenue and James M. Wood Boulevard in the City of Los Angeles.

Played a key role in utilizing the SoundPLAN noise model to assess noise impacts for the **Brentwood School Education Master Plan** project, located on the west side of the City of Los Angeles. The Brentwood School will implement improvements to both the East and West Campuses that include the replacement and enhancement of academic facilities, parking, and circulation. These improvements will be implemented in several phases through year 2040; construction of Phase I began in June 2017.

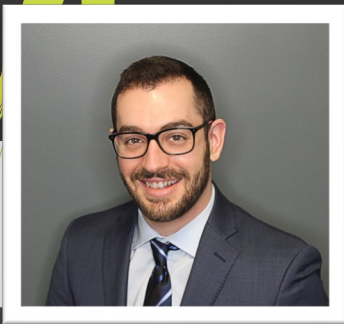
Played a key role in providing air quality, GHG emissions, noise, and transportation and traffic analyses for the **515 West Broadway Mixed-Use** project EIR in the City of Glendale. The project called for the development of a 5-story, mixed-use building with 180 residential units and 18,200 square feet of commercial space in the city.

MITIGATION MONITORING

Currently serves as the Environmental Compliance Manager for the **Castaic High School** project. Responsibilities include generating monthly compliance monitoring report to ensure compliance with mitigation measures set forth in the final EIR and overseeing all aspects of project construction activities, including air

quality, biology permitting, noise monitoring, stormwater management, geotechnical oversight of excavations, cultural resources monitoring, and other associated activities. The project consists of a comprehensive high school in the City of Santa Clarita in unincorporated Los Angeles County, including several classroom buildings, a library, a performing arts building, a multipurpose building, a physical education building with gymnasium, and an administrative building.

Responsible for mobilizing a network of noise monitors for the **Coachella and Stagecoach Music Festivals** to ensure off-site sound levels remain within the acceptable limits identified in the Sound Management Program. The monitors are installed around the 600-acre Festival Site which report live noise readings to a cloud application, providing a rolling 10-minute LAeq that updates every 10 seconds to a 1/3 Octave color histogram output.



Michael Levi

Project Manager

About

Mr. Levi is Project Manager with experience in urban planning and environmental analysis. His background in urban planning, political science, and environmental analysis results in a strong understanding of the relationships between land use decisions and environmental impacts. Mr. Levi has experience in CEQA documents including Project and Programmatic Environmental Impact Reports (EIR), Initial Studies, and Mitigated Negative Declarations (MND), Sustainable Communities Environmental Assessments (SCEA), and Categorical Exemptions (CE). Mr. Levi has experience in NEPA documents including Environmental Assessments (EA) and Categorical Exclusions.

Mr. Levi has been involved in the environmental review of residential, commercial, and industrial projects including mixed-use and urban in-fill developments, air cargo facilities, warehouses and cold storage facilities, public utility, public services, and planning projects in urban settings for communities throughout Southern California.

Education

Master of Urban Planning, California State University, Northridge, California.

Bachelor of Science in Planning, Urban Planning, Arizona State University, Tempe, Arizona

Bachelor of Science, Political Science, Arizona State University, Tempe, Arizona

Affiliations

Member, American Planning Association

Member, California Association of Environmental Professionals

Relevant Project Experience

Project Manager for the **Valencia Marketplace Pipeline Replacement Project** Categorical Exclusion. The Project consists of the removal and abandonment of approximately 4,400 linear feet of existing water main and the installation of approximately 4,4000 feet of water main and fittings as well as other related equipment.

Project Manager for the **Smyth Drive Water Line Improvements Project** Categorical Exemption and Categorical Exclusion. The proposed project includes installation of new pipes, service laterals, fire hydrant laterals, a pull vault and pressure regulator, and blow off valves within the existing right of way.

Project Manager for the **El Rio Interconnect Project** Categorical Exemption. The proposed Project included the installation of a meter, vault, and piping as well as other related equipment to service as an emergency water supply and add redundancy to the system.

Project Manager for the **San Dimas Downtown Specific Plan Project** Environmental Impact Report. The development proposed by the Specific Plan would include a pedestrian and transit-oriented downtown district within the City's existing historic main street.

Project Manager for the **Oak Park Monrovia Specific Plan Project** Environmental Impact Report and the Air Quality and Greenhouse Gas Study. The proposed Project includes amendments to the City of Monrovia's General Plan, Zoning Code, and Zoning Map. The proposal includes replacement of an existing multifamily residential building, parking structures and surface parking lots with a new six-story multifamily residential building containing 269 units.

Project Manager for the **Hollywood Central Master Plan Project** Sustainable Communities Environmental Assessment (SCEA) for the City of Los Angeles, California. The Project consists of the development of a transit oriented mixed use commercial and residential Project on two separate sites. The Project includes approximately 41,738 square feet of new commercial retail/restaurant uses, approximately 29,644 square feet of new office uses, approximately 32,397 square feet of commercial uses within the existing buildings that will remain, and approximately 633 multi-family residential units. The

Project also includes the development of affordable housing.

Project Planner for the **Las Lomas Booster Pump Station Relocation Project** Categorical Exemption (CE) for the City of Duarte Public Works Department. The Project consists of the relocation of an existing booster pump station, installation of new booster pumps at the new site, a water main extension to the existing site, and restoration of the existing site.

Project Planner for the **Ontario International Airport South Cargo Center Project** Environmental Impact Report (EIR) for the Ontario International Airport Authority, Ontario, California. The Project consists of the creation of an air cargo fac 345,400 square foot cargo sorting facility, include 70,000 square feet of office space and related infrastructure, as well as an additional 217,000 square foot truck yard.

Project Planner for the **San Fernando Soundstage Campus Project** Environmental Impact Report (EIR) for the City of Glendale, California. The Project proposes construction of a new entertainment production studio facility consisting of three (3) new buildings and a parking garage containing ten production sound stage studios, three flex spaces, production offices and commissaries, various support spaces (both Flex Space support and Stage support), and the parking garage will contain 419 parking spaces. The project site would contain an additional 114 surface parking spaces with 12 loading spaces, for a total of 533 parking spaces. The proposed buildings will contain approximately 406,318 square feet of gross floor area.

Staff Planner for the **Lemon Reservoir Retirement Project** Categorical Exemption (CE) in the City of Bradbury, California. The Project focused on the replacement of the reservoir lining from an impermeable concrete liner to a new permeable compact fill liner. This included demolishing the 2,190 tons of concrete in the old liner and replacing it with 26,000 cubic yards of fill, the preservation of protected trees on the site, and the installation of new drain piping. The Categorical Exemption focuses on the applicability of several CEQA exemptions such as existing facilities, replacement or reconstruction of existing facilities, the construction or conversion of small structures, and minor alterations to land.

Staff Planner for the **Alhambra Housing Element Project** Initial Study/Mitigated Negative Declaration (IS/MND) for the City of Alhambra, California. The Project consists of drafting and EIR for the sixth cycle Housing Element Update for the City which included supporting the identification of the Regional Housing Needs Assessment (RHNA) allocation.

Staff Planner for the **San Dimas Downtown Specific Plan Project** Initial Study (IS) for the City of San Dimas, California. The Project consists of an Initial Study for the preparation a Master EIR to serve as catalysts for future revitalization of the Downtown. This includes the development of land use and circulation alternatives including complete streets to accommodate potential residential, commercial, office, and mixed-use development to support multi-modal transportation, including pedestrian and bicycle access to the downtown Gold Line Station.

Staff Planner for the **Sterling Ranch Residential Project** Environmental Impact Report (EIR) for the County of Los Angeles, California. The Project consists of preparation of the Final EIR for a 113.9-acre area Vesting Tentative Tract Map site subdivided into detached single-family residential lots and related off-site components within a total of approximately 164.4 acres.

Staff Planner for the **1900 Temple Project** Initial Study/Mitigated Negative Declaration (IS/MND) for the City of Signal Hill. The Project consists of an urban infill Project which includes a one-story, single-family residence with both an attached and a detached garage featuring an Accessory Dwelling Unit (ADU) on a site that has a history of oil drilling activity.

Staff Planner for the **Santa Paula Creek Bridge Project** Environmental Assessment (EA) for the City of Santa Paula, California. The Project consists of an approximately 232 foot-long, single-span bridge over Santa Paula Creek that would extend Santa Paula Street in accordance with the circulation goals identified in the Specific Plan and Ventura County Flood Control District requirements.

Staff Planner for the **Landau Elementary School Modernization Project** Initial Study/Mitigated Negative Declaration (IS/MND) for the City of Cathedral City, California. The Project consists of the modernization of the elementary school campus to replace permanent and

portable school buildings at the end of their respective life cycles.

Staff Planner for the **Sunny Sands Elementary School Modernization Project** Initial Study/Mitigated Negative Declaration (IS/MND) for the City of Cathedral City, California. The Project consists of the modernization of the elementary school campus to replace permanent and portable school buildings at the end of their respective life cycles.

Staff Planner for the **Well 34 Wellhead Treatment Project** Categorical Exemption (CE) in the City of Montclair, California. The Project consists of the installation of a TCP Granular Activated Carbon (1,2,3-TCP GAC) Treatment System, a GAC Backwash System, and an IX Nitrate Treatment System, in addition to a replacement of the Disinfection Treatment System, the reconfiguration of the well discharge piping, and additional site lighting. The Categorical Exemption focuses on the applicability of several CEQA exemptions such as existing facilities, the construction or conversion of small structures, and minor alterations to land.

Staff Planner for the **2211 Western Project** Technical Memorandum (TM) in the City of Los Angeles, California. The Project consists of a technical memorandum that has been prepared to evaluate potential Project-specific environmental effects relative to the Program EIR for the Community Plan Area. The Project includes a mixed-use urban infill Project with residential and commercial components.

Staff Planner for the **2016-2020 Fair Park Project** Categorical Exemption (CE) in the City of Los Angeles, California. The Project consists of Class 32 Exemption for an urban infill apartment building. The building includes 29 residential units within 4 floors as well as one below-ground parking level.

Staff Planner for the **Jefferson 2 Public Storage Facility Project** Initial Study (IS) in the City of Los Angeles, California. The Project involves the redevelop an existing mini warehouse self-storage building, for the storage of household goods with a new facility on the site with a 6-story, 316,600 square foot building. The Initial Study focuses on the environmental impacts related to the redevelopment of the site. Moving from an existing auto-

oriented facility to a new facility oriented around the use of multiple modes of transportation for access.

Staff Planner for the **Alameda Public Storage Facility Project** Initial Study/Mitigated Negative Declaration (IS/MND) for the City of Compton, California. The Project redevelops two light industrial sites with a new 3-story, 131,000 square foot mini warehouse self-storage building, for the storage of household goods. The Initial Study focuses on the environmental impacts related to the redevelopment of the site.



Grace Bridges

Project Manager

About

Ms. Bridges is an experienced professional in the fields of environmental planning and project management, after having completed a Master of Urban Planning as well as a Bachelor of Arts in Architectural Studies at the University of Kansas. Her career has been comprised of various roles, including Project Planner, Nationwide Project Manager, and Associate Planner. As a Project Planner, she adeptly handles complex projects, conducts essential environmental research, and provides strategic recommendations to mitigate environmental impacts. She has also successfully overseen a substantial portfolio of environmental testing and remediation projects. Ms. Bridges has experience in the preparation of Project Environmental Impact Reports (EIRs), Initial Studies and Mitigated Negative Declarations (MNDs), and Categorical Exemptions (CE).

Education

Master of Urban Planning, University of Kansas, Lawrence, Kansas

Bachelor of Arts in Architectural Studies, University of Kansas, Lawrence, Kansas

Affiliations

Member, Association of Environmental Professionals

Relevant Project Experience

Project Manager for the **Azusa 4.0 MG Water Tank Project** Categorical Exemption, for Civiltec Engineering and the City of Azusa. The Project consists of the demolition and removal of an existing 2.5 MG water tank that has reached the end of its useful life and its replacement with the construction of a new 4.0 MG concrete water tank.

Project Manager for the **Lemon Reservoir Replacement Project** Revised Categorical Exemption, for California American Water. The Project would involve subdividing the existing parcel comprising the project site into two parcels, the demolition and removal of the existing concrete lined reservoir, backfilling of soil to bring the grade of the reservoir to the adjacent existing grade, and the installation of a new drainpipe. Meridian Consultants prepared a Categorical Exemption for the project, and subsequently prepared a Revised Categorical Exemption to address updates to the project plans and schedule.

Project Planner for the **Valencia Marketplace Pipeline Replacement Project** Categorical Exemption and NEPA Categorical Exclusions, for the Santa Clarita Valley Water Agency. The Project consists of the installation of approximately 4,400 feet of new pipeline around the Valencia Marketplace in an unincorporated community in the Santa Clarita Valley, replacing the existing pipeline, and restoration of the existing site.

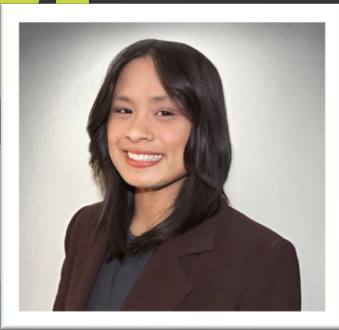
Project Planner for the **El Rio Interconnect Project** Categorical Exemption, for California American Water. The Project consists of the installation of an emergency interconnection at two sites located within the existing right-of-way of George Street, Simon Way, Collins Street, and North Rose Avenue in unincorporated Ventura County to serve as emergency supply and add redundancy to the El Rio Water System.

Project Planner for the **Deane Tank Site Expansion Project** Addendum to the Mitigated Negative Declaration, for the Santa Clarita Valley Water Agency. The Project consists of the construction of a new steel water storage tank to provide additional water storage capacity and address an existing deficiency in potable water storage in the Deane Pressure Zone within the SCVWA's Santa Clarita Water Division region.

Project Planner for the **Classic Club Specific Plan Amendment** and Addendum to the Final Environmental Impact Report. The proposed action includes a Specific Plan Amendment to rename the Specific Plan from "NorthStar" to "Classic Club," combines and renumbers some Planning Areas, and repurposes portions of the Specific Plan Area to facilitate a focus on entertainment and hospitality.

Project Planner for the **Rancho Mirage Field Lighting Project** Environmental Impact Report, for the Palm Springs Unified School District. The proposed project would install new pole mounted lighting fixtures around the perimeter of the sport fields within the Rancho Mirage High School campus in order to provide illumination for evening use of the fields to support sports practices and league games.

Project Planner for the **East Area 1 Specific Plan Amendment** and Addendum to the Final Environmental Impact Report. The proposed action includes a Specific Plan Amendment to expand the range of residential land uses allowed in the Civic District and Hallock Center Zones as defined in the Specific Plan. With the proposed amendment, development of new office uses, light industrial uses and commercial (retail) uses would no longer be allowed. The proposed Specific Plan Amendment would also remove or revise textual references to the new elementary school that is no longer being developed by the SPUSD on the northern 10.9-acre area zoned Civic District.



Monica Padilla

Staff Planner

About

Ms. Hernandez is a staff planner with an education and background in Environmental Studies with a background in environmental research and sustainability. Certified as a TRUE Zero Waste Advisor and LEED Green Associate, Ms. Hernandez brings a comprehensive skillset and perspective on projects. Ms. Hernandez has assisted in the preparation of several types of environmental documents including Categorical Exemptions, Addendums, Initial Studies (IS)/Mitigated Negative Declarations (MNDs), and Environmental Impact Reports (EIRs).

Education

Bachelor of Science, Environmental Studies, University of California, Santa Barbara, California

Associates, Natural Sciences, Pasadena City College, California

Affiliations

Member, Association of Environmental Professional

Member, U.S. Green Building Council Los Angeles

Relevant Project Experience

Staff Planner for the **William S. Hart Union High School District Field Lighting Improvements Project**. Assisted in the preparation of Initial Study/Mitigated Negative Declaration.

Staff Planner for the **Azusa 4.0 MG Water Tank Project**. Assisted with the preparation of a Categorical Exemption.

Staff Planner for the **500 Thousand Oaks Boulevard Mixed-Use Project**. Assisted with the preparation of an Addendum to the Environmental Impact Report.

Staff Planner for the **Halsted Apartments Project**. Assisted with the preparation of a Categorical Exemption.

Staff Planner for the **10453 Sandal Lane Project**. Assisted with the preparation of a Categorical Exemption.

Staff Planner for the **126 S. Kenwood Street Residential Project**. Assisted with the preparation of a Categorical Exemption.

Staff Planner for the **Oak Park Monrovia Project**. Assisted with the preparation of an Environmental Impact Report.

Staff Planner for the **Fairfax High School Comprehensive Modernization Project**. Assisted with the preparation of an Initial Study/Mitigated Negative Declaration.

Staff Planner for the **North Apple Valley Industrial Park Project**. Assisted with the preparation of a Master Plan Environmental Impact Report.



Nikki Heredia

Project Environmental Scientist | Air Quality

About

Mrs. Heredia is a Project Environmental Scientist with an education and background in Environmental Science as well as Data Analytics. She is also a Certified Associate of Project Management and a LEED Green Associate, allowing her to use this knowledge to provide a distinct perspective on projects. Mrs. Heredia has assisted in the preparation of several types of environmental documents including Categorical Exemptions, Addendums, Initial Studies (IS), Mitigated Negative Declarations (MNDs), Environmental Impact Reports (EIRs), Air Quality and Greenhouse Gas Technical Reports, and Noise Technical Reports. Mrs. Heredia also has experience modeling and analyzing air quality and greenhouse gas emissions and impacts pursuant to federal, state, and local regulations.

Education

Chapman University, Orange, California

Affiliations

Member, Association of Environmental Professionals

General Project Experience

Staff Planner for the **City of Needles General Plan Update Project** Mitigated Negative Declaration. The proposed project involves updating the City's Land Use and Transportation elements in order to guide long-term growth in the Needle's community.

Staff Planner for the **Form Energy Battery Facility Project** Categorical Exemption. Form Energy proposes to collaborate with Pacific Gas and Electric (PG&E) to deploy a battery storage system (Proposed Project) adjacent to an existing PG&E site located in Redwood Valley, Mendocino County, California. The proposed project includes a commercial-scale demonstration of a new form of low-cost, long-duration energy storage to meet California's reliability, resilience, decarbonization and energy affordability challenges.

Staff Planner for the **Conejo Summit Project** Revised Water Supply Assessment. The proposed project is located in the City of Thousand Oaks, bound by Rancho Conejo Boulevard, Corporate Center Drive and Conejo Spectrum Street. The purpose of the project is to provide for the development of a commercial and industrial center consisting of 15 buildings totaling 754,222 square feet as well as 391,831 of landscaping.

Staff Planner for the **Solvang Wastewater Treatment Plant Water Quality Project** Mitigated Negative Declaration and NEPA Environmental Assessment. The proposed project includes demolition of some existing structures, construction of new facilities and buildings, roadway improvements, and water treatment improvements. The project is located along the Santa Ynez River just outside of Solvang in Santa Barbara County. The Project utilizes funding from the USDA Rural Utilities Service.

Staff Planner for the **Fort Mojave Telecommunications Incorporated (FMTI) Fiber Project** Categorical Exemption located in the City of Needles. FMTI proposed to install fiber optic cable across 7.5 miles of the City in order to deliver highspeed broadband services to the local community.

Staff Planner for the **555 Dillon Road Cannabis Production Facility Project** Environmental Assessment Initial Study. The purpose of the proposed project is to construct a 16,500 square foot 1-story indoor cannabis production facility with surface parking on a 4.2-acre site.

Staff Planner for the **Smyth Drive Water Line Improvements Project** Categorical Exemption and Categorical Exclusion. The proposed project includes installation of new pipes, service laterals, fire hydrant laterals, a pull vault and pressure regulator, and blow off valves within the existing right of way.

Staff Planner for the **El Rio Interconnect Project** Categorical Exemption. The proposed Project included the installation of a meter, vault, and piping as well as other related equipment to service as an emergency water supply and add redundancy to the system.

Staff Planner for the **Magnolia Public School Project** Mitigated Negative Declaration. The proposed Project included demolishing the existing single story office building and constructing a 6th-12th grade school consisting of a two-story building with 17 classrooms and a gym.

Staff Planner for the **Valencia Marketplace Pipeline Replacement Project** Categorical Exclusion. The Project consists of the removal and abandonment of approximately 4,400 linear feet of existing water main and the installation of approximately 4,400 feet of water main and fittings as well as other related equipment.

Staff Planner for the **San Dimas Downtown Specific Plan Project** Environmental Impact Report. The development proposed by the Specific Plan would include a pedestrian and transit-oriented downtown district within the City's existing historic main street.

Staff Planner for the **Public Storage Jefferson Replacement Project** Mitigated Negative Declaration. The Project would involve the construction of a six-story building with approximately 296,733 square feet of mini-warehouse uses and 6,720 square feet of retail uses, would replace an 82,051 square foot existing mini-warehouse use.

Technical Project Experience

Staff Planner for the **Rancho Mirage Field Lighting Project** Environmental Impact Report focusing on the Air Quality, Greenhouse Gas, and Noise sections. Modeled and analyzed AQ and GHG emissions, and noise levels associated with construction and operation of the project. The proposed project would install new pole mounted lighting fixtures around the perimeter of the sport fields within the Rancho Mirage High School campus in order to provide illumination for evening use of the fields to support sports practices and league games.

Staff Planner for the **Magnolia Public School Project** Air Quality and Greenhouse Gas Study. Modeled and analyzed AQ and GHG emissions for the construction and operation of the Project. The proposed Project included demolishing the existing single story office building and constructing a 6th-12th grade school consisting of a two-story building with 17 classrooms and a gym in the Canoga Park neighborhood of Los Angeles.

Staff Planner for the **2023 Classic Club Specific Plan** Addendum. Modeled and analyzed existing and future emissions associated with the buildout of the Specific Plan. Provided consistency analysis with previous versions of Specific Plan. The proposed Project included variation in land uses that would increase the number of residential and hotel uses and reduce commercial and industrial uses in the Specific Plan Area in Riverside County.

Staff Planner for the **500 Thousand Oaks Boulevard Mixed-Use Project** Initial Study, Addendum to the Environmental Impact Report, and Air Quality Study. The proposed Project is located in the Thousand Oaks Boulevard Specific Plan area and includes three buildings containing 328 multi-family units, approximately 4,770 square feet of retail, commercial space, and live-work areas.

Staff Planner for the **Lockwood Development Project** Air Quality/ Health Risk Assessment/ Greenhouse Gas/ Energy Impact Analysis. The Project includes construction of a 5-story approximately 233-unit multi-family residential building on a 5.17-acre parcel located adjacent to the US-101 freeway in the City of Oxnard.

Staff Planner for the **Deane Tank Site Expansion Project** Addendum to the Mitigated Negative Declaration. The changes proposed to the Project included increasing the height and diameter of the new water tank as well as changing the building materials in order provide an increase in storage capacity for fire protection, emergency, and operational needs in the Canyon Country area of the City of Santa Clarita.

Staff Planner for the **William S. Hart Union High School District Field Lighting Improvements Project** Mitigated Negative Declaration with a focus on the Air Quality, Greenhouse Gas, Energy, and Noise sections. The proposed Project includes the installation of field lighting at five existing high schools in response to recent state laws. Two of the high schools are located in unincorporated Los Angeles County, and three in the City of Santa Clarita.

Staff Planner for the **Azusa 4.0 MG Water Tank Project** Categorical Exemption with a focus on the Air Quality, Greenhouse Gas, Energy, and Noise sections. The proposed Project includes the construction of a new 4.0 MG water tank and the demolition and removal of the existing 2.5 MG water tank that has reached the end of its useful life.

Staff Planner for the **Halsted Apartments Project** Categorical Exemption and Air Quality Study. Modeled and analyzed air quality and greenhouse gas impacts for the proposed Project which consists of a seven-story residential building containing 255 dwelling units, parking, and open space in the Northridge neighborhood of Los Angeles.

Project Environmental Scientist for the **Oak Park Monrovia Specific Plan Project** Environmental Impact Report. Prepared Air Quality and Greenhouse Gas Study, Noise Study, and sections of the Environmental Impact Report. The proposed Project includes amendments to the City of Monrovia's General Plan, Zoning Code, and Zoning Map. The proposal includes replacement of an existing multifamily residential building, parking structures and surface parking lots with a new six-story multifamily residential building containing 269 units.

Project Environmental Scientist for the **2930 Sepulveda Boulevard Residential Project** Class 32 Categorical

Exemption. Prepared Air Quality and Greenhouse Gas Technical Study, and Noise Study. The proposed Project includes the development of a 6-story residential building containing 77 residential units and two levels of subterranean parking in the West Los Angeles Community Plan Area of the City of Los Angeles.

Project Environmental Scientist for the **820 N. Central Residential Project** Class 32 Categorical Exemption. Prepared Air Quality and Greenhouse Gas Technical Study, and Noise Study. The Project Site is located within the Gateway District as defined by the Glendale Downtown Specific Plan. The Project includes the construction and operation of a 8-story residential building containing 105 residential units, as well as 3,345 square feet of publicly available open space.

Project Environmental Scientist for the **126 S. Kenwood Residential Project** Class 32 Categorical Exemption. Prepared Air Quality and Greenhouse Gas Technical Study, and Noise Study. The proposed Project includes a 5-story residential building containing 40 residential units, and residential amenity areas, over two levels of subterranean parking. The Project is located in the City of Glendale within the Downtown Specific Plan Area.

Project Environmental Scientist for the **Renaissance Village Project** Initial Study. The Project is located in the City of Indio within the Coachella Valley and includes 146 age-restricted residential units and 18,400 square feet of commercial space. Modeled and analyzed AQ and GHG emissions, and noise levels associated with construction and operation of the project.

Project Environmental Scientist for the **Fairfax High School Modernization Project** Initial Study/Mitigated Negative Declaration. Prepared Air Quality and Greenhouse Gas Study and Noise Study to support the IS/MND. The Project is located the City of Los Angeles. The Los Angeles Unified School District proposed updates to the Fairfax High School campus designed to address the most critical physical needs of the building and grounds through the construction of a new gymnasium building, approximately five specialty classrooms and support spaces, and outdoor physical education courts.

Project Environmental Scientist for the **Villa Crostacei Project** Initial Study/Mitigated Negative Declaration. The

proposed Project includes a 32-unit multifamily residential development on a 2.78-acre site comprised of three parcels located in an unincorporated portion of Los Angeles County. Prepared Air Quality and Greenhouse Gas Study and Noise Study to support the IS/MND.

Project Environmental Scientist for the **HCA Middle Well Reliability Project** Addendum. The proposed Project provides additional environmental review to the Solvang Upland Wells Project adopted in 2014. The proposed Project includes the construction of the infrastructure Needed too utilize the HCA Middle Well located in the City of Solvang. Prepared Air Quality, Greenhouse Gas, Energy, and Noise sections for the Addendum.

Project Environmental Scientist for the **5547-5557 North Elmer Avenue** Categorical Exemption. The proposed Project is located in the North Hollywood – Valley Village Community Planning Area of the City of Los Angeles and includes the construction and operation of a seven-story multi-family residential building and associated parking, consisting of 84 residential dwelling units, 9 of which (10 percent of the total units) would be restricted to Extremely Low Income households. Prepared the associated Air Quality and Greenhouse Gas Study and Noise Study to support the Categorical Exemption.

Project Environmental Scientist for the **Valley County Water District Nixon Storage Expansion Project** Initial Study/Negative Declaration. The Project is located in City of Baldwin Park in the San Gabriel Valley of Los Angeles County and proposes to provide additional water storage capacity at the Clinton O. Nixon Treatment and Storage Facility and for the VCWD service area. The Project includes he construction of additional water reservoir tanks with a capacity of 5.00 million gallons. Prepared Air Quality, Greenhouse Gas, Energy, and Noise sections for the IS/MND.

Project Environmental Scientist for the **Desert Retreat Specific Plan Project** Addendum. The Project includes the construction of a new 7.0 million gallon welded-steel potable water storage tank in unincorporated Riverside County. The Project would provide water to the Desert Retreat Specific Plan Area. Prepared Air Quality Study to support the Addendum.

Project Environmental Scientist for the **Bloomington Project** Section 15183 Exemption. The Project is located in the City of Bloomington and proposes to demolish existing uses and to convert the existing four parcels into two parcels for two drive-thru restaurants. Prepared Air Quality/Greenhouse Gas/Energy Study to support the Exemption document.

Project Environmental Scientist for the **Danford Reservoir Replacement Project** Initial Study/Mitigated Negative Declaration. The Project is located in the City of San Marino and includes the demolition of the existing 2.01 million gallon Danford Reservoir with a 5.0 million gallon reservoir in order to increase capacity. Prepared Air Quality, Greenhouse Gas, Energy, and Noise sections of IS/MND.

COST PROPOSAL

VALENCIA WELL

ENVIRONMENTAL CEQA SERVICES

CAMROSA WATER DISTRICT

Prepared for:

Terry Curson, District Engineer
Camrosa Water District
7385 Santa Rosa Road
Camarillo, California 93160

Submitted by:

 **Meridian**
Consultants | 860 Hampshire Road, Suite P
Westlake Village, California 91361
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DECEMBER 12, 2024

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Appendix

- A Resumes of Key Staff (provided under separate cover)
- B Attachments
 - Meridian Schedule of Fees and Hourly Rates*

4. LABOR HOURS AND FEE

Meridian Consultants will complete the environmental CEQA documentation as outlined in the Scope of Work for a not-to-exceed cost of **\$70,780.00**. A summary of the costs is provided in **Table 2: Camrosa Water District Valencia Well Project Costs**. A detailed breakdown of costs and hours by task is provided on the following page. Meridian Consultants' standard fee schedule is attached in Appendix B.

TABLE 2: CAMROSA WATER DISTRICT VALENCIA WELL PROJECT COSTS	
Description of Cost	Amount
Total Estimated Labor Cost	\$55,130.00
Pax Environmental, Inc.	\$14,410.00
Other Direct Costs	\$1,240.00
Total Estimated Cost	\$70,780.00

**CAMROSA Water District
Valencia Well Cost Table**

Task	Description		Associate	Director of	Project	Staff Planer	Total Hours	Total Cost
			Principal	Air Quality	Planner	Graphics/ Editing		
			\$200	\$225	\$145	\$105		
1	Project Kickoff Meeting, Data Collection and Review & Site Visit	Hours	8		4		12	
		Cost	\$1,600	\$0	\$580	\$0		\$2,180
2	Prepare Project Description	Hours	14			4	18	
		Cost	\$2,800	\$0	\$0	\$420		\$3,220
3	AB 52 Tribal Notifications	Hours	2			1	3	
		Cost	\$400	\$0	\$0	\$105		\$505
4	Technical Studies							
	Biological Resources							
	Cultural Resources							
	EDR Report	Hours	1				1	
		Cost	\$200	\$0	\$0	\$0		\$200
5	Prepare First Administrative Draft MND	Hours	24	30	50	8	112	
		Cost	\$4,800	\$6,750	\$7,250	\$840		\$19,640
6	Prepare Public Draft MND	Hours	10	6	12	10	38	
		Cost	\$2,000	\$1,350	\$1,740	\$1,050		\$6,140
7	Prepare Final MND and MMRP	Hours	6		16	4	26	
		Cost	\$1,200	\$0	\$2,320	\$420		\$3,940
8	Notice of Determination	Hours				1	1	
		Cost	\$0	\$0	\$0	\$105		\$105
9	Meetings	Hours	12				12	
		Cost	\$19,200	\$0	\$0	\$0		\$19,200
Total Labor		Hours	62	36	82	27	211	
		Cost	\$12,400	\$8,100	\$11,890	\$2,835		\$55,130
Direct Costs								
Biological Study - Pax Environmental								\$6,860
Cultural Resources - Pax Environmental								\$7,550
EDR Report								\$150
Mileage								\$150
Printing of IS/MND and NOI for Distribution								\$90
Newspaper Ad								\$550
Distribution of NOI								\$300
Total Direct Costs								\$15,650
Total Estimated Cost								\$70,780



APPENDIX B

SCHEDULE OF FEES AND HOURLY RATES



Schedule of Fees and Hourly Rates

Effective January 1, 2024

Personnel charges are for work directly related to projects. Charges for personnel services are based on an hourly rate for time charged to the project. Current personnel classifications and rates are as follows:

Classification	Hourly Rate
Principal/Partner	\$200.00 to \$295.00
Associate Principal	\$175.00 to \$225.00
Senior Professional/Project Manager	\$145.00 to \$195.00
Project Professional	\$125.00 to \$165.00
Staff Planner	\$ 110.00 to \$145.00
Analyst/Field Technician	\$ 95.00 to \$ 140.00
Administrative Manager	\$90.00 to \$120.00
Editor/Production Coordinator	\$ 90.00 to \$110.00
Graphics Specialist	\$ 90.00 to \$ 125.00
Clerical/Administrative	\$ 75.00 to \$95.00
Intern	\$55.00 to \$75.00

An overtime premium will be added to the hourly rates of non-professional staff. Overtime work is defined as time charged to a project in excess of eight (8) hours per day, and any time worked on weekends or holidays. Travel time spent in the interest of the client will be charged at the hourly rate. When it is necessary for an employee to be away from the office overnight, subsistence will be charged. Contract personnel will be charged per the hourly rates for their category as listed above.

Preparation for court appearances, depositions, presentations to regulatory boards, or other special requests for testimony will be charged on a time-and-materials basis.

Other Charges

Subcontractors	Cost plus 5 percent
Expenses and Outside Reproduction Charges	Cost plus 5 percent

Mileage

Off-Road Mileage Expense	\$ 0.95 per mile
Staff Mileage Expense	IRS standard reimbursement rate

Equipment Rental and Usage

Contracted equipment (all)	Cost plus 5 percent
Noise Monitoring Equipment	\$300.00 per day
Aerial Drones	\$100.00 per day

Internal Reproduction Costs

Black and White Copies

Single Sided	8.5"x11"	\$0.05 per copy
	11"x17"	\$0.15 per copy

Color Copies

Single Sided	8.5"x11"	\$0.50 per copy
	11"x17"	\$0.75 per copy

Board Memorandum

February 27, 2025

To: Board of Directors

From: Norman Huff, General Manager

Subject: **Compliance with the Cross-Connection Control Policy Handbook (CCCPH)**

Objective: Discuss the District's compliance with the CCCPH requirements.

Action Required: No action is necessary, for information and discussion only.

Discussion: The CCCPH replaces previous cross-connection control regulations under Title 17 of the California Code of Regulations and aims to:

- Protect public health by preventing the backflow of contaminants into water distribution systems.
- Enhance awareness through education on backflow risks and prevention among water system operators and consumers.
- Require Public Water Systems (PWS) to establish, implement, and maintain robust comprehensive Cross-Connection Control Plans that address hazard assessments, testing, record-keeping, and incident response.

The CCCPH was adopted on December 19, 2023, became effective July 1, 2024, and required PWS to submit their Cross-Connection Control Plan by July 1, 2025.

Key Compliance Elements include: Hazard Assessments: Ongoing evaluations to identify risks. Backflow Prevention: Installation and testing of backflow prevention assemblies at identified hazard points. Testing and Inspection: Assemblies must be tested annually by certified testers. Public Outreach: PWS must educate consumers on the importance of backflow prevention. Certified Specialists: Larger systems (3,000+ connections) must employ or contract cross-connection specialists.

Prior to the adoption of the CCCPH, the District partnered with the County of Ventura, who provided backflow-related services for a fee per backflow prevention device. Services provided included testing notification, backflow tester certification, and a test results database. Due to the additional requirements of the new CCCPH, the County felt the staffing requirements to continue to provide this service to water purveyors were not achievable. The County notified the District that these services would be discontinued effective July 1, 2025.

District staff determined that the staffing (including a required certified cross-connection specialist) and other resources needed for full compliance using in-house personnel would be cost-prohibitive.

The District developed a Request for Proposals (RFP) for companies and consultants to provide a turnkey Cross-Connection Control Plan, providing full compliance with the CCCPH. Services desired included: Cross-Connection Control Plan development and approval (one time), plan administration (ongoing), testing portal and database (ongoing), customer notifications (ongoing), tester certification verification (ongoing), required certified specialist (ongoing), and required assessments (one time, then ongoing evaluations to identify if risks change).

The District received proposals from HydroCorp and SoCal Water Pro.

Description	HydroCorp		SoCal Water Pro	
	Rate	Total	Rate	Total
Cross Connection Control Plan Development - Written and Certified by a CCC Specialist	One-time	Included	One-time	\$101,500.00
Program Coordination, Compliance Management, & Administration	Annual	\$157,046.88*	Annual	\$825,200.00
Annual Testing Notifications & Follow-Ups	Annual	3 per customer/yr Included	Annual	\$21,000.00
Backflow Prevention Assembly (BPA) Database	Annual	Included	Annual	Included
Online Portal for Testers and Tester Verification	Annual	Included	Annual	Included
Client and Water Customer Service/Call Center	Annual	Included	Annual	Included
Public Outreach & Education	Annual	Included	Annual	Included
Hazard Assessments – Mail	Annual	Included	N/A	N/A
Hazard Assessments – Physical – Residential	\$66.60	1303 per year Included	\$157.00	See Total Below
Hazard Assessments – Physical - Non-Residential	\$174.36	403 per year Included	\$425.00	See Total Below
Hazard Assessments – Physical - Agriculture	N/A	N/A	\$425.00	See Total Below
Hazard Assessments – Physical - Industrial	N/A	N/A	\$1,050	See Total Below
Totals for Assessments			(Over yrs. 1–5)	\$2,703,521.00

* HydroCorp Pricing is subject to an annual 4% increase or US CPI, whichever is greater

Board Memorandum

February 27, 2025

To: Board of Directors
From: Norman Huff, General Manager
Subject: AI Implementation

Objective: Discuss the Opportunities, Benefits, and Challenges of AI Integration.

Action Required: No action is necessary, for information and discussion only.

Discussion: As technological advancements continue to reshape industries, artificial intelligence (AI) is emerging as a tool in the water utility sector with transformative potential. AI-driven solutions offer significant opportunities to enhance operational efficiency, improve service reliability, and optimize resource management. The following are some key areas where AI could provide tangible benefits to Camrosa.

1. Predictive Maintenance & Asset Management

- AI-powered predictive analytics could help forecast equipment failures and pipeline leaks, allowing for proactive maintenance rather than reactive repairs.
- Reduced downtime and lower maintenance costs could lead to long-term financial savings.

2. Water Quality Monitoring & Compliance

- AI-enhanced sensors and data analytics could improve real-time monitoring of water quality parameters, ensuring compliance with regulatory standards.
- Automated anomaly detection could provide early warning signals for potential contamination or deviations from set thresholds.

3. Demand Forecasting & Water Conservation

- AI could analyze consumption patterns to predict demand fluctuations and optimize water distribution, reducing import water purchases and energy and chemical usage.
- Smart metering combined with AI could help detect leaks in real-time, aiding in water conservation efforts.

4. Energy Efficiency & Cost Reduction

- AI-driven process optimization in the wastewater reclamation plant could help reduce energy consumption by adjusting aeration and chemical dosing in response to real-time data.

- AI-driven process optimization in water treatment facilities could help reduce energy consumption by adjusting processes and chemical dosing in response to real-time data.
- Machine learning models could identify inefficiencies in pump and motor operations, leading to better energy management strategies.

5. Customer Service Enhancements

- AI-driven chatbots and customer support tools could provide residents with instant responses to billing inquiries, service disruptions, and water usage insights.
- Personalized consumption reports could empower customers to adopt water-saving behaviors.

Leveraging AI technology has the potential to enhance service delivery, optimize operations, improve employee efficiencies and productivity, and improve the sustainability of Camrosa's current initiatives. However, one of the greatest challenges in exploring potential AI solutions for Camrosa has been the large gap between conceptual capabilities and readily available commercial products (hardware and software). While AI presents many opportunities, its implementation must be carefully planned to address challenges such as data security, staff training, and integration with existing infrastructure. Collaboration with our IT provider AllConnected, SCADA Integrator RoviSys, and industry experts, along with phased deployment strategies will be essential for a smooth transition to adopting emerging AI technologies.

The following material is provided to members of the Board for information only and is not formally a part of the published agenda.

- A. Change Order Listing
- B. 2025 Board Calendar

CURRENT PROJECT CHANGE ORDERS													
Project #	PW/Agreement#	PO#	Project	Total Budget	Available Budget	Contractor	Award Date	Brd/Gmgr	Change Order	Original Bid	Negotiated Value	Scope of Services/Change Order Description	
900-18-03 Effluent Pond Relining				\$ 1,501,500.00	\$ 131,401.49								
	2017-30	FY18-0034-R2				MNS Engineers, Inc	7/27/2017	BD		\$ 71,988.00	\$ 69,208.00	Award and up to \$14,000 out-of-scope	
							7/27/2017	GM	CO #1	\$ 7,165.00	\$ 7,165.00	Geotechnical Investigations (Included in 7/27/20 BM)	
							7/27/2017	GM	CO #2	\$ 1,380.00	\$ 1,380.00	Groundwater management alternatives (Included in 7/27/20 BM)	
							2/28/2019	BD	CO #3	\$ 19,795.00	\$ 19,795.00	Additional project elements, slope stabilization and surface water management	
		FY20-0317-R1					5/28/2020	BD	CO #4	\$ 11,330.00	\$ 11,330.00	Services to amend and update plans and specs	
		FY21-0254-R1					5/13/2021	BD	CO#5	\$ 15,355.00	\$ 15,355.00	Engineering support services during construction	
											\$ 124,233.00		
		FY21-0255-R1				Oakridge Geoscience, Inc.	5/13/2021	BD			\$ 22,200.00	compaction and material testing services	
		FY22-0181					10/11/2021	GM	CO#1	\$ 3,360.00	\$ 3,360.00	supplemental materials testing services	
											\$ 25,560.00		
	RW21-01	FY21-0250-R3				BOSCO Constructors, Inc.	5/13/2021	BD		\$ 1,055,401.00	\$ 1,055,401.00	Construction of CWRP Effluent Storage Basin Improvements	
							1/6/2022	GM	CO #1	\$	\$ 2,746.03	Grinding and patching existing catch basin	
							1/6/2022	GM	CO #2	\$	\$ 7,968.23	Install Concrete Curb in lieu of Berm	
							9/10/2024	GM	CO#3	\$	\$ 13,834.61	Addtl work actuators, welding to adjust & align 24" effluent line	
											\$ 1,079,949.87		
900-18-02 CWRP Dewatering Press				\$ 4,164,100.00	\$ 348,481.89								
	2017-33	FY18-0055				MNS Engineers, Inc.	8/31/2017	BD		\$ 97,932.00	\$ 97,932.00	Award and up to \$10,000 contingency	
							12/8/2017	GM	CO #1	\$ 5,370.00	\$ 5,370.00	Surveying services	
							5/28/2020	BD	CO #2	\$ (44,900.00)	\$ (44,900.00)	Credit	
							5/28/2020	BD	CO #3	\$ 87,911.00	\$ 87,911.00	professional engineering services to amend and update existing plans and specifications	
							9/24/2020	BD	CO #4	\$ 24,670.00	\$ 24,670.00	Modify plans to rotate solids handling building 90 degrees	
											\$ 170,983.00		
	2024-84	FY24-0126				MNS Engineers, Inc	11/15/2023	GM			\$ 24,977.00	Engineering support during bidding	
							6/20/2024	BD	CO #1		\$ 75,946.00	Project Management/Construction Services	
											\$ 100,923.00		
		FY24-0279				Pacific Hydrotech	5/13/2024	BD			\$ 3,477,890.00	construction dewater press	
								GM	CO #1		\$ -	pending	
											\$ 3,477,890.00		
600-24-02 Water Quality Sampling Stations				40,000.00	317.00								
		FY24-0142				MNS Engineers, Inc.	12/14/2023	BD			\$ 30,200.00	water quality samping stations	
							4/14/2024	GM	CO#1		\$ 3,000.00	Utility research and field survey	
							6/12/2024	GM	CO#2		\$ 6,483.00	project mgmt, contract development, bid phase services	
											\$ 39,683.00		
650-24-03 MTU and Meter Replacements				1,680,000.00	67,085.61								
		FY24-0156				Badger	1/25/2024	BD			\$ 64,350.00	twist-tight cables/connectors	
							4/17/2024	GM	CO#1		\$ 4,665.38	tax	
											\$ 69,015.38		
		FY24-0165-R1				Concord	12/25/2024	BD			\$ 446,497.42	meter installation	
							2/10/2025	GM	CO#1				
											\$ 69,015.38		
750-23-01 Ag3 Tank Replacement				1,325,000.00	161,258.36								
	2023-99	FY23-0201				Cannon	2/23/2023	BD			\$ 148,886.00	engineering design services	
							7/25/2024	BD	CO#1		\$ 29,973.00	construction phase support services	
											\$ 178,859.00		
400-25-01 O&M Building Roofing				100,000.00	9,150.00								
		FY25-0102				RoofConnect Logistics	10/24/2024	BD			\$ 81,503.00		
							12/11/2024	GM	CO#1		\$ 4,047.00	Addition of 30" X 36" aluminum roof hatch	
							1/21/2025	GM	CO#2		\$ 5,300.00	Replace 3 roof drains, replace 18 sheets plywood	
											\$ 90,850.00		

2025 Camrosa Board Calendar

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

2025 Holidays	
January 1 st - New Year's Holiday (Observed)	
February 17 th - President's Day	
May 26 th - Memorial Day	
July 4 th - Independence Day	
September 1 st - Labor Day	
November 11 th - Veteran's Day	
November 27 th & 28 th - Thanksgiving	
December 24 th & 25 th - Christmas	
December 31 st - New Year's Eve	

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2025 Conferences	
CASA Winter Conf. (Palm Springs) Jan. 29 th - 31 st	
ACWA Spring Conf. (Monterey) May 13 th - 15 th	
CASA 70 th Annual Conf. (San Diego) July 30 th - Aug 1 st	
ACWA Fall Conf. (San Diego) Dec 2 nd - 4 th	

JULY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2025 AWA Meetings	
AWA Board Meetings (Highlighted in Orange)	
WaterWise Breakfast (Highlighted in Yellow)	
April 17 th - Annual Symposium	
August - DARK (No events or meetings)	
September 18 th - Reagan Library Reception	
December 11 th - Holiday Mixer	

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2025 VCSDA Meetings	
February 4 th - Annual Dinner	
April 1 st	
June 3 rd	
August 5 th	
October 7 th	
December 2 nd	

Camrosa Water District
7385 Santa Rosa Road
Camarillo, CA 93012

Note: Camrosa Board Meetings are highlighted in **RED**. Board Meetings are held on the **2nd & 4th Thursday** of each month at 5pm unless indicated.

Calleguas Board Meetings are held 1st & 3rd Wednesday - 5:00 PM

Read File